



2020-2021
Undergraduate
Academic Catalog



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UNDERGRADUATE

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Academic

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Academic Calendar

2020-2021

(Dates subject to change)

August to December

Date	Activity
April, 2020	
4/13 Monday	Graduate Registration Begins for Fall 2020
4/20 Monday	Undergraduate Registration Begins for Fall 2020
August, 2020	
8/1 Saturday	Deadline to Submit Proof of MMR and Meningitis Immunization Compliance for Fall 2020 Entrance
8/3 Monday	Fall 2020 Tuition and Fees Payment Due
8/22 Saturday	All "I" Grades for Summer I 2020 become "F" grades.
8/24 Wednesday	Fall 2020 Begins - Late Registration Begins
8/30 Sunday	Last Day to Add Course Without Faculty Approval for Fall 2020
September, 2020	
9/6 Sunday	Last Day of Late Registration for Fall 2020
9/6 Sunday	Deadline for Undergraduate to File Pass/Fail or the Audit Option for a Fall 2020 Class
9/6 Sunday	Last Day to Drop a Class Without a Transcript Notation
9/7 Monday	Labor Day - Asynchronous Learning
9/7 Monday	Withdrawal Period Begins – Transcript notation of 'W' is assigned to all withdrawn classes
9/18 Friday	Rosh Hashanah (Evening) - Remote Asynchronous Learning
9/19 Saturday	First Day of Rosh Hashanah - Remote Asynchronous Learning
9/21 Monday	Deadline for Graduate/Doctoral Students to Submit Maintaining Matriculation Form (Fall 2020)
9/25 Friday	International Student Deadline to Submit Mandatory Health Insurance Waiver Form for Fall 2020
9/25 Friday	Domestic Student Deadline to Submit Mandatory Health Insurance Waiver Form for Fall 2020
9/27 Sunday	Yom Kippur (Evening)
9/28 Monday	Yom Kippur - Remote Asynchronous Learning
October, 2020	
10/3 Saturday	All "I" Grades for Summer II 2020 become "F" grades.
10/12 Monday	Columbus Day - Classes scheduled
10/18 Sunday	Last Day to Withdraw Without Permission for Fall 2020 Classes
10/26 Monday	January 2021 Intersession Registration Begins

10/26 Monday	Graduate Registration Begins for Spring 2021
November, 2020	
11/1 Sunday	Last Day to Withdraw With Permission - Fall 2020 Classes
11/2 Monday	Undergraduate Registration Begins for Spring 2021
11/3 Tuesday	Election Day - Classes scheduled
11/11 Wednesday	Veteran's Day - No classes scheduled
11/14 Saturday	Diwali - Remote Asynchronous Learning
11/25 Wednesday - 11/29 Sunday	Thanksgiving Break - No classes scheduled
11/30 Monday	Undergraduate Study Day - No Undergraduate Day classes scheduled
December, 2020	
12/1 Tuesday	Deadline to submit Proof of MMR and Meningitis Immunization Compliance for Spring 2021 Entrance
12/1 Tuesday	Undergraduate Study Day - No Undergraduate Day classes scheduled
12/5 Saturday	Fall 2020 Ends
12/24 Thursday - 1/3/21 Sunday	Holiday and New Year Break - University Closed

Academic Policies and General Regulations

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Degree Requirements

The academic regulations at Pace University are designed to ensure adherence to standards of academic excellence while affording the latitude and flexibility necessary to accommodate the needs of and conditions faced by a diverse student body.

Requirements for a Bachelor's or Associate Degree are:

- Successful completion of the requirements for a major program as specified in the catalog current at the time of a student's matriculation or as subsequently amended. A bachelor's degree normally requires completion of 120 or 128 credits, although some majors may exceed this requirement. An associate degree requires successful completion of 60–66 credits, and a minor requires completion of 12–18 credits. Students should consult the curricula described in the sections for the academic schools within this catalog for the exact number of credits and courses required for their major program.
- Completion of at least 30 (for 120 credit programs) 32 (for 128 credit programs) credits in residence at Pace University for all bachelor's degrees, and the associate in science degree in early childhood development and for all associate in applied science degrees. Associate in arts and associate in science degrees require that 30 credits of the 60-credit programs be completed at Pace.
- Completion of at least one-half of the major program and one-half of a minor program, if the student elects one, in residence at Pace University. Students pursuing a bachelor of business administration degree must also complete at least one-half or 50 percent of the business credits required for the BBA, including business core, major and auxiliary requirements, in residence at Pace University.

- A minimum cumulative QPA of 2.0 (unless indicated differently by a school, college, or specific major)
- A minimum QPA of 2.0 in the student's major (unless indicated differently by a school, college, or specific major)
- All financial obligations and academic requirements to the University must be met before the student's diploma is released.

Transfer Credit Policy for Undergraduate Students

Responsible Executive: Provost and Executive Vice President for Academic Affairs

Responsible Office: Office of Student Assistance/University Registrar

Effective Term: Fall 2014

Revision Date: August 21, 2014

1. Types of Transfer Credit Accepted by Pace University

The following statements describe the sources of acceptable transfer credit:

- Pace University will accept transfer credit from institutions accredited by a regional affiliate of the Commission on Higher Education. Prior coursework should be completed at institutions that are fully accredited by regional accrediting agencies or are recognized candidates for accreditation. These regional accrediting agencies include:
 - Middle States Association of Colleges and Schools
 - New England Association of Schools and Colleges
 - North Central Association of Colleges and Schools
 - Northwest Association of Schools and Colleges
 - Southern Association of Colleges and Schools
 - Western Association of Schools and Colleges
- Pace University will accept transfer credit from non-regionally accredited institutions upon review of course descriptions and/or syllabi. These institutions must be approved by the U.S. Department of Education and hold either professional or national accreditation, as verified by the Council for Higher Education Accreditation (CHEA). The Council for Higher Education Accreditation provides a searchable database of colleges and universities and their accreditations.
- Pace University will accept transfer credit from post-secondary level international institutions that are formally recognized by their country's ministry of education or its equivalent.
- Pace University will accept transfer credit from institutions that have entered into transfer credit articulation agreements with the University.
- Pace University recognizes the achievements of students as represented by their successful completion of exams through the College Board's Advanced Placement (AP), College Level Examination Program (CLEP), the International Baccalaureate (IB) program, the French Baccalaureate Program, and General Certificate of Education Advanced Level Exams (GCE). Depending on the exam and the score achieved, students may earn credit applicable towards the Core Curriculum, major requirements, or elective requirements of their chosen major.
- Pace University offers assessment of prior learning, including credit by examination, experiential learning assessment, acceptance of American Council on Education recommended credit, and acceptance of National College Credit Recommendation Service recommended credit.
- Pace University will accept results of acceptable performance on standardized proficiency examinations. Where a standardized proficiency examination is not available, a Pace University departmental Challenge Proficiency Examination may be administered. The non-refundable cost of each examination is equal to one credit of tuition for each course challenged.

2. Maximum Transfer Credit

- A maximum of 68 credits may be transferred from accredited two-year institutions toward a baccalaureate degree program. Credit will be granted only for equivalent lower-division and some upper-level courses offered at Pace University as determined by a designated transfer credit evaluator
- Specific credits are awarded dependent on the specific program the student enrolls in. A maximum of 96 credits may be transferred to a baccalaureate 128 credit degree program from accredited four-year institutions. A maximum of 90 credits may be transferred to a baccalaureate 120 credit degree program from accredited four-year institutions.
- Up to 30 credits will be accepted for credit earned by completion of standardized examinations (i.e., AP, CLEP, and IB). Credits earned from these examinations are considered lower-division and are counted in the limits listed above.
- Up to 36 credits may be applied from prior learning assessment portfolios to the following degrees: Bachelor of Science in Professional Studies, Bachelor of Arts in Liberal Studies, Bachelor of Science in Professional Computer Studies, and Bachelor of Business Administration in Business Studies. Students may also apply up to 15 portfolio credits to the other bachelor degrees with permission of the advisers of the school in which the degree is offered.

3. Grade Requirements

Undergraduate transfer credit may be received only for courses taken at regionally accredited institutions in which a grade of C or better was earned (C– grades are not transferable). The grades received at other institutions will not be used in the calculation of the Pace University cumulative grade point average. Credit will also be granted for courses in which a grade of P has been earned as long as the other institution's grading scale clearly indicates the P grade as being equivalent to at least a grade of C (2.0).

4. Transfer Credit Conversion

Pace University's academic calendar is based on the semester system. College credit is accumulated based on semester hours. If the previous institution attended was not on a semester system, a credit conversion will be required and completed as follows:

- a. Quarter hour system - A conversion of hours must be completed to reflect the proper number of credits for each course. To convert credit hours to the semester system from the quarter system, multiply by 0.667. The table below reflects the number of semester credits granted for quarter-hour credits.

Quarter Hours	Semester Hours
6	4
5	3
4	2
3	2
2	1
1	No Credit

- b. Pace University does not offer "half" credit courses. If courses from the previous institution attended did not have whole semester hours, the credit hours of those courses will be rounded down (example: 2.5 credits are rounded down to 2). The contact hours of a half -credit course does not meet the contact hour requirement for a one-credit course at the University. Whenever possible, courses containing half credits will be grouped together to grant the most credit possible to the student.

5. Evaluation of Academic Records and Credit Limitations

Course Equivalency - Courses transferred must be applicable and comparable to corresponding courses in the academic program in which the student is, or will be enrolled in, at Pace University. In cases where the student's program at Pace University provides for electives, the student may receive elective credit toward the degree requirement for courses taken at another institution that are not offered at Pace University.

It is important to note that Pace University awards transfer credits for those courses that are liberal arts in nature, or are applicable to a non-liberal arts program offered at the University (i.e. business, education, social work, etc.). Pace does not award credit for those courses that are highly specialized or technical such as secretarial courses, automotive repair, or construction technology. The University does not award transfer credit for courses that are designed to give students the necessary background for college-level work. Remedial courses such as basic writing skills, pre-algebra, and English as a Second Language (ESL) are not transferable.

Review of Coursework - Transfer credit evaluations are based upon academic department approval of courses. This process has been automated so that the preliminary transfer credit evaluation can be completed and sent to the student soon after he or she is admitted to the University. Since the process is automated, most of the courses that are transferred to Pace have previously been evaluated by departmental chairpersons and are tracked on the Banner system. The University has a historic record of courses taken at other institutions that have been certified by each of the academic departments as equivalent to Pace University courses. The list of equivalencies can be accessed on the Transfer Credit Equivalencies webpage at <https://appsrv.pace.edu/TCEweb/>. Personnel in the Office of Undergraduate Admission and the Office of Student Assistance may grant transfer credit for introductory courses that can be applied to the University Core Curriculum before academic departmental equivalencies are determined.

Students who have attended non-regionally accredited institutions of higher education may request that their coursework be evaluated for transfer credit. Credit will be evaluated on a case-by-case basis and the student will be expected to provide course descriptions and/or syllabi to assist in evaluating the coursework.

Courses that have not been previously evaluated are sent to the appropriate academic department for credit determination and then added to the Banner system. If the departmental chairperson cannot determine an equivalency after a review of the course description and/or syllabus, the course may be applied as General/Open elective credit depending on the program in which the student is enrolled. Any arts and sciences course that does not have an equivalency may be applied towards the Areas of Knowledge component of the University Core Curriculum or as General/Open electives.

Note: Courses that are repeated at Pace University after transfer credit is applied will result in the removal of the transfer credit from the academic record at Pace University. The only exception will be for students admitted into the Challenge to Achievement at Pace (CAP) program who must complete placement examinations in English and Mathematics (see Transfer Credit for CAP Students statement).

In cases where the same Pace University equivalency has been determined for two courses at different institutions, only one of the courses will be applied to the degree program. Transfer credit will not be given for the second course.

6. Advanced Placement

Incoming undergraduate students may receive credit through the Advanced Placement program. These tests are administered as early as the sophomore year in high school. Incoming freshman and transfer students who took an AP course in high school must submit their official score reports to be eligible for transfer credit. A list of acceptable scores is available on the Dyson College of Arts and Sciences' webpage under Core Curriculum/Policies.

7. College Level Examination Program

The College Level Examination Program (CLEP) may be taken by students prior to enrollment or concurrently while at Pace University. CLEP exams are offered in a variety of subjects and represent knowledge gained through coursework as well as through life or work experience. Current

students must consult their academic advisor before taking any CLEP exam to ensure the exam will fulfill requirements of their major program. The CLEP score reports should be sent with the application for admission or immediately following completion of the exam. A score of at least 50 is needed to receive credit.

8. Residency Requirement

The number of transferable credits is limited by the degree program to which the credits will be applied. All students are required to complete a minimum of 25% of the total number of credits required for their degree “in residency”. Therefore if your program requires a total of 120 credits, the residency requirement is 30 credits. For programs that require a total of 128 credits or more, the residency requirement is 32 credits. Students are also required to complete 50% of their major and 50% of their minor requirements at Pace University. A major program is defined as those courses directly related to the student’s primary course of study (e.g., accounting, marketing, history, mathematics, computer science, etc.). For students in the Lubin School of Business, the business core requirement in the major field is considered part of the undergraduate major program. In addition, 50% of all business credits required for the BBA degree is to be completed at the University.

9. Time Limits on Transfer Credit

Normally there is no time limit on the transfer of courses. However, in some subject areas and for some programs, courses taken over ten (10) years previously will not automatically be awarded transfer credit. The appropriateness of the subject matter will be taken into account.

10. Transfer from International College/University

Academic records (transcripts) issued in a language other than English are required to be translated and attested by the institution of origin or an approved evaluation/translation agency accepted by Pace University. Transfer applicants should also submit an official catalog or syllabus of course work from each post-secondary institution attended to receive transfer credit. Course descriptions and syllabi must be translated for review by the appropriate academic department.

Pace University will accept translations and evaluations from World Education Services (WES), Inc., University Language Services, Inc., or a translator/interpreter associated with the American Translator Association (ATA). It is important to ensure that translations and evaluations reflect US equivalency credits and grades to expedite the review of your previous academic records.

International Examinations – Official grade reports should be submitted if French Baccalaureate (higher level only), International Baccalaureate (higher level only), or General Certificate of Education Advanced Level (GCE) examinations have been completed. Credit is awarded based on the subject and the score received.

11. Transfer Credit for Challenge to Achievement at Pace (CAP) Program Students

Students admitted to Pace University through the CAP program will be placed into required English classes based solely on the results of their performance on Pace University’s Writing Placement Exam. Any previously earned credit for college-level English courses, or successful completion of exams through the College Board’s Advanced Placement (AP), the College Level Examination Program (CLEP), or the International Baccalaureate (IB) program, will be accepted only as credits towards the General/Open Electives component of the chosen degree program.

12. Transfer Students with Fewer than 13 Credits

Full-time day students that transfer to Pace University with fewer than 13 credits are required to enroll in a University 101 class in their first semester unless they have received transfer credit for the equivalent of Pace University’s UNV 101 course. University 101 is not offered as an evening course.

All exceptions to this policy must be approved in writing by the Office of the Provost. Exceptions will be maintained in the permanent student academic record.

Credit by Examination and Assessment

Prior Learning Assessment

Adult students are likely to have acquired college-level learning outside of the academic classroom. In addition to evaluating transfer credit from prior college work, Pace University offers assessment of prior learning, including credit by examination and experiential learning assessment, and accepts ACE/PONSI-recommended credit.

Experiential Learning Assessment (ELA)

Pace University recognizes that adults often come to school with a great deal of experience and knowledge gained outside of a formal academic setting. Students interested in exploring the possibility of earning college credit for that knowledge should meet with an Adult and Continuing Education adviser to explore the options available. When an adviser determines that a student may be eligible for experiential credit, the student will be encouraged to enroll in a prior learning assessment course (INT 196B Prior Learning Assessment). This course will guide the student through the process of writing a portfolio that will be submitted for evaluation to the appropriate academic department. A faculty evaluator reviews the portfolio and, if college-level learning is demonstrated, approves the granting of credits. Credit earned through portfolio assessment is entered on a student’s transcript as transfer credit. Students must be enrolled in a degree program; up to 36 portfolio credits¹ may be applied to the following degrees: bachelor of science in professional studies, bachelor of arts in liberal studies, bachelor of science in professional computer studies, and bachelor of business administration in business studies. Students may also apply up to 15 portfolio credits¹ to the other bachelor degrees with permission of the advisers of the school in which the degree is offered. The portfolio process may not be completed once the student has obtained 96 credits towards a degree.

¹ Note there is no guarantee of earning 36 or 15 portfolio credits. The number of portfolio credits earned depends on the individual student's experience and the extent to which that experience is deemed to be equivalent to comparable learning achieved in Pace University coursework.

Challenge Examinations - Undergraduate

Students who believe they have knowledge comparable to what would be gained by successful completion of a particular course at the University may in some cases obtain credit for that course by passing a "challenge examination." Normally such examinations are standardized examinations available through such testing centers as the Education Testing Service (Pace is a participant in both the New York State College Proficiency Examination Program and the College-Level Examination Program). In the absence of a standardized examination, a department may arrange for a special examination. Not every course may be "challenged," but many can be. Please consult the appropriate academic department for details and further information.

Students who receive credit through a Pace University "Challenge Examination" will be charged one credit of tuition for administration of the examination, whether or not credit is earned. Credit earned through a "Challenge Examination" does not satisfy the residency requirement for graduation or apply to enrollment status verification.

CLEP Exams

With CLEP a student can earn college credit for what he or she already knows by passing a 90-minute examination. CLEP examinations measure knowledge of the material usually covered in various classes during the first two years of college. Visit the CLEP website to find an open test center near you.

Click to view a list of Pace University's Required CLEP scores and the course credits awarded for each CLEP exam.

Other Prior Learning Assessment Options

- Pace University may accept or waive credit earned through additional exams, which include: DANTES (DSST- DANTES Subject Standardized Tests), Pace University challenge exams, and Pace University proficiency exams.
- Pace accepts credit recommended by PONSI (Program on Non-collegiate Sponsored Instruction) and ACE (American Council on Education). ACE and PONSI evaluate courses and in-service training sponsored by corporations, unions, and other non-collegiate organizations, and they issue program guides which recommend credit for training deemed equivalent to college courses. Pace also accepts military training program evaluations as listed in the National Guide to Educational Credits, Directory of the National Program on Non-collegiate Sponsored Instruction (PONSI), and Guide to the Evaluation of Educational Experiences in the Armed Services.
- Specific professional licenses or certificates may be accepted as *prima facie* or conventional credit.

Credit Load Policy

Matriculated students who have a cumulative grade point average of at least 2.0 may carry up to six courses, not to exceed 18 credits. Matriculated students who are on academic probation or with a cumulative GPA of less than 2.0 may carry up to four courses, not to exceed 13 credits, including any workshop referrals. Non-matriculated students may carry up to three courses, not to exceed 10 credits, provided they maintain a cumulative GPA of at least 2.0. Non-matriculated students on academic probation are limited to two courses, not to exceed eight credits. A maximum of two courses, not to exceed eight credits, is permitted in each Summer Session. A maximum of four credits in any single intersession term is permitted.

Students are advised to assume credit and course loads that consider the time and energy demands imposed by employment and other outside responsibilities, and should limit their program of study to four courses, not to exceed 13 credit hours, provided they maintain a cumulative GPA of at least 2.0. Those on scholastic probation who have substantial outside responsibilities should limit their course load to two courses, not to exceed eight credits, including any workshop referrals. Any exception to the above credit load policy must be approved by the dean of the school in which the student is enrolled.

Note: A required remedial workshop has the demands and responsibilities equivalent to a two to three credit course, and should be considered as such when determining how many credit hours to register for, and how much time outside of the classroom will be needed to handle your academic responsibilities.

Double Major/Dual Degree

Students with a strong academic record, generally a 3.00 or higher cumulative GPA, may elect to take a second major with the approval of the department chair of the second major and the dean of the school of the first major. If the two majors have the same degree (BA, BS or BBA), regardless of college/school, then the requirements for both majors need to be fulfilled. Depending upon the two majors selected, students may be able to fulfill the requirements for both majors without exceeding 128 credits.

If the two majors are different degrees (i.e. dual degrees e.g., BBA marketing and BA speech communication), then in addition to fulfilling all course requirements for both majors and degrees, a minimum of 32 credits is required to be completed beyond the requirements for the first degree or a minimum total of at least 160 credits for both degrees.

Additional Double Major/Dual Degree Information

- Minors (p. 8)

Minors

Many bachelor degree programs allow students to select a minor as part of their academic preparation. Minors are offered in a variety of academic areas. At least one-half of the credits in the minor must be completed at Pace. Interested students should refer to the appropriate college/school sections of this catalog for specific requirements.

Placement and Registration

Academic Advisement

Prior to each registration period, faculty advisers, academic advisers, and Adult and Continuing Education advisers are available to help students plan their programs.

Although advisers will lend assistance, the responsibility for academic planning rests primarily with the student. A student should become familiar with the requirements for the program in which he or she are registered and initiate conferences with the appropriate adviser. Before registering, however, students must submit their course selections to their advisers for approval.

Placement Testing

The University is committed to helping each student achieve academic success. Through careful advisement and review of prior academic record, a student may take placement tests in subjects such as writing, mathematics, and possibly a second language. The purpose of placement testing is to ensure new students enroll in coursework for which they are prepared. Pace uses several factors, including AP credit, transfer credit, and placement tests administered prior to Orientation to make sure you take appropriate classes.

All placement testing is online and can be accessed via computer through the Pace website (<https://www.pace.edu/placementtesting> (<https://www.pace.edu/placementtesting/>)). Read carefully below to see which of our online placement tests you should take. Consult with an advisor if you have questions about which tests you need to take.

English

Incoming first-year students must take the online English placement test. This test requires students to write an essay.

Transfer students who have been notified should take the English Placement Test.

- **New York City Transfer Students:** If you are required to take a placement test, you will be notified by the Office of Undergraduate Admission. The placement test should be taken at least two days prior to the Transfer Orientation date for which you have registered.
- **Westchester Transfer Students:** If you are not receiving Pace credit for an English class from another institution, you will need to take the English placement test. If you don't know if you need to take the English placement test, consult with your Academic Advisor.

All students will be evaluated on their ability to organize and develop ideas, to sustain an argument, and to use correct spelling and grammar. Students may place out of ENG 110 Composition, which starts the core course of study, after evaluation of appropriate transfer credit or AP credit, writing sample, and verbal SAT scores by the English department on each campus.

Please note: Students admitted to Pace through the Challenge to Achievement at Pace (CAP) Program will be placed into required English classes solely on the results of their performance on Pace University's English Placement Exam. Any previously earned credit for college-level English courses, or successful completion of exams through the College Board's Advanced Placement (AP), the College Level Examination Program (CLEP), or the International Baccalaureate (IB) Program, will be accepted only as credits toward the General/Open Electives component of the chosen degree program.

English as a Second Language (ESL) Placement

The English Placement Test determines where an ESL student begins in the sequence of ENG 099A Introduction to Academic Writing - ESL (noncredit), ENG 100A Academic Writing - ESL, (4 elective credits), ENG 110A Composition - ESL (3 credits) and ENG 120A Critical Writing - ESL (4 credits). The test results will also suggest which other courses and how many credit hours the student may attempt. These courses are intended primarily for students who have attended secondary school in countries where English is not the first language.

Mathematics

Incoming first-year students will take the online mathematics placement test to determine the appropriate mathematics course to take in their first semester. Questions range from word problems to trigonometry and pre-calculus. Students may use calculators.

Even if a student has pending AP credit or college transfer credits, they should take the mathematics placement test. Mathematics placement will be reevaluated upon receipt of official AP scores or appropriate college transcripts.

Transfer students who have been notified should take the Mathematics placement test.

- **New York City Transfer Students:** If you are required to take a placement test, you will be notified by the Office of Undergraduate Admission. The placement test should be taken at least two days prior to the Transfer Orientation date for which you have registered.
- **Westchester Transfer Students:** Please contact your Advisor for information. If your Advisor has told you to take the Mathematics placement test, please take the test.

Modern Languages

All students with two or more years of high school study in Chinese, French, Italian, Russian, or Spanish **who plan to continue their study of the same language** in their first semester must take the online placement test prior to Orientation to determine the appropriate level of college study. **The test may only be taken once.** Test scores remain valid for one year.

Students with less than two years of high school study in a language will automatically be placed in the 101-level course in their chosen language and don't need to take the placement test.

Students who demonstrate proficiency in a second language by taking the SAT II exam prior to enrollment will be exempt from having to take a foreign language course as part of their Core Curriculum requirement. Students who qualify for this exemption will not be granted college credit.

International students who have graduated from a high school where English is not the language of instruction are exempt from the second language requirement.

If you have questions please contact the Center for Academic Excellence at (212) 346-1386 for the NYC campus or (914) 773-3510 for the Pleasantville campus.

Accommodated Placement Testing

If you have a disability that requires accommodations, please contact the Student Accessibility Services (SAS) on the campus you will be attending prior to your Orientation. SAS recommends contacting the office as soon as you register for Orientation.

- New York City Campus Student Accessibility Services: (212) 346-1526
- Pleasantville Campus Student Accessibility Services: (914) 773-3710

College Credit and Advanced Placement (AP) Course Equivalency

If you have taken college courses for credit or have participated in a dual enrollment or Bridge program, **please be sure to have all official college transcripts forwarded to the Office of Undergraduate Admission** for evaluation. Prior credit will only be evaluated once your official transcript has been received. A minimum score of 4 is required on all AP exams with the exception of the Computer Science A and Computer Science AB exams: a score of 3 or above is acceptable for these.

Speech Clinic Referrals

Students who do not achieve minimum departmental standards in SPE 100 Voice and Diction for Non-Native Speakers, SPE 101C Fundamentals of Speech Communication (CAP), SPE 102 Speech Communication II or SPE 102A Public Speaking - ESL may be referred to the Speech and Hearing Center for a speech evaluation. Referred students may be assigned to Speech Clinic (SPE 050, 052) for individual or group remedial speech services. An assigned student must register for Speech Clinic in the semester following the referral. A grade of Incomplete-Referral (IR) with a provisional letter grade is given to students in the course from which they were referred. The I-R grade is removed when the student registers for the Speech Clinic. However, they may be required to take more than one semester of the Speech Clinic.

Immunization Compliance

- Measles, Mumps, and Rubella (p. 9)
- Meningococcal Meningitis Disease (p. 11)

Measles, Mumps, and Rubella

Students born after December 31, 1956, who are registered in a degree or certificate program and enrolled for six credits or more in one semester, are required by New York State Public Health Law § 2165 to provide Pace University with proof of immunity to measles, mumps, and rubella within thirty days of the first scheduled day of classes in the first semester in which they are enrolled:

Proof of Immunity. There are several forms of acceptable proof of immunity, but only one form of proof of immunity for each disease is required.

Measles. Proof of immunity to measles may be established by one of the following forms of immunity:

- The student must submit proof of two doses of live measles vaccine: the first dose given no more than four days prior to the student's first birthday and the second at least twenty-eight days after the first dose; or

- The student must submit serological proof of immunity to measles. This means the demonstration of measles antibodies through a blood test performed by an approved medical laboratory; or
- The student must submit a statement from the diagnosing physician, physician assistant or nurse practitioner that the student has had measles disease; or
- The student must submit proof of honorable discharge from the armed services within ten years from the date of application to the University. The proof of honorable discharge shall qualify as a certificate enabling a student to attend the institution pending actual receipt of immunization records from the armed services; or
- If a student is unable to access his/her immunization record from a health care provider or previous school, documentation that proves the student attended primary or secondary school in the United States after 1980 will be sufficient proof that the student received one dose of live measles vaccine. If this option is used, the second dose of measles vaccine must have been administered within one year of attendance at the University.

Mumps. Proof of immunity to mumps may be established by one of the following forms of proof of immunity;

- The student must submit proof of one dose of live mumps vaccine given no more than four days prior to the student's first birthday; or
- The student must submit serological proof of immunity to mumps. This means the demonstration of mumps antibodies through a blood test performed by an approved medical laboratory; or
- The student must submit a statement from the diagnosing physician, physician assistant, or nurse practitioner that the student has had mumps disease; or
- The student must submit proof of honorable discharge from the armed services within ten years from the date of application to the University. The proof of honorable discharge shall qualify as a certificate enabling a student to attend the University pending actual receipt of immunization records from the armed services.

Rubella. Proof of immunity to rubella may be established by one of the following forms of proof of immunity.

- The student must submit proof of one dose of live rubella vaccine given no more than four days prior to the student's first birthday; or
- The student must submit serological proof of immunity to rubella. This means the demonstration of rubella antibodies through a blood test performed by an approved medical laboratory; or
- The student must submit proof of honorable discharge from the armed services within ten years from the date of application to the University. The proof of honorable discharge shall qualify as a certificate enabling a student to attend the University pending actual receipt of immunization records from the armed services.

Beginning on the thirty-first day after classes begin, students who failed to provide one form of proof of immunity as described above for each disease will not be permitted to continue their attendance at the University and will be administratively withdrawn from the University. Attendance means the physical presence of the student at the University. Thus, students who fail to provide one form of proof of immunity for each disease by the thirty-day deadline will not be permitted, for example, to be on campus, or attend classes or any other curricular or extracurricular events, or be present in University housing. The time period may be extended to forty-five days if a student is from out of state or from another country and can show a good faith effort to comply with the requirements above of New York State Public Health Law § 2165, or when a disease outbreak occurs. If an extension is granted by the University, students who have not complied with New York State Public Health Law § 2165 by the forty-fifth day will not be permitted to continue their attendance at the University beginning on the forty-sixth day after classes began.

Students who are administratively withdrawn are responsible for all charges incurred during the semester up to the date they are administratively withdrawn. In addition, students will receive a withdrawal grade ("W") for each course in which they are enrolled on the date they are administratively withdrawn.

Students who do not provide one form of immunity for each disease as identified above within thirty days but are enrolled only in online courses, will not be administratively withdrawn from the University. Such students will be permitted to continue their online courses but will not be permitted for any reason to be on campus, or attend classes or any other curricular or extracurricular events, or be present in University housing.

Exemptions from Immunization Requirements

There are circumstances under which a student may be exempt from immunization requirements.

Medical Exemption

If a licensed physician, physician assistant, or nurse practitioner, or licensed midwife caring for a pregnant student, certifies in writing that the student has a health condition which is a valid contraindication to receiving a specific vaccine, then a permanent or temporary (for resolvable conditions such as pregnancy) exemption from the immunization requirements may be granted by the University. The certification must specify those immunizations which may be detrimental and the length of time they may be detrimental. In the event of an outbreak of measles, mumps or rubella, medically exempt individuals may be excluded from classes and other curricular and extracurricular events, University housing, and/or campus in order to protect them from exposure.

Religious Exemption

A student may be exempt from vaccination if, in the opinion of the University, the student or the parent or guardian of a student less than eighteen years old holds genuine and sincere religious beliefs which are contrary to the practice of immunization. The student requesting exemption from the immunization requirements may or may not be a member of an established religious organization. Requests for exemptions must be in writing and signed by the student if eighteen years of age or older, or the student's parent or guardian if the student is under eighteen. The University may, in its sole discretion, require documents that support the request for a religious exemption. In the event of an outbreak of measles, mumps or rubella, religiously exempt individuals may be excluded from classes and other curricular and extracurricular events, University housing, and/or campus in order to protect them from exposure.

Meningococcal Meningitis Disease

Students of any age who are registered to attend classes and are enrolled for six credits or more in one semester are required by New York State Public Health Law § 2167 to satisfy one of the following two options within thirty days of the first scheduled day of classes in the first semester in which they are enrolled:

- Certificate of immunization for meningococcal meningitis disease; or
- A response to receipt of meningococcal meningitis disease and vaccine information provided by Pace University and signed by the student or, if the student is under eighteen years of age, by the student's parent or guardian; **and one of the following two options:**
 1. Self-reported or parent recall of meningococcal meningitis immunization within the past ten years; or
 2. An acknowledgement of meningococcal meningitis disease risks and refusal of meningococcal meningitis immunization signed by the student or, if the student is under eighteen years of age, by the student's parent or guardian.

Beginning on the thirty-first day after classes began, students who failed to satisfy one of the two options described above will not be permitted to continue their attendance at the University and will be administratively withdrawn. Attendance means the physical presence of the student at the University. Thus, students who fail to satisfy one of the two options by the thirty-day deadline will not be permitted, for example, to be on campus, or attend classes or any other curricular or extracurricular events, or be present in University housing. The time period may be extended to sixty days if a student can show a good faith effort to comply with the requirements above of New York State Public Health Law § 2167. If an extension is granted by the University, students who have not satisfied one of the two options above within sixty days will not be permitted to continue their attendance at the University beginning on the sixty-first day after classes began.

Students who are administratively withdrawn are responsible for all charges incurred during the semester up to the date they are administratively withdrawn. In addition, students will receive a withdrawal grade ("W") for each course in which they are enrolled on the date they are administratively withdrawn.

Students who do not satisfy one of the two options described above within thirty days but are enrolled only in online courses, will not be administratively withdrawn from the University. Such students will be permitted to continue their online courses but will not be permitted for any reason to be on campus, or attend classes or any other curricular or extracurricular events, or be present in University housing.

Registration Policies

Registration instructions are included in the Schedule Book, which is available online at www.pace.edu/osa (<http://www.pace.edu/osa/>).

- Registration Appointment Time (p. 11)
- Holds (p. 12)
- Closed Classes (p. 12)
- Late Registration Fee (p. 12)
- Maximum Credit Hours (Undergraduates) (p. 12)
- Open Classes (p. 12)
- Student Classification (p. 12)
- Student Enrollment Status (per semester) (p. 12)
- Time Conflict (p. 12)
- Withdrawal Policy (p. 13)

Registration Appointment Time

The first day in which a student may register for a given semester, whether in person or via their MyPace Portal account. The registration appointment time is determined by a student's classification (see: Student Classification (<http://catalog.pace.edu/information-guide/registration-payment-policies/registration-definitions/#student-classification>)).

Holds

Students who have registration holds cannot register for courses; they can only drop courses in person. Holds are placed on students' files by various departments. In the event that a hold is indicated, the student should contact the appropriate department for instructions on how to clear it. Students should refer to their MyPace Portal account for a current listing of holds.

Closed Classes

Up through the first seven calendar days of a typical Fall, Spring, or Summer term, students may enter a closed class that has not reached room capacity only with permission of one of the following: the department chair, the assistant/associate dean, or the advising office of the school/college in which the course is offered. After this time, the student needs the permission of the instructor and one of the following: the department chair, the assistant/associate dean, or the academic advising office¹ of the school/college in which the course is offered. Permission from the Instructor and the assistant/associate dean is not guaranteed, and the Office of Student Assistance may reserve the right to decline any attempts at registration after the late registration period has ended for any given semester.

¹ For non-matriculated students, your adviser may be found in the Office of Undergraduate Admission.

Late Registration Fee

The time period starting on the first day of classes for the Fall, Spring, or Summer session term, where any initial registrations by continuing students **will result in a late registration fee**. New students will not incur a late registration fee.

Maximum Credit Hours (Undergraduates)

A student who wishes to register for credits that exceed maximum credit hours allowed must request approval from the dean of his/her school and register in person with permission, after their appointment time, with the Office of Student Assistance on their home campus.

Open Classes

Up through the first seven calendar days of a typical Fall, Spring, or Summer term, students may register in the normal manner, either in person or via their MyPace Portal. During the eighth through fourteenth day of a typical Fall or Spring term, the student needs permission of the instructor, chairperson, and academic advisor, and must register in person at the Office of Student Assistance. After the fourteenth day, or the seventh day of a typical Summer term, the student needs permission of the instructor and the assistant/associate dean or the academic advising office of the school or college in which the student is enrolled, provided there is ample seating capacity remaining in the course. Permission from the instructor and the assistant/associate dean is not guaranteed, and the Office of Student Assistance may reserve the right to decline any attempts at registration after the late registration period has ended for any given term.

Student Classification

A student's classification is determined by how many credits the student has earned:

Classification	Credits
Freshman	0-31 credits
Sophomore	32-63 credits
Junior	64-95 credits
Senior	96+ credits

Student Enrollment Status (per semester)

An undergraduate student who is taking anywhere from 1 to 11 credits is considered a part-time student, whereby an undergraduate student who is taking 12 or more credits is considered a full-time student. A graduate student who is taking anywhere from 1 to 8 credits is considered a part-time student, whereby a graduate student who is taking 9 or more credits is considered a full-time student.

Time Conflict

A student may request permission to register for a course that overlaps in time with another course. The signatures of both the instructor of the new desired course and the Assistant/Associate Dean of the school/college of the student's major are required. The student may register in person, with approval, after their registration appointment time with the Office of Student Assistance on their home campus.

Withdrawal Policy

Students receive no credit for courses they discontinue. Withdrawal after the second week of class in a 14- or 15-week semester or its equivalent will result in a grade of “W” which will not affect the student’s GPA. Withdrawals are permitted prior to the dates indicated:

Term Length:	Withdrawal Without Permission End of:	Withdrawal With Permission During the:
Regular 14/15/16 semester	8th week of class	9th and 10th week of class
Two-track (7 Weeks)	2nd week of class	3rd week of class
One-week term	4th day of class	5th day of class
Two-week term	1st week of class	8th - 9th day of class
Three-week term	12th day of class	13th - 16th day of class
Four-week term	2nd week of class	15th – 19th day of class
Five-week term	19th day of class	20th – 26th day of class
Six-week term	3rd week of class	4th week of class
Six-weekend modules	2nd week of class	15th – 19th day of class
Intensive weekend	1st day of class	2nd day of class
Seven-week class	26th day of class	27th – 33rd day of class
Eight-week class	4th week of class	5th week of class
Nine-week term	33rd day of class	34th – 40th day of class
Ten-week term	5th week of class	6th week of class
Eleven-week term	40th day of class	41st – 47th day of class
Twelve-week term	6th week of class	7th week of class
Thirteen-week term	47th day of class	48th – 54th day of class

A “Withdraw With Permission”, requires the permission of the instructor of the course and the Assistant/Associate Dean of the school in which the student is matriculated. Students who do not withdraw online or file for withdrawal with the Office of Student Assistance within these times will continue to be registered for the course(s) and will be assigned an “F” in the course(s) affected if they have not completed the requirements of the course(s). Under exceptional circumstances, a student may withdraw without academic penalty from a class after the established time limit, but only with permission from the school that administers the student’s academic major, in consultation with the school from which the course originates. Withdrawals are not permitted after a degree has been awarded. Please consult the most current undergraduate/graduate catalog for complete information regarding University policies and regulations.

Note: It is the student’s responsibility to withdraw from courses he or she has registered for. Failure to officially withdraw will result in tuition liability. Students may withdraw online through the MyPace Portal or by filing with the Office of Student Assistance. Non-attendance of classes, informing the instructor of withdrawal, or stopping payment on a check does not constitute official withdrawal and does not relieve the student of his or her financial obligation, or entitle the student to a refund. A student who registers and does not attend class remains fully responsible for all financial obligations.

Courses

- Auditors (Alumni) (p. 14)
- Auditors (Students) (p. 14)
- Canceled Courses (p. 14)
- Class Admission (p. 14)
- Class Attendance Policy (p. 14)
- Class Examinations (p. 14)
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Auditors (Alumni)

Alumni of Pace University programs are eligible to audit certain undergraduate and graduate classes, subject to the approval of the instructor and to space limitations. Alumni may take one course per term on an audit basis. Tuition and the general institution fee are waived. The graduate is responsible for any course fees; such as, lab fees, clinical fees or special course fees. Students must have the necessary background of prerequisites for admission to courses. Interested alumni should file an Alumni Auditor Application at www.pace.edu/paperless (<http://www.pace.edu/paperless/>) beginning the first day of classes of the desired semester. The University reserves the right to restrict particular courses at any and all campuses.

Undergraduate alumni must have earned a Pace University bachelor's degree and may audit undergraduate courses only. Undergraduate associate degree and certificate recipients do not qualify for the Alumni Audit Program. Graduate alumni, master degree, doctoral degree, and post-master certificate recipients of Pace University may audit selected graduate and undergraduate courses.

Courses taken through the Alumni Audit Program will be recorded on a student's transcript with a grade of AUD and will carry no grade points towards a GPA calculation of any kind.

Auditors (Students)

A student may enroll in a class as an auditor; however full tuition is paid to audit, while no grade or credit for the course is received. The student's transcript will be annotated with a grade of AUD. Students applying for an audit elective must complete the appropriate form(s) at www.pace.edu/paperless (<http://www.pace.edu/paperless/>) within the first two weeks of a regular semester and within the first week of a summer session.

Canceled Courses

Courses and/or sections of courses may be cancelled by the University at its discretion.

Class Admission

Admittance to courses listed in the semester class schedule shall be subject to the current admission policy of Pace University. Receipt of the semester class schedule or University catalog does not imply acceptance of new or former students who do not meet current academic standards. A student may not enter a class unless proper registration procedures have been followed. Students may register without special permission through the Late Registration period. After this date, registration is not guaranteed, and will require appropriate signatures and in person registration, to be considered.

Class Attendance Policy

Classroom instruction provides an educational experience that allows students to benefit from the guidance and abilities of the instructor, as well as the exchange of values and ideas among others in the class. For that reason, class attendance is important. Each instructor is authorized to establish a class attendance policy for his or her course in a manner that recognizes the occasional circumstance preventing a student from attending class while also ensuring the maintenance of educational standards and the likelihood that the student will meet course requirements.

Class Examinations

Students who have two (2) scheduled final exams at the same time or more than two (2) exams on the same day may apply to take one of these exams on a separate date. The student must file an application with the department for the course they wish to take as a conflict exam.

Conflict Examinations

Students who have two (2) scheduled final exams at the same time or more than two (2) exams on the same day may apply to take one of these exams on a different date. The student must file an application with the departmental secretary (PLV) or OSA (NYC) for the course they wish to take as a conflict exam. The required form is downloadable from the Final Examination website.

Course Numbers

Each course has a subject, a course number and a title. The numeric value represents the academic level of the course, namely undergraduate, graduate, doctoral or Law. The University's course numbering system is as follows:

Number	Course Type
000-099	Adult and Continuing Education and Zero Credits
100-499	Undergraduate courses
500-999	Graduate/Doctoral/Law

Course Restrictions

Independent Study, Unscheduled Tutorials and other courses are restricted from Web registration as noted in the class schedule. Students may request entry to these courses, and, if approved, register after their registration appointment time with the appropriate departmental signatures in person at the Office of Student Assistance on their home campus. Approval is not guaranteed.

Course Waivers

A student unable to take courses required by his or her major because he or she is ineligible to participate may resolve the difficulty in one of the following ways:

- The student may seek a waiver to substitute another course for the one that presents the difficulty.
- The student may seek a waiver to fulfill these requirements with equivalent work done independently. He or she must obtain a waiver of the requirement(s) from the department in which the course is offered, and should then proceed to register as described above for independent study. The 3.00 QPA requirement also applies to students taking an independent study under these circumstances, and a waiver should only be considered on an exception basis. The student's transcript will show credit received for independent study, not for the required course. The "Application for Waiver or Substitution" must be approved by the Assistant/Associate Dean of the school in which the student is matriculated and by the Chairperson of the department of the waived course. If the course to be waived is part of the University Core Curriculum, it must also be approved by the Office of the Dean of the Dyson College of Arts and Sciences.

Deferred Examinations

(Absence from a Final Exam)

Students are permitted to take a deferred examination with the approval of their instructor for compelling reasons only, such as illness, emergencies, or other exceptional circumstances. Students who have sufficient reason to request a deferred examination are required to complete a deferred examination application form and have it approved by their instructor. The student must file an application through the departmental secretary (PLV) or OSA (NYC) for the course they wish to take as a deferred exam. The required form is downloadable from the Final Exam website. If the instructor is not available, students should contact the appropriate academic department for assistance. After obtaining the necessary signature(s), students must then submit the approved form to the Office of Student Assistance and pay the required fee of \$35.00 for one exam or \$50.00 for two or more exams.

Dates for all Deferred Examinations for both New York City and Westchester campuses are to be determined.

Designated Lecture Section

A designated lecture is a class with 60 or more enrolled students.

Independent Study

Independent study is intended to encourage qualified students to undertake research and study beyond normal course offerings. It is open to juniors and seniors with a QPA of 3.0 or better. A student may register for a maximum of 6 credit hours of independent study in a given semester. In each case, a research paper or project will be required. Independent study may not be used to receive credit for a course listed in the Undergraduate Catalog. The independent scholar will work under the direct supervision of a faculty member specifically qualified in the area of the student's interest. The area proposed for independent study need not be drawn from fields already offered in the curriculum, provided it constitutes a reasonable supplement to work already undertaken.

A student considering registering for independent study should consult with the appropriate department chair and/ or the faculty member with whom he or she is interested in working. The "Independent Study Application" may be obtained from the Office of Student Assistance's Paperless Form website. It should be completed by the student in consultation with the proposed supervising instructor. The student and instructor should agree on the description of the project and on the method of appraisal and grading, number of contact hours, due date, etc. The completed application should then be submitted for approval to the Department Chairperson and Assistant/Associate Dean of the school in which the independent study is undertaken.

After the application has been approved, the student submits the application to the Office of Student Assistance to process the course registration. Students must complete registration for independent study by the second week of the semester.

Intersession Courses

Courses are offered during the month of January, Early Summer I, and Late Summer II on a limited basis. Intersession courses run anywhere from two weeks to four weeks long, and a student may take a maximum of four credits in any single intersession term.

Lab/Lecture Courses

Some lecture courses require a lab component, which will be listed as a separate class with its own CRN number in the semester class schedule. The CRN numbers for both the lecture class and the lab component must be used during registration in order to be registered for the class.

Out-of Division Courses

Students who wish to register for Out-of Division courses will be required to register in person at the Office of Student Assistance on their home campus. Graduate students may register for undergraduate courses without approval. An undergraduate student must request written permission from Assistant/Associate Dean and the Dean for the graduate course in order to register.

Out-of Major Courses

Certain courses are offered for specific majors only. A student may request written permission to register for an Out-of Major course from the Chairperson of the department offering the course. If approved, the student may register in person at the Office of Student Assistance on their home campus.

Pass-Fail (Undergraduate)

Students with 60 credits and a cumulative QPA of at least 2.5 may take one elective course per semester pass-fail. Core courses and major courses are excluded. Not more than four courses toward the degree may be taken on a pass-fail basis. Only a grade of "F" will be computed into the QPA. Students must notify the Office of Student Assistance of their intent to take a course pass-fail within the first two weeks of a fourteen- or fifteen-week term, or the first week of a four-, six-, or seven-week session.

Permission to Enroll in a Course at Another Institution

Undergraduate degree students who are in good academic and financial standing at Pace University may apply to take a maximum of 12 credits of approved course work at other accredited colleges and universities subject to the following conditions:

1. Students are required to obtain permission using the form "Permission to Enroll in a Course at Another Institution" Students are to obtain approval first from the school or college at Pace which offers their major. They are then required to have each course that they plan to take approved in advance by the appropriate Pace academic department. Students are to provide a copy of the course description for each course that they plan to take. Courses that have been pre-approved by Pace academic departments for transfer purposes may be approved by the college or school that offers the student's major without additional departmental review.
2. Students must have the form "Permission to Enroll in a Course at Another Institution." approved as indicated in step one above and then submitted to the Office of Student Assistance prior to taking the course at another institution. Courses will not be approved retroactively.
3. Students who have completed 68 or more credits toward their degree (including Pace and transfer credits) may not take courses at a two-year institution.
4. Study abroad and other Pace-approved internship programs and off-campus programs are not subject to this policy. Students planning to study abroad are advised to contact the Office of International Programs and Services on their home campus for detailed information related to course approvals and how the courses will be annotated on their Pace University academic record.
5. Students may not study at another institution during a term in which they are enrolled at Pace University. Exceptions are permitted by the student's college or school, if a required course is not being offered at Pace University.
6. Only courses in which a grade of "C" or better is earned will be accepted in transfer. Courses completed at another institution may not be used for re-computation of Pace grades. Upon completion of each course, students are required to have an official transcript sent from the other institution to the Pace University Office of Student Assistance. All other policies related to transfer credits, as they appear in the University catalog, remain in effect.
7. Students may request and receive permission to take a course at another institution, which they have previously taken at Pace without attaining a passing grade. The course will be considered for transfer credit only (provided the student attains a grade of "C" or better) and may not be used to recompute the failing grade at Pace.

Prerequisite Policy

Before registering for a course, students should verify that they satisfy all prerequisites. Students who do not satisfy the prerequisites for a course will generally not be allowed to continue in the course. Waivers of prerequisites may be granted by the appropriate academic department for substantive reasons. Students who have taken courses at another college or university should have these courses evaluated before registering for courses in the same discipline at Pace.

Religious Beliefs and Attendance

Pace University offers reasonable accommodation of students' religious beliefs. No person shall be expelled from or be refused admission as a student to Pace University for the reason that he or she is unable, because of his or her genuine and sincere religious beliefs, to register for or attend classes or to participate in any examination, course or work requirements on a particular day or days. Any student at Pace University who is unable, because of his or her religious beliefs, to attend classes on a particular day or days shall, because of such absence on the particular day or days, be excused from any examination or any course or work requirements. It shall be the responsibility of the student who must be absent to provide reasonable advance notice to the faculty member teaching the course or the appropriate administrative official. It shall be the responsibility of the faculty and of the administrative officials of Pace University to make available to each student who is absent from school with appropriate advance notice because of his or her religious beliefs, a reasonable equivalent opportunity to register for classes or make up any examination, course or work requirements which he or she missed because of such absence on any particular day or days. No fees of any kind shall be charged by Pace University for making available to the said student such equivalent opportunity.

If registration, classes, examinations, course or work requirements are held on Friday after 4:00 p.m. or on Saturday, similar or makeup classes, examinations, course or work requirements or opportunity to register shall be made available on other days, where it is reasonable and practicable to do so. No special fees shall be charged to the student for these classes, examinations, course or work requirements or registration held on other days.

In effectuating the provisions of this section, it shall be the duty of the faculty and the administrative officials of Pace University to exercise the fullest measure of good faith. However, a reasonable make-up opportunity need not necessarily be the one preferred by or most convenient for the student. No adverse or prejudicial effects shall result to any student because of his or her availing himself or herself of the provisions of this section.

Speech Clinic Referrals

Students who do not achieve minimum departmental standards in SPE 100 Voice and Diction for Non-Native Speakers, SPE 102 Speech Communication II, SPE 102A Public Speaking - ESL, or other courses may be referred to the Speech and Hearing Center for a speech evaluation. Referred students may be assigned to Speech Clinic for individual or group remedial speech services. An assigned student must register for Speech Clinic in the semester following the referral. A grade of Incomplete-Referral (IR) with a provisional letter grade is given to students in the course from which they were referred. The I-R grade is removed when the student registers for the Speech Clinic. However, they may be required to take more than one semester of the Speech Clinic.

Textbook Information

To view textbook information, logon to Blackboard through the MyPace Portal at <https://portal.pace.edu>.

Tutorials

Tutorials are regularly scheduled courses that are under-enrolled by normal standards, but which, at the discretion of the dean and with the consent of the instructor, are retained on a tutorial basis. In these circumstances, New York State regulations require that the objectives and usual conduct of the course remain unchanged. Students' academic transcripts will record the course name and number as listed in the Undergraduate Catalog and class schedule. Students must complete registration for tutorials by the second week of the semester.

Undergraduates in Graduate Courses

Pace undergraduate students in their junior and senior years who have a minimum cumulative quality point average of 3.00/3.25 (depending on the college/school in which the course is to be taken) may petition to register for a graduate course for which they have the prerequisites. Students must receive written permission from the chair or dean (depending on the program) of the department offering the graduate course. A maximum of two courses (6–8 credits) may be counted toward both the undergraduate and a graduate degree. However, the quality points earned in the course(s) will be calculated only in the student's undergraduate QPA.

Video Conference Courses

Pace University's Video Conference Network allows simultaneous instruction at different sites. The technology used by the faculty includes video cameras, TV monitors, sound equipment, and electronic presentation technology.

Disruption of Normal Academic Progress

- Double Line Policy (p. 18)
- Leave of Absence (p. 18)
- Medical Leave of Absence (p. 19)
- Military Leave of Absence (p. 21)
- Probation and Academic Dismissal (p. 22)
- Resumption of Studies (p. 22)

Double Line Policy

The University is aware that students may experience academic difficulty early in their studies. Former undergraduate matriculated students not enrolled at Pace University for a period of three years, with a cumulative QPA below a 2.0, and who have not attempted more than a total of 60 credit hours who seek reinstatement can apply for a **“Double Line”**. With Advisor or Dean(s) approval a Double Line will be drawn across the student’s academic record marking this change. All credits earned prior to the approval of the double line, for which passing grades are earned, will remain applicable towards the degree requirements, but will no longer be computed in the cumulative GPA. A minimum of 30 -32 credits (depending upon academic program) **beyond** the double line must be completed at Pace. This policy does not apply to non-matriculated students or those in the Challenge to Achievement Program.

Leave of Absence

For various reasons, students sometimes find it necessary or desirable to interrupt their enrollment at Pace University. The reasons for a leave of absence include, but are not limited to, the following: ¹

- To pursue academic endeavors elsewhere such as studying or conducting research at another institution
- Financial hardship
- An internship
- A serious medical condition of the student’s spouse, domestic partner, sibling, parent, child or step-child ²
- Employment obligations

A leave of absence pursuant to this Leave of Absence Policy may commence during a semester or prior to the beginning of a semester and is limited to two consecutive semesters, excluding summer semesters. A student, who is unable to complete the semester and applies for a leave of absence, must also withdraw from the courses in which he or she currently is enrolled and will receive a “W” for each course from which the student withdrew. Although the “W” grades will appear on the student’s transcript, they will not affect the student’s cumulative quality grade point average. In addition, the student will be subject to the Tuition Cancellation Policy and certain financial aid rules and procedures. (Further information about the impact of a leave of absence on a student’s financial aid may be found below under Financial Aid.)

Students who are contemplating a leave of absence are encouraged to speak with their academic advisor prior to submitting a Leave of Absence Application. Academic advisors can provide information about the effect of a leave of absence on such issues as course sequencing and graduation date. After meeting with an academic advisor, in order to apply for a leave of absence, a student must:

- Complete a Leave of Absence Application.
- Submit the completed Leave of Absence Application for approval to the chair of the department in which the student’s major is housed, or the assistant or associate dean of the school or college in which the student is enrolled, or the student’s academic advisor.
- Submit the completed Leave of Absence Application with the signature of approval to the Office of Student Assistance.
- Provide whatever additional documentation the University may require concerning the student’s request for a leave of absence.

Upon returning from a leave of absence, the student must complete a Resumption of Study Application. Information about resuming studies may be found in the Resumption of Study Policy.

Length of a Leave of Absence - Ordinarily, a leave of absence pursuant to this Leave of Absence Policy is limited to two consecutive semesters excluding the summer semesters and may be commenced at any time. For purposes of counting the two consecutive semesters, a leave of absence shall commence at the beginning of the first Fall or Spring semester after the student applies for and approval is granted for a leave of absence. A leave of absence due to non-medical reasons will not be approved for more than two consecutive semesters (excluding summer semesters).

Under certain circumstances, however, a leave of absence due to a serious medical condition of the student’s spouse, domestic partner, sibling, parent, child or step-child may be extended for a total of four consecutive semesters (excluding summer semesters). For example, when a student applied for a leave of absence due to the serious medical condition of a parent, the expected time required for the parent to recover from an automobile accident was unknown. Subsequently, due to the prolonged recovery period, the student was unable to resume his or her studies on the date previously approved by the University. Under such circumstances, and following the same procedure set forth above, the student may request an extension of the leave of absence. In order to be eligible for an extension, the student must provide whatever documentation the University may require concerning the

reason for the extension. A leave of absence due to a serious medical condition of the student's spouse, domestic partner, sibling, parent, child or step-child will not be approved for more than a total of four consecutive semesters (excluding summer semesters).

Degree Requirements and Graduation Date - Ordinarily, the degree requirements applicable to the student's declared major will not change due to the student's leave of absence. Nevertheless, there are circumstances when the degree requirements or program offerings will change while the student is on a leave of absence, e.g., requirements of the New York State Education Department, accrediting agencies or applicable law.

The time within which a student is required to complete the degree requirements ordinarily will not change because of a leave of absence, although the graduation date may change. For example, a student who is required to complete the degree requirements within eight semesters is scheduled to graduate in May 2016 takes a leave of absence in the Spring 2015 semester. Because of the one-semester absence, the student's graduation date may be postponed one semester until December 2016 at which time he or she will have been enrolled for eight semesters. However, a student's graduation date may be postponed in excess of the number of semesters he or she was on a leave of absence if the student is enrolled in a program with required course sequences and the prerequisite courses are not offered every semester.

Students should check with their academic advisor before submitting a Leave of Absence Application, and again when resuming their studies, about the consequences, if any, of their leave of absence on degree requirements and graduation date.

Transfer Credits Earned During Leave of Absence - Students contemplating taking courses at another college or university during their leave of absence and transferring those course credits to Pace University upon their resumption of studies should consult with their academic advisor before enrolling in courses elsewhere. Transfer credits for such courses must be approved in advance by Pace University; otherwise, they may not be accepted by the University.

Financial Aid - Students on a leave of absence pursuant to this Leave of Absence Policy are considered to be withdrawn from the University for purposes of financial aid. Consequently, loan repayment obligations may be triggered. Students should speak to a representative of the Financial Aid Office for more detailed information about the status of their financial aid during a leave of absence prior to submitting a Leave of Absence Application.

Ordinarily, Pace-funded merit awards will be restored upon a student's resumption of studies after a leave of absence in accordance with this Leave of Absence Policy provided

1. all other requirements for such merit aid are satisfied, and
2. the student resumes his or her studies by the date identified and approved in the Leave of Absence Application.

If a student does not resume his or her studies on or before the date identified and approved in the Leave of Absence Application or obtain an extension of the leave of absence if the student is eligible for one, Pace-funded merit awards may be excluded from future financial aid awards. (Related information about the reinstatement of Pace-funded merit awards may be found in Reinstatement of Pace-funded Merit Award Following a Medical Leave of Absence Policy.)

International Students - The University is legally obligated to report a leave of absence for any reason by a student with an F-1 or J-1 visa to the Department of Homeland Security. Students with an F-1 or J-1 visa who take a leave of absence may not remain in the United States during the leave unless the reason for the leave is an illness that prevents the student from returning to his or her home country and appropriate documentation from a hospital in the United States has been provided.

Students with an F-1 or J-1 visa who are contemplating a leave of absence must first consult with an advisor in the International Students and Scholars Office, and again when they resume their studies after a leave of absence.

¹ Information about a leave of absence due to military service may be found in the Military Leave of Absence Policy.

² Students considering a leave of absence due to their own serious medical condition should consult the Medical Leave of Absence Policy.

Medical Leave of Absence

Students sometimes find it necessary or desirable to interrupt their enrollment at Pace University due to their own serious medical condition. A leave of absence pursuant to this Medical Leave of Absence Policy may commence during a semester or prior to the beginning of a semester and ordinarily is limited to two consecutive semesters, excluding summer semesters. A student, who is unable to complete the semester and applies for a leave of absence, must also withdraw from the courses in which he or she currently is enrolled and will receive a "W" for each course from which the student withdrew. Although the "W" grades will appear on the student's transcript, they will not affect the student's cumulative quality grade point average. In addition, the student will be subject to the Tuition Cancellation Policy and certain financial aid rules and procedures. (Further information about the impact of a medical leave of absence on a student's financial aid may be found below under Financial Aid.)

Procedure - Students contemplating a medical leave of absence due to their own serious medical condition should contact the Office of Student Assistance to discuss the procedure and obtain the necessary forms. Students are encouraged to speak with their academic advisor prior to submitting a Medical Leave of Absence Application. Academic advisors can provide information about the effect of a medical leave of absence on such issues as course sequencing and graduation date.

In order to apply for a medical leave of absence, a student must complete a Medical Leave of Absence Application, a Consent for Communication Regarding Request for a Medical Leave of Absence and/or Resumption of Studies after a Medical Leave of Absence, and an Authorization for Information Release. The completed Application, Consent and Authorization must be submitted to the University Registrar, Office of Student Assistance, One Pace Plaza, New York, NY 10038. Upon receipt of these documents, the University Registrar will send a copy of the Authorization and a Treating Healthcare Provider's form to the student's treating healthcare provider in order to obtain information about the condition necessitating a medical leave of absence.

The completed Treating Healthcare Provider's form is to be returned by the treating healthcare provider to the Counseling Center or University Health Care, as the case may be, for review. If the Counseling Center or University Health Care approves the application for a medical leave of absence, the University Registrar will assist in obtaining the other necessary approvals.

Students are required to provide whatever additional information and/or documentation the University may require concerning the student's request for a medical leave of absence.

Upon returning from a medical leave of absence, the student must complete a Resumption of Study after a Medical Leave of Absence Application. Information about resuming studies may be found in the letter granting approval of the medical leave of absence and the Resumption of Study Policy, and from the University Registrar.

On occasion, a student who has a Pace-funded merit award may be incapable of complying with the Leave of Absence Policy in order to obtain an approved leave of absence at the time he or she leaves the University due to medical reasons and, consequently, is ineligible for the reinstatement of the Pace-funded merit award when the student resumes his or her studies. Under such circumstances, and provided the student has been approved to resume his or her studies in accordance with the Resumption of Studies Policy, if the student is denied reinstatement of his or her Pace-funded merit award because of the student's failure to timely comply with the Leave of Absence Policy, the student may appeal the denial to the Reinstatement of Pace-funded Merit Award Committee (the "Committee").

Only if the student demonstrates to the satisfaction of the Committee and the Provost that he or she satisfied each of the following three criteria will the appeal be granted:

- The student was absent for no more than four consecutive semesters (excluding summer semesters), beginning with the first fall or spring semester in which the student did not enroll at the University for medical reasons; and
- Once the student was capable of notifying the University of the reason for failing to comply with the Leave of Absence Policy, he or she followed the requisite procedure of the Leave of Absence Policy and was granted a retroactive leave of absence; and
- An extraordinary medical condition of the student or his or her spouse, domestic partner, sibling, parent, child or step-child reasonably prevented the student from complying with the Leave of Absence Policy in order to obtain an approved leave of absence at the time the student temporarily left the University.

Only upon receipt of sufficient evidence that the student satisfied each of the three criteria above, shall the Committee recommend to the Provost that the appeal be granted and the student's Pace-funded merit award be reinstated on the same terms and conditions as were in effect when the student stopped attending classes. The Provost shall accept the recommendation of the Committee provided he or she determines there is sufficient evidence that the student satisfied each of the three criteria above.

Length of a Leave of Absence - Ordinarily, a leave of absence pursuant to this Medical Leave of Absence Policy is limited to two consecutive semesters excluding the summer semesters and may be commenced at any time. For purposes of counting the two consecutive semesters, a leave of absence shall commence at the beginning of the first Fall or Spring semester after the student applies for and approval is granted for a leave of absence.

Under certain circumstances, however, a leave of absence due to a student's serious medical condition may be extended for a total of four consecutive semesters (excluding Summer semesters). For example, a student may have experienced post-operative complications that resulted in a recovery period longer than was anticipated at the time the student applied for a medical leave of absence. Under such circumstances, and following the same procedure set forth above, the student may request an extension of the medical leave of absence. In order to be eligible for an extension, the student must provide whatever documentation the University may require concerning the reason for the extension. A leave of absence due to a student's serious medical condition will not be approved for more than a total of four consecutive semesters (excluding Summer semesters).

Degree Requirements and Graduation Date - Ordinarily, the degree requirements applicable to the student's declared major will not change due to the student's medical leave of absence. Nevertheless, there are circumstances when the degree requirements or program offerings will change while the student is on a medical leave of absence, e.g., requirements of the New York State Education Department, accrediting agencies or applicable law.

The time within which a student is required to complete the degree requirements ordinarily will not change because of a medical leave of absence, although the graduation date may change. For example, a student who is required to complete the degree requirements within eight semesters is scheduled to graduate in May 2016 takes a medical leave of absence in the Spring 2015 semester. Because of the one-semester absence, the student's graduation date may be postponed one semester until December 2016 at which time he or she will have been enrolled for eight semesters. However, a student's graduation date may be postponed in excess of the number of semesters he or she was on a medical leave of absence if the student is enrolled in a program with required course sequences and the prerequisite courses are not offered every semester.

Students should check with their academic advisor before applying for a Medical Leave of Absence and again when resuming their studies about the consequences, if any, of their leave of absence on degree requirements and graduation date.

Transfer Credits Earned During Medical Leave of Absence - Students contemplating taking courses at another college or university during their medical leave of absence and transferring those course credits to Pace University upon their resumption of studies should consult with their academic advisor before enrolling in courses elsewhere. Transfer credits for such courses must be approved in advance by Pace University; otherwise, they may not be accepted by the University.

Financial Aid - Students on a leave of absence pursuant to this Medical Leave of Absence Policy are considered to be withdrawn from the University for purposes of financial aid. Consequently, loan repayment obligations may be triggered. Students should speak to a representative of the Financial Aid Office for more detailed information about the status of their financial aid during a leave of absence prior to submitting a Medical Leave of Absence Application.

Ordinarily, Pace-funded merit awards will be restored upon a student's resumption of studies after a leave of absence in accordance with this Medical Leave of Absence Policy provided

1. all other requirements for such merit aid are satisfied, and
2. the student resumes his or her studies by the date identified and approved in the Medical Leave of Absence Application.

If a student does not resume his or her studies on or before the date identified and approved in the Medical Leave of Absence Application or obtain an extension of the leave of absence if the student is eligible for one, Pace-funded merit awards may be excluded from future financial aid awards. (Related information about the reinstatement of Pace-funded merit awards may be found in Reinstatement of Pace-funded Merit Award Following a Medical Leave of Absence Policy.)

International Students - The University is legally obligated to report a leave of absence for any reason by a student with an F-1 or J-1 visa to the Department of Homeland Security. Students with an F-1 or J-1 visa who take a leave of absence may not remain in the United States during the leave unless the reason for the leave is an illness that prevents the student from returning to his or her home country and appropriate documentation from a hospital in the United States has been provided.

Students with an F-1 or J-1 visa who are contemplating a leave of absence must first consult with an advisor in the International Students and Scholars Office, and again when they resume their studies after a leave of absence.

Military Leave of Absence

Pace University is required by federal law to readmit students who left the University or did not accept an offer of admission from the University in order to perform military service. The general requirements for readmission after military service are described below.

This Military Leave of Absence Policy (the "Policy") applies only to United States military veterans seeking readmission to the same program in which they were enrolled when they last attended the University. Veterans seeking admission to a different program are not eligible for readmission under this Policy, nor are veterans eligible who began their military leave of absence prior to August 14, 2008.

A student is eligible for readmission if during his or her leave of absence the student performed voluntary or involuntary active duty service in the United States Armed Forces, including service by a member of the National Guard or Reserve on active duty, active duty for training, or full-time National Guard duty under federal authority, for a period of more than thirty consecutive days. In order to be eligible for readmission under this Policy, the cumulative length of the absence and all previous absences from the University for military service cannot exceed five years, including only the time the student spent actually performing military service. Veterans who received a dishonorable or bad conduct discharge are not eligible for readmission under this Policy.

Ordinarily, unless notice is precluded by military necessity, a student (or an appropriate officer of the Armed Forces or official of the Department of Defense) must give written notice to the University Registrar, Office of Student Assistance, of the student's leave for military service as far in advance as is reasonable under the circumstances. To be readmitted students must give written notice to the University Registrar, Office of Student Assistance, of their intent to resume their studies no later than three years after completion of the military service, or two years after recovering from a service-related injury or illness. Students who do not submit a notification of intent to resume their studies within the required time periods may not be eligible for readmission under this Policy, but may be eligible for readmission under the University's Leave of Absence and Resumption of Studies Policies.

After the student provides notice of intent to re-enroll, ordinarily the University must readmit the student into the next class or classes in the same program, with the same enrollment status, number of credits, and academic standing as when he or she was last in attendance at or admitted to the University. The student may also request a later admission date or, if unusual circumstances require it, the University may admit the student at a later date. If the University determines that the student is not prepared to reenter the program with the same academic status where he or she left off, or will not be able to complete the program, the University must make reasonable efforts at no extra cost to the student to enable him or her to resume or complete the program. Reasonable efforts include, but are not limited to, providing a refresher course and allowing the student to retake a pretest as long as they do not place an undue hardship on the University. If, after reasonable efforts by the University, the University determines that the student is not prepared to resume the program where he or she left off, or the University determines that the student is unable to complete the program, or the

University determines there are no reasonable efforts the University can take to prepare the student to resume the program or to enable the student to complete the program, the University is not required to readmit the student.

If the program in which the student was previously enrolled is no longer offered, he or she must be admitted to the program that is most similar, unless the student requests or agrees to admission to a different program.

If the student is readmitted to the same program, for the first academic year in which the student returns, unless there are sufficient veterans or other service member education benefits to pay the increased amount of tuition and fees, the student will be charged the same tuition and fees the student was or would have been assessed for the academic year the student left on a military leave of absence. For subsequent academic years, veterans admitted to the same or a different program may be charged the same tuition and fees as are other students in the program.

For additional information about readmission under this Policy, please contact the Office of Student Assistance, at VeteranAffairs@Pace.edu or 877-672-1830 (option 8).

Probation and Academic Dismissal

Pace University students are expected to maintain good academic standing. The University considers a cumulative quality point average (CQPA) of 2.0 (undergraduate students only) to be evidence of good academic standing, but specific college/schools or programs may have higher requirements. Please contact school or program administrator for specific program definition of satisfactory progress. Any student who is not making satisfactory academic progress toward the degree is automatically put on academic probation and is reviewed by the academic standards committee of the appropriate college/school. Students are generally allowed one semester on probation to improve their academic performance and to raise their CQPA. However, students with serious or continuing deficiencies will be academically dismissed from the University. If a student is academically dismissed from the University, the dismissal is effective on all Pace campuses.

Students who are academically dismissed from the University are allowed one appeal. Student appeals are made directly to the respective college/school. Students may be reinstated only once through the appeals process. Students who are dismissed for poor academic performance may not register for classes at any of the Pace campuses for at least one full academic year. After this time, a student may apply for reinstatement to his or her college/school on his or her home campus. Please contact school or program administrator for the appropriate reinstatement procedure.

Resumption of Studies

In order to resume their enrollment at Pace University after an interruption due to, among other reasons, a leave of absence pursuant to the Leave of Absence Policy or Medical Leave of Absence Policy, dismissals due to unsatisfactory academic performance, dismissals or suspensions due to disciplinary issues and, in certain circumstances, withdrawals, students must file a Resumption of Studies Application with the Office of Student Assistance.^{1,2}

Procedure - In order to resume their studies at the University, at least three weeks prior to the commencement of the semester in which they wish to resume their studies, subject to the exceptions identified below, students must:³

- Apply to resume their studies on their home campus.
- Complete a Resumption of Studies Application.
- Submit the completed Resumption of Studies Application for approval to the chair of the department in which the student's major is housed, or the assistant or associate dean of the school or college in which the student is enrolled, or the student's academic advisor. Approval given to resume studies may be subject to certain conditions.
- Arrange for official transcripts from any university or college attended since the student's last enrollment at Pace University to be sent to the Office of Student Assistance at the University. (As stated in the Leave of Absence Policy and Medical Leave of Absence Policy, transfer credits for courses taken elsewhere during the leave of absence must be approved in advance by Pace University; otherwise, they may not be accepted by the University.)
- Submit the completed Resumption of Studies Application with the signature of approval to the Office of Student Assistance.
- Clear all "holds" on the student's account, including, without limitation, payment of all past due balances.
- Provide whatever additional documentation or approvals the University may request.
- Students are required to confer with an academic advisor before registering for any courses.

Exceptions to Procedure - In addition to any exceptions in the letter granting a medical leave of absence applicable to students applying to resume their studies after the medical leave, the procedure described directly above is subject to the following exceptions:

- One semester prior to the semester in which they wish to resume their studies, students in the School of Education, the Lienhard School of Nursing and the Physician Assistant Program must submit their completed Resumption of Studies Application to the Dean of the School of Education and Dean of the College of Health Professions, respectively, prior to submitting it to the Office of Student Assistance.
- International students who intend to resume their studies must first confer with a representative of the International Students and Scholars Office at least one semester prior to the semester in which they wish to resume their studies.

Degree Requirements and Graduation Date - Ordinarily, the degree requirements applicable to the student's declared major will not change due to the interruption of the student's studies. Nevertheless, there are circumstances when the degree requirements or program offerings will change while the student is on a leave of absence, e.g., requirements of the New York State Education Department, accrediting agencies or applicable law.

The time within which a student is required to complete the degree requirements ordinarily will not change because of a leave of absence, although the graduation date may change. For example, a student who is required to complete the degree requirements within eight semesters is scheduled to graduate in May 2016 takes a leave of absence in the Spring 2015 semester. Because of the one-semester absence, the student's graduation date may be postponed one semester until December 2016 at which time he or she will have been enrolled for eight semesters. However, a student's graduation date may be postponed in excess of the number of semesters he or she was on a leave of absence if the student is enrolled in a program with required course sequences and the prerequisite courses are not offered every semester.

Students should check with their academic advisor when resuming their studies about the consequences, if any, of the interruption of their studies on degree requirements and graduation date.

Financial Aid - Students interested in financial aid should speak to a representative in the Financial Aid Office about whether they are eligible for financial aid upon their resumption of studies.

Ordinarily, Pace-funded merit awards will be restored upon a student's resumption of studies after a leave of absence in accordance with the Leave of Absence Policy or Medical Leave of Absence Policy provided

1. all other requirements for such merit aid are satisfied, and
2. the student resumes his or her studies by the date identified and approved in the Leave of Absence Application or Medical Leave of Absence Application.

If a student does not resume his or her studies on or before the date identified and approved in the Leave of Absence Application or Medical Leave of Absence Application or obtain an extension of the leave of absence if the student is eligible for one, Pace-funded merit awards may be excluded from future financial aid awards. Pace-funded merit awards are not restored for students resuming their studies after a leave of absence due to a dismissal for academic reasons or a dismissal or suspension for disciplinary reasons. (Related information about the reinstatement of Pace-funded merit awards may be found in the *Reinstatement of Pace-funded Merit Award Following a Medical Leave of Absence Policy*.)

- 1 Information about a leave of absence due to military service and resumption of studies may be found in the Military Leave of Absence Policy.
- 2 This Resumption of Studies Policy is not applicable to students who interrupted their enrollment at Pace University, whether or not pursuant to the Leave of Absence Policy or Medical Leave of Absence Policy, and now wish to enroll in the Pace Online program. For information about the Pace Online program, including eligibility criteria, please contact paceonline@pace.edu.
- 3 Students resuming their studies after a medical leave of absence must consult and comply with the terms and conditions for resuming their studies set forth in the letter granting them a medical leave of absence. If there is a conflict between this Resumption of Studies Policy and the terms and conditions in the letter, the letter supersedes the conflicting portions of this Policy. Students should contact the University Registrar for clarification about any conflicts as well as for complete information about the procedure for resuming their studies after a medical leave of absence.

Academic Integrity Code

Students are required to be honest and ethical in satisfying their academic assignments and requirements. Academic integrity requires that, except as may be authorized by the instructor, a student must demonstrate independent intellectual and academic achievements. Therefore, when a student uses or relies upon an idea or material obtained from another source, proper credit or attribution must be given. A failure to give credit or attribution to ideas or material obtained from an outside source is plagiarism. Plagiarism is strictly forbidden. Every student is responsible for giving the proper credit or attribution for any quotation, idea, data, or other material obtained from another source that is presented (whether orally or in writing) in the student's papers, reports, submissions, examinations, presentations and the like.

Individual schools and programs may have adopted additional standards of academic integrity. Therefore, students are responsible for familiarizing themselves with the academic integrity policies of the University as well as of the individual schools and programs in which they are enrolled. A student who fails to comply with the standards of academic integrity is subject to disciplinary actions such as, but not limited to, a reduction in the grade for the assignment or the course, a failing grade in the assignment or the course, suspension and/or dismissal from the University. A PDF of the Pace University Academic Integrity Code (www.pace.edu/sites/default/files/files/student-handbook/pace-university-academic-integrity-code.pdf) can be found online through the Student Handbook (www.pace.edu/student-handbook) under the *Policies and Procedures* section.

Grades and Academic Standing

- Grading System (p. 24)
- Quality Point System (p. 24)
- Incomplete Work (p. 25)
- The "I-R" Grade and Referrals (p. 25)

- Pass-Fail - Undergraduate (p. 25)
- Change of Grade (p. 25)
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Grading System

A letter grade is awarded as a measure of student performance only by the faculty member assigned to teach a particular course and section. The spectrum of letter grades ranges from A through F, including plus and minus refinements to the letter grades, which are available to allow faculty greater flexibility in the measurement of student performance. The following describes the letter grading system and its descriptive and quantitative (percentage) equivalents. These equivalents are shown only as guidelines for faculty. Specific grading policies should be announced by the instructor in a given course.

Grade	Description	Quantitative
A, A-	Excellent	90-100%
B+, B, B-	Good	80-89%
C+, C	Satisfactory	70-79%
C-, D+, D	Passing	60-69%
F	Failing	0-59%
K	Grade Pending ¹	None
P	Pass (Pass/Fail Course)	None
W	Authorized Withdrawal	None
I	Work Incomplete becomes F-if not made up within 6 weeks	None
I-F	Unauthorized withdrawal-not eligible to make up work	0-59%
I-R	Remedial work required	None
SAT	Satisfactory	None
UNS	Unsatisfactory	None
AUD	Auditor-No credit granted for course	None

¹ In specific courses (usually courses that continue the following semester) or in special circumstances, with the permission of the dean, a grade of K (pending) may be assigned. This extension may not exceed one year from the end of the semester in which the K grade is assigned.

Quality Point System

Each letter grade translates into a numerical equivalent as cited below. The quality point average (QPA) is obtained by dividing the total number of quality points by the number of credits attempted at Pace, including a grade of "F", but not grades of "W", "I-R", "K", "P", "SAT", "UNS", "AUD". A QPA of 2.00 is necessary for graduation.

Grade	Quality Points
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
F	0.0
I-R	0.0
K	0.0

P	0.0
W	0.0

Incomplete Work

Inability to complete required course work or to take an examination may, at the discretion of the instructor, result in a grade of "I." A maximum of six weeks will be provided to allow the student to complete the required course work or examination. If the course requirements are not completed within the six-week period, the grade of "I" will automatically become an "F" failing grade.

The "I-R" Grade and Referrals

A student in any course in the University who is found to be deficient in basic skills in English or, on the New York City campus, oral communication can be referred for remedial work. In such an instance, the student will receive the grade of "Incomplete-Referral" (I-R) with a provisional letter grade. The I-R grade is for those students who have mastered course content to the level of C or better but who have limited writing or oral deficiencies that can be remediated.

Referral at the end of a semester from any course offered by the University may also be made if a student demonstrated inadequate writing skills in prepared assignments or examinations. A referred student must complete the required remediation in the semester following the referral and may not take any other English course at the same time. A student who is referred at the end of the semester will receive a grade of Incomplete-Referral (I-R) for the course from which he or she was referred, with a provisional letter grade; the letter grade becomes official when the student has completed the remedial course.

English as a Second Language (ESL) Course Referrals (New York City Campus Only) - Students normally take each ESL course only once and in sequence, but a student who is unready for the next level, or whose writing skills are judged deficient by a teacher in any course in the university, may be required to repeat ENG 052 Advanced Grammar for Writing - ESL, ENG 099A Introduction to Academic Writing - ESL, or ENG 100A Academic Writing - ESL. In such cases, only the grade received on the second attempt appears on the student's permanent record. (no additional credit is given for repeating ENG 100A.)

If the student was referred for remediation at the end of a course, he or she receives a grade of Incomplete-Referral (I-R), with a provisional letter grade for that course. When the referred student has successfully completed the remediation, the provisional grade becomes official. Students referred to ENG 052 Advanced Grammar for Writing - ESL, ENG 099A Introduction to Academic Writing - ESL, or ENG 100A Academic Writing - ESL from a 100-level course are normally expected to complete the remediation in the following semester and may not take any other English course at the same time.

Speech Clinic Referrals (New York City Campus) - Students who do not achieve minimum departmental standards in COM 200 Public Speaking or COM 200A Public Speaking (ESL) may be referred to the Speech and Hearing Center for a speech evaluation. Referred students may be assigned to speech clinic for individual or group remedial speech services when appropriate. An assigned student must register for speech clinic in the semester following the referral. A grade of incomplete-referral (IR) with a provisional letter grade is given to students in the course from which they were referred. The I-R grade is removed when the student registers for the speech clinic. However, she or he may be required to take more than one semester of the speech clinic.

Pass-Fail - Undergraduate

Students with 60 credits and a cumulative QPA of at least 2.5 may take one elective course per semester pass-fail. Core courses and major courses are excluded. Not more than four courses toward the degree may be taken on a pass-fail basis. Only a grade of "F" will be computed into the QPA. Students must notify the Office of Student Assistance of their intent to take a course pass-fail within the first two weeks of a fourteen- or fifteen-week term, or the first week of a four-, six-, or seven-week session.

Change of Grade

No grade will be changed beyond six months after the end of the semester in which the course was taken. No grade will be changed or recomputed nor will withdrawals be permitted after a degree has been awarded.

Grade Appeal Process

As a general principle, the instructor has sole authority to establish standards of performance and to exercise judgments on the quality of student performance, but in a manner that reflects reasonable and generally acceptable academic requirements. Grades assigned in this fashion are final except as the instructor may wish to review them. No faculty member, administrator, or other individual may substitute his or her judgment of the student's performance for the reasonable judgment of the instructor.

Students who believe that a final grade received in a course was not determined in a manner consistent with the principle described above may challenge that grade by first arranging, within a reasonable period of time (approximately 10 school days from the time that the student knew or should have known of the final course grade), to meet informally with the instructor to establish a clear understanding of the method by which the

grade was determined. Every effort should be made to resolve the matter at the level of the instructor and the student. Students who have difficulty arranging a meeting with the instructor should consult the department chairperson.

If after meeting with the instructor, the student wishes to continue the grade challenge, the student may appeal in writing (with copies to the instructor and the dean of the school) within a reasonable period of time to the chairperson of the department that offers the course in question. The statement should clearly state the basis for questioning the grade received in the course. It should be noted that if the chairperson is the instructor, the appeal is to the dean of the school.

The chairperson's decision to have a grade reviewed or not is final. If the chairperson decides that the method by which the student's grade was determined was not proper, the chairperson will apprise the instructor of the basis for questioning the grade and request that the instructor review the grade. If the instructor, for any reason, does not review the grade, the chairperson will request that at least one other faculty member qualified to teach the course in question review the grade. In the process of such a review, the faculty member(s) is (are) authorized to assign a grade change and may, if necessary, require additional examination of the student's performance as a basis for the grade change.

Students may, at any point in this appeal process, solicit the advice and assistance of an individual faculty or staff member. This individual's authority in these matters is limited to mediating the relationship between the student and the instructor and/or chairperson.

Re-computation (Repeated Course) - Undergraduate

If an undergraduate student repeats a course, only the grade and credits earned the last time the course was taken will be computed in the cumulative QPA. The QPA average will be recomputed only for the semester in which the student repeats the course; the average of the semester in which the course(s) was first taken will not be changed. The QPA will be recomputed automatically upon receipt of the final grade. If a student withdraws from the course during the semester in which it is being repeated, the cumulative QPA will reflect the original grade. Re-computation is not permitted after a degree has been awarded. Students who receive permission to take a course at another institution for which they failed to attain a passing grade at Pace will have the credit earned at the other institution treated as transfer credit at Pace (provided they attain a grade of "C" or better). The course may not be used to recompute the failing grade at Pace.

Records

Transcripts of Records Policy

In accordance with the Federal Family Educational Rights & Privacy Act (FERPA) of 1974 and subsequent amendments, official academic transcripts cannot be released without the written consent of a student or alumnus. The University will not provide copies of academic transcripts to or on behalf of any student or alumnus with a delinquent outstanding balance. Pace University has contracted with the **National Student Clearinghouse** to handle all official transcript requests for current students, former students and alumni. Students may submit their request online via the Clearinghouse website at www.getmytranscript.com (<http://www.getmytranscript.com>) or through the MyPace Portal at www.pace.edu/MyPace (<http://www.pace.edu/MyPace/>). There is no fee assessed for unofficial academic transcripts which can be obtained via MyPace Portal. Official Academic Transcripts are assessed a fee of \$7.25 per copy. All newly graduated students awarded after August 2016, will automatically be provided one official academic transcript free of charge which will be sent as hard copy via standard mail. Alumni with degrees awarded prior to August 2016 are entitled to one free official academic transcript, which will also be provided as hard copy via standard mail. Alumni requesting their first free copy must complete and return the **transcript request form** to the Office of Student Assistance.

Official academic transcripts are sent directly via mail as hard copy or electronic delivery to the entity identified on their request. Please note, official academic transcripts sent via hard copy mail to students are marked "Official Transcript Given to Student in a Sealed Envelope". The University accepts no responsibility for the accuracy of an unofficial academic transcript after it has been printed.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act ("FERPA") is a federal law designed to protect the privacy of a student's education records, establish a student's right to access and review his or her education records, provide guidelines for the correction of inaccurate and misleading information that may be contained in those education records, and create a right to file complaints about alleged FERPA violations with the Department of Education.

Once a student reaches 18 years of age or attends a postsecondary institution, the rights created by FERPA transfer from the student's parents to the student. These rights include:

- The right to have access to and review his or her education records maintained by the postsecondary institution.
- The right to seek amendment of his or her education records that contain inaccurate and misleading information.
- The right to limit the disclosure of personally identifiable information in his or her education record.
- The right to file a complaint about alleged FERPA violations with the Family Policy Compliance Office of the Department of Education.

FERPA protects personally identifiable information in a student's education records. Education records are defined under FERPA as those records, files, data, video and audio tapes, handwritten notes and other material that contain information that is directly related to a student and maintained by Pace

University or a party acting for the University. There are exceptions, however, to the definition of education records. For example, the term education record does not include:

- Records kept in the sole possession of the maker, used only as a personal memory aid, and are not accessible or revealed to any other person except a temporary substitute for the maker of the records.
- Records of the Safety and Security Department of the University.
- Records relating to a student's employment with the University.
- Records maintained by a physician, psychiatrist, psychologist, and other health care professionals in connection with treatment of a student.
- Records created or received by the University after a student is no longer in attendance and that are not directly related to the student's attendance at the University.
- Grades on peer-graded papers before they are collected and recorded by the instructor.

Personally identifiable information includes, but is not limited to:

- The student's name.
- The name of the student's parents or other family members.
- The address of the student or the student's family.
- The student's social security number or student identification number.
- Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name.
- Any information that alone, or in combination with other information, is linkable to a specific student that would allow a reasonable person who does not have knowledge of the relevant circumstances to identify the student with reasonable certainty.

Access to and Review of Education Records

Under FERPA, a student has the right to have access to and review his or her education records with the exception of the following records:

1. information contained in an education record concerning students other than the student whose education record is being accessed;
2. financial records, including any information those records contain, of the student's parents; and
3. confidential letters and statements of recommendation placed in the student's education records after January 1, 1975 provided the student has waived his or her right to review those letters, and confidential letters and statements of recommendation placed in the student's education records before January 1, 1975 and used only for the purpose for which they were specifically intended. (In order to waive the right to review confidential letters and statements of recommendation in a student's education record, the student must submit a completed and signed Waiver of Right to Review Confidential Letters and Statements of Recommendation form to the Office of Student Assistance.)

Any student who wishes to access and review his or her education records must submit a dated written request to the custodian of the record, e.g., the Office of Student Assistance, a department chair, a program director, a faculty member. No later than 45 days after receiving the student's request, the custodian will make arrangements for the student to review his or her education records. A representative of the University may be present during the inspection, and the student may be required to present valid photo identification before accessing the records.

Amendment of Education Records

Under FERPA, a student who believes information in his or her education records is inaccurate, misleading, or in violation of the student's privacy rights recognized by FERPA, has the right to request that the records be amended. The right to seek amendment of an education record does not include changes to a grade unless the grade assigned was inaccurately recorded, an opinion, or a substantive decision made by the University about the student.

To request an amendment, the student must submit a written request to the custodian of the record. The request should clearly identify the portion of the record the student seeks to have amended and specify the reasons for the requested amendment. If the custodian of the record determines the information contained in the record is inaccurate, misleading, or in violation of the student's privacy rights recognized by FERPA, the custodian will amend the record and notify the student of the amendment in writing.

If the custodian determines an amendment of the student's education record is not warranted because it is not inaccurate, misleading or in violation of the student's privacy rights recognized by FERPA, the custodian will inform the student in writing of the decision not to amend and will also inform the student of his or her right to a hearing on the matter. The student's written request for a hearing must be received by the dean for students of the student's home campus within 30 calendar days of the date of the custodian's decision denying an amendment, and the hearing shall be held within a reasonable time thereafter. Within 5 business days after receiving the student's written request for a hearing, the dean for students or his or her designee will appoint a hearing officer to review the matter. The hearing officer must be a University representative with no direct interest in the outcome of the matter.

The hearing officer shall, in his or her sole discretion, determine whether, under the circumstances, the hearing should be conducted in-person or by telephone. The hearing officer shall provide the student and the custodian of the education record at issue with reasonable notice of the date, time, and place of the hearing if it is to be in-person and the date and time if it is to be conducted by telephone. The student and the custodian shall

each have the opportunity to present evidence at the hearing in support of their respective positions. The student may, at his or her own expense, be assisted or represented by one or more individuals, including an attorney, of the student's choice.

Within a reasonable time after the hearing, the hearing officer will notify the student and the custodian of the record in writing of the hearing officer's decision. The hearing officer's decision must be based solely on the evidence presented at the hearing and must include a summary of the evidence and the reasons for the decision. If the hearing officer determines the information contained in the record is inaccurate, misleading, or in violation of the student's privacy rights recognized by FERPA, the record will be amended. However, if the hearing officer determines the information is not inaccurate, misleading, or otherwise in violation of the student's privacy rights recognized by FERPA, the education record will not be amended and the student has the right to place a statement in his or her record commenting on the contested information and explaining why he or she disagrees with the hearing officer's decision.

Disclosure of Education Records to Third Parties

Absent an exception under FERPA, the University must obtain a student's prior written consent before it discloses personally identifiable information from a student's education records to a third party. In order to authorize the disclosure of personally identifiable information from his or her education records to a third party, a student must complete, sign and date the Authorization to Disclose Information from Education Records form and submit it to the custodian of the record from which the disclosure is to be made.

FERPA provides a number of exceptions, however, that allow the University to disclose information from a student's education record without the student's consent. Circumstances under which the University may disclose personally identifiable information from a student's education records without obtaining the student's consent, include, but are not limited to, the following:

- To University officials with a legitimate educational interest in the personally identifiable information to be disclosed. A University official includes, without limitation, faculty; officers; administrators; administrative assistants and clerical staff; safety and security staff; trustees; attorneys; auditors; health care providers; members (including student members) of University-sponsored committees and disciplinary boards; student employees assisting other University officials in performing their duties and responsibilities for the University; and a contractor, volunteer or other party to whom the University has outsourced University services or functions. A University official has a legitimate educational interest in the personally identifiable information to be disclosed if the official needs to review the education record in order to fulfill his or her professional duties and responsibilities for the University.
- To officials of another school in which the student seeks or intends to enroll.
- To the parents of a tax-dependent student as defined in section 152 of the Internal Revenue Code of 1986.
- In connection with the student's request for or receipt of financial aid if the information is necessary to determine the eligibility, amount or conditions of the aid, or to enforce the terms and conditions of the aid.
- In connection with a health or safety emergency if knowledge of the personally identifiable information is necessary to protect the health or safety of the student or other individuals.
- To the parents of a student under the age of 21 at the time of disclosure, and the disclosure concerns the student's violation of a federal, state or local law or University policy regarding the use or possession of alcohol or a controlled substance, provided the University has determined the student has committed a disciplinary violation with respect to the use or possession, and the disclosure does not conflict with any state law that prohibits such disclosure.
- Directory information (see discussion below of directory information).
- To comply with a judicial order or lawfully issued subpoena.
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense concerning the final results of a disciplinary hearing with respect to the alleged crime.
- The final results of a disciplinary proceeding related to a crime of violence or non-forcible sex offense may be released to any third party if the student who is the alleged perpetrator is found to have violated the University's policies. Disclosure under this exception is limited to the name of the student perpetrator, the violation committed, and any sanction imposed. The disclosure shall not include the name of any other student, including the victim or a witness, without the prior written consent of the other student.
- To authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the U.S. Secretary of Education, and state and local educational authorities for audit or evaluation of federal or state supported education programs, or for the enforcement of or compliance with federal legal requirements that relate to those programs.
- To organizations conducting studies for or on behalf of the University for the purposes of administering predictive tests or student aid programs, or improving instruction.
- To accrediting organizations to carry out their accrediting functions.

Directory Information

FERPA permits the University to disclose directory information to the public without obtaining the student's prior written consent. Directory information is defined by FERPA as information contained in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed. The University has defined directory information more specifically as:

- Student's name
- Campus telephone number

- Campus address
- University e-mail address
- Date of birth
- College or school in which the student is enrolled
- Program and/or field of study
- Enrollment status, e.g., undergraduate or graduate student, full-time, part-time, not enrolled, graduated
- School attended immediately prior to enrolling at the University
- Dates of attendance
- Degrees and honors
- Awards received
- The weight and height of members of athletic teams

Students may “opt out” of directory information and request that directory information, as defined above, be withheld, in whole or in part, and released only with the student’s prior written authorization. Students who wish to opt-out of some or all of the directory information must complete and sign a Request to Opt-out of Directory Information form and submit it to the Office of Student Assistance on or before September 30 of each year. (Students who transfer to the University in the spring semester or return to the University in the spring semester after a leave of absence must submit a completed and signed Request to Opt-out of Directory Information form to the Office of Student Assistance on or before February 15.) Students who wish to revoke their previous request to opt-out of some or all of the directory information must submit a completed and signed Request for Revocation of Opt-out of Directory Information form to the Office of Student Assistance.

Complaints of Alleged Failures to Comply with FERPA

A student who believes his or her FERPA rights have been violated or that the University has failed to comply with the requirements of FERPA has the right to file a complaint with the federal office that administers FERPA. Complaints should be addressed be to:

Family Policy Compliance Office
 US Department of Education
 400 Maryland Ave, SW
 Washington, DC 20202-5901
 Phone: 202-260-3887

Additional Information About FERPA

The following U.S. Department of Education publications provide additional information for students and parents about FERPA: Frequently Asked Questions About FERPA, Disclosure of Information from Education Records to Parents of Students Attending Postsecondary Institutions, and FERPA General Guidance for Students.

Forms

The following forms can be found at: www.pace.edu/osa/forms (<http://www.pace.edu/osa/forms/>):

- Authorization to Disclose Information from Education Records
- Request to Opt-out of Directory Information
- Request for Revocation of Opt-out of Directory Information
- Waiver of Right to Review Confidential Letters and Statements of Recommendation Revocation of Waiver of Right to Review Confidential Letters and Statements of Recommendation

Scholastic Honors

Dean’s List

Matriculated students (“degree seeking students”) who achieve a high standard of scholarship in a semester are named to the dean’s list, published at the end of each fall and spring semester.

Honors are awarded as follows:

Honors	GPA
First Honors	3.85-4.00
Second Honors	3.65-3.84
Third Honors	3.50-3.64

To be eligible for honors, students must complete nine credits, excluding grades of P. Students who receive a D or F are ineligible for honors that semester. Students who attain a qualifying average through the removal of an incomplete grade after the six-week extension may not be included on the dean's list. Eligible students are sent a dean's list certificate by the dean of their college/school.

National Honor Societies at Pace University

An invitation to all pace undergraduate students.

In keeping with its motto *Opportunitas*, the mission of Pace University is to provide its students with the opportunity to discover and fulfill their potential. At Pace University, supportive and challenging programs prepare graduates for meaningful lives and successful careers in a rapidly changing world. The university's commitments combine respect for traditional academic values with readiness to meet the challenges of the future with energy and innovation.

Pace University strives to foster intellectual growth, ethical maturity, civic responsibility, and professionalism in specific disciplines. National honor societies at Pace University play a vital role in advancing these goals. All national honor societies recognize academic excellence, promote scholarship, and enrich the undergraduate educational experience. Members benefit from fellowship among students, faculty, and active professionals. Honor societies are keys that open doors to graduate school, career opportunities, and professional development. Membership in an honor society bestows honor, recognition, and lifetime distinction. Honor societies keep their members informed of changing developments in their respective fields through meetings and publications. Finally, members may be eligible for scholarships offered by national honor societies that support undergraduate education, graduate education, and special activities. Students are encouraged to strive to meet the eligibility requirements of the appropriate honor societies listed below.

Alpha Chi

The National College Honor Scholarship Society

Alpha Chi is a general honor society that admits students from all academic disciplines. The purpose of this honor society is to promote academic excellence and exemplary character among college and university students and to honor those who achieve such distinction. Membership in Alpha Chi recognizes previous accomplishments and provides opportunity for continued growth and service. Some 300 chapters, located in almost every state and in Puerto Rico, induct more than 11,000 members annually. Alpha Chi is distinctive in that it involves members in all aspects of its operation: chapter officer leadership, student representation on the National Council, local chapter event planning, and presenting scholarly programs at regional and national conventions.

Alpha Delta Sigma

The National Marketing Honor Society

Alpha Delta Sigma is the national honor society sponsored by the American Advertising Federation.

Alpha Iota Delta

The National Honor Society in the Decision Sciences

Alpha Iota Delta is dedicated to the ideal of solving the problems of mankind with humanity and rationality. Humanity is recognized in the decision sciences by understanding that there is a human component to every decision. Rationality is recognized by understanding that there is a need in every decision for order, sensitivity, and relativity. Alpha Iota Delta was formed to foster the growth of these ideals within future generations of the decision sciences by conferring distinction upon a very select group of current students who have distinguished themselves in decision science curricula and who hold high promise in their careers.

Alpha Lambda Delta

The Alpha Lambda Delta chapter at Pace University began in the spring on 2012. Alpha Lambda Delta (ALD) is a national honor society for first year students. Students that earn a cumulative grade point ranking them in the top 20% of their class after the first semester are invited to join ALD. Alpha Lambda Delta offers students the opportunity to participate in community service and a variety of campus activities with other high achieving Pace University students. Lastly, ALD members are eligible to apply for exclusive for scholarships at the undergraduate and graduate level, and for studying abroad.

Alpha Phi Sigma

The National Criminal Justice Honor Society

Alpha Phi Sigma is the nationally recognized honor society for students in the Criminal Justice Sciences. The society recognizes academic excellence by undergraduates as well as graduate students of criminal justice.

Alpha Sigma Lambda

The National Honor Society for Nontraditional Adult Students, Mu Alpha Chapter

The Mu Alpha Chapter of Alpha Sigma Lambda recognizes the special achievements of adult students who accomplish academic excellence while facing competing interests at home and at work. This honor society is dedicated to the advancement of scholarship and recognizes high scholastic achievement in an adult student's career.

Beta Alpha Psi

The National Honor Society for Accounting, Finance, and Information Systems

Beta Alpha Psi is the national honorary and professional fraternity for students of accounting, finance, and information systems. As the premier professional accounting and business information fraternity, Beta Alpha Psi recognizes academic excellence and complements members' formal education by providing interaction between students, faculty, and professionals, and by encouraging ethical conduct, and public service. Beta Alpha Psi brings excellent students and business professionals together and fosters professional and social development by sponsoring activities that enhance the educational experience and broaden the perspective of each member. The Pace chapter has earned "Superior Chapter" status nationally each year since its inception.

Beta Beta Beta

The National Biology Honor Society

Beta Beta Beta (TriBeta) is a society for students dedicated to improving the understanding and appreciation of biological study and extending boundaries of human knowledge through scientific research. Since its founding in 1922, more than 175,000 persons have been accepted into lifetime membership, and more than 430 chapters have been established throughout the United States and Puerto Rico.

Beta Gamma Sigma

The National Honor Society in Business

Beta Gamma Sigma is the preeminent national honor society in business. Membership in Beta Gamma Sigma is the highest national scholastic recognition that a student in business can receive in an undergraduate or graduate program at a school accredited by the AACSB International – The Association to Advance Collegiate Schools of Business. The first national honor society in business, Beta Gamma Sigma was the result of a merger of three separate societies established to honor academic achievement in business at the University of Wisconsin, University of Illinois, and the University of California.

Gamma Kappa Alpha

The National Italian Honor Society

The Gamma Kappa Alpha National Italian Honor Society is a society formed to acknowledge superior scholastic performance in the field of Italian language, literature, and culture, and is open to membership at institutions of higher learning in the United States and Canada. The Society encourages college students to acquire a great interest in, and a deeper understanding of, Italian culture, art and history. The organization recognizes outstanding undergraduate scholarship in the field of Italian by awarding annually the Gamma Kappa Alpha Award for Scholarship.

Golden Key International Honour Society

Golden Key International Honour Society

Golden Key International Honour Society recognizes and encourages scholastic achievement and excellence in all undergraduate fields of study, unites with faculty and administrators in developing and maintaining high standards of education, provides economic assistance to outstanding members by means of both undergraduate and graduate scholarships, and promotes altruistic conduct through voluntary service.

Kappa Delta Pi

The International Honor Society in Education

Kappa Delta Pi is dedicated to scholarship and excellence in education. The Society is a community of scholars pledged to recognize scholarship and excellence in education, promote the development and dissemination of worthy educational ideas and practices, enhance the continuous growth and leadership of its diverse membership, foster inquiry and reflection on significant educational issues, and maintain a high degree of professional fellowship. Those students interested in the International Honor Society in Education for the Pleasantville campus, please refer to Pi Lambda Theta.

Kappa Mu Epsilon

The National Mathematics Honor Society

Kappa Mu Epsilon is a specialized honor society in mathematics, founded in 1931 to promote interest in mathematics among undergraduate students. The chapters' members are selected from students of mathematics and other closely related fields who have maintained high standards of scholarship, have professional merit, and have attained academic distinction.

Lambda Pi Eta

The National Communications Honor Society

Lambda Pi Eta is an honor society that seeks to recognize, foster, and reward outstanding scholastic achievement, to stimulate interest in the field of communication, to provide an opportunity to discuss and exchange ideas in the field of communication, and to establish and maintain close relationships and understanding between faculty and students.

Lambda Sigma

The National Honor Society for Second-Year Students

Lambda Sigma Sophomore Honor Society: This national sophomore honor society, with chapters on both campuses, provides leadership and engagement opportunities for its members. Each year a maximum of 50 sophomores are inducted. These students have earned a minimum GPA of 3.5 and have demonstrated they are committed to the society's focus on leadership, scholarship, fellowship and service.

Omicron Delta Epsilon

The International Honor Society in Economics

Omicron Delta Epsilon is one of the world's largest academic honor societies. The objectives of Omicron Delta Epsilon are to recognize scholastic attainment and to honor of outstanding achievements in economics, as well as to establish closer ties between students and faculty in economics within colleges and universities, and among colleges and universities.

Phi Alpha Theta

The National History Honor Society

Phi Alpha Theta is a professional society whose mission is to promote the study of history through the encouragement of research, good teaching, publication, and the exchange of learning and ideas among historians. This honor society seeks to bring students, teachers, and writers of history together for intellectual and social exchanges.

Phi Sigma Iota

The International Foreign Language Honor Society

Phi Sigma Iota recognizes outstanding ability and high standards of students and faculty of foreign languages, literatures and cultures (including classics, linguistics, philology, comparative literature, ESL, bilingual education, and second language acquisition). It is the highest academic honor in the field of foreign languages. Phi Sigma Iota has initiated over 50,000 members since its foundation in 1917, and has created and supported numerous scholarship programs.

Pi Delta Phi

The National French Honor Society

Pi Delta Phi recognizes outstanding scholarship in the French language and its literatures, increases the knowledge and appreciation of Americans for the cultural contributions of the French-speaking world, and stimulates and encourages French and francophone cultural activities.

Pi Gamma Mu

The International Honor Society in Social Sciences

Pi Gamma Mu recognizes undergraduate and graduate students who have distinguished themselves as scholars of the social sciences. Academic disciplines concerned principally with human behavior. Pi Gamma Mu considers the following fields to be included among the social sciences: anthropology, criminal justice, economics, geography, history, international relations, political science, psychology, and sociology.

Pi Lambda Theta

The International Education Honor Society

Pi Lambda Theta is an international honor society and professional association in education that honors excellence and fosters leadership skills and intellectual values. Membership is open to students and professionals who have met specific academic requirements or who have achieved certification by the National Board for Professional Teaching Standards. Members can draw on a network of colleagues for professional support and friendship – before graduation, throughout a career, and after retirement. Those students interested in the International Honor Society in Education for the New York City campus, please refer to Kappa Delta Pi.

Psi Chi

The National Honor Society in Psychology

Psi Chi is the National Honor Society in Psychology, founded in 1929 for the purposes of encouraging, stimulating, and maintaining excellence in scholarship and advancing the science of psychology.

Sigma Iota Epsilon

The National Management Honor Society

Sigma Iota Epsilon is the premier honorary and professional fraternity organization in management. Sigma Iota Epsilon recognizes superior scholarship and offers members opportunities to engage in professional programs and other activities intended to bridge the gap between management theory and management practices.

Sigma Tau Delta

The International English Honor Society

Sigma Tau Delta's central purpose is to confer distinction upon students of the English language and literature in undergraduate, graduate, and professional studies. Sigma Tau Delta also recognizes the accomplishments of professional writers who have contributed to the fields of language and literature. One of the largest members of the Association of College Honor Societies, Sigma Tau Delta has more than 600 active chapters, more than 900 faculty sponsors, and inducts approximately 7,000 members annually.

Sigma Theta Tau

The International Honor Society of Nursing

Sigma Theta Tau International honors those who demonstrate a personal commitment to nursing excellence. Sigma Theta Tau is committed to fostering excellence, scholarship, and leadership in nursing to improve health care worldwide. The Society promotes the use of nursing research in health care delivery and makes its resources available to all people and institutions interested in the latest knowledge in nursing care. Members are committed to providing the latest research, information, and technology in nursing science, and are instrumental in the profession's scientific journey toward improved patient care.

Sigma Xi

The International Honor Society of Science and Engineering

Sigma Xi is a scientific research society. One of the oldest and largest scientific organizations, Sigma Xi has promoted a variety of science-oriented programs since its founding in 1886. Its goals are to foster worldwide interactions involving science, technology, and society; to encourage appreciation and support of original work in science and technology; and to honor scientific achievements. Sigma Xi is a society of more than 80,000 scientists throughout the world. Throughout its history, there have been 195 Nobel laureates in Sigma Xi.

Upsilon Pi Epsilon

The International Honor Society for the Computing Sciences

Upsilon Pi Epsilon is the first and only international honor society for the Computing Sciences. It was founded in 1967 to recognize scholarship and professionalism. Membership in Upsilon Pi Epsilon is limited to candidates who can effectively achieve the goals of recognizing outstanding talent in the computing sciences, promoting high scholarship in the computing sciences, establishing and maintaining high standards, representing the computing sciences in interdisciplinary communications, and encouraging individual contributions to society through the computing sciences.

Graduation Policies, Honors, and Awards

Commencement - Commencement exercises are scheduled once a year, every May. Degree recipients in December, or students who are expected to complete their degree requirements in May or August of the same year, are eligible to participate in commencement exercises in May.

Latin Honors - Bachelor's Degree students are awarded honors for high scholastic achievement on the following basis:

Honor	Final QPA
Summa cum laude	Final QPA of 3.85–4.00
Magna cum laude	Final QPA of 3.65–3.84
Cum laude	Final QPA of 3.50–3.64

Graduation With Distinction - Students who have completed 32–59 credits at Pace University, and are therefore not eligible for Latin Honors, and who have earned a bachelor's degree with a final QPA of 3.50 are eligible to receive their degrees with distinction. Graduates of the associate degree programs who have earned a final QPA of 3.50 and have completed at least 30 credits at Pace are also eligible to receive their degrees with distinction.

Commencement Awards

Trustees' Award - This award is presented to the graduating student whose positive contributions to university life and whose academic accomplishments exemplify the highest level of achievement attainable for an undergraduate. The student receiving the award must have completed a minimum of 60 credits at pace.

Community Service Award - This award is presented to the graduating student whose active contributions to the life of the university community and to the endeavors of our neighbors in the surrounding community most admirably embody an appreciation for social responsibility. The student receiving the award must have completed a minimum of 60 credits at Pace with a cumulative QPA of 2.75 or better.

The Henry Birnbaum Endowed Scholastic Achievement Award - This award is presented to a graduating full-time graduate or undergraduate student who has earned all of his/her degree credits at Pace University on the New York City Civic Center Campus, who has shown outstanding scholarly aptitude during his/her tenure at Pace, and who has earned a quality point average of at least 3.8 upon graduation.

The Charles H. Dyson Award - This award is presented to the outstanding member of the Dyson College Society of Fellows.

Scholastic Achievement Award - This award is presented to the graduating students in the Dyson College of Arts and Sciences, Lubin School of Business, School of Education, College of Health Professions, and Seidenberg School of Computer Science and Information Systems excelling in scholarship, effectiveness in class discussions, research, and general performance in a bachelor's degree program. The students receiving the award must have completed a minimum of 60 credits at Pace and be qualified at least for graduation cum laude.

Academic Leadership Award - This award is presented to the graduating students who best exemplified academic citizenship through integrating academic achievement and leadership skills to serve as a role model for other students. Students receiving this award must have a cumulative QPA of 3.3 or higher.

Other Policies

Affirmative Action Policy Statement

The Affirmative Action Policy of Pace University is adopted pursuant to its commitment to the principles of equal opportunity for all minorities and women, which specifically pledges the university to a policy of nondiscrimination toward any person in employment or in any of its programs because of race, color, religion, disability, national or ethnic origin, sexual orientation, veteran status, age, sex, or marital status. Pace University admits, and will continue to admit, qualified students of any race, color, religion, disability, national or ethnic origin, sexual orientation, veteran status, age, sex, or marital status, to all rights, privileges, programs and activities generally accorded or made available to students at the school. It does not and will not discriminate on the basis of race, color, religion, disability, national or ethnic origin, sexual orientation, veteran status, age, sex, or marital status in employment, in administration of its educational policies, admissions policies, scholarship and loan programs, athletic, and other school-administered programs.

Information for Students with Disabilities

The same rigorous standards for admission apply to students with and without a disability. In order to support the continued success of students with disabilities, the University prohibits discrimination on the basis of disability and is committed to ensuring equal access for students with disabilities to its facilities, programs, and activities. The University's commitment to equal educational opportunities for students with disabilities includes providing reasonable accommodations for the needs of students with disabilities.

Please visit the Student Accessibility Services webpage (<https://www.pace.edu/counseling/student-accessibility-services/>) for more information.

Additional Information for Students with Disabilities

- Disabilities and Accommodations (p. 34)
- Request for an Accommodation (p. 35)
- Confidentiality (p. 36)
- Complaints of Disability Discrimination (p. 36)

Disabilities and Accommodations

Federal law, including the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as well as state and local laws prohibit institutions of higher education from discriminating against students with disabilities. The Americans with Disabilities Act defines an individual with a disability as a person who has a physical or mental impairment which substantially limits one or more major life activities of the individual, has a record of such an impairment, or is regarded as having an impairment.

Students with, among others, visual, hearing and mobility impairments, psychological disorders (including, but not limited to, specific learning disabilities, organic brain syndrome, attention deficient disorder, emotional or mental illness), and chronic health disorders such as diabetes, heart disease, and HIV infection (whether asymptomatic or symptomatic) may be disabled and therefore eligible for a reasonable accommodation. Each

student diagnosed with a particular disability will have a different level of functioning even within the same disability category. Further, compensation skills will also vary from one student to another and in the same student over time. Therefore, accommodations are determined on a case-by-case basis according to a student's documented needs, guidelines suggested by federal and state law, and criteria developed by the University.

Identifying and implementing a reasonable accommodation for a student with a disability is an interactive process that includes shared responsibility between the University and the student. Accommodations include adjustments to make the campus, residential housing, transportation and parking accessible, academic adjustments or modifications, and auxiliary aids and services. Examples of academic adjustments that may be made available to eligible students include priority registration, substitution of one course for another, a leave of absence, and extended time to complete an assignment or test. Auxiliary aids and services that may be provided to eligible students include, for example, note takers, recording devices, sign language interpreters, and computers equipped with voice recognition or other adaptive software.

The University is required to provide a reasonable accommodation; it is not required to provide the specific accommodation requested by the student.

In providing accommodations, the University is not required to lower or effect substantial modifications to essential requirements or to make modifications that would fundamentally alter the nature of the service, program or activity. Thus, for example, although the University may be required to provide extended time within which to complete a test, it is not required to change the substantive content of the test. Personal attendants, individually prescribed devices, readers for personal use or study, wheelchairs, hearing aids, and other devices or services of a personal nature are the responsibility of the student, not the University. Finally, the University is not required to make modifications or provide auxiliary aids or services that would result in an undue burden on the University.

Funding for auxiliary aids and services may be available from certain state agencies such as, for example, the New York State Office of Vocational and Educational Services for Individuals with Disability. For those auxiliary aids and services that are likely to be funded by a state agency, the University may require the student to apply to the agency for funding. The University may provide assistance with the application for funding.

Request for an Accommodation

To request an accommodation for a qualifying disability, a student must self-identify and register with the Student Accessibility Services for his or her campus. The Student Accessibility Services is housed in the Counseling Center on both the New York City and Pleasantville campuses. The Student Accessibility Services for the New York City campus may be contacted at 212-346-1526 or 156 William Street, 8th Floor. The Office of Disability Services for the Westchester campuses may be contacted at 914-773-3710 or the Administration Center, 861 Bedford Road, Pleasantville. Notifying other University offices, faculty or staff does not constitute giving notice to the University of a request for an accommodation. No one, including faculty, is authorized to evaluate the need and arrange for an accommodation except the Student Accessibility Services staff. Moreover, no one, including faculty, is authorized to contact the Student Accessibility Services on behalf of a student.

It is the student's responsibility to request an accommodation. Because some accommodations may take considerable time to arrange, students are urged to contact the Student Accessibility Services in order to request an accommodation as soon as possible after receiving notice of admission to the University. Untimely requests may result in delay, substitution, or an inability to provide an accommodation. If a request for an accommodation is submitted late, the Student Accessibility Services will, nevertheless, make every reasonable effort to process the request for an accommodation.

Before an accommodation will be provided, the student may be required to submit medical and/or other diagnostic information concerning the student's impairments and limitations. If the information provided is unclear or incomplete, the student may be required to provide additional information or participate in further evaluations. The Student Accessibility Services will, in conjunction with others as may be appropriate, evaluate the information provided by the student and health care providers; refer the student for additional testing and evaluation as may be necessary; make recommendations for the accommodations to be provided to the student; and, assist in arranging for the implementation of the accommodation to be provided.

If a student experiences difficulties with the implementation of the accommodation or, if after it has been implemented, a student has concerns that the expected results of the accommodation are not being met, the student must promptly notify the Student Accessibility Services. The Student Accessibility Services will, as may be appropriate, endeavor to remedy the situation. If a student disagrees with the accommodation recommended by the Office of Disability Services, he or she should promptly appeal the recommendation to the Assistant Dean for Community Standards and Compliance at 914-773-3168.

Faculty members who have concerns about a reasonable accommodation recommended by the Student Accessibility Services for his or her class, should contact the Student Accessibility Services on the appropriate campus.

Depending on the nature of the disability and the accommodation provided, a student may be required periodically to submit medical and/or diagnostic information demonstrating the current status of the disability and/or to renew the request for an accommodation.

Any questions about the services offered by the University to students with disabilities or the procedures for requesting an accommodation should be directed to the Student Accessibility Services for the New York City campus at 212-346-1526 or for the Westchester campuses at 914-773-3710.

Confidentiality

The information and documents provided to the University in support of a student's request for an accommodation shall be maintained as confidential. Individually identifiable information will not be disclosed except as may be required or permitted by law or pursuant to a release signed by the student.

Complaints of Disability Discrimination

If a student has concerns that he or she has been discriminated against because of a disability, he or she should contact the University's Affirmative Action Officer at 212-346-1310 or 914-773-3856.

Additional Services Offered by the Counseling Center

The University's Counseling Center offers psychological services to all students. To make an appointment, call the Counseling Center at 212-346-1526 or 914-773-3710.

Emergency Closings and Other Changes in Class Schedules

Occasionally, the University is confronted by the need to close because of inclement weather or other reasons beyond the University's control. Such closings are normally announced through the major radio stations in New York City and Westchester County and often appear on their Web sites. In addition, students can also check the Pace University home page, and/or call the Pace Events Phone (PEP) for school closing information.

- **New York City - (212) 346-1953**
- **Pleasantville/White Plains - (914) 773-3398**

Closings are also posted on the University's website at www.pace.edu (<http://www.pace.edu>) and are sent via text message and email for those who sign up for Emergency Notifications at <http://alert.pace.edu>.

Although classes are planned to commence and conclude on the dates indicated in the academic calendar, unforeseen circumstances may necessitate adjustment to class schedules and extension of time for completion of class assignments. Examples of such circumstances may include faculty illness, malfunction of University equipment (including computers), unavailability of particular University facilities occasioned by damage to the premises, repairs or other causes, and school closings because of inclement weather. The University shall not be responsible for the refund of any tuition or fees in the event of any such occurrence or for failure of a class to conclude on the date originally scheduled. Nor shall the University be liable for any consequential damages as a result of such a change in schedule.

University Core Curriculum

- Core Curriculum Overview (p. 36)
- Second Language Proficiency Policy (p. 38)
- In-Depth Sequence (p. 39)

Core Curriculum Overview

Pace University offers an innovative, cutting-edge Core Curriculum of liberal arts and sciences courses central to all undergraduate degrees and required of all Pace undergraduate majors.

Effective with the entering class of Fall 2013, this curriculum requires a minimum of 44 credits in the Liberal Arts and Sciences that are grouped into two distinct sections: Foundational Requirements and Areas of Knowledge. Foundational Requirements include courses in Writing, Mathematics, Science, Computer Science, and Language. Areas of Knowledge requirements provide students flexibility and choice in selecting courses, including the option of developing an in-depth sequence in a specific arts and science discipline.

Core Curriculum courses, regardless of a student's major, address fundamental problems and issues in the Arts and Sciences from diverse perspectives and approaches and ensure that Pace graduates will develop abilities essential to success in college study and in careers and also achieve competency in a variety of skills that are sought by employers and are needed for graduate level work. Moreover, core courses are enriching intellectually and personally and serve to prepare students to become lifelong learners, better able to respond to the inevitable changes and challenges of their professional and personal lives.

Objectives of Foundational Requirements

Section I of the Core Curriculum ensures that you will achieve competency in a variety of communication and quantitative skills. You may be eligible to place out of some foundational requirements by taking proficiency or placement exams in English, language, or computing. If you require additional work and support in these vital skill areas, you will find the help you need through this series of courses.

Completion of Foundation Requirements

New students entering as freshmen are required to complete Foundational Requirements within 66 credits.

Objectives of Areas of Knowledge Requirements

Section II of the Core Curriculum offers broad exposure to a variety of approaches and perspectives in the Humanities, Social Sciences and Sciences, and to different modes of analysis and understanding. These courses are intended to develop a sense of social, civic, and global awareness and responsibility. There are hundreds of courses to choose from. Moreover, this section offers students the opportunity to develop an in-depth sequence or concentration.

12 Learning Outcomes of the Core Curriculum are:

- Communication
- Analysis
- Intellectual depth, breadth, integration and application
- Effective citizenship
- Social Interaction
- Global, National, and International Perspectives
- Valuing
- Problem-solving
- Aesthetic response
- Information Literacy and Research
- Scientific and quantitative reasoning
- Technological Fluency

Features of the Pace University Core Curriculum are:

- Community Building
- Focus on Student Learning Outcomes
- Social responsibility and civic engagement
- Choice and Flexibility
- Ability to complete a minor in the Core

Other University Core requirements that fit into one of the two sections include:

- One Learning Community (LC): Should be taken within the first two years of study
- Two Writing-Enhanced Courses (WE): In addition to Foundation writing courses
- One Civic Engagement and Public Values Course: [CE and formerly AOK 1]

Note that the above Other Core requirements may be satisfied by Foundational courses, Area of Knowledge courses, major courses, and Open Elective credits. Moreover, school advisors are available to provide students with assistance in choosing these and other Core courses.

Outline of Fall 2012 University Core Curriculum (44-55 minimum credits)

Code	Title	Credits
Foundational Requirements		
ENG	Composition ¹	
ENG	Critical Writing	
ENG	Writing in the Disciplines ²	
COMM	Public Speaking	
MAT	Mathematics	
SCI	Science	
CIS	Computer Science	
Second Language Proficiency ¹		
Areas of Knowledge Requirements		
WH	Western Heritage course(s)	
WCT	World Cultures and Traditions course(s)	
HCE	Humanistic and Creative Expressions course(s)	
HSN	Analysis of Human, Social, & Natural Phenomena course(s)	

University 101

UNV 101	First-Year Seminar: Introduction to University Community ³	1
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¹ *Can test out*

² New students entering as freshmen are required to complete this course by the time they attain 30 credits and, in addition, must complete the remainder of the Foundational Requirements within 66 credits.

³ University 101 is a Required First Year Learning Experience. Full-time day students that transfer to Pace University with fewer than 17 credits are required to enroll in a UNV 101 First-Year Seminar: Introduction to University Community class in their first semester unless they have received transfer credit for the equivalent of Pace University's UNV 101 First-Year Seminar: Introduction to University Community course. University 101 is not offered as an evening course.

Transfer Students

Transfer students must complete 44 credits in the Arts and Sciences. They must fulfill the Foundation Requirements and the Civic Engagement course, with flexibility for the remaining credits.

For purposes of determining the appropriate University Core Curriculum requirements for students who come to Pace with transfer credits, a transfer student is defined as one who successfully completes (grade of "C" or better) a minimum of 25 college-level credits prior to the student's attendance at Pace University. Students with fewer than 25 transfer credits (freshmen) will be required to take the entire new core.

Second Language Proficiency Policy

1. **Placement based on AP scores** – For students who have taken an AP exam in French, German, or Spanish Language or Literature, the placement is as follows:

- Score of 4 or 5** – Students receive six (6) Pace credits and are exempt from taking language courses for core, but are encouraged to continue language studies to develop proficiency. Students who elect to continue may select any 300-level course. They might also consider completing a minor or major (or second major) in a language.
- Score of 3** – Placed in a three-credit (3) 200-level course. Course No. 280, "Intensive Review," is the recommended course in Spanish or French, but other options are also possible. Must complete one (3 credit) language course to satisfy the language core requirement.

2. **Placement based on SAT II Exam Scores**

Students may take the SAT II language exam, as high school or college students. The placement is as follows:

- Score of 550 or above** – Exempt from taking language courses for core, but are encouraged to continue language studies to develop proficiency. Such students may select any 300-level course. They should also consider completing a minor or major (or second major) in a language.
- Score of 450-549** – Placed in a three-credit (3) 200-level course. [No. 280, "Intensive Review," is the recommended course in Spanish, French, and Italian, but other options are also possible.] Must complete that one language course to satisfy the language core requirement.
- Score of 300-449** – Placed in course number 102. Must complete 102 plus a 200-level course to satisfy the language core requirement.
- Score below 300** – Placed in course number 101. Must complete 101 and 102 to satisfy the language core requirement
- For further information on registering for the SAT II exam, go to: http://www.collegeboard.com/student/testing/sat/lc_two.html

3. **Placement based on high school record**

If a student has studied a language for the following length of time in high school, he/she will be placed at the following level of the same language:

- Four years – No. 280** or other 3-credit 200-level course selected by the student. Must complete that one language course to satisfy the language core requirement.
- Three years – No. 280** (Intensive review) is the best option in French, Spanish, or Italian. In Japanese and Chinese, the intensive review course is No. 281 in PLV and No. 271 in NYC. Must complete that one language course to satisfy the language core requirement.
- Two years or one year (during any high school years) – No. 101**. Must complete 101 and 102 to satisfy the language core requirement. (Note: Students with a facility for language may elect to accelerate their language study by enrolling in intensive language study 101A and 102B, offered consecutively for seven weeks each during a single 14-week semester.)

4. **Placement for those starting a new language**

All students starting a new language at Pace will be placed at the beginning (101) level. Those students must complete 101 and 102 in that language to satisfy the language core requirement.

Notes on Language Core Requirements

- Students who have completed their secondary schooling at an institution where English is not the language of instruction are exempt from the core language requirement. However, they are invited to learn a new language at Pace.
- American Sign Language (ASL) may be used to fulfill the core language requirement. Transfer students with two semesters of college-level study of ASL (grade "C" or better) will receive transfer credit and will be exempt from further study of any language at Pace.

- Transfer students in the professional schools, with the exception of the School of Education, may take a culture course to fulfill the entire language core requirement. The remaining three (3) credits are to be made up in Inquiry and Exploration.

In-Depth Sequence

In completing their core requirements, an alternative for qualified students is to explore a subject area in the arts and sciences in some depth. Pace students are afforded the option of concentrating in a subject area by pursuing an "in-depth sequence."

An in-depth sequence consists of at least nine (9) credits in a subject area within the core, beyond core requirements in that area, and is in a field of study outside the student's major. Students build an in-depth sequence of courses (no more than one course from each Area of Knowledge). Students may apply the in-depth sequence toward a minor or second major in the Arts and Sciences. Courses in the sequence may not substitute for requirements in the student's school or first major program.

A student wishing to pursue an In-Depth Sequence should consult the Office of the Dean of the Dyson College of Arts and Sciences in order to file an approved program for courses with the Office of Student Assistance in advance of study.

General University

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Vision

We educate those who aspire to excellence and leadership in their professions, their lives, and their communities. Through teaching, scholarship, and creative pursuits, our faculty foster a vibrant environment of knowledge creation and application. Faculty engage students in shared discovery and are committed to guiding students in their education, providing them with a strong foundation for leading meaningful and productive lives.

We embrace a culture of quality improvement and shared values to ensure an informed, responsive, caring, and effective community empowered to build and sustain a great University. Together, faculty, administrators, and staff pursue innovation in academic programs and administrative services. We operate with integrity, following through on our commitments to students and each other, holding ourselves accountable for our decisions and actions. We embody an ethos of respect for, and celebration of, our diversity, creating an inclusive and welcoming environment where every person is encouraged to freely and respectfully contribute to the life of the University.

Mission

Our mission is *Opportunitas*. Pace University provides to its undergraduates a powerful combination of knowledge in the professions, real-world experience, and a rigorous liberal arts curriculum, giving them the skills and habits of mind to realize their full potential. We impart to our graduate

students a deep knowledge of their discipline and connection to its community. This unique approach has been firmly rooted since our founding and is essential to preparing our graduates to be innovative thinkers who will make positive contributions to the world of the future.

About Pace University

Ranked the #1 private, four-year college in the nation for upward economic mobility by Harvard University's Opportunity Insights, Pace University provides a transformative education for its diverse students - academically, professionally, and socioeconomically.

Pace prepares students to become leaders in their fields by providing an education that combines exceptional academics with real-world experiences including internships, research, clinicals, civic engagement, and study abroad.

Founded as a one-room accounting school in 1906, Pace has grown to three campuses in New York City and Westchester County, New York, and enrolls more than 13,000 students in bachelor's, master's, and doctoral programs in more than 150 majors and programs. Its six schools and colleges—the College of Health Professions, Dyson College of Arts and Sciences, Elisabeth Haub School of Law, Lubin School of Business, School of Education, and Seidenberg School of Computer Science and Information Systems—offer a variety of courses in business, health care, computer science, humanities, education, science, law, the arts, and more.

At the core of a Pace education is a strong foundation in the liberal arts and sciences with an emphasis on the combination of theory and practice. More than 50 cutting-edge centers, institutes, labs, and clinics, including the NYC Design Factory, Entrepreneurship Lab, Environmental Policy Clinic, Cybersecurity Education and Research Lab, Immigration Justice Clinic, and Health Care Simulation Labs serve as a training ground for future leaders. One of the fastest-growing and most competitive programs at the University is the performing arts, with the Pace School of Performing Arts for undergraduates ranked among the top programs in the country and The Actors Studio Drama School for graduates recognized by many as the home of the Emmy Award-winning television show *Inside the Actors Studio*. The University's environmental law program has long been recognized as a leading program and was ranked #1 by U.S. News & World Report in 2019.

Pace combines the benefits and resources of a large university with the personalized attention and focus associated with a small college, with an average class size of only 20 students and a 14:1 student to faculty ratio. Academic experiences at Pace emphasize teaching from both a practical and theoretical perspective, drawing on the expertise of full-time and adjunct faculty members who balance academic preparation with professional experience to bring a unique dynamic to the classroom. Research is a cornerstone of the Pace educational experience and in FY2018, Pace received more than \$8.9 million in research grant funding. Our faculty's commitment to intellectual discourse and research is surpassed only by their desire to help students realize their dreams.

The University's signature program, the Pace Path is an individualized plan for each student that leverages Pace's emphasis on experiential learning to support strong academics while incorporating customized goal-setting and dedicated mentoring and advising. Pace University has one of the largest internship programs of any college in the New York metropolitan area. Last year, Pace students engaged in more than 7,000 internships, co-ops, field experiences, and clinicals with more than 1,000 different employers. Over the years, more than 3,000 alumni have reached top executive positions at their companies. PayScale.com ranks Pace among the top 10% of private US colleges that provide the best return on tuition investment.

With three campuses located in and around New York City, Pace offers students a diverse selection of living and learning experiences. The New York City Campus in Lower Manhattan, recently renovated with ultramodern facilities, collaborative learning spaces, and residence halls, is within walking distance to Wall Street, South Street Seaport, and the Brooklyn Bridge, and a subway ride from all that the city has to offer. The Pleasantville Campus in Westchester County, only an hour by train from New York City, offers students the traditional suburban collegiate setting with state-of-the-art renovations on a 200-acre bucolic campus and 14 NCAA Division II teams. The White Plains Campus, home to the Elisabeth Haub School of Law, is situated in the heart of White Plains' buzzing suburban sprawl. These three strategic locations are regularly cited as a top reason why students choose to attend Pace University.

Pace is a university whose resources have played an essential role in the realization of individual dreams of achievement, and whose mission is voiced in the motto: *Opportunitas*.

Accreditation and Membership

Pace University is chartered by the Regents of the State of New York and is accredited by:

The Middle States Commission on Higher Education
3624 Market Street
Philadelphia, PA 19104
(267-284-5000)

The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. All Pace University degree programs are registered with the New York State Education Department.

The Bachelor's Degree Program in Chemistry is certified by the American Chemical Society. The Doctor of Psychology in School – Clinical Child Psychology Degree (Psy.D.) is accredited by the American Psychological Association. The Clinical Mental Health Counseling, MS (PLV) and the Counselor Education and Supervision, PhD (PLV) are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CA-CREP). The Bachelor of Science in computer science is accredited by the Computing Accreditation Commission (CAC) of ABET, Inc. The baccalaureate

degree in nursing, master's degree in nursing, and Doctor of Nursing Practice are accredited by the Commission on Collegiate Nursing Education (CCNE). The Physician Assistant Program is accredited by the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA). The Graduate Program in Communication Sciences and Disorders is has been granted candidacy status by the Council on Academic Accreditation (CAA) of American Speech-Language-Hearing Association (ASHA). The Master of Science in Nutrition and Dietetics has been granted candidacy status by the Accreditation Council for Education in Nutrition and Dietetics (ACEND). The Lubin School of Business is accredited for both business and accounting by the Association to Advance Collegiate Schools of Business (AACSB International). The School of Education is accredited by the Council for the Accreditation of Educator Preparation (CAEP). The School of Law is accredited by the American Bar Association through its Council of the Section of Legal Education and Admissions to the Bar Association.

Pace University is an institutional member of the following organizations:

- The American Council on Education (ACE)
- Association of American Colleges and Universities (AAC&U)
- Association of Governing Boards (AGB)
- Campus Compact New York
- Coalition of Urban and Metropolitan Universities (CUMU)
- College Board
- Commission on Independent Colleges and Universities in New York (CICU)
- Council for Higher Education Accreditation (CHEA)
- Council of Independent Colleges (CIC)
- Council for Opportunity in Education (COE)
- Council on Undergraduate Research (CUR)
- National Association of Independent Colleges and Universities (NAICU)
- National Center for Faculty Development and Diversity (NCFDD)
- Project Pericles
- Reacting Consortium
- The Science Coalition
- University Professional and Continuing Education Association (UPCEA)

Following is a list of accrediting agencies with whom individuals may address complaints:

New York State Education Department

Address complaints to:

New York State Education Department
Office of College and University Evaluation
EBA Room 969
89 Washington Avenue
Albany, New York 12234

Phone: (518) 474-1551

Fax: (518) 486-2779

Visit the Office of College and University Evaluation website for more information at <http://www.highered.nysed.gov/ocue/spr/COMPLAINTFORMINFO.html>.

Middle States Commission on Higher Education

Address all complaints to:

Complaints
Middle States Commission on Higher Education
3624 Market Street, Second Floor West
Philadelphia, PA 19104-2680

Phone: (267) 284-5000

Visit the Middle States website for more information at <https://www.msche.org/>.

Accreditation Council for Education in Nutrition and Dietetics of the Academy of Nutrition and Dietetics

Address complaints to:

120 South Riverside Plaza, Suite 2190
Chicago, IL 60606-6995

Phone: (312) 899-0040 ext. 5400
Email: acend@eatright.org

Visit the ACEND website for more information at <http://www.eatright.org/ACEND> (<http://www.eatright.org/ACEND/>)

Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)

Address complaints to:

Executive Director, ARC-PA
12000 Findley Road, Suite 150
Johns Creek, GA, 30097

Concerns may be attached to an email.
Phone: (770) 476-1224

Visit the ARC-PA website for more information at <http://www.arc-pa.org/frequently-asked-questions/>

American Bar Association (ABA)

Address complaints to:

Office of the Consultant on Legal Education to the ABA
321 N. Clark Street, 21st Floor
Chicago, IL 60654-7598

Phone: (312) 988-6738

Visit the ABA website for more information at http://www.americanbar.org/groups/legal_education/resources/accreditation/complaint_procedures.html.

American Chemical Society (ACS)

Address complaints to:

Secretary of the Committee on Professional Training
Office of Professional Training
1155 Sixteenth Street, N.W.
Washington, DC 20036

Phone: (202) 872-4589

Visit the ACS website for more information at <http://www.acs.org/content/acs/en/about/governance/committees/training.html>.

American Psychological Association (APA)

Address complaints to:

Office of Program Consultation and Accreditation
American Psychological Association
750 First Street N.E.
Washington, DC 20002-4242

<http://www.apa.org/ed/accreditation> (<http://www.apa.org/ed/accreditation/>)

Phone: (202) 336-5979

Fax: (202) 336-5978

Visit the APA website for more information at <http://www.apa.org/ed/accreditation/about/other-questions.aspx?item=4>.

Association to Advance Collegiate Schools of Business (AACSB International)

AACSB International
777 South Harbour Island Boulevard, Suite 750
Tampa, Florida 33602 USA

Phone: (813) 769-6500

Fax: (813) 769-6559

Visit the AACSB website for more information at <https://www.aacsb.edu/>.

Commission on Collegiate Nursing Education (CCNE)

Address complaints to:

CCNE Complaints Administrator
655 K Street, NW, Suite 750
Washington, DC 20001

Phone: (202) 887-6791

Visit the CCNE website for more information at <http://www.aacnursing.org/CCNE> (<http://www.aacnursing.org/CCNE/>).

Computing Accreditation Commission of ABET

Address complaints to:

415 North Charles Street
Baltimore, MD 21201

Phone: (410) 347-7700

Visit the ABET website for more information at <http://www.abet.org/accreditation/get-accredited/complaints/>.

Council for the Accreditation of Educator Preparation (CAEP)

Address complaints to:

President or Chair of the CAEP Board
CAEP
2010 Massachusetts Avenue, NW, Suite 500
Washington, DC 20036

Phone: (202) 223-0077

Fax: (202) 296-6620

Visit the CAEP website for more information at <http://www.ncate.org/>.

Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA)

Address complaints to:

2200 Research Boulevard #310
Rockville, Maryland 20850

Phone: (301) 296-5700

Toll Free: (800) 498-2071

Email: accreditation@asha.org

Visit the ASHA website for more information at <https://caa.asha.org/>.

State Authorization Reciprocity Agreements (SARA)

Address complaints to:

Supervisor, Higher Education Programs
New York State Education Department
89 Washington Avenue
Albany, NY 12234

Phone: (518) 474-1551

Email: IHEauthorize@nysed.gov

Marketing Arrangements and Partnerships

Pace partners with several third-party organizations which provide marketing, recruitment and some educational services:

AllCampus. Pace Online partners with AllCampus to provide marketing, student recruitment, and lead generation for several s online master degrees and, degree completion programs. AllCampus refers prospective students to Pace. All admissions, and academic program decisions are made by Pace.

Kaplan International Pathways provides marketing and student recruitment services to prospective students outside the United States. Kaplan refers prospective students to Pace. Kaplan may assist students in ensuring their application is complete, and may advise students on non-academic matters (i.e., travel, finding living arrangements, adapting to life as a student in the U.S.). Pace makes all admissions decisions, and determines the criteria under which students are admitted. Pace provides all academic programming. Kaplan and Pace together set the curriculum for the Pathways Program.

International Agents. Pace University uses a network of independent recruiters to augment its pipeline of prospective international students. The University selects, evaluates and trains independent recruiters in a variety of countries so they can present Pace as one of the options available to their clients who want to travel abroad to earn a degree. Recruiters help Pace build brand awareness and provide access to markets that are often remote and unfamiliar. Recruiters help prospective students by providing information about the application process to colleges and universities outside their home countries. They may also provide services such as pre-departure briefings, English language classes, standardized test prep, flight and accommodation bookings, and career guidance and job placement services upon the student's return home. Independent recruiters wishing to represent Pace must apply and sign an agreement (see attached application and agreement). Recruiters do not admit or deny students who have applied to Pace and they do not prepare any Visa related materials. Pace University began the practice of working with independent recruiters in the Spring of 2011 and has since added 60+ other agencies marketing in over 50+ countries.

Gilder Lehrman Institute of America and Pace University have partnered to offer a Master of Arts in American History to middle- and high-school teachers in the Gilder Lehrman Affiliate School network. The program is designed enhance expertise in American History, as well as in Social Studies, Civics, and Government.

- **Program.** The MA in American History is a 30-credit fully online degree offered by Pace University. It has been approved by the State of New York Education Department. Pace University manages the admissions process and makes all decisions regarding admissions, transfer credit evaluation and articulation, and on-boarding of students. Pace provides the curriculum, guides the assessment processes, provides student support through the Pace libraries, Writing Centers, Tutoring Centers, Health Centers, Office of Student Accessibility, Advising, etc. Pace University confers the degree.
- **Curriculum.** The curriculum was originally developed by GLI. Pace faculty have reviewed all course syllabi and materials, and have approved the program curriculum. All courses are taught by Pace faculty, using Pace's online course platform. GLI provides access to a unique collection of primary sources and educational materials, access to subject-matter experts as master teachers, and extensive research on related topics and events.
- **Marketing.** The program is jointly marketed by both GLI and by Pace University.
- **Tuition.** Pace is offering this program at a discounted rate to members of the GLI Affiliate School Network. Students must present a letter of affiliation to receive the discounted tuition.
- **Transfer Students.** GLI had previously partnered with Adams State University to offer this program. The relationship with Adams State was terminated in spring 2018. As of fall 2018, Pace is providing students the opportunity to conclude their degree at Pace and for new students to enroll.

Harlem Village Academics/Progressive Educational Institute (HVA) and Pace University have partnered to offer the Master of Science for Teachers (MST) in Childhood and Special Education, for teachers in the HVA charter school network. This 38-credit master degree Transitional B certification program leads to dual initial certification in childhood and special education, and an MST degree from Pace University. This program enables HVA faculty to earn an MST while also teaching; blending theoretical knowledge with practical classroom applications.

- **Curriculum.** The curriculum for the program is designed collaboratively by the faculty who have expertise in the field of education. Pace School of Education programs are accredited by the Council for the Accreditation of Educator Preparation (CAEP) and adheres to CAEP standards.
- **Faculty.** Faculty are from both Pace University and Harlem Village Academies.
- **Location.** The program is taught at PEI/HVA (35 West 124th Street, New York, NY 10027) and online.
- **Tuition.** PEI offers subsidized tuition, as established by a special arrangement between Pace and Harlem Village Academies. For more information on program costs, contact info@peiharlem.org

Degree Offerings

- Associate in Arts (AA)
- Associate in Science (AS)
- Bachelor of Arts (BA)
- Bachelor of Business Administration (BBA)
- Bachelor of Fine Arts (BFA)
- Bachelor of Science (BS)
- Bachelor of Science in Nursing (BSN)
- Master of Arts (MA)
- Master of Arts in Nursing Education (MA)
- Master of Business Administration (MBA)

- Master of Fine Arts (MFA)
- Master of Laws in Comparative Law (LLM)
- Master of Laws in Environmental Law (LLM)
- Master of Public Administration (MPA)
- Master of Science (MS)
- Master of Science in Education (MSEd)
- Master of Science in Nursing/Family Nurse Practitioner (FNP)
- Master of Science in Physician Assistant Studies (MSPAS)
- Master of Science for Teachers (MST)
- Juris Doctor (JD)
- Doctor of Juridical Science (SJD)
- Doctor of Professional Studies (DPS)
- Doctor of Nursing Practice (DNP)
- Doctor of Psychology (PsyD)
- Doctor of Nursing Practice (DNP)

HEGIS Code Majors

University Administration

Founders

Homer S. Pace, CPA

Charles A. Pace, LLD

Board of Trustees

Pace University Board of Trustees:

<http://www.pace.edu/president/board-of-trustees> (<http://www.pace.edu/president/board-of-trustees/>)

Trustees Emeriti

Pace University Trustees Emeriti:

<http://www.pace.edu/president/board-of-trustees/trustee-emeriti> (<http://www.pace.edu/president/board-of-trustees/trustee-emeriti/>)

Officers of Administration

Marvin Krislov

President

President Krislov's Leadership Team:

<http://www.pace.edu/president/leadership-team> (<http://www.pace.edu/president/leadership-team/>)

Admission

Applicants for admission to Pace University are considered in terms of past achievement and future promise. The Admission Committee considers the record of each applicant individually.

- Procedures for Admission (Degree Students) (p. 46)
- Freshmen / First Year (p. 47)
- Transfer (p. 47)
- Transfer Credit Policy - First-Year / Transfer Students (p. 47)
- International Student Applicants (p. 48)
- Non-Degree Students (p. 50)
- Visiting Student Status (p. 50)
- Advanced Placement (p. 50)
- iPace and Continuing Education (p. 51)

Procedures for Admission (Degree Students)

Ready to apply? Please visit www.pace.edu/apply (<http://www.pace.edu/apply/>).

First-Year and Transfer degree students may apply to Pace University for either the fall or spring semester and as a full-time or part-time student. International degree students must apply as a full-time student for either the fall or spring semester.

Effective for Fall 2021 applicants:

We now offer three admission decision plans- Early Decision, Early Action 1, Early Action 2 and Regular Decision. Learn more about our Early Action and Early Decision Plans (<https://www.pace.edu/admissions-aid/undergraduate-admissions/freshman/early-decision-early-action/>).

Key Dates and Deadlines

Event	Deadline
Fall Early Decision (Binding) deadline ¹	November 1
Fall Early Action1 (Non-Binding) deadline ¹	November 15
Fall Early Action 2 (Non-Binding) deadline	December 1
Fall Performing Arts deadline	December 15
Fall regular decision deadline	February 15 (Pace uses a rolling admission plan after February 15 based on space availability.)
Fall Nursing deadline	February 15
Fall FAFSA priority filing deadline	November 15
Fall Tuition and Housing Deposit deadline	May 1
Spring application deadline	December 1 (Pace uses a rolling admission plan after December 1 based on space availability.)
Spring Tuition and Housing Deposit deadline	December 15

¹ Applicants who are not accepted under Early Decision or Early Action will be reviewed, without bias, under the Regular Decision process. Early Decision applicants in this pool will be released from the binding Early Decision Agreement.

Required Documents:

First-Year Applicants (domestic) - The following information must be submitted in order for a student to be considered for admission:

- An application for admission and a nonrefundable application fee of \$50.00
- An official high school transcript or High School equivalency diploma and scores (photocopies are not accepted)
- Optional SAT or ACT official score reports. To learn more, visit www.pace.edu/TestOptional/ (<http://www.pace.edu/TestOptional/>)
- 2 recommendations from a teacher and/or counselor that knows you well
- A personal statement or essay

Transfer Applicants – The following information must be submitted in order for a student to be considered for admission:

- An application for admission and a nonrefundable application fee of \$50.00
- An official transcript(s) from all previous colleges, universities, and/or proprietary schools attended

Transfer Applicants with less than 32 earned credits must also submit:

- Official, final high school transcript or High School equivalency diploma and scores (photocopies are not accepted)
- Optional SAT or ACT official score reports. To learn more, visit www.pace.edu/TestOptional/ (<http://www.pace.edu/TestOptional/>)

Please note that although the University does not require a Personal Statement/Essay or Letters of Recommendation for transfer applicants, these documents may be requested by the Office of Undergraduate Admission to complete the review process.

Transcripts from all previously attended colleges and universities must be submitted even if transfer credit will not be requested. Submission of false records or omission of previous college, university and/or proprietary school attendance may result in denial of admission, reversal of admission decision, and/or denial of transfer credit.

In order to complete the evaluation of credits and registration, all credentials should be received by the Office of Undergraduate Admission at least six weeks prior to the date of enrollment. Courses with grades of C or better are considered for transfer credit. Grades of C- or lower are not transferable.

Lienhard School of Nursing Applicants

The four-year BS in Nursing program is offered only on the Westchester Campus. The priority application deadline for first-year and transfer applicants is February 15. Admission to the program is competitive and is offered for the fall semesters.

For transfer applicants interested in the Lienhard School of Nursing, please note that there are additional requirements, which include prerequisite coursework and an admission exam. For more information, please visit www.pace.edu/transfer/nursing (<http://www.pace.edu/transfer/nursing/>).

Lienhard School of Nursing students must be certified in Professional Providers CPR and submit a satisfactory medical certification, including physical examination, chest x-ray, and required immunization prior to their first clinical experience.

Freshmen / First Year

Candidates for admission to the freshman class should have a minimum of 16 academic units including four years of English, three to four years of history/social science, three to four years of college preparatory mathematics, two years of lab science, two years of a foreign language, and two to three academic electives. Prior to enrolling, students must complete the high school program or GED and graduate.

High School Equivalency Diploma – Candidates for admission who hold a recognized high school equivalency diploma (GED) must have a minimum total score of at least 3,000, with a minimum score of 410 on each individual part of the test. An applicant who has taken the GED scoring less than 3,000 may be eligible for admission as a non-degree student. Applicants must submit official test scores and a diploma (photocopies are not accepted) to the Office of Undergraduate Admission.

Note: Pace does not offer preparation courses for the GED.

Placement Examinations – Freshmen are required to take placement examinations to determine first-year programming. Details will be sent beginning in May after acceptance to the University. Upon review of Placement Exam results, an advisor will create schedule of classes based on the results of the placement test. Most students are assigned a standard course load of 12–16 credits per semester for the first year. Students who are admitted to a reduced program are advised to enroll in a program of 12–13 credits for their first year if the academic record and placement test results indicate the need for a gradual adjustment to the rigors of college-level work.

Students are bound by the degree requirements specified in the current catalog at the time of matriculation.

Transfer

A transfer student is defined as anyone who has earned college-level coursework after graduation from a secondary school or high school. Transfer applicants must submit high school records and college transcripts from all schools attended with their application.

Submission of false records or omission of previous college, university, and/or proprietary school attendance may result in denial of admission, reversal of admission decision, and/or denial of transfer credit.

Transfer Credit Policy - First-Year / Transfer Students

Undergraduate transfer credits are evaluated according to the following policy:

Grade Requirements – Transfer credit may be received only for courses taken at other institutions in which a grade of C or better was earned (C–grades are not transferable).

Major Program – Fifty (50) percent of the student's major program must be completed at Pace University. A major program is defined as those courses directly related to the student's primary course of study (e.g., accounting, marketing, history, mathematics, computer science, etc.). For students in the Lubin School of Business, the business core requirement is considered part of the major program.

Degree Program – The number of transferable credits is determined by the degree program to which the credits will be applied.

Bachelor's Degree – A maximum of 90 -96 credits (See below for Residency requirement limitations) may be transferred to a bachelor's degree program from accredited four-year institutions (see below for limitations on transfer from two-year colleges). Specific credits are awarded dependent upon the program in which the student registers.

Residency Requirement - The number of transferable credits is limited by the degree program to which the credits will be applied. All students are required to complete a minimum of 25% of the total number of credits required for their degree "in residency". Therefore if your program requires a total of 120 credits, the residency requirement is 30 credits. For programs that require a total of 128 credits or more, the residency requirement is 32 credits. Students are also required to complete 50% of their major and 50% of their minor requirements at Pace University. A major program is defined as those courses directly related to the student's primary course of study (e.g., accounting, marketing, history, mathematics, computer science, etc.). For students in the Lubin School of Business, the business core requirement in the major field is considered part of the undergraduate major program. In addition, 50% of all business credits required for the BBA degree is to be completed at the University.

Transfer Credit Conversion - Pace University's academic calendar is based on the semester system. College credit is accumulated based on semester hours. If the previous institution attended was not on a semester system, a credit conversion will be required and completed as follows:

Quarter Hour System – A conversion of hours must be completed to reflect the proper number of credits for each course. To convert credit hours to the semester system from the quarter system, multiply by 0.667. The table below reflects the number of semester credits granted for quarter-hour credits.

Quarter Hours	Semester Hours
6	4
5	3
4	2
3	2
2	1
1	No Credit granted

Pace University does not offer “half” credit courses. If courses from the previous institution attended did not have whole semester hours, the credit hours of those courses will be rounded down (example: 2.5 credits are rounded down to 2). The contact hours of a half-credit course does not meet the contact hour requirement for a one-credit course at the University. Whenever possible, courses containing half credits will be grouped together to grant the most credit possible to the student.

Transfer from Two-Year Colleges – A maximum of 68 credits may be transferred from accredited two-year institutions toward a bachelor's degree program. Credit will be granted only for equivalent lower-division and some upper-level courses offered at Pace as determined by the appropriate academic department.

Course Equivalency – Courses transferred must be applicable and comparable to corresponding courses in which the student is, or will be, enrolled at Pace University. In cases where the student's program at Pace provides for electives, the student may receive elective credit toward the degree requirement for those courses taken at another institution that are not offered at Pace.

Sources of Transfer Credit

- Institutions accredited by a regional affiliate of the Commission on Higher Education (e.g., The Middle States Association of Colleges and Schools);
- Institutions that have entered into transfer credit articulation agreements with Pace University (click here for more information);
- Other institutions, with the approval of the appropriate chairpersons and dean;
- Results of acceptable performance on standardized proficiency examinations.

Where a standardized proficiency examination is not available, a Pace departmental Challenge Proficiency Examination may be administered. The cost of each examination is one credit of tuition for each course challenged.

International Student Applicants

Would you like to apply? (<http://catalog.pace.edu/undergraduate/general-university/admission/international-student-applicants/www.pace.edu/apply/>)

An international student is defined by Pace as any student who enters the U.S. on a nonimmigrant visa, including a student, exchange student, diplomatic, or dependent visa, to study at the University.

Application Procedures

International students are required to complete the Application for Admission for Undergraduate International Students.

Key Dates and Deadlines

Event	Deadline
Fall Early Decision (Binding)	November 1
Fall Early Action1 (Non-Binding)	November 15
Fall Early Action 2 (Non-Binding) deadline	December 1
Fall Performing Arts deadline	December 15
Fall regular decision deadline	February 15 (Pace uses a rolling admission plan after February 15 based on space availability.)
Fall Nursing deadline	February 15
Fall Tuition and Housing Deposit deadline	May 1

Spring application deadline	December 1 (Pace uses a rolling admission plan after December 1 based on space availability.)
Spring Tuition and Housing Deposit deadline	December 15

In support of the application for admission, the following information is required by the Office of Undergraduate Admission before a final admission decision can be made:

- Academic records (transcripts), diplomas, and final examination scores from all secondary (high school) and post-secondary (college, university) institutions (in English). Photocopies, facsimiles, and notarized copies of academic records (transcripts) are not considered official and will be accepted for review purposes only. Official documents must be submitted by point of enrollment.
- Academic records (transcripts) issued in a language other than English are required to be translated and attested by the institution of origin or an approved evaluation/translation agency accepted by Pace University.
- Transfer applicants should also submit an official catalog or syllabus of course work from each post-secondary institution attended to receive transfer credit.
- Applicants whose native language is not English must submit the results of the Test of English as a Foreign Language (TOEFL), or Pearson PTE academic, or the International English Language Testing System (IELTS). Official test scores must be sent directly to Pace University. Photocopies or notarized copies of TOEFL, PTE or IELTS scores are not accepted. Scores must be within 2 years of application.
 - Proof of Citizenship from a country where English is the official language, i.e. Antigua, Australia, Bahamas, Barbuda, Belize, Bermuda, Botswana, British Virgin Isles, Cameroon, Cayman Islands, Canada, Christmas Island, Cocos, Cooks Islands, Dominica, England, Fiji, Grenada, Grenadines, Guam, Guyana, Ireland, Isle of Man, Jamaica, Keeling Island, Kiribati, Lesotho, Liberia, Marshall Islands, Mauritius, Micronesia, Montserrat, N. Marianas, Nevis, New Zealand, Norfolk Island, Papua New Guinea, Scotland, Sierra Leone, South Africa, St. Christopher, St. Helena, St. Kitts, St. Lucia, St. Vincent, Swaziland, Tanzania, Trinidad and Tobago, Uganda, United Kingdom, Virgin Islands, Zambia
- Two letters of recommendation from a teacher, academic counselor, or individual who knows the applicant well and can describe her or his academic potential and personal characteristics (first-year applicants only).
- A personal statement or essay on a topic of their choice.

Student and Exchange Student Visas

To receive an entry visa for study in the U.S., an international student must demonstrate that he or she has sufficient funds available to pay for tuition, room and board, and all living expenses for his or her studies at Pace University for a minimum of one year.

Proof of funding is submitted via Pace University financial affidavit and corresponding bank statement. Please visit the international student applicant page (<https://www.pace.edu/admissions-aid/undergraduate-admissions/international/welcome-international-undergraduates/>) for more info about the application/TOEFL/Visa requirements.

Enrollment and Registration

After a student has been notified of her or his acceptance, a \$100 nonrefundable tuition deposit is required for those choosing to enroll. For students planning to live in university-sponsored housing, a nonrefundable \$500 tuition and housing deposit will be required. Specific information will be sent by the International Director of Admission at the time of admission regarding the deposit deadline.

All new international students are required to complete the University's placement examination prior to arrival on campus and course registration. Students having limited English skills may be required to enroll in intensive noncredit English classes prior to their enrollment in academic courses. Noncredit intensive English courses will entail additional expense and extend the time normally required to complete the student's degree.

Advanced Placement Credit and International Baccalaureate Diploma Program

Pace University recognizes the demanding course of study involved with the Advanced Placement exams and the International Baccalaureate Diploma Program (IB). This coursework is viewed as a strong indicator of academic promise and achievement.

At Pace University, credit or advanced standing may be awarded for International Baccalaureate higher level (HL) examinations with scores of 4, 5, 6, or 7. Credit and advanced standing is determined on a course-by-course basis.

Credit for Advanced Placement exams will be granted to those students that score a 4 or a 5 on their submitted exams. Credit and advanced standing is determined on a course-by-course basis.

For more detailed information, please contact the Office of International Admission. Additional information regarding the International Baccalaureate can be obtained from your guidance counselor or the IB North America Regional Office in New York:

Email: ibna@ibo.org

Telephone: (212) 696-4464

Fax: (212) 889-9242

Non-Degree Students

Non-degree students, (students enrolled in credit bearing courses who have not been admitted into a degree program), are admitted, registered, and advised by the Office of Undergraduate Admission. Admission as a non-degree student requires completion of high school or a GED, and/or proof of good academic standing at previously attended colleges or universities.

Submission of false records or omission of previous college, university, and/or proprietary school attendance may result in denial of admission, reversal of admission decision, and/or denial of transfer credit.

Non-degree students may enroll in classes for the fall, spring or summer semesters and attend on a part-time basis, registering for a maximum of 11 credits per term, up to a maximum of 25 credits in total. Students may apply for matriculation into a degree program after meeting the following requirements:

Application for Matriculation - Students who wish to pursue a degree may be asked to take specific courses in order to demonstrate academic ability before being accepted into a degree program. Because many students come to Pace University with previous college credit, a meeting with an adviser is required for all course selection. Prior credits earned will be applied to degree requirements upon the student's acceptance into a degree program. In general, the requirements for matriculation are:

Requirements For Matriculation Completion of twelve (12) University Core credits at Pace University, including ENG 110 Composition and/or ENG 120 Critical Writing¹, MAT 103 Algebra or higher¹, and a minimum 2.50 grade point average. Students matriculating into the Lienhard School of Nursing and the School of Education must attain a 3.0 grade point average. (Note: All I-R and F grades must be cleared before matriculation).

Placement Examinations – Non-degree students seeking matriculation may be asked to take placement examinations to determine English and Math ability. Upon review of Placement Exam results, an adviser will create schedule of classes based on the results of the placement test.

¹ *Unless these writing or math courses transfer in from another institution. Other courses may be substituted.*

Visiting Student Status

A Visiting Student is a non-degree student who takes classes at Pace for the purpose of transferring the credits back to another university or college. Visiting students are admitted and registered by the Undergraduate Admission Office Requirements for admission may include any or all of the following:

- official copy of college transcript(s),
- letter of permission from the applicant's resident academic institution including a statement of good academic standing,
- HS transcript or GED or proof of HS graduation.

Advanced Placement

College Board Advanced Placement Program – Pace University is a participant in the Advanced Placement Program of the College Board. Students who achieve satisfactory scores on the Advanced Placement Tests must send official test results and may receive credit and/or advanced placement.

For more detailed information, please contact the Office of Undergraduate Admission.

Educational Testing Service
Box 592
Princeton, NJ 08540

-or-

Educational Testing Service
Box 1025
Berkeley, CA 94701

International Baccalaureate

Pace University may accept International Baccalaureate (IB) credit, provided a certain score is attained. Credit is granted for higher level (HL) courses only.

CLEP and CPEP Examinations

Credit may be awarded for results obtained through the College Level Examination Program (CLEP) and the New York State College Proficiency Exam Program (CPEP) provided that the courses are applicable to the degree program chosen and a satisfactory score has been achieved.

CLEP General Examinations – Students must attain at least a minimum score of 50 to receive credit from the general examination.

CLEP Subject Examinations – The standard score required for credit must be equivalent to a C grade (based on the most recent college board norming data). The number of credits awarded is based upon the recommendations of the College Level Examination Program.

American Council on Education (ACE) Credit

Transfer credit may be granted for credit earned or standardized exams taken that are approved by the American Council on Education. Evaluation and approval of credit is subject to review by Pace chairpersons or dean.

Pace Online & Continuing Education

Online Bachelor's Degree Completion Programs (<https://online.pace.edu/>) can be completed part time. You can also contact the Admission office at 212-346-1324 or via email at Paceonline@pace.edu.

- Matriculation (p. 51)
- Earning Credits Towards Your Degree (p. 51)
- Noncredit and Non-Degree Programs (p. 52)

Matriculation

In order to receive a degree, students must become matriculated; that is, officially accepted into a degree program.

Students who wish to pursue a degree may be asked to take specific courses in order to demonstrate academic ability before being accepted into a degree program. Because many students come to Pace University with previous college credit, a meeting with an adviser is recommended for course selection. Prior credits earned will be applied to degree requirements upon the student's acceptance into a degree program. In general, the recommended requirements for matriculation are:

Requirements For Matriculation

Completion of twelve (12) University Core credits at Pace University, including ENG 110 Composition and/or ENG 120 Critical Writing¹ and a minimum 2.0 grade point average. In addition, students matriculating into the Lubin School of Business must complete MAT 103 Algebra or higher¹ within the 12 University Core credits. Students[WU2] matriculating into the Lienhard School of Nursing and the School of Education must attain a 2.75 and 3.0 grade point average respectively. (Note: All I-R and F grades must be cleared before matriculation).

¹ *Unless these writing or math courses transfer in from another institution. Other courses may be substituted.*

Earning Credits Towards Your Degree

Prior Learning Assessment

Adult/non-traditional students are likely to have acquired college-level learning outside of the academic classroom. In addition to evaluating transfer credit from prior college work, Pace University offers assessment of prior learning, including credit by examination, experiential learning assessment, and acceptance of ACE/NCCRS-recommended credit.

Experiential Learning Assessment

Pace University recognizes that adults often come to school with a great deal of experience and knowledge gained outside of a formal academic setting. Students interested in exploring the possibility of earning college credit for that knowledge should meet with an advisor to explore the options available. When an advisor determines that a student may be eligible for experiential credit, the student will be encouraged to enroll in a prior learning assessment course (INT 196B Prior Learning Assessment). This course will guide the student through the process of writing a portfolio that will be submitted for evaluation to the appropriate academic department. A faculty evaluator reviews the portfolio and, if college-level learning is demonstrated, approves the granting of credits. Credit earned through portfolio assessment is entered on a student's transcript as institutional transfer credit. Students must be enrolled in one of the on-campus adult degree programs to earn up to 36 portfolio credits (BS in Professional Studies, BBA in General Business and BS in Professional Computer Studies)¹. Students may also apply up to 15 portfolio credits² to traditional bachelor degrees with permission of the chairperson of the department in which the major is offered. The portfolio process may not be completed once the student has obtained 96 transfer credits towards a degree.

¹ There is no guarantee of earning 36 or 15 portfolio credits. The number of portfolio credits earned depends on the individual student's experience and the extent to which that experience is deemed to be equivalent to comparable learning achieved in Pace University coursework.

College Level Examination Program (CLEP)

Accelerate completion of your degree by taking the CLEP exams. The College Level Examination Program, created by the College Board and Educational Testing Services, offers standardized tests at Pace that allow you to obtain college credit in general and subject areas.

Noncredit and Non-Degree Programs

Pace University's Continuing and Professional Education offers a variety of noncredit courses, seminars, certificates, and training opportunities. For a list of courses, please visit: <http://www.pace.edu/CPE> (<http://www.pace.edu/CPE/>).

Tuition and Fees

- Tentative Tuition and Fees (p. 52)
- Special Course Fees (p. 54)
- How to Make a Payment (p. 55)
- Payment Options (p. 56)
- Student Refunds (p. 57)
- Tuition Cancellation Policy (p. 58)
- Tuition Cancellation Schedule (p. 59)

Tentative Tuition and Fees

(subject to change)

Tentative Undergraduate Tuition Rates for Fall / Spring 2020-2021

Type	Tuition
Full-time Tuition Rate Per Semester (12-18 credits) ¹	\$22,916.00
Part-time Per Credit Hour Rate (1-11 credits)	\$1,314.00

¹ Credits above 18 are assessed at the Part-time Per Credit Rate

Tentative Graduate Tuition Rates for Fall / Spring 2020-2021

Graduate Tuition Per Credit by School/College:

School/College	Tuition Per Credit
Actors Studio MFA	\$44,624.00 per year
College of Health Professions Nursing Combined Degree-Day	\$21,000.00 per semester
College of Health Professions Nursing (excluding DNP) Graduate Rate	\$1,390.00 per credit
College of Health Professions - PA Program	\$107,000.00 total program
Dyson Arts and Sciences Graduate Rate	Per credit by program
Dyson EMA Homeland	\$1,048.00 per credit
Dyson MPA Program	\$1,080.00 per credit
Dyson MS Environmental Policy	\$1,048.00 per credit
Dyson MS Environmental Science	\$1,048.00 per credit
Dyson MS Publishing	\$1,260.00 per credit
Dyson MS Counseling	\$1,260.00 per credit
Dyson PhD	\$1,244.00 per credit
Dyson PsyD	\$1,352.00 per credit
Dyson Degree Completion (AA or AS)	\$566.00 per credit
Pace Online	\$555.00 per credit
Pace Online RN/BS	\$680.00 per credit
Lubin Business (excluding DPS)	\$1,344.00 per credit
Lubin (DPS only)	\$1,344.00 per credit
Lubin eMBA	\$80,340.00 total program
Lubin MS in Finance for Professionals	\$48,410.00 total program
School of Education	\$984.00 per credit
Seidenberg CSIS (excluding DPS)	\$1,344.00 per credit
Seidenberg CSIS (PhD)	\$1,250.00 per credit
Pace Online MS in IT (Office of Personnel Management)	\$887.00 per credit

Pace Online MPA (Office of Personnel Management)	\$734.00 per credit
Pace Online MA in Public Safety	\$713.00 per credit

Undergraduate Pathways

- \$13,000.00 One Term
- \$26,000.00 Two Terms
- \$39,000.00 Three Terms

Graduate Pathways

- \$11,500.00 One Term
- \$23,000.00 Two Terms
- \$34,500.00 Three Terms

Fall / Spring 2020-2021 Fees

Fee	Per Semester
General Institution Fee	
Up to 4 Credits	\$165.00
5 to 7 Credits	\$235.00
8 to 11 Credits	\$315.00
12 or More Credits	\$445.00
Maintaining of Matriculation Graduate Per Semester	
MM 600 MN (Master's)	\$50.00
MM 700 MN (PsyD)	\$250.00
MM 800 MN (DPS)	\$250.00
MM 801 MN (DCS)	\$250.00
DPS in Computing, Year 5	\$1,000.00
PhD in Psychology, Year 5	\$250.00
PhD in Computer Science	TBD
Miscellaneous Fees	
Alumni Audit	Applicable course fee only
Admissions Application Undergraduate – Fall 2020/Spring 2021	\$50.00
Admissions Application Graduate - Fall 2020/Spring 2021	\$70.00
Auditing, Per Credit	Part time prevailing per credit rate
Challenge to Achievement (CAP)	\$550.00
Deferred/Conflict Exam	\$35.00 for 1 exam , \$50.00 for 2+ exams
Dorm Deposit - new student; non-refundable	\$400.00
Dorm Deposit - returning student; refundable on a sliding scale	\$400.00
Dorm Security Deposit	\$100.00
Dyson Graduate Student Association Fee	\$50.00 per semester
Freshman Studies	\$400.00
High School Bridge Program	\$150.00
International Student Fee	\$55.00 / semester
ISS Opt Processing & Record Management Fee	\$125.00
ISS Opt STEM Extension Processing & Record Management Fee	\$175.00
Late Registration/Payment Fee: Fall and Spring	\$200.00
Late Registration/Payment Fee: Summer	\$50.00
Late fee for each missed/late payment on Pace Payment Plan	\$25.00
Life Experience Learning Portfolio (UG only)	\$0.00
Lubin Graduate Student Development	\$175.00
Mandatory Accident and Sickness Insurance Domestic Student	\$2985.00
Mandatory Accident and Sickness Insurance International Student	\$1,406.00
OASIS Program (Fall and Spring)	\$7,000 per semester

OASIS Program (Summer)	\$800.00
PA Supplemental Admissions Application, Graduate	\$70.00
Performing Arts Fee	\$2,500 per semester
Performing Arts Acting	\$75.00
Performing Arts Musical Theatre	\$75.00
Psychology Program, Graduate	\$50.00 per credit
Proctor U Fee	\$50.00
Proficiency Exam	\$160.00
Return Check Charge	\$20.00
School of Education, New Student Administrative Fee	\$125.00
School of Education Student Administrative Fee	\$50.00 per semester
Student Activities, Full-time Undergraduate students	\$101.00 (New York Campus)
Student Activities, Full-time Undergraduate students	\$101.00 (Westchester Campus)
Study Abroad	\$100.00
Technology Fee – Full Time	\$105.00
Technology Fee – Part Time	\$60.00
Transcript Request	\$7.00
Transfer Fees	\$50.00
Tuition Deposit, Undergraduate	\$100.00 non-refundable
Tuition Deposit, Graduate	\$200.00 non-refundable
University Health Care Fee	\$75.00 / semester

Tuition and Fees subject to change

Summer 2021 Tuition

Type	Tuition
Undergraduate	\$995.00 per credit
Graduate	Varies per college/program

Special Course Fees

Special course fees are listed in the Course Schedule (<http://www.pace.edu/osa/academic-scheduling/class-schedule> (<http://www.pace.edu/osa/academic-scheduling/class-schedule/>)), with the specific course, if applicable.

General Institution Fee (GIF)

Pace University assesses a General Institutional Fee (GIF) to cover costs associated with ancillary services provided to students which are not covered by tuition:

- advisement,
- registration,
- tutoring and writing centers,
- library services,
- co-op and career services,
- inter-campus transportation,
- safety and security,
- parking, and
- athletic activities.

Many institutions charge similar fees or assess separate fees for the aforementioned services. Pace University has consolidated the cost of these services into one concise fee.

University Health Care Fee

The Health Care fee supports the existence of the University Health Care Unit that are located on the New York City and Pleasantville Campuses. These on-campus facilities are staffed by nurse practitioners - registered nurses who have received training in diagnosing and treating illness, and prescribing medications and other treatments. The UHCU is available to all Pace students, regardless of their ability to pay or health insurance

coverage or whether or not the student chooses to make use of these facilities. This fee also supports some of the services offered by our Counseling and Personal Development Centers on both campuses.

Technology Fee

Pace University assesses a Technology Fee to ensure students have access to the latest instructional technology resources available. All revenue generated from the technology fee goes directly towards funding instructional technology initiatives that are focused on enhancing the student learning experience. A committee comprised of students and faculty will vote to determine which discretionary initiatives receive funding each year, with annual reports to be provided to the Pace Community.

Graduate Courses Taken by Undergraduates

Students who are enrolled in a combined degree program are treated as undergraduate students through the end of the semester (Fall, Spring, or Summer) in which they earn 120-128 credits toward their degree, and then are treated as graduate students beginning with the first semester after the semester in which they achieve 128 credits toward the degree. They are assessed the prevailing undergraduate or graduate tuition rate where appropriate. Undergraduate students who are not enrolled in a combined degree program and who are advised to enroll in a graduate course (resulting in a 12-18 credit load) will be charged the prevailing undergraduate flat-rate tuition. Please be reminded that non-combined-degree undergraduate students may only have a maximum of six (6) graduate credits applied to their undergraduate degree.

Important Notes

- Students in arrears to the University may not be permitted to register for either credit bearing or non-credit bearing continuing education courses until their prior balance is paid in full. Payments received for new enrollments will be applied to any outstanding balance due Pace University.
- In all cases students must contact their campus Office of Student Assistance via mail, telephone, or in person to communicate their intention to attend whether or not a payment is due or a bill has been received.
- **Personal Checks:** Personal checks are accepted in payment of tuition and fees. A charge of \$20.00 is assessed for each check returned unpaid by the bank. The Office of Student Assistance reserves the right to exclude students from using personal checks, and may require a student to pay by certified check or money order if an account is more than 90 days in arrears.
- **Credit Cards and Webchecks:** Credit cards (Visa, MasterCard, American Express, and Discover/Novus) are accepted for payment. Credit cards may be used to pay in full the semester charges, less validated Financial Aid. Credit card payments can only be made online at www.pace.edu/pay (<http://www.pace.edu/pay/>) and are subject to a 2.85% service fee through TouchNet. If late fees apply, they will be charged to the student's account. The Office of Student Assistance reserves the right to exclude students from paying by credit card and may require a student to pay by certified check or money order. Students may also pay via WebCheck through their MyPace Portal. A personal checking or savings account from a U.S. financial institution is required. A student will need the account number and the routing number of the financial institution in order to process a WebCheck payment.
- **Delinquency of Outstanding Balances:** Delinquent outstanding balances, including those from installment payment plans, are subject to collection by the University or, at the University's option, its designated agent. Late charges and interest may be added to a delinquent outstanding balance. In addition, the actual collection expenses, including attorneys' fees, if any, incurred by the University will be added to the delinquent outstanding balance. **The amount of the actual collection expenses and fees may exceed 50 percent of the delinquent outstanding balance (including any late charges and interest).**
- Any student who has a delinquent outstanding balance is not eligible to enroll at the University. The University will not provide copies of transcripts to or on behalf of any student with a delinquent outstanding balance. A delinquent outstanding balance will be reported to all national credit bureaus and may significantly and adversely affect the student's credit history. The University may pursue legal action to recover the amount of the delinquent outstanding balance plus any late charges, interest, actual collection expenses, court costs, and attorneys' fees.

How to Make a Payment

Pace University no longer accepts debit/credit cards in-person, by mail, fax, or over the phone for payment of Tuition, Housing, Meal Plan and fees. However, debit/credit cards can be used to pay online through TouchNet/PayPath via www.pace.edu/pay (<http://www.Pace.edu/Pay/>).

TouchNet is an independent third party contractor who accepts payments to the student account and charges a non-refundable convenience fee based on the amount charged. Credit/Debit card payments will incur a fee of 2.85% which is assessed by TouchNet and not Pace. The convenience fee is paid in full to and retained by TouchNet. The University does not receive any of this fee. The charge for the convenience fee will appear separately from the payment on your card statement. There will be no charge for online payments using your checking or savings account.

To make a debit/credit card payment, visit www.Pace.edu/Pay (<http://www.Pace.edu/Pay/>) or login to My Pace Portal using your Pace credentials, click on the Student Tab, and click on Registration, Grades and Tuition Schedule. Then, click on Pay Your Bill / Payment Plans and follow the steps to make payment.

1. Online

In MyPace Portal, students can make payment under "Registration and Grades", "Pay Bill / Payment Plans". You will have the option of paying by webcheck or credit card. Pace accepts Visa, MasterCard, American Express, and Discover/Novus through PayPath, a service provided through TouchNet™. Parents and other authorized users can make payment by web check or credit card via the Payment Portal. If you wish to pay in monthly installments, you must enroll through the Payment Portal.

For a tutorial on how to pay your bill online, please click here or visit <http://www.pace.edu/osa/pay> (<http://www.pace.edu/osa/pay/>).

2. By Mail

Payment may be made via check or money order. Please include your Student ID number and make your check or money order payable to Pace University and send to:

Payment Processing Center
861 Bedford Road
Pleasantville, New York 10570

3. In Person

Check/Cash payment may be made directly at one of the OSA/Student Solution Centers during office hours:

NYC Campus

Pace University
156 William Street, 5th Floor
OSA/Student Solutions Center
New York, NY 10038-1598

Westchester (Pleasantville) Campus

Pace University
Administrative Center
OSA/Student Solutions Center
861 Bedford Road
Pleasantville, NY 10570-2799

White Plains Campus (Law School)

Pace University
78 North Broadway
Aloysia Hall
Attn: Student Accounts
White Plains, NY 10603-3796

4. International Payments

Pace University has partnered with Flywire for international payments. This services provides students and their families a cost effective and convenient method of making payments to Pace in foreign currencies.

Flywire allows you to:

- Pay from any country and any bank
- Save money on bank fees and ensure your payment is received in full
- Obtain excellent foreign exchange rates with a best rate guarantee
- Receive piece of mind with 24x7 multilingual customer support
- Track your payment from start to finish

To make your payment, please visit: www.pace.flywire.com (<http://www.pace.flywire.com>). For questions about making a payment with Flywire, you can email support@flywire.com.

Payment Options

Please Note: All students are bound by the payment due date, whether or not a University bill is received. Semester charges and payment information are available through your MyPace Portal account.

Full Payment for Fall 2020 Semester

- Payment is due on the officially designated payment date shown below or at the time of registration:

Graduate: August 3 or day of registration if after August 3

Undergraduate: August 3 or day of registration if after August 3

Full Payment for Spring 2021 Semester

- Payment is due on the officially designated payment date shown below or at the time of registration:

Graduate: January 4 or day of registration if after January 4

Undergraduate: January 4 or day of registration if after January 4

Monthly Payment Plan

- Pace University offers Payment Plans for each semester (Fall, Spring, and Summer.) Students may enroll in the payment plan through My Pace Portal (<https://portal.pace.edu>) or follow the path from the Office of Student Assistance Billing and Payment webpage.

Financial Aid/Loan Recipients

- Validated Financial Aid Awards or approved Loans may appear on your invoice. If there is a discrepancy or aid is missing, call or visit the Financial Aid Office as soon as possible: (877) 672-1830, option 1.

Student Refunds

Students may be eligible to receive a refund, in accordance with Title IV regulations, when payments posted to their student account exceeds the cost of tuition, fees, dorm, meal charges and any other allowable ancillary charges, as authorized by the student and/or parent. Payments may include disbursed financial aid (including scholarships and loans), check payments, and other payments resulting in a credit balance.

The refunding process starts immediately following the official opening date of a semester and refunds are generated once per week. Student refunds will be processed more than once per week to BankMobile when the volume warrants. Please consult your campus Office of Student Assistance (OSA) for specific disbursement dates. Refund checks prepared by the University will continue to be issued once per week.

Students may review the status of their account by viewing the Account Summary section of their portal.

Refund Selection

Students will receive a BankMobile envelope in the mail that contains a Refund Selection Kit, including a personal code. Students should log onto www.refundselection.com (<http://www.refundselection.com>) or www.bankmobilevibe.com (<http://www.bankmobilevibe.com>) and choose a preferred method for receiving excess funds. There are two methods available through BankMobile:

1. **BankMobile Vibe Account** - This means that within minutes of your refund being released by the university you can have use of your money; or
2. **ACH Transfer** - Have your money directly deposited into any bank account you designate (Students are required to fill out a form).

To learn more about setting up your refund preference and the features and benefits of the BankMobile Vibe checking account, student should visit their website at www.bankmobilevibe.com (<http://www.bankmobilevibe.com>).

Student refunds will be generated:

- When a credit balance is created as a result of **the posting of Title IV financial aid** (including Federal Pell Grant, Federal SEOG, Federal loans), a refund will be sent to BankMobile for distribution to the student, in accordance with the student's indicated preference. If the aid is disbursed before the semester starts, the credit will be sent to BankMobile no later than 14 days after the official opening date of the semester. Thereafter, refunds are typically mailed within ten days of disbursement, but assuredly within 14 days from the date the credit balance is created.
- If an account is paid, in part or in full, by a **Parent PLUS loan**, and a credit balance exists, a Pace University check will be drawn, payable to the borrower, to the extent of the existing credit balance, but not exceeding the amount of the PLUS loan. If the loan is disbursed before the semester starts, the check will be mailed no later than 14 days after the official start date of the opening of the semester. Thereafter, refunds are typically mailed within ten days of disbursement, but assuredly within 14 days from the date the credit balance is created. Parents may waive their right to receive the excess funds by completing the authorization on the PLUS application, thereby releasing any excess PLUS funds to the student. Requests will be valid for the specified academic year only.
- When a credit balance is created as a result of an overpayment or class withdrawal and a check or cash payment only is used, a refund will be sent to BankMobile for distribution to the student, in accordance with the student's indicated preference.
- **Credit Card Refunds:** The Office of Student Assistance refunds in kind, i.e., to the credit card used to pay for the semester's charges. If financial aid is disbursed after the application of the credit card payment, any resultant credit will be refunded to the credit card, up to the amount paid by credit card. The amount refunded to the credit card will never exceed the amount of the original credit card payment. Any excess credit above the original credit card payment will be refunded according to the guidelines stated earlier. **Note: The convenience fee of 2.85% charged by TouchNet is a non-refundable fee.**

- If a student withdraws from a course or all courses, the level of aid eligibility may be recalculated based on the date of the withdrawal and the amount of tuition cancellation, if any. (The Tuition Cancellation Policy may be found within the on-line Class Schedule, under "Tuition and Fees.") **When a recipient of federal funds withdraws or stops attending classes during the first 60% of the semester** (payment period), a recalculation in compliance with the federal Return to Title IV Funds policy will be done. Return to Title IV Funds calculations (R2T4) are completed by the Financial Aid Office, in accordance with Federal regulations. Institutional and New York State funds will also be recalculated according to the policies in place for those funds if a recipient withdraws and receives a full or partial tuition cancellation. Any unearned aid will be returned to the source (e.g. U.S. Department of Education, New York State, etc.) After review, if a student is deemed ineligible for any or all financial aid, any balance due resulting from recalculation of aid becomes the responsibility of the student.

This policy is subject to change without prior notification. Please consult your campus Office of Student Assistance if additional assistance is necessary.

To view our institution's contract with BankMobile, a Division of Customer Bank, go to: <https://www.vibeaccount.com/swc/doc/landing/18011umha1zeom0r4taq> (<https://www.vibeaccount.com/swc/doc/landing/18011umha1zeom0r4taq/>).

Tuition Cancellation Policy

Undergraduate and Graduate Students

Tuition and special course fees are cancelled only in the following situations:

1. When a student is separated from the University for academic reasons prior to the end of a semester;
2. Officially withdraws from any course or courses, regardless of the method of instruction, by filing a written notice to the Office of Student Assistance; or
3. Officially withdraws using the MyPace Portal at www.pace.edu/MyPace (<http://www.pace.edu/MyPace/>).

Please note: Application, technology, general institution, and university health care fees are not refundable. Tuition cancellation will be made according to the schedule associated with the term of enrollment. Please see the Tuition Cancellation Schedule for more information.

Note: It is the student's responsibility to withdraw from courses for which the student has registered. Failure to officially withdraw will result in tuition liability. Students may withdraw online through the MyPace Portal or by filing with the Office of Student Assistance. Non-attendance of classes, informing the instructor of withdrawal, or stopping payment on a check does not constitute official withdrawal and does not relieve the student of his or her financial obligation, or entitle the student to a refund. A student who registers for class and does not attend class remains fully responsible for all financial obligations. In addition, federal financial aid recipients who cease attending classes for a term, but do not officially withdraw, will be deemed to have unofficially withdrawn and will have a portion of their federal aid cancelled after the close of the term when their failure to complete their courses is recorded.

It is important to note that all charges and cancellations are based upon tuition commitments for the full semester. The effective date of withdrawal and cancellation, if any, will be the date when formal application is filed with the Office of Student Assistance (notification to the instructor is not sufficient) or withdrawal via the MyPace Portal at www.pace.edu/MyPace (<http://www.pace.edu/MyPace/>). In the case of withdrawal by mail, the official postmarked date of the correspondence will be the effective date of withdrawal.

Students registered for a monthly payment plan are responsible for completing all payments if a balance exists after cancellation of tuition. **Application, technology, general institution, university health care, student activity fee, and non-course fees are not refundable.**

Week	% Cancellation
Fourteen-, Fifteen-, or Sixteen Week Term (most Fall and Spring courses)	
Prior to and during 1st and 2nd week of term	100%
During 3rd week of term	70%
During 4th week of term	25%
During 5th week of term	20%
After 5th week of term	0%
Six-Week Term (most Summer Session I and II courses)	
Prior to and during 1st week of six-week term	100%
During 2nd week of term	25%
After 2nd week of term	0%
One-Week Term	
Prior to 1st day of one-week term	100%
1st day of the term	25%
2nd day of the term and thereafter	0%
Two-Week Term	

Prior to 1st day of two-week term	100%
1st day of the term	50%
2nd day of the term and thereafter	0%
Three-Week Term	
Prior to 1st day of three-week term	100%
1st day of the term	50%
2nd day of the term and thereafter	0%
Four-Week Term	
Prior to 1st day of four-week term	100%
During 1st week of the term	50%
After 1st week of the term	0%
Five-Week Term	
Prior to 1st day of five-week term	100%
During 1st week of term	50%
After 1st week of term	0%
Seven-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
After 2nd week of term	0%
Eight-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
After 2nd week of term	0%
Nine-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
After 2nd week of term	0%
Ten- or Eleven-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
During 3rd week of term	20%
After 3rd week of term	0%
Twelve- or Thirteen-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	70%
During 3rd week of term	20%
After 3rd week of term	0%

Tuition Cancellation Schedule

- Time of Withdrawal (p. 60)
- Cancellation Because of Serious Illness (p. 61)
- Cancellation Because of Business Transfer (p. 61)
- Cancellation Because of Military Service (p. 61)
- Financial Aid Refund and Repayment Policy (p. 61)
- Federal Financial Aid Recipients Who Withdraw From All Classes (p. 61)
- Federal Financial Aid Recipients Who Withdraw Below Six Credits (p. 62)
- Recipients of Pace University Scholarships and Grants Who Withdraw From Any Classes (p. 62)
- Recipients of New York State TAP and Other State Grant Programs Who Withdraw (p. 62)

Time of Withdrawal

Note: Weeks are counted as seven calendar days and count from the first day of the semester or term. **The application, technology, general institution, student activity, and university health care fees are non-refundable.**

Week	% Cancellation
Fourteen-, Fifteen-, or Sixteen Week Term (most Fall and Spring courses)	
Prior to and during 1st and 2nd week of term	100%
During 3rd week of term	70%
During 4th week of term	25%
During 5th week of term	20%
After 5th week of term	0%
Six-Week Term (most Summer Session I and II courses)	
Prior to and during 1st week of six-week term	100%
During 2nd week of term	25%
After 2nd week of term	0%
One-Week Term	
Prior to 1st day of one-week term	100%
1st day of the term	25%
2nd day of the term and thereafter	0%
Two-Week Term	
Prior to 1st day of two-week term	100%
1st day of the term	50%
2nd day of the term and thereafter	0%
Three-Week Term	
Prior to 1st day of three-week term	100%
1st day of the term	50%
2nd day of the term and thereafter	0%
Four-Week Term	
Prior to 1st day of four-week term	100%
During 1st week of the term	50%
After 1st week of the term	0%
Five-Week Term	
Prior to 1st day of five-week term	100%
During 1st week of term	50%
After 1st week of term	0%
Seven-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
After 2nd week of term	0%
Eight-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
After 2nd week of term	0%
Nine-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
After 2nd week of term	0%
Ten- or Eleven-Week Term	
Prior to and during 1st week of term	100%
During 2nd week of term	50%
During 3rd week of term	20%
After 3rd week of term	0%

Twelve- or Thirteen-Week Term

Prior to and during 1st week of term	100%
During 2nd week of term	70%
During 3rd week of term	20%
After 3rd week of term	0%

Cancellation Because of Serious Illness

If a student withdraws from all his or her classes during the first half of the semester due to serious illness, a prorated cancellation of tuition and special course fees may be permitted, if a tuition appeal is submitted in accordance with policy. The policy is applicable to the student's personal illness only, and must be documented with an original copy of a physician's diagnosis and recommendation **and, if working, disability papers**. Any resulting credit balance may be refunded to the student. If the withdrawal takes place during the first 20 percent of the semester, a 100 percent tuition cancellation will be allowed, provided the resulting credit remains on account, to be used within a one-year period. If withdrawal takes place after the midpoint of the semester, a prorated cancellation will be permitted but any resulting credit must be held on account to be used within a one-year period.

Note: Students who are financial aid recipients and receive a cancellation due to medical reasons are subject to financial aid review and possible aid adjustment.

Cancellation Because of Business Transfer

Students leaving the area during the first eight weeks of class because of a **permanent** business transfer may receive a prorated refund of all the semester's tuition and special course fees, provided they submit a tuition appeal in accordance with policy. Written substantiation from the employer must accompany the request for a refund. **A change of employer, work responsibility, hours, or required business travel does not qualify as a business transfer.**

Note: Students who are financial aid recipients and receive a cancellation due to a business transfer are subject to financial aid review and possible aid adjustment.

Cancellation Because of Military Service

To comply with the new Department of Defense policy, Pace University will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. These funds are returned to the military Service branch.

Cancellation because of Military Service: Any student required to discontinue attending classes because of induction into or activation in the U.S. military service (i.e. National Guard or Reserve activation or periods of Active Duty for Training) may be eligible for a complete refund of all tuition and fees, if orders to report for active duty are received within the first two weeks of class. Thereafter students may choose either a prorated refund or an application of full credit of tuition and fees to future enrollment. Once Student receives notice of call-up, they need to immediately inform their Professors, Advisors and Pace University's Veteran Services Office.

Financial Aid Refund and Repayment Policy

When a student who is receiving financial aid withdraws from or drops classes for any reason, the resulting refund, credit, or cancellation of tuition, fees, dormitory charges, or meal plan charges must be credited first to the financial aid programs from which the student was receiving funds for that semester. The amount credited to each financial aid program is determined by the type of aid received, the number of credits the student had before and after the drop or withdrawal, the length of time the student was enrolled, and the amount of any adjustment to charges.

Please note that to officially withdraw from classes, a student must withdraw online (<https://portal.pace.edu>) or file for withdrawal with the Office of Student Assistance (<https://www.pace.edu/osa/registration/registration-faq/>).

Federal Financial Aid Recipients Who Withdraw From All Classes

Federal Title IV financial aid includes: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Federal Perkins Loan, Federal Direct Stafford Loans, and Federal Direct PLUS Loans (Parent Loans for Undergraduate Students or Graduate PLUS loans). For students who withdraw from all classes for a semester, federal regulations require that the Financial Aid Office perform the Return to Title IV Funds calculation.

If the student has withdrawn within the first 60 percent of the semester, the student is considered to have "earned" the portion of disburseable Title IV funds equal to the ratio of the number of days the student was enrolled to the number of days in the semester. The calculation will require the return of all federal aid that exceeds the "earned" portion. The amount of aid returned to each program is dictated by the federal calculation.

The Return to Title IV Funds calculation also determines the amount of awarded but not yet disbursed aid, if any, that can be credited to the student's account. Students may not apply for additional federal aid after withdrawing from all classes.

If a return of funds is required, it must be distributed to the various financial aid programs in the following order prescribed by law:

1. Federal Unsubsidized Direct Stafford Loan
2. Federal Subsidized Direct Stafford Loan
3. Federal Perkins Loan
4. Federal Direct PLUS Loan (for parents or graduate students)
5. Federal Pell Grant
6. SEOG (Federal Supplemental Educational Opportunity Grant)

Note: In certain circumstances a student may be required to repay a portion of a refund back to the federal government.

Federal Financial Aid Recipients Who Withdraw Below Six Credits (Note: The procedure varies by program.)

Federal Work Study (FWS) – A student working under the FWS program who drops or withdraws below six credits must stop working immediately because he/she no longer meets the federal guidelines for FWS.

Pell Grant – A Pell Grant Award is determined by the student's Effective Family Contribution and enrollment status. Pell awards may be adjusted for changes in enrollment that occur during the first 4 weeks of a semester.

Federal Supplemental Educational Opportunity Grant (SEOG) – If a student receives a refund, credit, or cancellation of any institutional charges and SEOG has been disbursed to the student's account, an adjustment may be required as a result of the change in Cost of Attendance. If the grant has yet to be disbursed, eligibility may change.

Federal Perkins Loans, Direct Stafford Loans, and Plus Loans – If a student receives a refund, credit, or cancellation of any institutional charges and a loan has been disbursed to the student's account, an adjustment may be required. If a loan has yet to be disbursed, loan eligibility may change. In addition, any undisbursed second disbursement of a Direct Stafford Loan or Direct PLUS Loan must be cancelled.

All Federal Aid – Students may not apply for or be awarded additional federal aid after withdrawing below six credits.

Recipients of Pace University Scholarships and Grants Who Withdraw From Any Classes

If a student withdraws from any classes and receives a refund, credit, or cancellation of tuition, fees, dormitory charges, or meal plan charges, any University aid the student has received that is applicable to the reduced charges will be adjusted if the withdrawal resulted in the student being enrolled in fewer than the minimum required number of credits for the type(s) of aid received. Most University scholarships and awards are applicable to tuition; other types of University aid are applicable to other combinations of charges. The amount of each type of aid reduced will equal the ratio of the reduced charges to the original charges.

Recipients of New York State TAP and Other State Grant Programs Who Withdraw

New York State regulations govern the reduction or cancellation of TAP in cases where students withdraw or drop classes. New York State TAP and most other state grant programs are applicable only to tuition. If a student withdraws and receives a refund, credit, or cancellation of tuition and/or fees, New York State awards must be reduced to ensure that the award amount does not exceed the remaining applicable charges. In addition, other adjustments may be necessary. The student should contact the University TAP coordinator regarding TAP and other New York State grant program refund requirements.

In all cases, students who are considering withdrawing from classes may call or visit the Financial Aid Office for further details or to discuss their particular situation.

Athletics and Recreation

Pace University views athletics and recreation as an integral part of the educational experience. The athletics program is designed to bring students together through participation in a variety of varsity, intramural, club, and recreational sports while serving as a focal point for all students, faculty, staff, and alumni.

As with other non-academic activities, athletic activities add another dimension to university life.

Intercollegiate and intramural sports give students of Pace University a chance to compete at many levels of ability and interest. There are currently 14 varsity teams, a spirit squad made up of cheerleading, dance, and pep band, club men's soccer, club co-ed golf, and a wide variety of intramural sports.

The 75,000 square-foot, \$17 million Ann and Alfred Goldstein Health, Fitness and Recreation Center has been a recognizable landmark of the Pace community since its opening in 2002. The multipurpose, state-of-the-art facility, located on the Pleasantville campus, includes a 2,400 seat arena, an eight lane natatorium, a walking/jogging track, a weight room, an aerobics room, an athletic training facility, locker rooms, and a health care center.

Also, in collaboration with the university, the athletics department recently completed construction of four new facilities. Pace Stadium, a new multipurpose field with lights, Field Turf and 1,100 seats for football, women's soccer, men's lacrosse, and women's lacrosse opened in the fall of 2015. Peter X. Finnerty Field, home of our baseball and field hockey teams, now has Field Turf and lights and a new softball field was also built on the Pleasantville campus. In the spring of 2016, the 14,010 square foot, multi-million dollar Joseph R. Ianniello Field House officially opened, providing Pace student-athletes with a state of the art facility that includes a new strength and conditioning center, locker rooms and a sports medicine component.

Pace University maintains a successful intercollegiate program for students who qualify under the rules of the university, NCAA, and Northeast-10 Conference. Men's intercollegiate varsity sports include basketball, baseball, cross country, lacrosse, football, and swimming and diving. Women participate in basketball, cross country, field hockey, lacrosse, soccer, softball, swimming and diving, and volleyball. The co-ed spirit-squad also provides opportunities with the pep band, and cheer and dance teams. Pace University competes at the NCAA Division II level, with membership in the Northeast-10 Conference (NE10).

In the fall, football kicks off the season for the Setters, competing in the nine-team NE10 and had 12 student-athletes earn NE10 All-Conference honors last season. The women's volleyball team has won the NE10 Championship twice since joining the conference and has competed in the NCAA Division II Championship eight times overall. The women's soccer program was started in 1997 and recently put together its most successful season last fall. The Setters earned their first-ever national ranking in 2019, while also setting a new school record for regular-season wins (11). They have had more than 30 All-Conference players, as well as 19 All-Region selections along with an All-American selection in 2014. Men's and women's cross country compete against some of the most talented Division I and II programs in the East Region at various meets. Field Hockey is the newest program at Pace. In only their fourth year in 2018, the Setters won the Northeast-10 Conference Regular Season championship with a 13-0 record before advancing all the way to the NCAA Division II National Semifinals. Pace finished the year as the top-ranked team in the East Region.

During the winter season, the men's and women's basketball teams play their home games at the Goldstein Health, Fitness, and Recreation Center on the Pleasantville campus. The women's team advanced to the NCAA Division II Elite Eight in 2001 and the Sweet 16 in 2011. The men's squad, which was ranked nationally last season for the first time in more than 20 years, won their first NCAA tournament game in 2002 and was an NCAA Tournament participant in 2007. The swimming and diving teams compete in the competitive NE10, and have had eight divers and a pair of women's swimmers earn berths in the NCAA Division II national qualifiers in recent years.

The baseball team has won at least 29 games in five of the last eight seasons, and earned a bid to the NCAA Division II Tournament in 2013. In addition, the baseball program has had a number of its players selected in the Major League Baseball Draft and go on to play professionally. The men's lacrosse program completed one of their most successful seasons in program history in 2017, qualifying for the NCAA tournament for the first time and finishing the season ranked No. 5 in the country. In addition, the men's lacrosse team plays in one of the top Division II conferences in the country, which has featured four National Champions in the last decade, and qualified for the NE10 Championship Tournament last season for the sixth consecutive year. In only its fourth season, the women's lacrosse team qualified for their third consecutive NE10 Tournament and finished with a program-record 15 wins and a No. 14 national ranking. Finally, the softball team has become one of the top programs in the NE10, qualifying for the NCAA Tournament in two of the last four years, and winning the NE10 Championship in 2016.

The Athletic Department embraces its role in the area of recreation and wellness and its impact on student life. The Pleasantville campus has more than 52,000 student visits and the New York City campus has 42,000 visits for fitness and wellness per year, with approximately 1,980 participants in intramurals in Pleasantville and more than 350 in New York City. Health and Wellness credit and noncredit courses are offered on both campuses. The addition of turf athletic facilities with lighting provides growth in participation of students in intramurals on the Pleasantville campus. Co-ed leagues are currently offered for: Outdoor soccer, outdoor flag football, indoor soccer, softball, ultimate frisbee, handball, futsal, dodgeball, whiffle ball, volleyball, basketball and badminton.

For all information regarding Pace University Athletics log on to [www.PaceUAthletics.com](http://www.paceuathletics.com) (<http://www.paceuathletics.com/>) and follow @PaceUAthletics on Twitter (<https://twitter.com/PaceUAthletics/>).

Campus Services

- Campus Dining Services (p. 64)
- Cultural Programming (p. 64)
- Dyson College Nature Center (p. 64)
- Identification Cards (p. 64)
- Library (p. 65)

- Security (p. 65)
- University Health Care (p. 66)

Campus Dining Services

Pace University Dining Services offers a variety of locations, programs, and services to make students' dining experience exceptional. Whether on the New York City or the Westchester campuses, students have the flexibility to choose where, when, and what they would like to purchase.

There are great locations on the New York City and Pleasantville campuses - each serving a different purpose. For those grabbing something to go on the New York City Campus, there is a licensed Starbucks store serving baked goods, bottled beverages, and their famous coffee. All campuses offer full-service fare as students may try one of the cafés or eateries, which offer a large variety of salad bars; made-to-order Boar's Head deli sandwiches; hot off the grill burgers, chicken breasts, veggie burgers, and more as well as grab-and-go items, cook-to-order stations; pizza and pastas, made to order sushi, Latin cuisine, smoothie station, and other traditional entrees.

Monthly fun promotions spice up the menu. More details are available on the Pace Dining Services Web site for each campus at: <https://www.pace.edu/auxiliary-services/campus-dining> (<https://www.pace.edu/auxiliary-services/campus-dining/>). All full-time undergraduate students at the Westchester and New York City campuses are required to participate in a level of the University's mandatory Dining Plan. Please refer to the Housing Occupancy Agreement and Campus Dining brochure for resident and full-time commuters or visit the Meal Plan Information web page on <http://www.pace.edu/auxiliary-services/campus-dining-meal-plans> (<http://www.pace.edu/auxiliary-services/campus-dining-meal-plans/>) for various buy-in levels and requirements.

All part-time students are invited to choose a dining plan of interest. Take a look at our Campus Dining website and choose the plan that best suits your needs. To sign up visit the meal plan office on either the Pleasantville or New York City campus or visit <http://www.pace.edu/auxiliary-services/campus-dining-meal-plans> (<http://www.pace.edu/auxiliary-services/campus-dining-meal-plans/>). For more information call:

- Briarcliff, Dow Hall, (914) 923-2612
- New York City, One Pace Plaza, 1st floor, (212) 346-1283
- Pleasantville, Kessel Campus Center, (914) 773-3763

Cultural Programming

The Schimmel Center for the Arts is the principal theater of Pace University and is located at the University's New York City campus in lower Manhattan. It provides a performance and assembly facility to the university and the general public and features the Pace Performing Arts Department's theater, musical theater and dance productions. The Center also hosts academic lectures, conferences and classes, as well as public cultural events. Visit our website at: <https://schimmel.pace.edu>.

Dyson College Nature Center

The Dyson College Nature Center is a focal point on Pace University's Pleasantville campus and serves as a component of the Dyson College Institute for Sustainability and the Environment (DCISE) and resource for the overall university community, and the general public. For more information, please visit the Dyson College Nature Center's website.

Identification Cards

University policy requires that a valid Pace University identification card be worn on the outermost garments on all campuses. (Visitors will be issued temporary passes.) At the New York campus, ID cards must be displayed to enter campus. ID cards must be presented for access to the Pleasantville and Briarcliff campuses between 11:00 PM and 7:00 AM, Monday through Friday, and throughout the weekend. This card is also required for admission to the Academic Computing labs, Library Services, and on-campus events. Administrative ID Offices are located at:

New York City

One Pace Plaza, B-Level
(212) 346-1812

White Plains

Aloysia Hall
(914) 422-4138

Pleasantville

Kessel Student Center
(914) 773-3830

For operation hours, please visit the Auxiliary Services webpage at: <https://www.pace.edu/auxiliary-services> (<https://www.pace.edu/auxiliary-services/>).

A student will keep the same ID card for his or her entire Pace career. The Office of Student Accounts and Registrar Services will issue a new validation sticker each semester upon receipt of payment for tuition. A \$25.00 fee is charged for replacement cards. The Office of Students Assistance will accept payment for this fee by Cash, check, or money order (payable to Pace University.)

Additional Identification Cards Information

- BankMobile Refund Cards (p. 65)

BankMobile Refund Cards

Pace has partnered with BankMobile to deliver refunds and offer you smarter ways to manage that money. You will receive a debit card from BankMobile, you must activate the card and choose your refund preference. The refund preference choices are to:

1. have a refund check mailed to your residence;
2. have your refund deposited into your checking account; or
3. have your refund put into a debit account through BankMobile to use the card as a debit card.

If you did not choose to use the card as a debit card, you can put the card away and not worry about it again. All instructions will accompany the BankMobile Refund Card.

Library

The Pace University Library is comprised of the Birnbaum Library on the NYC campus, the Mortola Library in Pleasantville, and the Law School Library in White Plains, New York.

The library offers users a wide array of resources and services including access to over 120 research databases (from on or off campus,) print and ebooks, resource sharing partnerships with local area libraries and consortia, and comprehensive interlibrary loan services for materials not owned by the Pace Library.

For a complete description of library resources and services, please visit the Pace University Library home page (<http://www.pace.edu/library> (<http://www.pace.edu/library/>)) or contact one of the Pace Library locations directly for hours of operation and for any questions that you might have.

Security

Pace University Safety & Security works diligently to provide a safe and secure environment for our students so that their pursuit of higher education can be their top priority. The University provides a 24 hours a day, 365 day per year security presence on each campus. All security personnel are professionally trained and strive to create and maintain a safe campus environment for students, faculty, staff and visitors. Safety protocols include, but are not limited to; security patrols, card access readers, closed circuit cameras, emergency call boxes, security escorts and the PaceSafe app. All members of the Safety & Security team are committed to our students' success and take great pride in their accomplishments while at pace and upon graduation.

For more information on the Safety & Security office and the services offered visit our website (<http://catalog.pace.edu/undergraduate/general-university/campus-services/security/www.pace.edu/security-emergency-management/>).

SAFETY & SECURITY LOCATIONS AND CONTACT INFORMATION

NEW YORK CITY CAMPUS

One Pace Plaza

B-Level

New York, NY 10038

Phone: (212) 346-1800 (Open 24 hours a day)

Email: security@pace.edu

WESTCHESTER CAMPUSES

Alumni Hall

861 Bedford Road

Pleasantville, NY 10570

Phone: (914) 773-3400 (Open 24 hours a day)

Email: security@pace.edu

Administrative Office

Gannett House, Pleasantville (Lot R behind the Townhouses)

Phone: (914) 773-3700 Mon - Fri 9-5

Email: security@pace.edu

School of Law

Preston Hall, 1st floor
78 North Broadway
White Plains, NY 10603
Phone: (914) 422-4300 (Open 24 hours a day)
Email: security@pace.edu

Additional Security Information

- Lost and Found (p. 66)
- Parking (p. 66)

Lost and Found

Pace assumes no responsibility for personal property missing or lost from University premises. Students should exercise care for all personal property including apparel, purses, wallets, briefcases, office articles, books, pictures, and equipment. Missing property should be reported to the Security Office, which makes every reasonable effort to recover it. Anyone finding unidentified property should bring it to the Security Office immediately.

Parking

Pleasantville, Briarcliffs and White Plains Campuses

All vehicles brought on campus must be registered with the Safety and Security Department. Students must register their vehicles at the beginning of each academic year and will be issued a Parking and Traffic Guide at the time of registration. The Safety and Security Department will also issue temporary parking permits. Special permits are available for students with unique needs or disabilities.

Parking is permitted in designated areas only and prohibited in crosswalks, fire lanes, bus stops, unpaved areas, spaces reserved for the disabled, and any other areas designated as "restricted parking." Vehicles parked in violation will be given a ticket and in some cases towed at the owner's expense. Chronic violators will be referred to the Dean for Students or to the department head for appropriate disciplinary action.

With the exception of some designated parking spaces, all parking is on a first-come, first-served basis. Possession of a parking permit or pass authorizes parking but does not guarantee a parking space.

Pace University assumes no responsibility for the theft or damage to any vehicle. Complete parking and traffic regulations are available in campus security offices.

Parking is not available on the New York City campus. Limited meter parking and private parking lots are located nearby for a fee.

University Health Care

University Health Care offers a full range of primary health care services to Pace University students, faculty, staff, alumni, and their families. UHC is staffed by advanced practice nurses. UHC provides a needed service to the Pace community while also providing nursing and physician assistant students excellent real world experiences.

The University Health Service Fee in conjunction with your health insurance will cover UHC office visits for sickness and accidents. UHC is able to bill your insurance directly. Diagnostic tests and procedures may incur additional charges.

Services available for students, faculty, staff, alumni, and their families include:

- Health education
- Diagnosis and treatment of illnesses such as sore throat, cough or other infections
- Health assessment with complete physical examinations
- Women's health care, contraception, GYN
- PrEP, PEP, STI/HIV testing and treatment
- First aid for minor injuries
- Travel Medicine –Authorized Yellow Fever Vaccination Center

Visit our web page at: www.pace.edu/health (<http://www.pace.edu/health/>)

Locations:

Pleasantville Campus:
Goldstein Fitness Center
Room 125 861 Bedford Road

Pleasantville, New York 10570
Telephone: (914) 773-3760

New York Campus:
One Pace Plaza
6th Floor
New York, 10038
Telephone: (212) 346-1600

Student Affairs

- Centers For Student Development and Campus Activities (p. 67)
- Counseling Services (p. 67)
- Dean for Students Office (p. 68)
- The Jeanette and Morris Kessel Student Center (p. 68)
- Office of Multicultural Affairs (OMA) (p. 69)
- Residential Life (p. 70)

Centers For Student Development and Campus Activities

While much of the college experience takes place inside the classroom, the Centers for Student Development and Campus Activities promote the integral part that occurs outside the classroom through co-curricular activities. Students are encouraged to define their campus experience by creating new organizations, participating in programs, creating new events, and reflecting on their experience. Known as SDCA on the Pleasantville campus and SDACA on the NYC campus, the SD(A)CA team strives to support students by providing opportunities for the enhancement of academic, cultural, social, and recreational aspects of student life. Every student has the opportunity to become involved on campus. From student organizations to events, social justice programs to leadership opportunities and programs, we are always searching for new ways to support our students as they define their campus and community. The Annual Leadership Conference and other workshops and programs provide opportunities for students to hone their skills and learn with peers. SD(A)CA also plans Orientation and Welcome Event programs for new students.

As advocates of student empowerment, SD(A)CA provides resources, guidance, and support to enhance student achievement and personal development. Opportunities to participate in student governance, leadership training, cultural events, and a wide array of diverse student organizations abound for all interested Pace University students. The Centers also collaborate with other offices and departments in hosting many University traditions and events including Student Orientation, Convocation, Homecoming and Family Weekend, Senior Celebrations and much more.

All clubs and organizations, including Fraternity/Sorority Life, are advised by the Centers. Home to more than 100 student organizations between the two campuses, the Centers assist student leaders with club advisement, new club development and resource assistance and serve as a conduit for all the clubs' programming needs. Through the Centers for Student Development and Campus Activities, students can connect with student government representatives, and leaders of the student newspaper, yearbook, and other club officers. Students may turn to the Centers for event planning consultation, leadership workshops, involvement opportunities, campus posting services, and student event promotions.

Counseling Services

The mission of Counseling Services complements the University's mission. Counseling aims to help students cope more effectively with developmental, vocational, familial, emotional, and relational aspects of their lives. The intention is to support students in directing energies toward fulfillment of their academic, professional, and personal goals. In order to achieve these goals, the Counseling Center provides the following services:

- Individual and group counseling
- Community wellness consultation and outreach
- Prevention programming
- Crisis intervention
- Services for students with disabilities
- Educational programming
- Workshops and outreach programming
- Diversity consultation and outreach
- Organizational consultation to student organizations
- Consultation and referral services All Counseling Center services are confidential and free of charge for Pace University students.

Dean for Students Office

The Dean for Students has a key role in shaping the personality and environment of the University by engaging the entire Pace community in collaborative opportunities and strategic planning. In addition, the office plays an important role in communicating the interests and concerns of the students to the academic and administrative leadership. The Office of the Dean for Students is responsible for many areas of Student Affairs life including residential life and housing, student development and campus activities, counseling services, student accessibility services, wellbeing programs, student conduct, OASIS, and more. The Office also oversees administration of the University's Guiding Principles of Conduct which outline the community standards, policies, and community values that have been established for the well-being of our campus community. Students may arrange to meet with the Dean for Students by calling to make an appointment in advance. Students who have questions pertaining to any academic issues should first contact their academic advisor, followed by the academic Dean of the particular program of study in which they are enrolled.

Marijo Russell-O'Grady

AVP for Student Affairs / Dean for Students
New York City
(212) 346-1306
mrussellogrady@pace.edu

Rachel Carpenter

Interim AVP for Student Affairs / Dean for Students
Westchester
(914) 773-3351
rcarpenter@pace.edu

Angela D'Agostino

Dean for Students
School of Law
(914) 422- 4146
adagostino@law.pace.edu

The Jeanette and Morris Kessel Student Center

The Jeanette and Morris Kessel Student Center in Pleasantville is the living room of the campus providing relaxation and social interaction, opportunities for education and exchange of thought, and services for Pace University students, staff, faculty, and our community.

The Kessel Student Center creates an environment that fosters and expands the feeling of community on the Pace University Pleasantville campus. The Kessel Student Center is a core component of student life and activity on campus as a popular spot for a variety of entertainment, dining, and student conference rooms. The Gottesman Room on the ground floor level, the Butcher Suite and Multipurpose on the upper level, are multi-use rooms for dining, lectures, and special events. A wide terrace with a lawn sloping to the Choate Pond is the setting for barbecues, rallies, receptions, and other special events.

The multi-level structure, supervised and managed in the area of policy and operations by Student Development and Campus Activities, offers dining, lounges, event spaces, bookstore, and several offices whose mission includes supporting and educating students.

What's in The Kessel Student Center?

- Associate Vice President for Student Affairs & Dean for Students
- Community Standards & Compliance
- Chartwells Dining Services
- Fern Dining Room – Main Dining Area
- Campus Bookstore
- ATM – Located in “The Well”
- Student Development & Campus Activities (SDCA)
- Campus Chaplain
- Student Government Association (PLV SGA)
- Setters Leadership Initiatives
- Boudreau Lounge
- “The Well” Common Area
- Meeting Rooms
- Conference Rooms A&B / C&D (Video Conference Capable)
- Butcher Suite
- Gottesman Room (Video Conference capable)

- Honor's Program
- Study Abroad Office
- Office of Multicultural Affairs
- LGBTQIA Center

Want to reserve a Space in The Kessel Student Center?

Please go to our Request tab on our Online Events Calendar!

Office of Multicultural Affairs (OMA)

- New York City Campus (p. 69)
- Pleasantville Campus (p. 69)

New York City Campus

The **Office of Multicultural Affairs (OMA)** views multiculturalism in the broadest sense. Our lens goes beyond race/ethnicity/nationality, to include the cultures of gender, gender identity, poverty, violence, differing abilities and aging.

At the core of the Office of Multicultural Affairs (OMA) mission is the commitment to provide opportunities and venues for Pace University and external communities to examine, discuss, debate, collaborate and develop partnerships around themes that perpetuate (un)checked power, privilege, marginalization and social injustices.

To that end, **OMA** sponsors programs and initiatives that include, but are not limited to:

- **Social Justice**
 - Annual Dr. Martin Luther King Lecture & Reception Series
 - Annual Social Justice-in-Action Lecture Series
- **Civic Engagement**
 - Volunteer or intern at the New Roots Community Farm in the South Bronx and learn of the importance of community farms in underserved neighborhoods.
- **Community Building and Empowerment**
 - Quarterly Community Forums on Diversity-Related Issue/Concerns
- **Mentoring**
 - OMA Mentor Program: Open to all students regardless of social identity
 - Urban Male Initiative: Open to historically underrepresented Black and Latino Males
 - Shades: Wo/men of Color Collective
- **Scholarly Endeavors**
 - The DiverCity Urban Food Project encourages research and scholarship at both the undergraduate level. The program examines food, consumption and it's availability throughout New York City, but more particularly, in underserved communities.
- **Beyond the Skyline: Domestic Travel Program**
 - A one week civic engagement and travel program that examines cross-cultural social justice and diversity concerns throughout different geographic locales that include: South Carolina, Puerto Rico, Louisiana, New Mexico and Hawaii.

Pleasantville Campus

The Pace University - Pleasantville Office of Multicultural Affairs & Diversity Programs (MADP) aims to promote a productive and educational work environment that fosters and values equality, respect, education and fairness. To this end, the Office of MADP seeks to provide services and programs that will instill university-wide appreciation for diverse perspectives and backgrounds regardless of race, gender, class, culture, sexual orientation, religion, age, or ability.

The Office of Multicultural Affairs & Diversity Programs supports various university diversity initiatives on diversity and provides training and educational opportunities for students, faculty, and staff.

AALANA Mentorship Program

The mission of the AALANA Program is to assist first-year students in getting acclimated to a new environment while providing leadership, guidance, and support that present opportunities for our student's social and academic development. First-generation college students are a primary focus of the AALANA program. The opportunity to participate in AALANA is extended to all first-year students and we encourage returning students who can provide a good example to become mentors as both mentees and mentors have found this opportunity rewarding.

Dr. Martin Luther King, Jr. Commemoration

The MADP also hosts an annual Dr. Martin Luther King, Jr. Commemoration Brunch program on the Pleasantville campus. This event often invites guest keynote speakers to present on themes of social justice and diversity.

Urban Male Initiative

The Urban Male Initiative (UMI) is designed to provide a community of academic and career success for male students of color and first-generation students. Meetings and events are scheduled throughout the year to facilitate topical discussions as well as explore resources and opportunities within the university and beyond for career, academic, financial, and personal support.

LGBTIQ Center

- Creates a clear and visible space for university support of the LGBTIQ and ally community.
- Advocacy, activism and community building with a focus on diversity, multicultural issues and social justice
- Education and outreach on the isolating impact of gender and sexuality norming.
- Help students, staff and faculty to build conscientious communities of care, inclusion, support, and trust.
- Celebrates how differences in the LGBTIQ and ally, student, staff and faculty population can enrich campus and local communities.
- Celebrates how the differences in campus cultural communities can enrich campus and local communities.

Residential Life

The Office for Residential Life and Housing are committed to providing facilities, programs, and services that complement your academic development and promote your personal and social development. Each member of the Residential Life and Housing staff is trained in areas of student development and crisis management, as well as the daily management of their facility. As adults, students are expected to accept the responsibilities of community membership while enjoying its privileges.

Living on campus, whether in New York City or suburban Westchester county, can be the most exciting experience of a young person's life -- and having a place to call "home" adds a sense of safety and belonging. Our residential facilities give Pace students that satisfaction. All rooms are furnished with a standard twin bed, desk, chair, dresser, wardrobe or closet, and window blinds. Suites (in Pleasantville) have living room furniture and townhouses will have dining room furniture as well as a variety of appliances. Residence halls are equipped with cable TV, and high-speed wired and limited wireless Internet access, at no additional cost.

General Facts:

- At Pace University, approximately 2,500 students live on campus in New York City, with another 1,300 residing on campus in Pleasantville.
- Most first-year undergraduate students will be placed in 182 Broadway or Maria's Tower on the city campus, although some first year students may reside in other halls. In Pleasantville most first year students will be placed in Alumni Hall. In Alumni hall some students will be placed in temporary doubles as triples to start off the year.
- Students who apply for the Fall semester by the priority deadline (May 1st) are asked to complete an online request process to indicate their preferred building and to request each other as roommates (building requests cannot be guaranteed, but reciprocal roommate requests among students who are guaranteed housing will be honored).
- In Westchester all first year students will be a part of a living learning community in their residence hall. New York City students can opt into the living learning communities.
- To apply for housing, student need to complete and submit a Housing Application along with a \$400 housing deposit and a \$100 security deposit to the Office of Student Assistance.
- We offer housing for graduate students on both campuses. Our graduate population will be placed with our returning and transfer students.

The Office for Residential Life and Housing Staff

Community living is a valuable experience that provides opportunities and rewards that will last a lifetime. Exposure to new people, ideas, cultures and ways of thinking create an environment ripe for growth and learning. At Pace, our residential life program is centered in the belief that community living is an integral part of the total educational experience. The staff is committed to providing facilities, programs, and services that complement your academic development and promote your personal and social development.

Students are viewed as whole individuals working toward integration with others and enjoying the privileges of community membership, while accepting its inherent responsibilities. Our program, policies, expectations, and guidelines are designed with your safety and welfare in mind. Your involvement in the community as self-regulating adults is the key to making the residence halls places where you:

- Meet other students and establish relationships that will enhance your Pace experience
- Successfully live together through peer interaction and learning, complementing your academic program
- Assume responsibility and accountability for your own lives and living environments
- Develop friendships and relationships that are respectful, civil and mutually satisfying

- Participate in educational, social, and cultural programs
- Develop skills through participation that will enhance your Pace experience and prepare you to contribute as members of outside communities. The Office for Residential Life and Housing is led by a team of dedicated individuals whose commitment is to support the academic endeavors of each of our residents while offering meaningful challenges that encourage their personal growth. Please visit your RA or your Residence Director should you need any assistance during your stay in Housing.

Information Technology Services (ITS)

Information Technology Services (ITS) supports Pace University's core academic mission through the effective use of information technology for Teaching & Learning, Research, and to enhance the student experience. ITS provides students, faculty, and staff with resources and access to University-wide computing, mobility, data, video, and voice network services; wired and wireless access (residence halls, classrooms and common spaces); as well as access to a suite of online services. Students can find current information on the ITS website (<https://www.pace.edu/its/>) and on the Student IT Resources (<https://www.pace.edu/its/it-services-and-support/students-resources/>) page.

IT services such as the Pace University MyPace Mobile App (<https://www.pace.edu/its/it-services-and-support/mobile-services/mypace-mobile-app/>), MyPace Portal (<https://portal.pace.edu/>) (the self-service portal for students), Learning Management System, ePortfolios (<https://eportfolio.pace.edu/>) and student email (<https://email.pace.edu/>) are available. Each residence hall room is equipped with wired and wireless connections to allow students high-speed access to the Internet.

To fully participate in any course, Pace University students must be familiar with and use information technology resources including but not limited to the Learning Management System and Pace University email. While Pace does not currently require students to own personal computers, tablet devices or smartphones, it is strongly encouraged that students have sufficient access to a web-enabled device that allows for the viewing, creation and editing of course content for the duration of the course semester. In addition, many programs/courses require additional peripherals such as a webcam/microphone. Information about purchasing recommendations (<https://www.pace.edu/its/it-services-and-support/computing-software-and-hardware/supported-hardware/>) and discounts (<https://www.pace.edu/its/it-services-and-support/computing-software-and-hardware/discounts/>) are available on the ITS web site. ITS provides limited support of student-owned computers for supported hardware and software on both the Westchester and New York City campuses.

Computer Resource Centers/ Tech Zones, located on the New York City and Pleasantville campuses, are general-use computing facilities equipped with PCs, Macs, self-service printing and peripherals such as scanners. Common software applications that students need to succeed at Pace are provided for use in these facilities.

All users of university technology resources are expected to abide by the Appropriate Use Policy for Information Technology (<https://www.pace.edu/its/about-its/policies/it-appropriate-use-policy/>) and other key university technology policies (<https://www.pace.edu/its/about-its/policies/>).

Help & Support

Log on to the ITS Help Desk webpage (<http://www.pace.edu/information-technology-services/services/its-help-desk/>) for details and hours of operation.

ITS Help Desk contact information

Phone: 914-773-3333

Email: pacehelpdesk@pace.edu

Web: <http://help.pace.edu>

Office of Development and Alumni Relations

The Office of Development and Alumni Relations provides information, volunteer opportunities, programs, and support for more than 144,000 alumni worldwide. This includes overseeing fundraising efforts to support key initiatives, like scholarships and capital improvements, at the University, as well as developing events and programs that help our alumni reconnect with each other and their alma mater.

Many alumni participate in student programs as guest speakers or mentors, and are actively involved in career networking. Our graduates often assist Pace students in obtaining internships at their companies, and help recruit the next generation of students by acting as key ambassadors for the University within their network.

Pace's Annual Fund helps provide resources for financial aid, scholarships, enhanced technology, and facility upgrades. The University depends on alumni financial and volunteer support to help meet the University's critical needs and to shape its future. Our office begins this engagement by encouraging current students to volunteer as ambassadors and make their Class Gift in order to leave their class legacy upon graduation. Current students who are interested in assisting with the Class Gift campaign, donor thank-a-thons, or bringing alumni to campus should contact our office at (212) 346-1232. Anyone can make a gift to Pace by visiting www.pace.edu/givetopace (<http://www.pace.edu/givetopace/>).

The Pace Network, a free, secure alumni service available via the alumni home page, helps keep these connections strong after graduation and enables alumni to share information with each other. It offers a searchable online alumni directory, alumni events calendar, online Class Notes, and more.

For more information about our programs and services, please email pacealum@pace.edu or call 1-877-825-8664.

Academic and Co-Curricular Services

- Division for Student Success (p. 72)
- The Center for Academic Excellence (CAE) (p. 72)
- Pforzheimer Honors College (p. 73)
- Pace International (p. 74)
- The English Language Institute (p. 75)
- Writing Center (p. 77)

Division for Student Success

The Division for Student Success (DSS), comprised of The Office for Student Success and The Center for Academic Excellence, oversees services related to first-year and transfer pre-registration/Orientation, academic advising (including for those who are undecided about a major), academic alerts, tutoring, academic coaching, leadership/mentoring, UNV 101 First-Year Seminar: Introduction to University Community and the first year experience, undergraduate research, prestigious fellowships and awards, student engagement/retention, and commencement. DSS collaborates with a multitude of divisions throughout the University to promote student success, retention, and persistence to graduation, leveraging technology to support these goals.

The Office for Student Success

The Office for Student Success (OSS) collaborates with faculty and staff across the University to promote student success and retention; connects students to resources and services that help them succeed and promote engagement on their Pace Path; and supports students in navigating the more challenging academic, social and financial points of their Pace experience, including University policies and procedures. Special programs include the Student-Faculty Undergraduate Research Program; the Pace Undergraduate Student Academic Conference Travel Fund for joint presentations with faculty mentors; prestigious fellowships and awards; leadership and mentoring programs; and commencement coordination. Additionally, the Office for Student Success coordinates the Summer Scholars Institute, a summer program for ambitious high school junior and senior students seeking an early college experience

The Center for Academic Excellence (CAE)

The Center for Academic Excellence (CAE) provides student-centered programs that encourage and enable new and continuing Pace students to become active members of the university community and realize their full academic potential. Through orientation, advisement, academic support, tutoring, and college transition programs, such as CAP and the First Year experience, the CAE helps all students to prepare for their continuous academic success at Pace. The Center also fosters overall student development by offering leadership opportunities that encourage Pace students to become leaders in campus organizations and activities. In addition, the CAE coordinates placement testing and pre-registration for all incoming students and sponsors several national honor societies: Alpha Lambda Delta (ALD) for first year students, Lambda Sigma for sophomores, Alpha Chi, for juniors and seniors and Tau Sigma for transfer students.

For additional information contact the Center for Academic Excellence:

- New York City, 163 William Street, 17th Floor, (212) 346-1386
- Pleasantville, Mortola Library, Mezzanine Level, (914) 773-3510

Specific programs and services included within the Center are described below.

- Advising Center for Exploring Majors (ACEM) (p. 72)
- Challenge to Achievement at Pace (CAP) (p. 73)
- First Year Experience (p. 73)
- Learning Center (p. 73)

Advising Center for Exploring Majors (ACEM)

ACEM provides individual academic advising for students who are exploring options for majors, double majors, minors, or combined degree programs as well as for students who seek guidance on changing a major. It is also a place where all Pace students can find information about University requirements, majors and minors, and offers programs to enhance academic exploration. Through the INT 197H Exploring Majors and Careers, course it offers, students can learn about issues related to academic planning, goal setting and career orientation. Among its many services, ACEM:

- Provides opportunities for academic exploration, decision making, and planning
- Assists students in charting paths to major selection and graduation
- Directs students to the appropriate academic support

- Connects students to academic advisers within the appropriate college or school
- Monitors and assists students in academic difficulty return to good academic standing
- Sponsors Lambda Sigma, the national Sophomore Honor Society
- Conducts dedicated UNV 101 First-Year Seminar: Introduction to University Community sections for Exploring first-year students that launch students on their Pace Path, introduces them to Degree Works and transitions them to school-based advising once they choose a major
- Advises transfer students entering as Exploring/Undecided

Challenge to Achievement at Pace (CAP)

The Challenge to Achievement at Pace (CAP) program is an intensive first-year academic support program designed to assist students who may not meet admission criteria but who show academic potential. Students newly enrolled in the CAP program are assigned full-time academic advisers who provide academic, personal, and career-related support and also instruct them in dedicated CAP UNV 101 First-Year Seminar: Introduction to University Community sections. The CAP program:

- Provides small CAP-dedicated core classes that allow students to develop a close working relationship with their professors
- Works closely with faculty to ensure that students receive academic support and personal guidance to meet all academic expectations
- Provides support through workshops, seminars, individual coaching and tutoring
- Provides leadership opportunities to students qualified to become peer leaders
- Launches all first-year students on their Pace Path, introduces them to Degree Works and transitions them to school-based advising for their sophomore year

In order to complete the CAP program and continue at the University, students must achieve a 2.0 CQPA (cumulative average), complete 24 credits, earn a grade of "C" or better in ENG 120 Critical Writing, and complete UNV 101 First-Year Seminar: Introduction to University Community. In addition, students must satisfy specific matriculation requirements for their intended majors.

First Year Experience

The Office of First Year Experience assists all newly enrolled first-year students to make a successful transition to university life and coordinates advisement for all students in their first year of college. The Office of First Year Experience also:

- Coordinates UNV 101 First-Year Seminar: Introduction to University Community, the required first semester seminar for all first-year students
- Oversees the Comprehensive Freshman Advising Program (CFAP)
- Collaborates with Student Development and Campus Activities to help students become more deeply engaged in university life to make a successful transition to college
- Provides leadership and development opportunities for students to excel as peer leaders in UNV 101 First-Year Seminar: Introduction to University Community classes
- Sponsors Alpha Lambda Delta, the national honor society for first-year students
- Manages the OnTrack Academic Progress Reports to provide academic monitoring of all first-year students
- Launches all first-year students on their Pace Path, introduces them to Degree Works and transitions them to school-based advising for their sophomore year
- Advises advanced first-year students entering as transfer students

Learning Center

The Learning Center provides Pace students with walk-in and appointment-based tutoring; academic assistance in a wide variety of subjects; study skills sessions and academic coaching; and aids students in identifying and mastering the skills needed to be an independent thinker. They coordinate the Peer-Led Team Learning (PLTL) program; peer-led discussion groups for specific science and math courses; provide supplemental course resources; conduct course/topic reviews in critical subject areas; and offer additional support during finals.

To learn more about services provided on each campus, visit the website at <https://www.pace.edu/center-academic-excellence/learning-assistance-center> (<https://www.pace.edu/center-academic-excellence/learning-assistance-center/>)

Pforzheimer Honors College

The Pforzheimer Honors College maximizes opportunities for Pace's best undergraduate students. By fostering the development of outstanding students, by enabling them to exercise greater responsibility and initiative in their academic work, and by providing them with exceptional opportunities for growth - both inside and outside of the classroom - Honors makes college transformative. The Honors College sees its students as equal partners in a scholarly community of students, staff, and professors. The Honors College is open to all qualifying Pace students, regardless of major.

Eligibility for membership is competitive and is based on a student's prior academic achievements. Students selected for membership receive Honors scholarships. Honors courses, taught by the top professors at Pace, are taken throughout all four undergraduate years. In the junior or senior year, all students complete a thesis in which a student collaborates with a faculty mentor on a major project. The results of this research are presented at the annual Undergraduate Research Showcase in May or during thesis presentation conferences, and may then be published in Pace University's scholarly journal and on the Honors College website. Honors students are eligible to apply for up to \$1,000 grant towards their Honors Thesis and/or \$1,000 for travel courses or a study abroad semester.

Honors students benefit from a variety of special activities and events on campus as well as trips that provide access to the New York City area's museums and theaters. Additionally, Honors students have Honors College advisers, receive the Honors College newsletter, may use the Honors lounge and student work spaces, may choose to live in all-Honors residences (in Pleasantville all first-year students residing on campus live in the Honors FIG), are paired with an upper-class Honors mentor, enjoy early registration, and much more. Honors courses are noted on the student's transcript, and an Honors certificate and medallion are awarded at graduation.

Students should contact the specific campus office for the Pforzheimer Honors College they are interested in attending to learn more about the unique academic requirements, programming, and benefits of the Honors College. More information is available on our web site at www.pace.edu/honors-college (<http://www.pace.edu/honors-college/>).

For additional information contact the Pforzheimer Honors College:

- Pleasantville Campus, Kessel Center, Suite 200 (914) 773-3848
- New York Campus, One Pace Plaza, Room W207-209, (212) 346-1697

Pace International

Pace University recognizes the importance of comprehensive internationalization and strives to promote global awareness and cross-cultural competence. The three units within Pace International – Education Abroad, International Students & Scholars, and Global Pathways - support students, faculty, and staff by providing interdisciplinary educational programs and international student/scholar services that will enhance global competencies, foster a stronger cultural connection, and prepare the Pace community for an interconnected global experience.

For additional information, contact Pace International:

- New York City, 163 William Street, 16th Floor, T (212) 346-1368, F (212) 346-1948
- Pleasantville¹, Kessel Student Center, T 212 (914) 773-3425, F (914) 773-3399
- Website: www.pace.edu/international (<http://www.pace.edu/international/>)

¹ *The Pleasantville office provides service to all Westchester international students, including Pleasantville and the Law School and all students interested in study abroad.*

International Students and Scholars

International Students & Scholars (ISS) supports the internationalization efforts of Pace University by serving as the primary resource center for international students, scholars, their dependents and the University community. The Office promotes international and cross-cultural communication and understanding.

ISS assists with matters of special concerns of the international population. ISS strives to educate and inform each international student and scholar through providing information prior to their arrival, conducting orientation programs, advising on visa and employment matters, legal rights and responsibilities, health insurance, adjustment issues and personal concerns, and coordinating a variety of programs and activities on campus. ISS is responsible for institutional compliance with the U.S. Department of Homeland Security (DHS) and Department of State (DOS) regulations. For detailed information, please visit the following website: www.pace.edu/iss (<http://www.pace.edu/iss/>).

Education Abroad

Pace University values an international experience as integral to the student curriculum and Education Abroad supports this endeavor by offering numerous opportunities for study abroad in long, mid, and short-term programs.

For semester/year study abroad, students take a normal course load as defined and approved by their academic advisor while enrolled in an international institution for a semester or year. Students pay Pace tuition and are eligible to retain part of their Pace scholarship dependent on the program. Credits transfer back to Pace.

Short-term programs include faculty-led programs taught by Pace faculty as well as a variety of courses offered by Pace Global Partners and study abroad providers. These courses are typically offered during January or summer. Pace Education Abroad also assists faculty members interested in organizing faculty-led courses.

Education Abroad offers pre-departure orientations, re-entry orientations, as well as advising for all students studying abroad.

For more information on study abroad destinations, programs and options please visit: www.pace.edu/studyabroad (<http://www.pace.edu/studyabroad/>).

Global Pathways

Global Pathways Office supports all new and continuing students academically, culturally, and socially, who are enrolled in Pace's Global Pathways Program.

The Global Pathways Program is designed for international students who meet all of the academic criteria for admission to an undergraduate or graduate degree program at Pace, but do not meet the English language requirement. While in Pathways, students have a chance to improve their English proficiency by taking English courses delivered by Pace's English Language Institute (ELI) and earn academic credits that will be counted towards their future degree if they complete Pathways successfully and matriculate into their degree program at Pace.

Global Pathways provides academic, cultural, and immigration pre-arrival advising to all newly admitted students; post-arrival orientation programs for new students; assistance with registration for courses every semester; academic, immigration, and socio-cultural advising to continuing students; assistance with housing and health insurance matters; monthly socio-cultural programming; free English tutoring service and peer advising program.

The English Language Institute

The English Language Institute (ELI) of Pace University offers English Language instruction for non-native speakers at the New York City and Westchester campuses. The Institute is dedicated to helping international students, visiting professionals, tourists, au pairs and recent immigrants to improve their English skills for academic study, career advancement, or personal enrichment. ELI students receive Pace University ID cards and have access to facilities and services on all Pace campuses including the libraries, computer labs, recreational and sports facilities, theaters, cafeterias, and health clinics.

ELI courses are offered year round with seven entry dates: September, November, January, February, March, June, and July. There are two seven-week terms in the spring and fall, and a three-week winter term in January. In the summer there are two six-week terms. U.S. residents may choose to enroll full-time or part-time, but foreign visitors must enroll part-time (4 to 16 hours per week). Students holding F-1 visas must enroll full-time (at least 18 hours per week).

ADMISSION

The English Language Institute courses are open to any student who is at least 16 years old. TOEFL scores are not required. The English Language Institute is authorized to issue the I-20 document for full-time, intensive English study (18 or more hours per week).

Admission to the English Language Institute does not constitute admission to Pace University. Each undergraduate and graduate degree program has its own admission requirements. However, academically qualified students who successfully complete the English Language Institute English for Lawyers Program, Pre-Academic Program, Pre-Undergraduate Program or Pre-Graduate Programs* are eligible for a TOEFL waiver for admission to undergraduate and graduate degree programs at Pace University. Other tests like GMAT and GRE may be required depending on School admissions requirements. For more information, contact the Admission Offices.

**Two levels of pre-graduate programming required for students applying to Lubin and Dyson.*

For more information, contact the International Special Programs at (212) 346-1562 or eli@pace.edu, or visit the ELI webpage (<http://catalog.pace.edu/undergraduate/general-university/academic-co-curricular-services/english-language-institute/www.pace.edu/eli/>).

COURSES

Noncredit courses are offered at high beginner to advanced proficiency levels. All students are tested and placed in the appropriate level. Students select courses according to their goals and interests. Students may choose from a wide selection of elective courses to complete a schedule.

Students may select between three tracks: the Intensive English Program, the Pre-Undergraduate Program, or the Pre-Graduate Program. The Intensive English Program is for students who are studying English for general purposes. High beginner to high intermediate level students may take courses in grammar, writing, reading, speaking and listening. Grammar and vocabulary are taught in context in all courses, and class discussion is strongly encouraged. All classes emphasize American culture and use materials from a wide variety of sources including the popular media. The Pre-Undergraduate Program and the Pre-Graduate Program are designed for students who plan to apply to degree programs at Pace or another American university. The curriculum is content-based, emphasizing the language and skills students need to succeed in an American university.

Students increase their fluency in English by studying various academic topics using authentic reading material (textbook chapters, essays, and literature) and recorded lectures. They learn research skills, write academic papers, practice note-taking, practice test-taking strategies, and produce academic presentations. TOEFL and GMAT preparation courses (for non-native speakers) are also offered.

Advanced-level students may be allowed to take one or two undergraduate courses in addition to their ELI courses if they are academically qualified. These credits can be applied to a degree program if a student matriculates.

English for Lawyers combines intensive legal English instruction and learning beyond the classroom through guest speakers. Guest speakers come from diverse backgrounds and include attorneys, judges, advocacy groups, government officials, and judges. The English for Lawyers program is a 4-week summer intensive course.

ELI course sections are letter graded. Grades are recorded in the University's student records, and official transcripts can be obtained online via the National Student Clearinghouse website (<https://www.getmytranscript.com/>) or the Pace Portal (<http://catalog.pace.edu/undergraduate/general-university/academic-co-curricular-services/english-language-institute/www.pace.edu/MyPace/>). Certificates of completion are available upon request.

SPECIAL PROGRAMS

The English Language Institute also designs special programs for high school, university and corporate students and other visiting groups who do not wish to enroll in the regularly scheduled classes. Courses are tailored to the academic requirements of a group. Short-term programs for foreign visitors can be designed to include on-campus housing and cultural activities. For more information, contact the International Special Programs at (212) 346-1562 or isp@pace.edu, or visit the international special programs webpage (<http://catalog.pace.edu/undergraduate/general-university/academic-co-curricular-services/english-language-institute/www.pace.edu/international-special-programs/>).

Additional Information

- Admission (p. 76)
- Courses (p. 76)
- Special Programs (p. 76)

Admission

The English Language Institute courses are open to any student who is at least 16 years old and who has completed secondary school. TOEFL scores are not required. The English Language Institute is authorized to issue the I-20 document for full-time, intensive English study (18 or more hours per week).

Admission to the English Language Institute does not constitute admission to Pace University. Each undergraduate and graduate degree program has its own admission requirements. However, academically qualified students who successfully complete the English Language Institute Pre-Undergraduate Program or Pre-Graduate Programs¹ are eligible for a TOEFL waiver for admission to undergraduate and graduate degree programs at Pace University. Other tests like GMAT and GRE may be required depending on School admissions requirements. For more information, contact the Admission Offices.

¹ *Two levels of pre-graduate programming required for students applying to Lubin and Dyson.*

Courses

Noncredit courses are offered at elementary to advanced proficiency levels. All students are tested and placed in the appropriate level. Students select courses according to their goals and interests. At the lower levels, students take the Intensive English Courses in grammar, writing, reading, speaking, and listening. Grammar and vocabulary are taught in context in all courses, and class discussion is strongly encouraged. Students can choose from a wide selection of elective courses to complete a schedule.

At the advanced level, students may choose between three tracks: the Intensive English Program, the Pre-Undergraduate Program, or the Pre-Graduate Program. The Intensive English Program is for students who are studying English for general purposes. It emphasizes American culture and uses materials from a wide variety of sources including the popular media. The Pre-Undergraduate Program and the Pre-Graduate Program are designed for students who plan to apply to degree programs at Pace or another American university. The curriculum is content-based, emphasizing the language and skills needed to succeed in an American university and using primarily academic materials. Students increase their fluency in English by studying various academic topics using authentic reading material (textbook chapters, essays, and literature) and videotaped lectures. They learn research skills, write academic papers, practice note-taking, learn test-taking strategies, and make oral presentations. TOEFL and GMAT preparation courses (for non-native speakers) are also offered.

Advanced-level students may be allowed to take one or two undergraduate courses in addition to their ELI courses if they are academically qualified. These credits can be applied to a degree program if the student becomes matriculated.

ELI course sections are letter graded. Grades are recorded in the University's student records, and official transcripts can be obtained online via the National Student Clearinghouse website or www.pace.edu/MyPace (<http://www.pace.edu/MyPace/>). Certificates of completion are available upon request.

Special Programs

The English Language Institute also designs special programs for high school students and other visiting groups who do not wish to enroll in the regularly scheduled classes. Short-term programs for foreign visitors can be designed to include on-campus housing and cultural activities. In

addition, English for Professionals classes can be taught on-site or on campus. For applications and more information, contact the English Language Institute at (212) 346-1562 or eli@pace.edu, or visit www.pace.edu/eli (<http://www.pace.edu/eli/>). For information about the English for Professionals Program, call (212) 346-1841, send an e-mail to engpro@pace.edu, or visit the Web site at www.pace.edu/efp (<http://www.pace.edu/efp/>).

Writing Center

Writing Centers are available for all current undergraduate and graduate students, and for faculty on both the Pleasantville and New York campuses. Both Writing Centers provide face-to-face, online, and small-group tutoring for students. In addition to tutorial services in writing, the Writing Center provides instructors of Writing Enhanced courses (and teachers of all courses that require any amount of writing) with assistance and resources on using writing to foster students' communication and critical thinking skills. Visit the Writing Center's website (<https://www.pace.edu/dyson/centers/writing-center/>) for more information.

Veterans Information

The Office of Student Assistance Veteran Services Team remains committed to providing Veterans, Service Members, and their eligible dependents, a seamless transition in all facets of their assimilation to Pace University, specifically in ensuring their GI Bill®/VA educational benefits are processed, through the U.S. Department of Veteran Affairs, in a prompt and proper manner.

Office of Student Assistance, Veteran Services processes multiple GI Bill® educational benefits including but not limited to CH 33 Post 9/11, CH 31 Vocational Rehabilitation, CH 35 Dependents, CH 30 Montgomery, and CH's 1606 and 1607 Selected Reserves. In addition Pace accepts and processes Tuition Assistance Vouchers for Active/Reserve Duty Servicemembers. For those individuals who have CH 33 benefits at their disposal it is strongly advised that one applies 4-6 weeks in advance of the start of their first semester by visiting the GI BILL's® website (<http://www.benefits.va.gov/gibill/>) (<http://www.benefits.va.gov/gibill/>) website and accessing the VONAPP (<http://www.vabenefits.vba.va.gov/vonapp/default.asp>) system. Please record the "confirmation number" that will be issued at the conclusion of the application for future reference. Student Veteran beneficiaries interested in applying to Pace University, who would like to know how their specific benefit will be utilized beforehand, are encouraged to email veteranaffairs@pace.edu.

Pace is a proud participating institution of the Yellow Ribbon Program. Under this program's agreement CH 33 Post 9/11 recipients who meet the 100% level of coverage as determined by the Department of Veteran Affairs, having aggregated at least thirty-six months of active duty service post-the-year 2001 and veterans who are not on active duty/title 10 status, will automatically qualify and receive funds that may cover one's tuition/fees charges in full. For those student veterans who are not 100% covered or no longer have the GI BILL® at their disposal, should they qualify, Pace offers a Veterans 50% Tuition Scholarship. Please visit our website for information on Pace's 50% Veterans Tuition Scholarship (<https://pace.edu/admissions-aid/veterans/veterans-tuition-scholarship-program>) and Yellow Ribbon Program (<https://pace.edu/admissions-aid/veterans/yellow-ribbon-program>).

It is the sole responsibility of the student veteran GI BILL® / VA educational benefit recipient to notify OSA Veteran Services EACH semester they wish to utilize their GI BILL / VA educational benefits. As soon as the Student Veteran beneficiary is officially registered for courses and has finalized their upcoming semester's course schedule, they must submit their request (<https://www.pace.edu/osa/forms>) (<https://www.pace.edu/osa/forms/>) to use their benefits by logging in and completing the electronic "Veterans Request for Enrollment Certification" form. First term students must also upload and submit a copy of the first page of their designated GI BILL ® Certificate of Eligibility and when applicable a copy of their member-4 DD-214 in the form's designated section. All students regardless of veteran benefit status are encouraged to complete a FASFA (<https://fafsa.ed.gov/>).

Please Note: making any change(s) to one's enrollment status in the form of adding/dropping course(s) after the start of a term/semester, especially after each term's add/drop deadline may result in the student veteran GI BILL® / VA educational benefit recipient incurring financial liability. Should a student make a change after they have already requested the use of their benefits, they must re-complete the paperless "Veterans Request for Enrollment Certification" form (<http://osapaperless.pace.edu/>) as a "Re-cert/Amended Certification" request type.

Pace gladly accepts military Joint Service Transcripts (JST). Students are encouraged to have their JST sent electronically delivered (<https://jst.doded.mil/smart/welcome.do>) to Pace for a transfer credit evaluation.

Career Services

Career Services' mission is to help every student find a great job and build the foundation of a successful career - no matter who they are, who they know, or what their major is. Visit the Career Services webpage for more detailed information.

Overview

Career Counseling - Our professional counselors are available to meet with you to discuss your academic and career plans. We'll help you identify career paths related to your major, define your career goals, create/update your resume, develop your job search strategy and everything in between!

Career Assessment - Online career assessment tools and inventories are available to help students make informed career decisions.

Career Panels/Seminars - Successful alumni and industry professionals come to campus and connect with us virtually to discuss career paths in a wide variety of fields. Panelists describe their careers, current trends, and offer suggestions in preparation for the competitive job market.

Counselor Facilitated Workshops - In just a few sessions, you can learn how to ace your interview, write a resume that stands out, job search and branding strategies and more.

Job & Internship Fairs - Don't miss our amazing Job & Internship Fairs! Many held throughout the year, specialized to meet your needs.

On-Campus Recruiting Program - Each year, various employers recruit interns and graduating students from Pace for professional positions through the campus interview program. Students may interview for a variety of full-time positions with corporations, banks, accounting firms, insurance companies, retail stores, brokerage houses, nonprofit organizations, and government agencies in the fall and spring semesters.

Practice Interviews - Need help interviewing? We'll practice with you! Make an appointment with a Career Counselor. It's a great way to practice before the real thing. Check with the Career Services Office for our workshops related to interviewing.

Job & Internship Postings - Handshake is your destination for jobs, internships, career fair information, and much more! To get started, log into Handshake at pace.joinhandshake.com with your MyPace credentials and set up a profile. Remember to:

- Add your work experience
- Add your education
- Add your projects and extracurricular activities
- Follow your favorite employers
- Contact Career Services to get your resume approved!

Explore Majors and Careers Online - No matter what you choose to study, you have many career paths in front of you—and Career Services has information on the web to help you explore the options that fit your personality and ambitions. Visit <https://www.pace.edu/career-services/explore-careers/explore-majors> to check out these terrific resources.

Online Workshops – Get started learning about Resumes, Job Search, Interviewing and much more with our online content, always available to you! Contact us for details.

Student On-Campus Employment - Need to apply for an on-campus job? Visit Pace's Human Resources career's website at: <https://careers.pace.edu>.

Internship Program

The Internship Program enables students to combine academic study with paid and unpaid internships that directly relate to career interests while they pursue their degrees. Students in all majors can explore careers through hands-on experience in a variety of settings from government and nonprofit organizations to Fortune 500 companies. Positions are available part-time during the school year and full-time or part-time during the summer.

Benefits of an Internship Experience:

- Integrate classroom learning with on-the-job experience
- Potentially earn a salary to help defray education expenses
- Acquire pre-professional work experience and skills
- Develop confidence and professionalism
- Test interests and goals
- Improve opportunities for post-graduate employment
- Build a competitive resume

Financial Aid and Scholarship Programs

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Introduction and General Eligibility

Introduction

Pace University's Financial Aid mission is to provide the maximum financial aid available to qualified students to help make their attendance at Pace University a reality.

The University administers a wide range of scholarship and financial aid programs designed to enable the student to pursue his/her studies to graduation. There are four types of financial aid available at Pace: scholarships, grants, on-campus employment, and loans. Our financial aid administrators will develop a financial aid award package that meets your specific needs. Your package may combine two or more types of aid as well as alternative financing opportunities.

Pace University helps students and families with their college expenses by awarding merit, and need based aid in the form of Pace funded scholarships, grants and awards. Scholarships and grants are gift funds and do not need to be repaid. In addition to these Institutional resources, grants and scholarships are available through the state and federal government. Financial Aid, in the form of loans, which must be repaid, is available through the federal government and private lenders.

In order to be considered for maximum funding, students should file the Free Application for Federal Student Aid (FAFSA), which is available at www.fafsa.ed.gov (<http://www.fafsa.ed.gov>). In order for Pace to receive the results from the FAFSA, students must list Pace University as one of the colleges of choice. Pace University's FAFSA codes are:

- New York City campus: 002791
- Pleasantville campus: 002792
- White Plains: 002727

Pace University has a strong commitment to academic excellence. Its scholarship and grant programs are designed to award students who have demonstrated superior academic development. University-sponsored scholarships, awards and grants are offered to students on the basis of academic merit and promise, service to the community, and financial need. Each year, students at Pace receive more than 280 million in aid overall, with over \$110 million funded by Pace University. In addition, 95% of freshmen receive some type of financial aid.

It is important to recognize that many scholarship opportunities (such as Pace Endowment funds) are overlooked by students who are unaware of their availability or who do not file the FAFSA. Students should be sure to put in an application on our Pace Endowed Scholarship site located on their Pace Portal; as well as pursue outside scholarship opportunities. Exploring financial aid opportunities requires time, effort, and advance planning. Many of these opportunities are highly competitive so early application to several sources tends to yield the best results. Endowed scholarships require a QPA of 3.0 or above.

It is also important to be aware that each type of financial aid award has criteria that must be met for the student to receive the award and/or to have the award renewed for subsequent years. Please read all communications received from the Financial Aid Office and information available on the Portal. Finally, feel free to speak with a Financial Aid representative if you have any questions.

General Eligibility

To be eligible for most financial aid programs a student must: be matriculated (accepted for and enrolled in a degree program, or certain certificate programs), be enrolled in at least six credits per semester, be making satisfactory academic progress, demonstrate financial need (for need-based aid), and file the Free Application for Federal Student Aid (FAFSA) by November 15 (for priority consideration). There are very few exceptions to these basic eligibility criteria, and many financial aid programs have additional eligibility criteria.

The basis of selection for most awards is ability and/or financial need. Financial need determines your eligibility for many types of aid. Financial need is the difference between the Cost of Attendance at a university or college and the Expected Family Contribution (EFC) as calculated according to the federal Need Analysis Formula. The Cost of Attendance includes estimates for tuition, fees, room, board (meals), transportation, books, and personal expenses. After filing your FAFSA you will receive an Electronic Student Aid Report (E-SAR) from the Federal Department of Education that will include your Expected Family Contribution (EFC). You can determine your financial need by subtracting your EFC from the total cost of the college you wish to attend.

The Financial Need formula is: Cost of Attendance – EFC = Financial Need

Most Financial Aid is renewable on a yearly basis provided there is adequate funding, and the student remains eligible. "Remaining eligible" refers to continuing to meet the criteria for receiving the award and maintaining Satisfactory Academic Progress for federal and Institutional funds ("Good Academic Standing" for New York State funds). Please make sure you review the details of the Satisfactory Academic Progress and Good Academic Standing policies at <http://www.pace.edu/financial-aid/policies> (<http://www.pace.edu/financial-aid/policies/>).

Financial Aid Timeline

Go to: Financial Aid Forms and Application (<http://www.pace.edu/financial-aid/forms-and-applications/>)

January

- Spring semester bills are due.
- Earliest date to submit general application for Endowed Scholarships.

February 1

- Undergraduate Application for Admission must be on file, completed and accepted to receive priority consideration to maximize the awards of students entering in the Fall.

Early February

- Financial Aid office begins notifying students and new admits of documentation and/or actions required to complete the verification process and to finalize financial aid.

Late March

- Summer Financial Aid application priority deadline.

April 1

- Deadline for submitting all verification documentation and any other documentation requested by the Financial Aid Office in order to have aid available for Fall Payment due date. Students submitting documents after this date will still have their aid processed but may be reflected on the bill after the payment due date.

May 1

- Deadline for tuition and housing deposits from students admitted for the Fall semester.

Late May

- Award notices are sent to Continuing students and on a rolling basis thereafter.

May and June

- Parents interested in borrowing the Federal Parent (PLUS) Loans to help pay the Fall bill should complete the Pace University PLUS Loan application and submit it to the Financial Aid office.
- Students interested in borrowing Alternative (Private) Loans should apply on their Lender's web site.

Mid-June

- Invoices for the Fall semester are sent.

Early August

- Payment due for the Fall semester.

Early September

- Fall semester begins.

October

- FAFSA for the upcoming academic year is available at: www.fafsa.ed.gov (<http://www.fafsa.ed.gov>).

November 15

- File the FAFSA by this date for priority consideration to maximize your award for the following academic year.**Mid-November**
- Award notices are sent to Freshmen and Transfer students admitted for the Spring semester and on a rolling basis thereafter.

Late November

- Award notices are sent to Freshman and Transfers for the Fall semester and on a rolling basis thereafter.

December 1

- Deadline for submitting all verification documentation and any other documentation requested by the Financial Aid Office in order to have aid available for Spring Payment due date. Students submitting documents after this date will still have their aid processed, but may be reflected on the bill, after the payment due date.
- Invoices for the Spring semester are sent.

Application Process and Filing Dates for Financial Aid Programs

All students should apply annually for financial aid.

To apply for financial aid from the federal government, New York State or Pace University, you must file the Free Application for Federal Student Aid (FAFSA). You can apply online at www.fafsa.ed.gov (<http://www.fafsa.ed.gov>).

You, and your parents or spouse, (if applicable) can electronically sign the FAFSA online using your Federal Student Aid (FSA) user name and password.

For priority consideration you should file the FAFSA no later than November 15th, as some awards are made to qualifying applicants on a first come first served basis. Students admitted to Pace University for the Spring semester should file the FAFSA no later than December 1st for priority consideration.

When you complete the FAFSA you will need the following Pace campus codes:

- New York City campus: 002791
- Pleasantville campus: 002792
- White Plains campus: 002727

Shortly after filing the FAFSA, the Federal Department of Education will send a Student Aid Report (SAR). It is essential you read the comments, check the data, and follow all instructions.

Other Application Requirements:

- To complete your application for New York State aid (New York residents only), complete the Express TAP Application (ETA) online at this URL: <https://www.pace.edu/osa/billing-payment/complete-online-tap-application> (<https://www.pace.edu/osa/billing-payment/complete-online-tap-application/>). (You will be provided with a link to the ETA from the FAFSA website after you finish filing your FAFSA.)
- To apply for the Federal Parent (PLUS) Loan, have your parents return the PLUS Application included in "Your Guide to Securing Financial Aid Awards" mailed with your Award Notice or under "Forms" on the Pace Financial Aid website at <https://www.pace.edu/financial-aid/forms-and-applications> (<https://www.pace.edu/financial-aid/forms-and-applications/>).
- To apply for Endowed Scholarships from Pace University (Continuing students only), complete the application on-line located on your student Pace portal homepage
- To apply for Alternative Loans, complete the application on your lender's website and provide your lender with any requested documentation. (See Alternative Loans.)
- To apply for aid for the summer, please refer to the "Summer Financial Aid Application Procedures" section below.

The U.S. Department of Education strongly suggests that families use the IRS Data Retrieval tool when filing FAFSA forms. The federal government randomly selects financial aid applications to go through a process called Verification each year. In addition, the Financial Aid Office is required to resolve all conflicting information and obtain documentation and explanations for all unusual circumstances. If you are selected for Verification, have conflicting information or unusual circumstances, the Financial Aid Office will request additional documentation or information to support your application, such as your federal tax returns and W2 form, proof of citizenship, child support paid, etc. If documentation or information is requested you must provide it as quickly as possible. The deadline for completing verification and resolving all issues with your application is April 1st for the Fall semester and December 1st for the Spring semester. Students who submit requested documentation or information after those dates may not have their aid available in time to pay their bills for those semesters.

When to Expect your Award Notice:

- Students admitted for the Fall semester will begin receiving Award Notices two to three weeks after the FAFSA is processed by the federal processor, beginning late November.
- Students admitted for the Spring semester will begin receiving Award Notices two to three weeks after the FAFSA is processed by the federal processor, beginning in mid-November<check this timeframe.
- Continuing and Resuming students will begin receiving email notifications to view their Award eligibility on their MyPace Portal, beginning mid-June. Please note: Award eligibility provided to Continuing and Resuming students in June are subject to change after Academic Progress is reviewed at the end of June (see Satisfactory Academic Progress).

Note: All awards are subject to change as a result of:

- Changes in your resident status (commuter/resident).
- Changes in your expected enrollment status.
- Receiving financial aid not listed on the Award Notice.
- Changes in your Need
- Completion of the Verification process

In addition, if you drop or withdraw from some or all of your classes your financial aid may be reduced or cancelled. Please refer to the Financial Aid Refund and Repayment policy.

Accelerated Bachelor's of Nursing (ABSN): Accelerated Bachelor's of Nursing (ABSN) students interested in applying for financial aid should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov (<http://www.fafsa.ed.gov>). This application must be completed to determine eligibility for all need-based awards, including federal loans.

Because ABSN students are pursuing second bachelor's degrees, the federal programs available are limited to the Federal Direct Loan and if they are New York residents, the Tuition Assistance Program (TAP) Grant, if eligibility was not exhausted in pursuit of the first bachelor's degree. There are also limited Federal Nursing Loan funds available.

All students are strongly encouraged to seek alternative, external financial resources. An extensive list is available in the ALPS office in Lienhard Hall on the Pleasantville campus. Your campus Financial Aid Office also has listings of outside scholarship resources, as do most public libraries.

Summer Financial Aid Application Procedures

Limited types and amounts of financial aid are available for the summer terms. Students should be aware that using financial aid during the summers may impact their eligibility for aid during the following academic year or at the end of their degree program.

Students interested in receiving financial aid for the summer terms should make sure they have filed the FAFSA for the academic year prior to the summer (i.e. 2019-2020 for Summer 2020). In most cases a student should also have a FAFSA on file for the following academic year. In addition, summer aid applicants must also file a Pace University Application for Summer Financial Aid which is available in your campus Financial Aid Office and on the Financial Aid website under "Forms" beginning in March.

Types of Financial Aid and Scholarships Available

Types of financial aid and scholarships available include:

1. **Pace University Financial Aid Programs**
 - a. President's and Deans' Scholarship Awards
 - b. Honors Scholarships
 - c. Trustee Recognition and Pace Incentive Awards
 - d. Transfer Incentive Award
 - e. Community College Scholarships
 - f. Veteran's Tuition Scholarship
 - g. Pace Grant
 - h. Endowed Scholarships
2. **Federal Financial Aid Programs**
 - a. Federal Pell Grant
 - b. Federal Iraq and Afghanistan Service Grant
 - c. Federal Supplemental Educational Opportunity Grant (FSEOG)
 - d. Federal Work-Study
 - e. Federal Subsidized Direct Stafford Loans
 - f. Federal Unsubsidized Direct Stafford Loans
 - g. Federal Direct Parent Loan for Undergraduate Students (PLUS)
3. **State Financial Aid Programs (New York State Residents only):**
 - a. New York State Tuition Assistance Program (TAP)
 - b. Aid for Part-Time Study (APTS)
 - c. Enhanced Tuition Award
 - d. Other New York State Scholarship and Grant programs.
4. **Alternative Financing Options:**

a. Alternative Loans

5. **Other Ways to Pay:**

a. Tuition Payment Plan

General Rules Covering All Financial Aid

General Rules covering all Financial Aid:

- Any combination of tuition-specific Pace-funded scholarships, grants or awards and New York State or other tuition-specific funding cannot exceed your actual tuition charges.
- All financial aid combined may not exceed your Cost of Attendance.
- You must be matriculated in a degree program at Pace University in order to receive any financial aid other than Alternative Loans. (Some certificate program students also qualify). Matriculated means that you are admitted to and enrolled in a degree or certificate program.
- Generally, students must be enrolled at least half-time (6 credits per semester) to qualify for aid. Exceptions are federal Pell Grants and Alternative Loans.

Note: Program guidelines and funding levels, especially for New York State and Federal aid, are subject to change without enough advance notice to be corrected in this publication. The University must reserve the right to modify the amount of an award at any time on the basis of outside awards or eligibility factors not known when an award is originally offered. In addition, Pace University reserves the right to cancel or adjust any award, grant, loan or work study offer in view of a change in your financial need or if we receive information indicating that you have provided incorrect or incomplete information on the financial aid application forms or due to your failure to comply with University regulations relating to conduct and/or academic integrity.

Pace University Financial Aid Programs

Honors College Scholarship

Students are invited to join Pace Pforzheimer's Honors College on the basis of their academic achievement, as measured by high school average, rank in class, SAT I or ACT scores and extracurricular activities. To be eligible for the Honors College, incoming Freshman students must have a high school average of 90 or higher, an SAT Critical Reading score of 550 or higher, an SAT Math score of 550 or higher and a cumulative SAT score of 1200 between those two sections (minimum ACT score of 27). Upperclass students may also be invited to join the Honors College based on exemplary academic achievement.

To be considered for admission into Pace Pforzheimer's Honors College and the scholarship, students must be admitted as matriculated students in a degree program. Students must enroll full-time (at least 12 credits) in each Fall and Spring term until completing the Bachelor's degree program. Priority is given to those students who have completed the admissions application process by February 1.

Scholarships are available for a maximum of four years from the term the student entered the University or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in an approved 5 year combined degree program or the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic provided the student continues to participate in the Honors College, maintains a 3.30 cumulative QPA, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. Students not meeting the required cumulative QPA requirement at the end of each Spring term may appeal directly to the Honors College Director for an academic progress waiver. Students receiving an Honor's Scholarship may not receive any of the following awards:

- President's Scholarship,
- Deans' Scholarship,
- Trustee Recognition Award,
- Pace Incentive Award,
- Transfer Incentive Award, or
- Part Time Student Scholarship or
- Incentive Award.

Students must sign an Award Agreement Form, which will be available on their Pace Portal.

President's Scholarship

These prestigious scholarships are awarded to entering Freshmen students who are admitted as matriculated students in a degree program. Students must enroll full-time (at least 12 credits) in each Fall and Spring term until completing the Bachelor's degree program. Selection is based on academic excellence. Priority is given to those students who have completed the admissions application process by February 1st.

Scholarships are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in an approved 5 year combined degree program or the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains a 3.0 cumulative QPA, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year.

Students receiving a President's Scholarship may not receive any of the following awards:

- Honors Scholarship,
- Deans' Scholarship,
- Trustee Recognition Award,
- Pace Incentive Award,
- Transfer Incentive Award,
- Pace Opportunity Scholarship.

Students must sign an Award Agreement Form, which will be available on their Pace Portal.

Dean's Scholarship

These prestigious scholarships are awarded to entering Transfer students who are admitted as matriculated students in a degree program. Students must enroll full-time (at least 12 credits) in each Fall and Spring term until completing the Bachelor's degree program. Selection is based on academic excellence. Priority is given to those students who have completed the admissions application process by February 1st.

Scholarships are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in an approved 5 year combined degree program or the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains a 3.0 cumulative QPA, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year.

Students receiving a Dean's Scholarship may not receive any of the following awards:

- Honors Scholarship,
- President's Scholarship,
- Trustee Recognition Award,
- Pace Incentive Award,
- Transfer Incentive Award,
- Pace Opportunity Scholarship.

Students must sign an Award Agreement Form, which will be available on their Pace Portal.

Trustee Recognition Award

These merit awards are offered to entering Freshman students who show academic promise. To be eligible, students must be admitted as matriculated students in a degree program and must enroll full-time (at least 12 credits) in each Fall and Spring term until completing the Bachelor's degree program. Selection is based on academic excellence. Priority is given to those students who have completed the admissions application process by February 1st.

Merit Awards are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in an approved 5 year combined degree program or the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains a 2.00 cumulative QPA, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year.

Students receiving a Trustee Recognition Award may not receive any of the following awards:

- Honors Scholarship,
- President's Scholarship,

- Deans' Scholarship,
- Pace Incentive Award,
- Transfer Incentive Award,
- Pace Opportunity Scholarship, or
- Part Time Student Scholarship or
- Incentive Award.

Students must sign an Award Agreement Form, which will be available on their Pace Portal.

Transfer Incentive Awards

These merit awards are offered to entering Transfer students who show academic promise. To be eligible, students must be admitted as matriculated students in a degree program and must enroll full-time (at least 12 credits) in each Fall and Spring term until completing the Bachelor's degree program. Selection is based on academic excellence. Priority is given to those students who have completed the admissions application process by February 1st.

Merit Awards are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in an approved 5 year combined degree program or the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains a 2.0 cumulative QPA, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year.

Students receiving a Transfer Incentive Award may not receive any of the following awards:

- Honors Scholarship,
- President's Scholarship,
- Dean's Scholarship,
- Trustee Recognition Award,
- Pace Incentive Award,
- Pace Opportunity Scholarship.

Students must sign an Award Agreement Form, which will be available on their Pace Portal.

Pace Incentive Award

These merit awards are offered to entering Freshmen students who show academic promise. To be eligible, students must be admitted as matriculated students in a degree program and must enroll full-time (at least 12 credits) in each Fall and Spring term until completing the Bachelor's degree program. Selection is based on academic excellence. Priority is given to those students who have completed the admissions application process by February 1st.

Merit Awards are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in an approved 5 year combined degree program or the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains a 2.0 cumulative QPA, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year.

Students receiving a Pace Incentive Award may not receive any of the following awards:

- Honors Scholarship,
- President's Scholarship,
- Deans' Scholarship,
- Trustee Recognition Award,
- Transfer Incentive Award,
- Pace Opportunity Scholarship.

Students must sign an Award Agreement Form, which will be available on their Pace Portal.

Honors Opportunity Scholarship

These scholarships are awarded to entering Freshmen or Transfer students who show academic promise. To be eligible, students must be admitted as matriculated students in a degree program and must enroll full-time (at least 12 credits per term) in each Fall and Spring term until completing the Bachelor's degree program. Selection is based on academic excellence. Priority is given to those students who have completed the admissions application process by February 1st.

Merit Awards are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. This scholarship is applicable ONLY to tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains a 2.00 cumulative QPA, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year.

Students receiving an Honors Opportunity Scholarship may not also receive any of the following awards:

- President's Scholarship,
- Deans' Scholarship,
- Trustee Recognition Award,
- Transfer Incentive Award,
- Pace Incentive Award.

Students must sign an Award Agreement Form, which will be available on your Pace Portal.

Other Renewable Merit Awards

Pace University offers a number of other renewable merit awards to students who show academic promise and who meet various specific eligibility criteria. The types of Other Merit awards available change over time. Other Renewable Merit Awards include, but are not limited to:

- **Alpha Beta Gamma Scholarship** - \$1,000 per year offered to incoming Transfer students who are members of Alpha Beta Gamma. To qualify, the student's Chapter Advisor must provide a letter of recommendation to the Undergraduate Admissions Office. A cumulative 3.00 QPA is required for renewal.
- **Phi Theta Kappa Award** - \$1,000 per year offered to incoming Transfer students who are members of Phi Theta Kappa. To qualify, the student's Chapter Advisor must provide a letter of recommendation to the Undergraduate Admissions Office. A cumulative 3.00 QPA is required for renewal.
- **Legacy Scholarship** - \$1,000 per year offered to Freshmen or Transfer students who are admitted for Fall 2012 and beyond whose mother and/or father graduated from Pace University. To qualify, applicants for admission must indicate on their Admission Application that one or both of their parents are Pace graduates. A cumulative 2.00 QPA is required for renewal.

To be eligible for any of these awards, students must be admitted as matriculated students in a degree program and must enroll full-time (at least 12 credits per term) in each Fall and Spring term until completing the Bachelor's degree program. Merit Awards are available for a maximum of four years or until the first bachelor's degree is completed, whichever occurs first. (The exception is for students in the 5-year CPA program who may receive the award for up to five years). Summer sessions are not included. These scholarships are applicable ONLY to tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains the required cumulative QPA for their specific award, maintains Satisfactory Academic Progress, and continuously enrolls full-time in each Fall and Spring term until completing the bachelor's degree. If these awards are not renewed due to low QPA or unsatisfactory academic progress, they may be reinstated if the student achieves the required QPA or academic progress within one year.

Veteran Tuition Scholarship

Pace University offers a scholarship program to veterans from all branches of the United States Armed Forces who served in Afghanistan and/or Iraq since September 11, 2001. The Pace Veterans Scholarship grants eligible veterans a 50 percent tuition scholarship. The scholarship is open to all admitted veterans who provide a copy of their DD-214 form with one of the following designations:

- Global War on Terrorism Expeditionary Medal
- Afghanistan Campaign Medal
- Iraqi Campaign Medal

To apply for this scholarship as an incoming student, students must file an application for admission for full and/or part-time undergraduate study and provide a copy of their DD-214 with their application. All Veterans will have their application fee waived, regardless of whether they apply or are eligible for this scholarship. The fee waiver form should be printed out and submitted along with the application and/or DD-214. Continuing students who have not already received the Veterans scholarship may apply for it by submitting a copy of their DD-214 to the Office of Student Assistance, Veteran Affairs Team via email (veteranaffairs@pace.edu) or fax (914-989-8789).

To be eligible, a student must be admitted as a matriculated student in a degree program. There is not a minimum enrollment required for receiving the Pace Veterans Scholarship. Those students who are 100% covered under any form of tuition assistance (this includes federal GI BILL®/VA educational benefit are NOT eligible to receive the 50% Tuition Veterans Scholarship). This scholarship is only available for the Fall and Spring semesters respectively until the completion of the first Bachelor's degree program. This scholarship is applicable ONLY to tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. Renewal is automatic, provided the student maintains Satisfactory Academic Progress and a cumulative 2.00 QPA. If this award is not renewed due to low QPA or unsatisfactory academic progress, it may be reinstated if the student achieves the required QPA or academic progress within one year. To remain eligible for the scholarship student must enroll continuously in the fall/spring semester. Should they need to take off a semester they must complete a "Leave of Absence Form" and file it with the Office of Student Assistance prior to their leave to be eligible to receive this scholarship upon their return. Students in the Pace Online or Nactel programs are not eligible for this award.

Students receiving a Pace Veterans Scholarship may not also receive any of the following awards: Honor's Scholarship, President's Scholarship, Deans' Scholarship, Trustee Recognition Award, Transfer Incentive Award, Pace Incentive Award. Students must sign an Award Agreement Form, which will be available on your Pace Portal. For more information please visit: Veterans Tuition Scholarship Program.

Pace Grant

These Need Based awards are available to full-time students matriculated in a degree program. Awards are based on academic promise and financial Need. This award is limited to U.S. citizens and permanent residents. Students must complete the Free Application for Federal Student Aid (FAFSA) annually, and list Pace University as a school to be attended on the form. Priority is given to students who file the FAFSA by November 15. Recipients must enroll for at least 12 credits per Fall and Spring term, maintain satisfactory academic progress and a cumulative QPA of at least a 2.00. Summer sessions are not included. Pace Grant is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. This award is available for the number of semesters necessary to complete a degree, however renewal is not guaranteed. Students must reapply each year. Renewal is based on continued financial need, maintaining academic progress, a cumulative 2.00 QPA, and the FAFSA filing date each year.

Trustee Tuition Grant (TTG)

Undergraduate students who have completed at least 24 credits at Pace (not including transfer credits) and who have a 3.50 cumulative QPA are eligible for a TTG. These awards of \$500 per year are restricted to students taking at least 12 credits per Fall and Spring term. This grant is not available for summer terms. TTG is applicable ONLY towards tuition charges at Pace and may not, in combination with other tuition specific financial aid, exceed the student's actual tuition. The grant is not available to recipients of the Honors, President's or Dean's Scholarships.

Athletic Scholarships

Full and partial scholarships are available to students with exceptional athletic ability. Such scholarships encourage participation in men's and women's basketball, men's baseball, women's soccer, women's volleyball, women's softball, women's field hockey, men's and women's cross country, men's and women's lacrosse, men's and women's swimming and diving, and spirit squad. Applicants should contact the Athletics Department for further information.

Free Courses For Parents

Parents of full-time matriculated undergraduate students are eligible to take one free course each fall and spring semester on a space-available basis. Registration for tuition-free courses may only take place during the first week of class. Adult education, nursing, study abroad/travel courses, and graduate level courses are excluded from this offer. Parents will be charged for registration and laboratory fees. An application for the free course may be obtained from the Office of Student Assistance. The benefit of this program will not be honored for any course that is filled before the first day of class or for any course that the parent's child is also taking during that semester.

Endowed Scholarship Funds

Endowed Scholarships are made possible through the generosity of Pace alumni and friends, as well as corporations and foundations. These benefactors have a strong belief in the importance of a Pace education for a student's future success. There are over 250 endowed and restricted scholarships available.

To be eligible to apply, students must be matriculated (admitted to a degree or certificate program) and be enrolled for at least 6 credits per semester. Students must also be maintaining Satisfactory Academic Progress and have a QPA of 3.0 or above. Most awards are financial need based. Students must have filed a Free Application for Federal Student Aid (FAFSA). Continuing and Resuming students must also complete our Application for Pace Endowed/Restricted Scholarships **located on their Student Pace portal homepage**. It is very important to provide as much information as possible to improve the chances of being matched with an award. The priority filing date for Endowed Scholarships is **after January 1st, every year**. Applications are reviewed on a first come first served basis and awards are made according to availability of funding.

Federal Financial Aid

General Eligibility for Federal Financial Aid Programs

- File a Free Application for Federal Student Aid (FAFSA) each year.
- Be admitted as a matriculated student in a degree or certificate program at Pace University.
- Enroll in at least 6 credits per semester (except for Pell Grants).
- Maintain Satisfactory Academic Progress toward degree.
- Be U.S. citizen or eligible non-citizen (permanent residents, certain refugees).
- Register for Selective Service (only applicable to males ages 18 and older).
- Not be in default of a federal student loan.
- Not owe a repayment on a federal student grant.
- Have and provide a valid Social Security Number.

Federal Pell Grant Program

Matriculated students who have not previously received a bachelor's degree may be eligible to apply for this federal grant. Eligibility is based on financial Need as determined by the Federal Need Analysis Formula. Applicants must be accepted to an undergraduate degree or certificate program and be enrolled for at least one credit per semester. Students must maintain Satisfactory Academic Progress (p. 7). Awards for the 2020-2021 academic year range from \$320 to \$6,345. Students must complete the Free Application for Federal Student Aid (FAFSA) annually, and list Pace University as a school to be attended on the form. Students may receive Pell Grants for a maximum of 12 full-time semesters or the equivalent.

Federal Supplemental Opportunity Grants (FSEOG)

Federal funds are available for a limited number of undergraduate students with exceptional financial need who are matriculated (accepted to a degree or certificate program) and who are enrolled for at least six credits per semester. Students must maintain Satisfactory Academic Progress to receive FSEOG. The amount of the grant typically ranges from \$100 to \$2,400 per academic year at Pace University based on the level of our federal funding. The Financial Aid Office determines who will receive FSEOG and the amount of the grant. A student must be a Pell Grant recipient to receive FSEOG. Students must complete the Free Application for Federal Student Aid (FAFSA) annually, and list Pace University as a school to be attended on the form. FSEOG funds are extremely limited; generally only students who file the FAFSA by the November 15th priority deadline each year will be considered for FSEOG.

Federal Work-Study Program (FWS)

Federally subsidized employment opportunities are available to students with financial need who are matriculated (accepted to a degree or certificate program) and who are enrolled for at least six credits per semester. Students must maintain Satisfactory Academic Progress to receive FWS. Students must complete the Free Application for Federal Student Aid (FAFSA) annually, and list Pace University as a school to be attended on the form.

Students receiving Federal Work Study awards may be employed on campus by Pace University. Most of the students approved for Federal Work Study can be placed in jobs, but it is the student's responsibility to research job openings and to successfully obtain a position. Students interested in on-campus employment should visit Pace University's Human Resources Department's Careers at Pace site (<http://www.pace.edu/human-resources/careers-pace>) on the web for links to the application system and instructions.

Numerous off-campus positions are also available through the America Reads/Counts/JumpStart program which allows Pace students the opportunity to tutor young children to help improve their reading and math skills. Applications and eligibility criteria for this program are available through the New York City Campus Dyson College offices.

It is important to understand that any Federal Work Study award included on a Financial Aid Award Notice only represents the student's eligibility to earn FWS funds. These funds will not be available at the start of the academic year to pay the Fall semester bill. Federal Work Study paychecks are issued twice each month based on the number of hours worked and the hourly wage rate. Paychecks are issued on a half-month delay which means that students will be paid on September 30th for hours worked from September 1st through 15th. Employment under the program will normally average 10–15 hours per week while classes are in session. During vacation periods, students may work up to 40 hours per week. Total earnings under Federal Work Study are limited to the award amount authorized by the Financial Aid Office.

Students who have not been awarded Federal Work Study who have filed the FAFSA and who have financial Need, may ask the Financial Aid Office to review their eligibility. In addition, non-FWS recipients may also apply for most on-campus jobs.

Federal Direct Stafford Loans

Undergraduate students who have been accepted to a degree or certificate program may apply for loans of up to \$3,500 for the freshman year (up to 31 credits earned), \$4,500 for the sophomore year (32 to 63 credits earned), and \$5,500 for junior and senior years (64 or more credits earned).

Students who demonstrate financial need, qualify for the Subsidized Direct Stafford Loan. Subsidized loan recipients pay no interest during the period of enrollment and for a six-month grace period after the last day of their final semester or termination of half-time study. Students who do not

demonstrate financial need may receive an Unsubsidized Direct Stafford Loan for the same amounts. Interest accrues on the Unsubsidized loan as soon as the loan is disbursed.

Dependent undergraduates may borrow an additional Unsubsidized Direct Stafford Loan of \$2,000 per year. Independent undergraduates or Dependent undergraduates whose parents have been denied a Federal Direct Parent Loan (see below) may borrow an additional Unsubsidized Direct Stafford Loan of \$4,000 per year as a freshman or sophomore and \$5,000 per year as a junior or senior.

Interest begins accruing on Unsubsidized Stafford loans as soon as the loan is disbursed. We strongly recommend that the student try to make interest payments on these loans while in school to avoid having the interest added to the principle of the loan after leaving school.

All applicants, regardless of income level, are required to file the Free Application for Federal Student Aid (FAFSA). The Financial Aid Office will calculate the student's eligibility for Federal Direct Stafford Loans and include them on the Financial Aid Award Notice. Once the student accepts a Federal Direct Stafford Loan, the Financial Aid Office will originate the loan with the federal government's Common Origination and Disbursement Center beginning approximately June 1st and on a daily basis thereafter. The student will then need to sign the Master Promissory Note (MPN) for the Direct Stafford Loan (<https://studentaid.ed.gov/sa/types/loans/>) (if the student has not previously borrowed a Direct Loan and signed an MPN). First time borrowers must also complete Loan Entrance Counseling before the loan funds can be disbursed to their college accounts. This requirement is also satisfied online at <https://studentaid.ed.gov/sa/types/loans/> (<https://studentaid.ed.gov/sa/types/loans/>).

To qualify for a Federal Direct Stafford Loan, students must be matriculated in a degree or certificate program and enrolled for at least six credits per semester. Students must maintain Satisfactory Academic Progress to receive Direct loans. Only U.S. citizens or eligible non-citizens are eligible.

Students are currently charged a 1.059% loan origination fee that is assessed on the face value of each loan borrowed. This fee is deducted prior to disbursement of funds. Repayment of the principal on these loans begins six months after graduation or after the student ceases to be enrolled for at least 6 credits per semester. The minimum monthly installment is generally \$50 including interest. The interest rate for new Subsidized and Unsubsidized Direct Stafford loans first disbursed on or after July 1, 2019, is a fixed rate. The maximum rate for loans first disbursed on or after July 1, 2020 is 2.75%. The standard repayment period is 10 years, but students may extend repayment under the Consolidation Loan Program or by selecting the Graduated, Extended, Income-Based, Pay as you Earn, or Income-Contingent repayment plan. The aggregate borrowing limit for undergraduate study is \$31,000 for Dependent students and \$57,500 for Independent students. Of those aggregate amounts, up to \$23,000 may be borrowed in the form of a Subsidized Stafford Loan.

Repayment of the whole or part of the loan may be made in advance at any time without an interest penalty. Borrowers may defer repayment for up to three years while the student serves in the Armed Forces, Peace Corps, or as a full-time volunteer in VISTA.

For additional information on the Direct Stafford Loan program, please visit: <https://studentaid.ed.gov/sa/types/loans/> (<https://studentaid.ed.gov/sa/types/loans/>).

Federal Direct Parent Loan for Undergraduate Students (PLUS)

The parents of a dependent student may borrow up to the full Cost of Attendance minus other financial aid, for each academic year for a child matriculated into a degree or certificate program. Parent loans have a fixed interest rate of 5.30%. Loan repayment begins within 60 days after disbursement. However, parents may request a deferment (from the federal Loan Origination Center) until six months after the student graduates or ceases to be enrolled in at least 6 credits. The standard repayment period is 10 years, however alternate repayment options are available. All borrowers are required to pay an origination fee. Currently the loan origination fee is 4.236% and is deducted from the face value of each loan borrowed.

Parents (biological or adoptive) or step-parents (currently married to the parent) of dependent matriculated students may borrow through this program. The student must be enrolled at least half time (6 credits per semester) and must maintain Satisfactory Academic Progress. The parent/step-parent must have a positive credit history. Both the parent/step-parent and the student must be U.S. citizens or eligible non-citizens. Neither the parent/step-parent nor the student may be in default of a federal student loan or owe a repayment on a federal grant. The student must have filed a Free Application for Federal Student Aid (FAFSA) for the parent to be eligible for a PLUS loan.

The Financial Aid Office includes its "Parent Loans For Students (Plus) - Request For Federal Direct Plus Loan And Consent To Obtain Credit Report" form with Award Letters and has them available in the offices or on the Financial Aid website, under "Forms". Parents who wish to borrow a PLUS loan must complete this form and submit it to the Financial Aid Office. Upon receipt of this form, the Financial Aid Office will originate the loan with the federal government's Common Origination and Disbursement Center beginning approximately June 1st and on a daily basis thereafter. If credit-approved, the parent must sign a Master Promissory Note (MPN) if not previously completed. The MPN can be signed online at www.studentloans.gov (<http://www.studentloans.gov>). There is no "Need" requirement for this loan. The parent/step-parent may borrow up to the cost of attendance per student minus financial aid available to the student. Funds are disbursed twice during the loan period. However, PLUS loans cannot be used to replace the student's eligibility for the Stafford Loan, so it is generally to the family's advantage to have the student borrow the lower interest rate Stafford Loan. Parents must reapply each year if they want a PLUS loan.

As with all student loans, Parent Loans for Undergraduate Students are to be used exclusively for educational expenses.

Nursing Student Loan (NSL)

Up to \$2,500 per academic year may be borrowed by students matriculated in a program leading to a degree in nursing. Eligibility is limited to students with exceptional financial need. Repayment begins nine months after the borrower ceases at least half-time study in a school of nursing and may extend over a 10-year period. During the repayment period interest will be charged at the rate of 5% on the unpaid balance of the loan. The minimum monthly installment will be \$40 plus interest. Repayment of the whole or part of the loan may be made in advance at any time without penalty.

Borrowers must arrange for an exit interview with the Collection's Office during their final semester at Pace University.

New York State Financial Aid

These Scholarship and Grant programs are for New York State residents only. You must be admitted to and enrolled in a degree granting program at Pace University to receive awards.

Special Application Procedures for New York State Awards

Students who wish to apply for TAP should file the Free Application for Federal Student Aid (FAFSA). When you apply using FAFSA-on-the-Web, you will be prompted to complete your online TAP application at the end of the FAFSA session. When your FAFSA is complete you will be asked to do the following:

- Establish a HESC PIN (Personal Identification Number) for TAP.
- You MUST establish your PIN in order to apply, keep track of your application information, or make changes.
- Information from your FAFSA and your family's calculated NYS net taxable income will be pre-filled on your application for TAP-on-the-Web.

If you choose not to apply online, HESC will mail you an Express TAP Application (ETA). Information from your FAFSA and your family's calculated NYS net taxable income will be preprinted on your ETA. Review the information, change any incorrect items, complete any missing items, then sign and mail the form using the return envelope.

Applications for NYS TAP and scholarships should be made through the New York State Higher Education Services Corporation (NYS HESC). Contact them at 1-(888)-NYS-HESC or go online at <http://www.hesc.ny.gov> (<http://www.hesc.ny.gov/>).

The TAP application deadline is June 30th of the academic year for which aid is sought.

Enhanced Tuition Award Program (ETA)

Pace University is committed to making and keeping your education affordable and for that reason the university has elected to participate in the New York State Enhanced Tuition Award Program for the 2020-2021 academic year.

The Enhanced Tuition Award (ETA) Program enables New York State resident students to receive additional aid to attend Pace. Students must apply separately for the ETA. Students can receive up to \$6,000 from the New York State TAP and ETA program combined. In addition, eligible students will not experience tuition increase in subsequent academic years, up to four years. ETA student recipients will receive notice from New York State that the University will match the ETA state award, however, the total ETA award amount includes the University amount. Please be advised that the Pace match is already represented in the original institutional award package. Therefore, once the ETA award is confirmed by the state, Pace University will need to reduce the institutional awards by half the amount of the ETA award.

Tuition Assistance Program (TAP)

Direct grants currently of up to \$5,165 per year are made to full-time (12 new credits a semester) matriculated students who have resided in New York State for at least one year and are making satisfactory academic progress toward their degree. Maximum usage is for eight semesters.

The amount of the grant is determined by the amount of net taxable income reported on the New York State income tax return for the student and parents. Net taxable income equals gross income minus all exemptions and deductions. If more than one member of the student's family is attending a college or other approved school on a full-time basis, the net taxable income is reduced by \$3,000 for the second family member and by \$2,000 for each additional family member.

The maximum net taxable income cut-off for first-time dependent and independent (married or with dependents) undergraduate recipients as of 2019-2020 is \$80,000. The maximum net taxable income cut-off for independent undergraduate students who are unmarried or have no tax dependents as of 2019-2020 is \$10,000.

NYS reserves the right to change their laws each year when they vote on the state budget.

Regents Awards for Children of Deceased and Disabled Veterans

New York State residents who are children of certain deceased and disabled veterans will receive \$450 per year for attendance at institutions in New York State. Application should be made through the New York State Higher Education Services Corporation (NYS HESC). Contact them at 1-(888)-NYS-HESC or go online at <http://www.hesc.ny.gov> (<http://www.hesc.ny.gov/>).

Regents Awards for Children of Deceased Police Officers, Firefighters, and Corrections Officers

Awards for full-time study are available to New York State residents who are children of deceased police officers, firefighters, or correction officers of New York State, or any of its municipalities, who died as a result of an injury sustained in the line of duty. Application may be made through the New York State Higher Education Services Corporation (NYS HESC). Contact them at 1-(888)-NYS-HESC or go online at <https://www.hesc.ny.gov>.

New York State Aid for Part-Time Study (APTS)

Grants of up to \$1,000 per semester are available to matriculated undergraduate students enrolled in 3 to 11 credits per semester. A 2.0 QPA is required, and eligibility is restricted to New York State residents. To qualify, the New York State Net Taxable Income must be less than \$34,250 for independent students and \$50,550 for dependent students and independent students with dependent children or other qualified dependents. Students must have financial need. NYS reserves the right to change their laws each year when they vote on the state budget.

Application forms may be obtained on the Pace website, under Financial Aid Forms (<https://www.pace.edu/financial-aid/forms-and-applications/>). Students who file in the Fall will automatically be renewed for the Spring semester, if they continue to meet program requirements. (See additional guidelines with application).

New York State Assistance for Native Americans

Enrolled members of New York State nations or tribes and their children who are New York State residents may obtain grants up to \$1,750 a year for up to five years of attendance in an accredited college or university located in New York State.

Application forms may be obtained from the Native American Indian Education Unit, New York State Education Department, Room 478 EBA, Albany, NY 12234.

Veterans Tuition Award

This program provides financial assistance to help Vietnam Veterans, Persian Gulf Veterans, and Afghanistan Veterans studying on either a full-time or part-time basis, meet tuition charges. For full-time study, veterans are eligible for an award equal to the amount of undergraduate tuition for New York State residents charged by the State University of New York, or actual tuition charged, whichever is less. For part-time study, awards are prorated by credit hour. Part-time study for Veterans Tuition Awards is defined as at least three but fewer than twelve semester hours (or the equivalent) at degree-granting institutions. To apply for the New York State Veterans Tuition Award you must complete a FASFA. For more information please visit: Veterans Tuition Award.

Regents Professional Opportunity Scholarships

New York State offers 220 Regents Professional Opportunity Scholarships for students enrolled in an approved program leading to a degree in one of the following areas at Pace University:

- Accountancy (CPA),
- Nurse practitioner,
- Physical therapy,
- Physician assistant,
- Psychology (doctorate),
- Law (JD) or
- Social work (master's).

Awards are restricted to full-time, matriculated New York State residents. Selection is limited to those who are economically disadvantaged and/or who are members of a minority group that is historically underrepresented in the chosen profession.

The scholarship provides up to \$5,000 annually based on gross income and cost of education. The total of the scholarship and any TAP award received may not exceed the cost of education. Scholarships may cover up to four years of study for a standard baccalaureate degree. Scholarship recipients must enter into an approved practice within New York State in the field of study for which the scholarship was granted. The service requirement is one year for each annual scholarship payment received. For additional information and application forms, write or call:

NYS Education Department

Bureau of HEOP/VATEA/Scholarships

Education Building Addition

Room 1071

Albany, NY 12234

Phone: (518) 486-1319

Financial Aid from Outside Sources

GI Bill®

Veterans who have served in the Armed Forces on active duty for more than 90 days are eligible for tuition/fees as well as monthly living stipend payments through the Veterans Administration. Pace University is fully approved to conduct college-level education programs for veterans. The Office of Veterans' Affairs is located in the Registrar's Office (Office of Student Assistance) on each campus. Assistance in completing applications for veteran's educational benefit assistance, are all available through this office. Students who are veterans are urged to use these services and are encouraged to check at least once a semester on the status of their enrollment certification. To contact the Office of student Assistance please email veteranaffairs@pace.edu. It is the sole responsibility of each student veteran beneficiary to inform the OSA VA Team each and every semester that they would like to utilize their GI BILL® educational benefits once they have officially registered for courses.

Outside Scholarship Resources

Students are encouraged to search for external scholarships and financial resources. Each year thousands of scholarship dollars remain unclaimed by students who are unaware of these external scholarships.

Applying for scholarships requires some time and effort, and in some cases, a financial statement component from a financial aid counselor. We strongly advise that students start early when investigating and applying for outside scholarships. Be careful about selecting scholarships to apply for. We advise students never to pay an application fee, purchase a product, or subscribe to a service when applying for outside awards. Scholarships should not cost anything but time and the effort involved in meeting the qualifications.

Please be aware of the following:

- Most outside scholarships require confirmation of actual enrollment.
- Most outside scholarship programs will send the scholarship check directly to Pace University to be deposited in the student's Account at Pace.
- The Financial Aid Office will need documentation of any outside scholarships received and what types of charges the scholarship(s) can be applied toward (if the scholarship program has any restrictions).
- Receipt of outside scholarships may reduce eligibility for other types of financial aid.

Helpful Tips:

- Confirm application dates with each scholarship program as these may change with time.
- Review the program description and submit any necessary documentation for consideration.
- If a financial statement is required from the Financial Aid Office, please allow adequate time for completion.
- Plan ahead for next year if the application date was missed this year.

R.O.T.C. Scholarships (New York City campus)

In conjunction with Fordham University and St. John's, the Department of the Army offers scholarships that cover full tuition, fees, and books to men and women who are full-time juniors and seniors and who wish to join the Army Reserve after graduation. To be eligible to apply, students must be in either their freshman or sophomore year, possess U.S. citizenship, and be graduating from the University before their 25th birthday. For more information please visit: Office of Student Assistance - Army ROTC

Alternative Loans

An Alternative loan is a private loan in the student, parent or sponsor's name which, depending on the creditworthiness of the applicant, may require a cosigner. Some lenders do not require students to be in a degree or certificate program to receive these loans. Most lenders will also require students to be enrolled at least half time.

Payment and interest on Alternative loans can be deferred until six months after graduation, or as long as the student is enrolled at least halftime. **Interest will accrue during this deferment period and is added to the principal.** It is strongly recommended that students try to make the interest payments while they are in school to avoid an increase of the principal amount of the loan during the deferment period. Students are permitted to finance up to their Cost of Attendance minus other aid. The student's credit score determines the interest rate and fees for Alternative loans. We advise students to obtain their credit report to verify that the information being used to determine their rate is accurate and up to date. It is always important to ensure that information reported to credit bureaus is correct. The three major credit bureaus are:

- www.equifax.com (<http://www.equifax.com>)
- www.experian.com (<http://www.experian.com>)
- www.transunion.com (<http://www.transunion.com>)

Applications for Alternative Loans can be done on-line or through a paper process directly with the student's chosen lender. It is the student's responsibility to follow-up with the lending institution to ensure that they have received all requested documents needed to finalize the loan.

Loans must be certified by a Financial Aid Counselor at Pace University in order to complete the loan process. Funds are deposited into the student's Account at Pace by a specified disbursement date determined by the Financial Aid Office and the Lender.

Summer Financial Aid

Students may be eligible for Federal Pell grants, Federal Direct Loans, NYS TAP and Federal Work Study during the Summer sessions. With very few exceptions, Pace University scholarships, grants and awards are not available for Summer sessions. In general, financial aid for the Summer sessions is based on a student's eligibility from the previous year. Therefore students interested in receiving financial aid for Summer 2020, must have filed the 2019-2020 FAFSA form.

However, we recommend that you file the next year's FAFSA form as well. If you have not completed the FAFSA form, you can file it online at www.fafsa.ed.gov (<http://www.fafsa.ed.gov>). Pace University's FAFSA school codes are:

- New York - 002791
- Pleasantville - 002792
- White Plains - 002727

Students interested in aid for the summer must file an additional Pace University Summer Application, available on the Financial Aid webpage or in the Financial Aid Office. We advise you to submit all required documents, and register before mid-April to guarantee financial aid availability for Summer payment dates.

Please be sure to read the application thoroughly, as receiving financial aid for the Summer will have an impact on your financial aid for the following year.

Important Policy Information

- Enrollment Status (p. 93)
- Repeating Coursework (p. 94)
- Satisfactory Academic Progress Requirements for Federal and Pace Funded Financial Aid (p. 94)

See also:

- Financial Aid Refund and Repayment Policy (p. 61)

Enrollment Status

The Pace University Financial Aid Office defines an Academic Year to be 24 semester credit hours and 30 weeks of instructional time.

For Financial Aid and enrollment reporting purposes, enrollment status is defined as follows for Pace University students:

Students	Full-time	3/4 time	Half-time/Part-time
Undergraduate	12 credits/Semester	9 credits/Semester	6 credits/Semester

Pace University offers classes in seven different academic Terms throughout a calendar year (Fall, January, Spring, May, Summer 1, Summer 2 and August). The Financial Aid Offices combines these terms into three Enrollment Periods for which financial aid is awarded.

- The Fall Enrollment Period includes only the Fall Term.
- The Spring Enrollment Period includes the January and Spring Terms.
- The Summer Enrollment Period includes the May, Summer 1, Summer 2 and August Terms.

For Federal financial aid purposes, a student's enrollment status is based on the entire Enrollment Period. Therefore, for example, an undergraduate student taking 3 credits in the January term and 9 credits in the Spring term, is considered to be a full-time student for federal aid for the Spring Enrollment Period. Or, as another example, a student taking 3 credits in Summer 1 and 3 credits in Summer 2 is considered to be a half-time student for federal aid for the Summer Enrollment Period.

For Pace Institutional financial aid purposes, a student's eligibility for Fall or Spring scholarships, grants and awards funded by Pace University can only be based on his/her enrollment in the Fall or Spring Term. Therefore, for example, an undergraduate student taking 3 credits in the January term and 9 credits in the Spring term, would not be considered a full-time student for Pace Institutional aid for the Spring Enrollment Period and would not qualify for Pace University scholarships, grants or awards requiring full-time enrollment. That student would have to be taking 12 credits in the Spring term to qualify. Most Pace Institutional financial aid is not available for the summer.

For New York State financial aid purposes, a student's eligibility for Fall or Spring aid can only be based on his/her enrollment in the Fall or Spring Term. However, New York State does allow the May, Summer 1, Summer 2 and August terms, together, to be treated as one Summer Enrollment Period. Therefore, for example, an undergraduate student taking 3 credits in the January term and 9 credits in the Spring term, would not be considered a full-

time student for NYS aid for the Spring Enrollment Period and would not qualify for TAP or other full-time awards. That student would have to be taking 12 credits in the Spring term to qualify. However, if the student were otherwise eligible for Accelerated TAP in the Summer, his/her enrollment in all 4 summer terms combined would be used to determine his/her enrollment status.

For Alternative Loan processing purposes, a student's enrollment status is based on the entire Enrollment Period.

Repeating Coursework

Students should be aware that, for federal financial aid purposes, an institution can pay a student for only one retake of a previously passed course or its equivalent. This means that once a student has passed a particular course, Financial Aid can count that student as being enrolled in that course only one more time for federal aid purposes.

For example: Say a student passed BIO 101 General Biology I in Fall 2018 with a D. If that student takes BIO 101 General Biology I again in Fall 2019, the Financial Aid Office can count that course in the student's Fall 2017 enrollment. So if the student is taking BIO 101 General Biology I for 3 credits and 9 other credits in Fall 2019, the student would be considered to be in 12 credits (full-time) for Fall 2019. However, if the student then took BIO 101 General Biology I again in Spring 2020, it cannot be counted (regardless of whether it was passed or failed in Fall 2018). So, if the student is taking BIO 101 General Biology I for the 3rd time in Spring 2020 and 9 other credits, the Financial Aid Office would have to consider the student to be enrolled in only 9 credits for Spring 2020.

Please note that this restriction does not apply to Pace University funded aid or to outside resources such as Alternative Loans.

Satisfactory Academic Progress Requirements for Federal and Pace Funded Financial Aid

A student's academic progress is reviewed at the end of each Spring semester and they must meet the following Satisfactory Academic Progress requirements to receive financial aid for any subsequent semester from any of the following Federal or institutional aid programs:

Federal

- Federal Work Study (FWS)
- Federal Direct Loan (both Subsidized and Unsubsidized)
- Federal Direct PLUS loan
- PLUS loan for graduate or professional students

Institutional

- Pace Scholarships¹
- Pace Grants
- Tuition Remission programs

¹ Recipients of Pace University's grants, scholarships and tuition programs must also meet the stricter requirements of these programs regarding the cumulative QPA and other criteria required to maintain continued eligibility for these academic-based programs. Students should refer to the Award Agreement Form that they signed when they first received with the award or speak with a Financial Aid Counselor if there are any questions about continued eligibility for any institutional award.

Satisfactory Academic Progress is Subject to a Two-fold Criterion

- **Qualitative Measure - Quality Point Average:**
Students must maintain a minimum of a 2.0 cumulative quality point average (QPA) or higher for specific academic programs (SEE CHARTS). Graduate students must maintain a 3.0 cumulative QPA.
- **Quantitative Measure – Pace of Completion:**
Percentage of attempted cumulative hours completed. Completion rate is determined by dividing the total number of credit hours earned by the total number of credit hours attempted. Students must maintain a cumulative pace of completion of at least 67%. Transfer credits accepted toward the current degree program are considered as credits attempted.

Maximum Time Frame (MTF)

Federal regulations require that a student complete his program of study within 150% (length of program x 1.5) of the time allotted for the program. For example, if an undergraduate degree is 120 credit hours in length, a student with this major must complete the program within 180 (120 x 1.5) credit hours. Credit hours attempted includes all grades as well as transfer credits and "W" (withdrawal grades). A student becomes ineligible at the evaluation point when it is determined they will exceed maximum time frame, not just at the point when they actually reach the maximum time frame.

A student is considered to be making satisfactory academic progress if the student meets the criteria on the charts below specific to their program:

Undergraduate Students

Cumulative Credits Attempted	Required Percentage Passed	Minimum Cumulative QPA
1-23	50%	2.00
24-47	55%	2.00
48-71	55%	2.00
72-95	60%	2.00
96-180	70%	2.00

A student who has attempted more than 180 credits no longer qualifies for financial aid.

Review Policies

- The cumulative QPA (Quality Point Average) is the average of all quality points achieved for all courses taken during all semesters at Pace toward the current degree program.
- The following will be considered as credits attempted and passed:
 - "A" through "D" grades
 - "P" passing with credit
 - Transfer credits accepted toward the current degree program.
- The following will be considered as credits attempted but not passed:
 - "F" grades
 - "W" withdrawal
 - "I-F" incomplete – failure due to unofficial withdrawal
 - "I" incomplete
 - "I-R" – referral (if the grade of I-R remains for more than one major semester after the semester in which the course was taken)
 - Credits from courses that have been repeated
- The following will not be considered as credits attempted or passed:
 - "AUD" audit no credit
 - "K" pending
- In the event that a student fails to meet any of the criteria as indicated in the Table above, the student will be considered to be making unsatisfactory academic progress. All Federal and Pace aid for future semesters is canceled.

Special Note regarding Repeated Courses – All courses taken at Pace are counted as attempted credits even if they have been taken again. If a student fails a course and then repeats it in a subsequent semester and receives a passing grade, the credits for the first time the course was taken are counted as attempted but not passed and the credits for the second time the course was taken are counted as attempted and passed.

Special Note regarding Withdrawals – All courses that a student has started at Pace are counted as attempted. Courses from which a student has withdrawn count as attempted but not passed, even though they do not figure into the calculation of the QPA.

Special Note for Resuming Students – All course work toward a particular degree program at Pace University is counted when determining whether a student is making satisfactory academic progress, even if the student has taken some time off from attending the University.

Special Note for Bachelor's degree candidates who previously received an Associate's degree from Pace- If the student is currently working toward a Bachelor's degree and previously received an Associate's degree from Pace, the cumulative QPA and the credits attempted and passed or not passed during the Associates degree program are included in the determination of the student's academic progress toward the Bachelor's degree program.

Academic Progress Appeal Provisions

A student who is not making satisfactory academic progress may submit an Appeal to be placed on Academic Progress Probation. Appeals are approved only in cases where the student has demonstrated that the academic progress criteria were not met due to extraordinary circumstances occurring in the student's life, generally beyond his/her control.

Extraordinary circumstances might include:

1. Severe and long term illness or injury to the student making the successful completion of courses that had been started a physical impossibility or hardship.
2. Death of an immediate family member that creates serious emotional stress or, in some cases, serious financial stress or uncertainty.
3. Serious emotional distress as a result of mistreatment (i.e. rape, physical abuse).

Circumstances that, generally, do not warrant an academic progress waiver include:

1. Not liking the course or professor.
2. Being too busy at work, particularly if it is the same job the student had before the semester started and nothing out of the ordinary has occurred in the company.
3. Deciding after the semester starts to take some time off to work.

An Academic Progress Appeal is usually only granted once, so its use should be carefully considered and timed. During the Probation period, the student must make up any academic progress deficiency. If the Appeal is approved, the student must meet the terms of an Academic Plan developed with the Financial Aid counselor by the end of the next semester and each subsequent semester.

A waiver may be granted only when the following conditions are met:

1. Detailed documentation must be provided to verify the extraordinary circumstances that warrant the waiver.
2. An explanation of how these circumstances resulted in the loss of satisfactory academic progress.
3. An explanation of how the student’s situation has changed so that these circumstances are not expected to cause further problems that would prevent the students from demonstrating Satisfactory Academic Progress in the future.
4. Based on the documentation and the student’s academic record, there must be a reasonable expectation that all future academic progress requirements will be met.

(Please note: Successful appeals of academic standing with the dean of the student’s school or division at Pace and waivers of the good academic standing requirements for New York State aid granted by the TAP Coordinator’s office do not constitute an appeal of academic progress for federal or institutional financial aid. In addition, documentation submitted to either the office of the academic dean or the TAP Coordinator’s office to support an appeal of academic standing is not shared with the Financial Aid Office. Students must submit such documentation separately to the Financial Aid Office when submitting an academic progress appeal for federal or institutional financial aid.)

A student who believes he/she has grounds for an academic progress appeal should send the documentation outlined above to the Financial Aid Director on his/her home campus.

Good Academic Standing Requirements for Full-Time Undergraduate Students Receiving New York State Aid

Full-time undergraduate students receiving TAP, Child of Veteran Awards, Veteran Tuition Awards, or any other New York State grant or scholarship, must meet the State Education Department’s requirements for both satisfactory academic progress and program pursuit. For purposes of continued state aid eligibility, students are reviewed at the end of every semester for eligibility for the following term.

Satisfactory Academic Progress means that the student must pass a certain cumulative number of credits with a certain cumulative QPA prior to receiving each semester’s award. A student may receive state aid for a maximum of eight (in some cases 10) semesters. The following chart outlines the number of credits passed and cumulative QPA a student must achieve in order to be eligible for each semester’s state aid award.

Baccalaureate Degree

This chart applies to students first receiving aid in 2006-07 through and including 2009-10:

Before Being 1st Certified for this Payment	2nd	3rd	4th	5th	6th	7th	8th	9th ¹	10th ¹	
You Must Have Accrued at Least This Many Credits	0	6	18	30	45	57	69	84	96	108

With At Least This Cum Grade Point Average	0.00	1.10	1.30	1.40	2.00	2.00	2.00	2.00	2.00	2.00
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¹ Note: Only students in five-year programs, approved pursuant to Section 145–2.7 of the State Regulations, are eligible for more than eight semesters of undergraduate awards.

This chart applies to students first receiving aid in 2010-11 and thereafter:

Before Being Certified for this Payment	1st	2nd	3rd	4th	5th	6th	7th	8th	9th ¹	10th ¹
You Must Have Accrued at Least This Many Credits	0	6	18	30	45	57	69	84	96	111
With At Least This Cum Grade Point Average	0.00	1.50	1.80	1.80	2.00	2.00	2.00	2.00	2.00	2.00

¹ Note: Only students in five-year programs, approved pursuant to Section 145–2.7 of the State Regulations, are eligible for more than eight semesters of undergraduate awards.

Associate Degree

This chart applies to students first receiving aid in 2006-07 through and including 2009-10:

Before Being Certified for this Payment	1st	2nd	3rd	4th	5th	6th
You Must Have Accrued at Least This Many Credits	0	6	18	30	42	54
With At Least This Cum Grade Point Average	0.00	1.10	1.30	1.40	2.00	2.00

This chart applies to students first receiving aid in 2010-11 and thereafter:

Before Being Certified for this Payment	1st	2nd	3rd	4th	5th	6th
You Must Have Accrued at Least This Many Credits	0	6	18	30	42	54
With At Least This Cum Grade Point Average	0.00	1.30	1.50	1.80	2.00	2.00

In addition to these Satisfactory Academic Progress requirements, the student must also meet requirements of Program Pursuit.

Program Pursuit means that the student must receive passing or failing grades in a certain number of credits during each semester that he/she receives a state award. ("W" grades (withdrawals) do not meet this requirement.) The following chart outlines the number of passing or failing credits the student must receive in each semester that a state award is received in order to continue to qualify for the award.

During the semester you receive this TAP payment	1st	2nd	3rd	4th	5th	6th	7th	8th
You must pass or fail at least this number of credits	6	6	9	9	12	12	12	12

A recipient of New York State aid who fails to meet the Program Pursuit or Satisfactory Academic Progress requirements in a particular semester, may wish to make up the necessary credits or achieve the required cumulative QPA by pursuing credits at his/her own expense in a given semester. By so doing, he/she may be able to make up the deficiency and be eligible to receive his/her New York State aid in the following semester.

Repeated Courses - If the student repeats a course in which an acceptable passing grade has already been received, such a course cannot be considered in determining whether the academic progress or program pursuit requirements have been met. There are two exceptions to this rule:

1. If the passing grade received for a course is unacceptable in a particular curriculum (e.g., a student enrolled in the nursing program who receives less than a "C+" grade in a nursing course).
2. If the course can be taken more than once and credits earned each time toward the completion of a student's degree program (e.g., NYC 290 New York City Humanities Internship).

Undecided Majors - In addition to the academic progress and program pursuit requirements, students must have an approved major prior to the midpoint of their academic program. Students in a baccalaureate degree program must have an approved major prior to the first day of their junior year. Students in an associate degree program must have an approved major prior to the first day of their sophomore year.

CAP Students - CAP students must officially exit the CAP program and have an approved major by the aforementioned deadlines.

Special Notes for Transfer and Readmitted Students - Transfer students and students readmitted after an absence of at least one year from college are reviewed for satisfactory academic progress for New York State assistance on a somewhat different basis. While the student must meet the Program Pursuit Requirements based on the number of New York State award payments he/she has received, the Satisfactory Academic Progress requirements the student will have to meet may be based on either the number of state aid payment he/she has received or the number of transfer or readmit credits awarded upon admission to the University. Pace will place the student on the chart for satisfactory academic progress based on whichever placement is of greater benefit to the student.

Accelerated Study TAP - To qualify for Accelerated Study TAP, students must be enrolled in at least six credits and have completed 24 credits (at least 12 credits in each term) in the prior two semesters (fall and spring) to receive payment for accelerated study during a summer term at Pace. This requirement does not apply if the student is enrolled full-time in the summer.

Waiver Provision - Exceptional Cases a TAP recipient who does not make academic progress or program pursuit in a particular semester due to extraordinary circumstances (serious illness, death in the family, etc.) may request a one-time waiver of these requirements. A waiver can be used only once as an undergraduate student so its use must be carefully considered and timed. During the waiver semester, the student must make up any academic progress or program pursuit deficiency. A waiver may be granted only when the following conditions are met:

- Detailed documentation must be provided to verify the extraordinary circumstances.
- The documentation must include an explanation of how these circumstances resulted in the loss of good academic standing.
- Based on the documentation and the student's academic record, there must be a reasonable expectation that all future academic progress requirements will be met.

Please Note: Successful appeals of academic standing with the dean of the student's school or division at Pace and academic progress waivers granted by the Office of Student Financial Services for federal and/or institutional aid programs do not constitute a waiver of the good academic standing requirements of the New York State aid programs. In addition, documentation submitted to either the office of the academic dean or the Office of Student Financial Services to support an appeal of academic standing or academic progress is not shared with the TAP coordinator's office. Students must submit such documentation separately when requesting a waiver of the good academic standing requirements of the New York State aid programs. A student who believes he/she has grounds for a waiver of the good academic standing requirements of the New York State aid programs or who has any questions concerning his/her eligibility for New York State aid should contact the University TAP Certifying Officer or his/her assistants, at (877) OSA-1830.

Frequently Asked Questions

Who is eligible to receive financial aid?

Financial aid is available to undergraduate and graduate students who have been accepted and enrolled as matriculated students in a degree program at Pace University. Students must also be enrolled for at least 6 credits, making satisfactory academic progress, and file a Free Application for Federal Student Aid (FAFSA) to receive most types of financial aid.

International students are not eligible for federal financial aid, and are not required to file a FAFSA. Non-degree seeking students are not eligible for federal, state or institutional aid, however they may apply for alternative loans.

When should I apply for financial aid?

All students who wish to be considered for University administered loans, work study, and grants must file the Free Application for Federal Student Aid (FAFSA) with the federal processor. The priority deadline for filing the FAFSA is November 15th. Some types of aid will be unavailable to students who file after the priority deadline.

How do I apply for financial aid?

For institutional and federal aid, you must file the FAFSA. For more information, visit the FAFSA website at www.fafsa.ed.gov (<http://www.fafsa.ed.gov>). If you are a New York State resident, you must file the FAFSA and also complete the Express TAP application. For more information, visit www.HESC.ny.gov (<http://www.HESC.ny.gov>).

What is Pace University's Federal School Code?

In order to have your FAFSA information forwarded to Pace University for financial aid consideration, you will need to provide our school code. Use only one of our codes: New York City Campus - 002791; Pleasantville Campus - 002792; White Plains Campus - 002727.

Do I have to reapply for financial aid each year?

Yes, a FAFSA must be completed each year. Remember to file by November 15th for consideration for all types of aid.

Is my financial aid guaranteed for four years?

If your family circumstances remain unchanged, you maintain Satisfactory Academic Progress and all paperwork is completed in a timely manner, your financial aid package should be comparable for your four years here at Pace University. However, many factors affect your eligibility and the availability of aid. Please read the entire Financial Aid section of this catalog for more detailed information.

What Pace University Scholarships are available to me?

Eligibility for Pace University Scholarships is determined and awarded, based on your academic achievements, during the admissions process.

In addition, Pace University has limited endowed funds which have specific criteria associated with the awarding of funds. Please visit the Endowed Scholarship section under Scholarships and Grants (<https://www.pace.edu/financial-aid/types-financial-aid/scholarships-grants/>) on our website for more information (<https://www.pace.edu/financial-aid/types-financial-aid/>).

How do outside scholarships change my financial aid?

The terms of the outside scholarship will determine if your financial aid needs to be adjusted. Please provide the Financial Aid Office with a copy of your outside scholarship award letter so that your financial aid package can be reviewed.

Am I eligible for loans?

All students, who file a FAFSA, are entitled to Federal Direct Stafford Loans IF they:

- Are matriculated in a degree program at Pace University
- Are enrolled for at least 6 credits per semester.
- Are U.S. Citizens or eligible non-citizens.
- Are making Satisfactory Academic Progress.
- Have not exceeded their aggregate limits.
- Have not defaulted on any prior student loans and do not owe a repayment on any federal grants.

How much can I borrow in loans?

Your loan amounts are determined by your grade level/number of credits completed each year.

The loan amounts that Dependent students borrow are:

Classification	Amount	Comment
Freshman (0-31 credits earned)	\$5,500/year	(up to \$3,500/year may be in Subsidized loans)
Sophomore (32-63 credits earned)	\$6,500/year	(up to \$4,500/year may be in Subsidized loans)
Junior (64-95 credits earned)	\$7,500/year	(up to \$5,500/year may be in Subsidized loans)
Senior or 5th year (96 or more credits earned)	\$7,500/year	(up to \$5,500/year may be in Subsidized loans)

Aggregate loan limit for dependent undergraduate students is \$31,000 (maximum of \$23,000 from Subsidized loans)

The loan amounts that Independent students may borrow are:

Classification	Amount	Comment
Freshman (0-31 credits earned)	\$9,500/year	(up to \$3,500/year may be in Subsidized loans)
Sophomore (32-63 credits earned)	\$10,500/year	(up to \$4,500/year may be in Subsidized loans)
Junior (64-95 credits earned)	\$12,500/year	(up to \$5,500/year may be in Subsidized loans)
Senior or 5th year (96 or more credits earned)	\$12,500/year	(up to \$5,500/year may be in Subsidized loans)

Aggregate loan limit for independent undergraduate students is \$57,500 (maximum of \$23,000 from Subsidized loans)

What is a Parent PLUS loan?

Parents of dependent undergraduate students are eligible to assist in financing their children's education by obtaining a federal parent loan. This is a low interest educational loan where repayment begins 60 days after the second disbursement of the loan, or the loan repayment may be deferred based on a student's half-time enrollment. Parents are eligible to borrow the difference between the cost of attendance and the student's other financial aid.

How do I sign the promissory note for a Federal Direct Stafford loan?

A Master Promissory Note can be completed electronically at www.studentloans.gov (<http://www.studentloans.gov>).

Where can I complete my entrance/exit counseling session?

You may complete this federal requirement online at www.studentloans.gov (<http://www.studentloans.gov>).

Financial Aid Office Contact Information

At Pace, our financial aid administrators are available to help you through the financial aid process. If you have any questions, please contact or visit one of the Financial Aid Offices listed below or open a Financial Aid Help Desk ticket.

Help Desk email: financialaid@pace.edu

New York City

156 William Street, 5th Floor
New York, NY 10038
Tel: (877) 672-1830
Fax: (212) 346-1750

Pleasantville

861 Bedford Road
Pleasantville, NY 10570
Tel: (877) 672-1830
Fax: (914) 773-3315

Financial Aid Office Hours

Monday - Friday:
9:00 AM – 5:00 PM

Schools

- College of Health Professions (p. 102)
- Dyson College of Arts and Sciences (p. 124)
- Lubin School of Business (p. 315)
- Seidenberg School of Computer Science and Information Systems (p. 408)
- School of Education (p. 426)
- Continuing and Professional Education (p. 463)

College of Health Professions

Welcome

Established in 2010, the College of Health Professions (CHP) at Pace University offers a broad range of programs at the bachelor, master, and doctoral levels. It is the College's goal to create innovative and complex programs that reflect the changing landscape of the health care system.

These programs are designed to prepare graduates for impactful careers in health care practice, health-related research, or as educators, and equip graduates to work in health policy and global health fields. Students in clinical programs receive hands-on training in the College's Interprofessional Center for Health Care Simulation and have the opportunity to apply their developing skills in real-world settings at many of the regions' leading clinical facilities.

The College is currently comprised of several growing and important areas of study, which include Nursing, Physician Assistant, Speech Language Pathology & Audiology, Health Science, Nutrition and Dietetics, and Occupational Therapy. Connect with us on Facebook/Twitter/Instagram at @chpatpace.

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 - Goals of the Lienhard School of Nursing (p. 103)
 - Expected Student Learning Outcomes of the Baccalaureate Nursing Programs (p. 103)
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- Health Science, BS (p. 110)
 - Nursing Major, ABS (p. 119)
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Vision, Mission, and Philosophy: College of Health Professions and School of Nursing

Vision of the College of Health Professions

The College is recognized for its innovative leadership in education, practice, scholarship, and service to improve health and the health professions.

Mission of the College of Health Professions

The College's mission is to educate and challenge diverse students in the health professions to be leaders, innovators and lifelong learners, who will positively impact local, national, and global health.

Core Values of the College of Health Professions

The Core Values of the College of Health Professions are:

- Commitment to quality care
- Cultural competence
- Innovation
- Integrity
- Interprofessional Collaboration
- Scholarship

Vision of Lienhard School of Nursing

The Lienhard School of Nursing will be a leader in innovation and excellence in education, research, and practice in primary health care.

Mission of Lienhard School of Nursing

The Lienhard School of Nursing prepares diverse nursing leaders in primary health care by supporting innovative pedagogy with technology, integrating scholarship with practice, and fostering partnerships among professionals and communities.

Philosophy of Lienhard School of Nursing

Nursing, informed by its rich legacy, facilitates health and access to healthcare for individuals, families, groups, populations, and communities, locally, nationally, internationally, and globally. We prepare nurses who provide safe, quality, holistic, patient-centered care within an evidence-based framework of primary health care in an evolving information age.

LSN mission, vision and Philosophy accepted by the LSN Faculty Association, May, 2014.

Goals of the Lienhard School of Nursing

1. To produce competent practitioners who meet professional standards and fulfill the missions, values and philosophies of the Lienhard School of Nursing, the College of Health Professions, and Pace University.
2. To provide a quality education within urban and suburban settings to serve diverse communities.
3. To foster teaching, learning, scholarship, and service within a community of integrity.
4. To prepare nurses to be global citizens.
5. To educate baccalaureate students in curricula that are process-oriented, providing a broad foundational base for professional nursing practice.
6. To educate master's and doctoral students with a depth and breadth of advanced knowledge, skills, and philosophy necessary for advanced nursing leaders to practice in a variety of settings with a primary health care worldview.

Accepted by the LSN Faculty Association, May, 2014.

Expected Student Learning Outcomes of the Baccalaureate Nursing Programs

Students are expected to achieve the following characteristics and attributes by the completion of their program:

Within the framework of primary health care and consistent with professional standards, the student will be able to:

1. Demonstrate critical thinking and clinical reasoning to arrive at sound and effective clinical judgments.
2. Provide culturally competent patient-centered care to individuals, families, groups and communities.
3. Provide safe, comprehensive, high quality, and technologically competent care for diverse populations.
4. Integrate concepts of inter and intra-professional communication, holism, health promotion, and disease prevention in the delivery of primary health care.
5. Establish community partnerships promoting health from a local through global perspective.
6. Integrate nursing theory and research in an evidence-based approach to nursing practice.
7. Demonstrate accountability for the legal and ethical principles of professional nursing practice in a socially responsible manner.
8. Utilize leadership skills and strategies to promote quality patient care.

Revised 2014

Accreditation

The baccalaureate degree in nursing, master's degree in nursing, certificate of advanced graduate studies, and Doctor of Nursing Practice at Pace University are accredited by

The Commission on Collegiate Nursing Education
665 K Street, NW, Suite 750
Washington, DC 20001
202-887-6791

History of the Lienhard School of Nursing

The Lienhard School of Nursing is named for the late Gustav O. Lienhard, Pace alumnus and honorary trustee of the University. Nursing was first established at Pace in 1966 with the introduction of a pre-professional program at the Pleasantville campus. By 1971, nursing was offered at the New York City campus and the Undergraduate School of Nursing was founded. Responding to community needs, the first professional Bachelor of Science nursing program was established in 1973. At the same time, the Graduate School of Nursing, formerly associated with the New York Medical College, became an official school of the University. In keeping with the current organizational structure of the various schools within the University, the Graduate and Undergraduate Schools of Nursing were unified in 1979 into the Lienhard School of Nursing.

Administration

Harriet R. Feldman, PhD, RN, FAAN
Dean

Rhonda Maneval, D.Ed., RN,
Senior Associate Dean, College of Health Professions and Lienhard School of Nursing

Belinda J. Anderson, PhD, MA(Ed.), Lac
Associate Dean, Allied Health Programs

Geraldine C. Colombraro, PhD, RN
Associate Dean for Administration

Sophie R. Kaufman, DPS
Assistant Dean for Grants and Strategic Initiatives

Patricia Ketterer
Assistant Dean, Finance/Human Resources

Irene Villaverde, MS
Director of Communications and Marketing

Patty Myers, MEd
Director of the Center for Excellence in Healthcare Simulation

Department of Undergraduate Nursing

Lin Drury, PhD, RN
Professor and Chair, Undergraduate Nursing

Stephanie Allen, PhD, RN
Assistant Professor and Program Director, RN4

Esma Paljevic, EdD, RN, CPNP
Professor and Program Director, Accelerated Bachelor of Science in Nursing

Eileen C. Engelke, RN, EdD, CNE
Assistant Professor and Program Director, RN to BS

Health Science

Rhonda Maneval, D.Ed., RN,
Senior Associate Dean, College of Health Professions and Lienhard School of Nursing

Nursing Technical Standards

These technical standards apply to applicants to the undergraduate nursing programs and matriculated undergraduate nursing students.

Pace University complies with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as well as state and local laws which prohibit institutions of higher education from discriminating against students with disabilities. Although all applicants and students are held to the same technical and academic standards, reasonable accommodations are provided to qualified individuals with a disability. In order to request a reasonable accommodation, applicants and students should read Information for Students with Disabilities and then contact the Coordinator of Disability Services for their campus.

The ability to meet the technical standards and educational objectives established by the program is essential for the fulfillment of the requirements for the Bachelor of Science in Nursing degree. The academic and technical standards established by the faculty require that all students accepted by the Pace University Undergraduate Nursing Programs possess the physical, cognitive, and behavioral abilities that insure that they will be able to complete all aspects of the curriculum. Students admitted to the nursing programs must have the intellectual, emotional and physical abilities to acquire the knowledge, behaviors, and clinical skills needed to successfully complete the entire curriculum and practice nursing as a registered professional nurse. The technical standards outlined below ("Technical Standards"), in conjunction with established academic standards, are followed by undergraduate nursing faculty to select applicants and retain students who possess the intelligence, integrity, physical, and personal as well as emotional characteristics that are necessary to become an effective professional nurse. The faculty must maintain the integrity of the curriculum and preserve those elements deemed essential to the education of a baccalaureate prepared professional nurse. The faculty and program cannot compromise the health and safety of others and reserve the right not to admit and progress in the nursing curriculum, any applicant who cannot meet the technical standards or who would constitute a direct threat to the health and safety of others, e.g., those individuals who are impaired by alcohol or substance abuse cannot meet the Technical Standards.

Communication Skills: Nursing students must be able to communicate effectively with members of the health care team, including patients and family members verbally and in writing, and be able to record information accurately and clearly. Nursing students must be able to accurately interpret a patient's verbal and non-verbal expressions. Nursing students must be able to critically analyze and convey information on the patient's status to members of the healthcare team in oral, written, and electronic form in a timely manner.

Observation Skills: In both clinical and laboratory settings, students must be able to observe demonstrations of nursing skills and the implementation of patient care utilizing illustrations, models, medical equipment as well as standardized patients, patient simulators and actual human patients. The student must be able to directly and accurately confirm a patient's identity, observe a patient's physical condition and demeanor, obtain a medical history, and perform a complete physical examination. They must then integrate the information obtained through these holistic observations to implement the nursing process. These skills require the functional use of the senses of vision, hearing, smell, and touch.

Motor Skills: Possess and use motor skills in conjunction with the senses of sight, hearing, smell and touch to accurately collect, interpret and utilize data. Examples include:

- use a stethoscope and sphygmomanometer to assess vital signs.
- possess the gross motor skills to provide safe patient care e.g., perform CPR, apply pressure, position and transfer patients.
- possess the fine motor skills to provide safe patient care e.g., prepare & administer medications, manipulate emergency medical equipment, change a dressing.
- maintain balance and coordination while responding quickly to and in emergency situations.
- have the endurance to complete all required tasks during the assigned period of clinical practice in order to carry out the nursing process during the delivery of general nursing care or in emergency situations.

Interpretative, Conceptual and Quantitative Skills: Candidates for the degree should possess capabilities that enable them to function effectively and efficiently in the domains of interpretative, cognitive, and quantitative reasoning. Undergraduate nursing students are expected to be capable of developing and seeking out appropriate learning techniques and study habits that allow for an evolving understanding of the baccalaureate curricular content. Students must be able to learn through a variety of teaching-learning modalities, including, but not limited to, classroom instruction, small group activities, individual study, preparation and presentation of assignments, validation of accurate medication administration and calculation of medication dosage, and use of computer technology. They must be able to progressively memorize, measure, calculate, reason, analyze, and synthesize the essential concepts of nursing, including person, health, nursing, and environment. They must also be able to apply these concepts in their clinical student nursing practice through the use of clinical reasoning and clinical judgment. To achieve the goals of clinical competency and patient safety, nursing students are expected to acquire the strategies of problem-solving and critical thinking in order to prioritize patient needs, recognizing urgent or emergent situations as well as demonstrating conscientious detail to the needs of the whole patient and family.

Behavioral and Social Skills: Candidates and students must understand the legal and ethical aspects of the practice of nursing and function within the guidelines established by the law and consistent with the professions (ANA) Scope & Standards of Practice and Code of Ethics for Nurses and NSNA Code of Academic and Clinical Conduct and Code of Academic and Clinical Conduct Interpretive statements for Nursing Students. They must be able to relate to patients and their families, colleagues, faculty, and other members of the health care team with courtesy, maturity, and respect for the dignity and cultural diversity of individuals. This requires that they place the welfare of their patients foremost, and demonstrate honesty, integrity, dedication, compassion, and nondiscrimination in the care of their patients. They must demonstrate honesty and integrity in their school work and in their relationships with faculty, staff, administrators, and classmates. They must at all times demonstrate the emotional stability to be

able to exercise good judgment, and carry out prompt completion of all the responsibilities attendant to the diagnosis and care of their patients, and in their course work, in a sensitive and effective manner in the role as nursing student. This sensitivity includes self-examination of personal attitudes, perceptions, and stereotypes in order to avoid potential negative impact on relationships and patient care. Applicants and students must be able to adapt to changing environments, display flexibility and professional responsibility to their patients, peers, faculty, staff and administrators, and to learn to function in an environment of uncertainty, in which changes may occur rapidly and without warning. A candidate and student must be able to accept and integrate evaluative feedback and respond by a positive modification of behavior. A candidate and student must use conflict resolution strategies effectively in university settings, and in on and off campus clinical learning settings.

College of Health Professions Centers

The College of Health Professions has many important centers that support the academic mission of the College:

- **ALPS** (Advancing Leadership, Partnerships, and Scholarship), the College of Health Professions' **Center of Excellence**, is dedicated to supporting the academic mission of the College of Health Professions through external funding, facilitation of faculty scholarship, student opportunities, partnerships, and leadership development. The Center provides opportunities for faculty to develop their scholarship in education, research and practice through a variety of partnerships at the local, national and international levels, and access to internal and external funding. To learn more about research CHP has facilitated, please visit www.pace.edu/college-health-professions/research (<http://www.pace.edu/college-health-professions/research/>).

The Center facilitates student-centered learning experiences that further enhance the high quality professional education of College of Health Professions students to prepare them to embrace the professional challenges in health care in the 21st Century. The Center promotes leadership development in nursing and health care. For more information about ALPS, please visit www.pace.edu/alps (<http://www.pace.edu/alps/>).

- The **Center for Excellence in Healthcare Simulation** offer state-of-the-art resources on both Pleasantville (PLV) and New York City (NYC) campuses. The Center offers a variety of clinical focused learning opportunities ranging from fundamental skills to high fidelity simulation. This is accomplished through the utilization of a wide array of methodologies including task trainers, Human Patient Simulators (manikins that look human and mimic a variety of physiological functions) and Standardized Patients (actors who play the role of patients). Hospital-like settings and clinic simulated environments provide students an opportunity to practice skills at basic and advanced levels across the curriculum. The CEL's equipment and design replicate various healthcare settings including pediatrics, maternity, medical-surgical and critical care units. Human patient simulators (HPS) including METIman, SimMan Essential, SimMom, SimJunior, and SimBaby allow students to practice skills, develop critical thinking, and improve performance in a safe and nurturing environment through scenario-based educational experiences. The CEL is equipped with video capture and play-back capabilities which encourage student self-reflection and opportunities to identify areas for improvement in small group debriefing sessions.
- The mission of the **Center for Research in Primary Health Care** is to improve population health by conducting and disseminating research in primary health care.
- **University Health Care (UHC)** has been providing accessible, high-quality health care since the 1970s. Services are available for students, faculty, staff, alumni, and their families. Part of the Lienhard School of Nursing, UHC was one of the first nurse-run and nurse-managed university healthcare centers in the nation.
- **The Speech & Hearing Center** has served the needs of the University and its surrounding community for more than 30 years. The newly renovated Center is home to state-of-the-art equipment and technology for the diagnosis and treatment of a variety of communication disorders. The Center serves as an integral part of the education and training of undergraduate and potential graduate students enrolled in the Communication Sciences and Disorders Program. Licensed and certified speech-language pathologists supervise and work hand-in-hand with undergraduate students to provide hands-on training and education.

Advancing Leadership, Partnerships, and Scholarship (ALPS)

Center's Mission

ALPS (Advancing Leadership, Partnerships, and Scholarship), the College of Health Professions' Center of Excellence, is dedicated to supporting the academic mission of the College of Health Professions through external funding, facilitation of faculty scholarship, student opportunities, partnerships, and leadership development.

The Center provides opportunities for faculty to develop their scholarship in education, research and practice through a variety of partnerships at the local, national and international levels, and access to internal and external funding. To learn more about the research CHP has facilitated, please click [here](#).

The Center facilitates student-centered learning experiences that further enhance the high quality professional education of College of Health Professions students to prepare them to embrace the professional challenges in health care in the 21st Century. The Center promotes leadership development in nursing and health care. Visit the ALPS website for more information (<http://catalog.pace.edu/undergraduate/schools/college-health-professions/advancing-leadership-partnerships-scholarship-alps/www.pace.edu/alps/>).

Center of Excellence in Healthcare Simulation

The **Center of Excellence in Healthcare Simulation** offer state-of-the-art resources on both Pleasantville (PLV) and New York City (NYC) campuses. The simulation lab offers a variety of clinical focused learning opportunities ranging from fundamental skills to high fidelity simulation. This is accomplished through the utilization of a wide array of methodologies including task trainers, Human Patient Simulators (manikins that look human and mimic a variety of physiological functions) and Standardized Patients (actors who play the role of patients). Hospital-like settings and clinic simulated environments provide students an opportunity to practice skills at basic and advanced levels across the curriculum. The lab's equipment and design replicate various healthcare settings including pediatrics, maternity, medical-surgical and critical care units. Human patient simulators (HPS) including METIman, SimMan Essential, SimMom, SimJunior, and SimBaby allow students to practice skills, develop critical thinking and improve performance in a safe and nurturing environment through scenario-based educational experiences. The lab is equipped with video capture and play-back capabilities which encourage student self-reflection and opportunities to identify areas for improvement in small group debriefing sessions.

Mission

The Center of Excellence in Healthcare Simulation at the College of Health Professions create an active interprofessional learning environment which promotes intellectual curiosity and integration of clinical and didactic health care knowledge utilizing current effective technology in full collaboration with Pace University, the College of Health Professions, students, faculty, staff, alumni, and community partners.

University Health Care

University Health Care offers a full range of primary health care services to Pace University students, faculty, staff, alumni, and their families. UHC is staffed by advanced practice nurses. UHC provides a needed service to the Pace community while also providing nursing and physician assistant students excellent real world experiences.

The University Health Service Fee in conjunction with your health insurance will cover UHC office visits for sickness and accidents. UHC is able to bill your insurance directly. Diagnostic tests and procedures may incur additional charges.

Services available for students, faculty, staff, alumni, and their families include:

- **Telehealth and Telemental Health Zoom for Healthcare Virtual Visits are now available through UHC**
- Health education
- Diagnosis and treatment of illnesses such as sore throat, cough or other infections
- Health assessment with complete physical examinations
- Women's health care, contraception, GYN
- PrEP, PEP, STI/HIV testing and treatment
- First aid for minor injuries
- Travel Medicine – Authorized Yellow Fever Vaccination Center

Visit our webpage at: www.pace.edu/uhc (<http://www.pace.edu/uhc/>)

Locations:

Pleasantville Campus:

Paton House, Ground Floor
861 Bedford Road
Pleasantville, New York 10570

New York Campus:

One Pace Plaza, 6th Floor
New York 10038

Nursing Honor Society

Delta Omega is the Pace University chapter of Sigma Theta Tau International Honor Society of Nursing. The purposes of Sigma Theta Tau are to recognize the development of leadership qualities, foster high professional standards, encourage creative work, and strengthen commitment on the part of individuals to the ideas and purposes of the profession of nursing.

Candidates for membership are selected on the basis of superior scholastic achievement. Undergraduates halfway through the program, in the upper 35% of their class, or graduate students a quarter of the way through the Master's program with a 3.5 CQPA or higher are eligible. Outstanding community leaders in nursing are also eligible. Student standing is reviewed by the individual school's chapter Faculty Counselor and eligible students are invited in writing to consider membership.

For further information, contact Dr. Stephanie Allen (sallen@pace.edu).

For further information on Sigma Theta Tau International, go to their web page at www.nursingsociety.org (<http://www.nursingsociety.org>).

For more information about other honor societies open to nursing students, please visit: www.pace.edu/college-health-professions/nursing-honor-society (<http://www.pace.edu/college-health-professions/nursing-honor-society/>).

Admission Requirements

Four-Year Bachelor of Science Program (RN-4)

Admission to the four-year Bachelor of Science program is competitive. Applicants must be graduates of an approved secondary school with a minimum of 16 academic units including four years of English, three to four years of history/social science, three to four years of college preparatory mathematics, Lab sciences Biology and Chemistry, and two years of foreign language. In addition, students must maintain a high school GPA of 85 or above. A High School Equivalency Diploma, with satisfactory scores, may also be accepted. Applicants must submit satisfactory scores from the Scholastic Aptitude Tests of the College Entrance Examination Board, a recommendation from a high school counselor and/or teacher, and a personal statement or essay. All regular admits (without previous experience) must meet the following criteria in order to be admitted to sophomore level nursing courses:

1. Minimum CQPA of 2.75 is needed to continue in the nursing major; and
2. Successful completion of the following: Critical writing, Biology 152 and Biology 153 (a grade of C+ or higher is required), Chemistry 113, University 101, Nursing 110, Introduction to Psychology, and any remedial work that is required based on performance on placement exams.

All transfer students and Pace University students wishing to change their major to nursing must meet the following criteria in order to be admitted to the nursing major: a minimum CQPA of 3.0, satisfactory scores on the standardized nursing entrance exam and successful completion of prerequisite courses needed to enroll in sophomore level nursing courses. Transfer applicants who have been academically successful in their nursing studies at another institution and wish to transfer to Pace LSN must provide letters of reference from a nursing faculty member and the dean/director of the schools they attended and these must be reviewed by the Department of Undergraduate Studies chairperson prior to acceptance of the student. Transfer applicants who have failed a nursing course at another institution will not be eligible for admission.

Placement Examinations

All new and transfer students and students changing their major to the RN4 track must adhere to the University Placement Examinations policy. Students who need remedial courses must take the remedial courses as either pre- or co-requisite with the first nursing course. All remedial work must be completed successfully before beginning the first clinical nursing course.

Accelerated Bachelor of Science Degree, Nursing Major (ABS)

Admission to this degree program (for non-nurse college graduates) is through the Graduate Admission Office. Applicants must show satisfactory achievement in previous undergraduate work. Students must meet all entrance requirements of the Department of Graduate Studies (see College of Health Professions Graduate Catalog for admission requirements and course sequence). This degree program is an accelerated curriculum. Students must maintain a CQPA of 2.75 for progression in and graduation from the program. Following the completion of the baccalaureate (BS), students are eligible to take the NCLEX-RN to become registered nurses.

Admission to the this program is highly competitive.

- The application deadline for January entry is September 15. The application deadline for September entry is February 1.
- Class size is limited to a maximum of 80 students per class. Admission to the program is competitive, and class size is limited to a maximum of 80 students per class. Applications will be processed on a space available basis until the 80 seats are filled.
- Students who previously failed a nursing course or who were academically dismissed from a nursing program are not eligible for admission to the degree program.
- Admission of students who have attended other nursing programs (without failing a class or being academically dismissed) will be considered on a case by case basis. These students may be required to provide additional application materials e.g., letter(s) of reference from didactic and clinical faculty.
- This is an intensive, rigorous program, so students must plan to consistently study to be successful. The full-time program requires students to dedicate as many as 36 hours of weekly class and clinical hours not including study hours. We encourage students to think about personal and professional commitments and the significant amount of time necessary to devote to the program on a daily basis. Students will be taking 15 to 18 credits each semester and therefore should not work.
- All applications are not reviewed until all pre-requisites have been completed. Applications will not be considered for admission until all required documents have been submitted to the Admission Office.
- A personal interview is required before a candidate is admitted to matriculated status.

For more information and updates, please click here (<https://www.pace.edu/college-health-professions/undergraduate-programs/nursing-accelerated-bachelor-science-degree-nursing-major/>).

RN to BS Degree in Nursing Online Program (RN-BS)

Admission to the RN to BS in Nursing Online Program is competitive. Minimum requirements include scholastic achievement as evidenced by prior academic performance, graduation from an associate degree or diploma nursing program – unless applying for provisional admission (as described below) and licensure (or near licensure).

- Students should have a completed Associates in Nursing (unless applying for provisional admission - see below), diploma in nursing, or RN license (which is equivalent to 30 nursing credits).
- Students should have a minimum GPA of 2.75 for admission to the BS in Nursing.
 - Students with less than the preferred minimum GPA may be asked to interview or provide a writing sample.
- Applicants for the RN-BS Program are required to provide a resume and RN license and proof licensure of Registered Nursing on the application.
- Applicants are also required to provide their high school transcripts and a copy of their diplomas before admission.
- Graduates of foreign nursing programs must have TOEFEL and transcript evaluation.
- Students should have the following pre-requisite courses and/or competency in the subject matter: ENG 110 Composition OR ENG 120 Critical Writing Composition; BIO 152 Anatomy and Physiology I; BIO 153 Anatomy and Physiology II; Introduction to Psychology; and Math/Psychology Statistics (Statistics must be completed prior to NURS 498 Spirit of Inquiry: Nursing Research and Evidence-based Practice which can be prior to entry or before starting the nursing courses). Competency is demonstrated by a grade of C+ or better. Competency may also be demonstrated through CLEP or Pace Experiential Learning.

Provisional Admission to RN to BS in Nursing Online Program

Students who are completing their associates degree can enroll in the RN to BS in Nursing Online Program if they meet the following requirements.

- Students should hold a bachelor's non-nursing degree from another college/university and be enrolled in the last semester of your AAS/AD nursing program and/or have completed 90 credits of liberal arts and sciences courses in accordance with the University's transfer credit policy
- Students must have a math/psychology statistics as a pre-requisite;
- Students must have a minimum cumulative GPA of at least a 2.75
- Students may enroll for a maximum of two (2) courses or six (6) credits during their first semester (fall, spring and summer semesters apply)
- Students will be restricted to core nursing courses;
- Students will be required to meet with the Nursing Advisor to discuss the status of their coursework;
- Students must attain a minimum cumulative Pace QPA of 2.75 by the end of the first semester to matriculate
- You must complete your AAS in Nursing by the end of the first semester to matriculate

Once the above requirements are satisfied, students may register for classes beyond the first semester. If students do not satisfy these requirements, they will not be permitted to register for future semesters at Pace University.

The Nursing Advisor will review each students eligibility for matriculation upon successful completion of their Associate degree and first term in the program as an pre-matriculated student.

Students will be required to submit their final undergraduate transcript showing degree completion, resumption of studies form, and change of major form to the Nursing Advisor.

Resumption of Studies for RN-BS

Any RN to BS in Nursing Online Program applicant who previously took **any** course at Pace University, regardless of major, should file a resumption of studies form and a change of major form, not an application for admission. Forms should be filed with Christie Wisecarver at cwisecarver@pace.edu. There is no fee. Applicants will still need to provide their resume, references, and transcripts.

Transfer Credits (RN 4 Program and RN-BS Degree in Nursing Online Program)

Students may transfer up to 90 credits from a four-year college (or 68 from a two-year college) into the baccalaureate nursing program. At least one half of the nursing credits must be completed at Pace. Transfer credits may be awarded for approved courses taken at other universities in which a grade of C+ or better was earned or for successful completion of external examinations. The list of external examinations and equivalent courses may be obtained from the Office of Admission.

Curriculum Information

- Health Science, BS (p. 110)
- Public Health Minor (p. 112)
- Speech-Language Pathology and Audiology, BA (p. 114)

Health Science, BS

Campus: NYC, Westchester

Pace University's College of Health Professions Bachelor of Science in Health Science degree offers students a flexible and interdisciplinary approach to learning about health sciences and our health care system. The program offers courses that introduce students to essential health science topics, including courses in health promotion, health policy, health care ethics, health care for diverse populations, global health systems, epidemiology, health care innovation, and management in health care.

Please Note:

- The Health Science curriculum is a full-time day program; a variety of teaching platforms exist including a range of in-class, online, and some evening courses.
- Students from other majors will be able to take health science courses as electives

These basic science and foundation courses will prepare students for a variety of careers in the healthcare field. This 120-credit program includes courses in the natural sciences, 30 credits in core courses, including a 6-credit research capstone project, and up to two 15-credit concentrations.

Step 1: Choose a Track

Students choose one of three tracks upon declaring a BS in Health Science major.

- Generalist
- Pre-Nursing Preparation (Pleasantville Campus only)
- Pre-Physician Assistant Preparation

Step 2: Choose Concentration(s)

Students choose concentration(s) by the end of freshman year. (Generalist and Pre-nursing Preparation track students select two concentrations; Pre-physician Assistant Preparation students select one concentration).

- Global Health
- Health Policy and Advocacy

Our Health Science Major provides a pathway to exciting careers in the growing health field, including (but not limited to):

- Public Health Official
- Health Care Administrator
- Health Agency Technical Officer
- Health Policy Analyst
- Patient Navigator
- Health Educator/Promoter
- Community Health Worker
- Health Advocate

It can also serve as pre-professional preparation for application into professional educational programs including: Accelerated Bachelors of Science in Nursing (ABS), Master of Science in Physician Assistant Studies (MSPAS), and graduate-level work in public health.

Note: Completing the health science program does not guarantee admission to a PA or nursing program. Graduates of the BS in Health Science must apply to those programs, meet specific requirements, and compete with all other applicants.

To learn more about this program, visit www.pace.edu/healthscience (<http://www.pace.edu/healthscience/>).

Questions? Contact:

Associate Director of Academic Advising: Elizabeth Colon ecolon@pace.edu

NYC Academic Adviser: Shannon Gribben sgribben@pace.edu

PLV Academic Adviser: Christie Wisecarver cwisecarver@pace.edu

PLV & NYC Staff Associate: Barbara Romani bromani@pace.edu

Interim Department Chair: Dr. Rhonda Maneval D.Ed., RN rmaneval@pace.edu (<http://catalog.pace.edu/undergraduate/schools/college-health-professions/curriculum-information/health-science-bs/rmaneval@pace.edu>)

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	75
Total Credits	120

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (75 Credits)

Code	Title	Credits
Required Core		
HSC 100	Health Care Ethics	3
HSC 110	Introduction to Health Promotion and Disease Prevention	3
HSC 200	Health Care for Diverse Populations	3
HSC 205	Health Informatics and Telehealth	3
HSC 210	Health Care Policy	3
HSC 300	Genetics in Health Care	3
HSC 305	Introduction to Epidemiology and Evidence-Based Practice	3
HSC 310	History of Health Care Systems	3
HSC 315	Global Health IT and Innovations	3
HSC 320	Global Primary Health Care: An Introduction	3
HSC 324	Government, Politics and Policy	3
HSC 325	Patient Education and Advocacy	3
HSC 330	Global Environmental Health	3
HSC 335	Health Policy: The Current State of Affairs	3
HSC 400	Leadership and Management in Health Care	3
HSC 405	Global Health: A Field Experience (Capstone)	3
HSC 410	Global Health Care Systems	3
HSC 420	Current Issues in Healthcare Delivery (Capstone)	3
HSC 480	Capstone Project I	3
HSC 481	Capstone Project II	3
Concentration Program		
	Select one of the following concentrations:	15
	Global Health	
	Health Policy and Advocacy	
	Total Credits	75

Note: Completing the health science program does not guarantee admission to a PA or nursing program. Graduates of the BS in Health Science must apply to those programs, meet specific requirements, and compete with all other applicants.

Public Health Minor

Campus: NYC, Westchester

Public Health is an interdisciplinary field that combines the evaluation of the structural, behavioral, environmental and biological determinants of health with evidence-based policy development to protect and improve the health of individuals, families, communities, and populations, locally and globally. The Public Health Minor is designed for students interested in pursuing careers that focus on improving public health. Current Health Science, Environmental Studies & Science, Biology, and Psychology majors are particularly suited for this area of study as well as students from all majors with an interest in public health. This minor requires that students take five courses (a minimum of 15 credits) across at least TWO disciplines from the following list. At least ONE course should be a 300-level course.

Students are required to take five courses across at least two host programs from the following list. At least one course should be a 300-level course.

Please Note: Some courses listed below have prerequisite requirements.

Health Science Courses

Code	Title	Credits
HSC 200	Health Care for Diverse Populations	3
HSC 210	Health Care Policy	3
HSC 305	Introduction to Epidemiology and Evidence-Based Practice	3
HSC 315	Global Health IT and Innovations	3
HSC 320	Global Primary Health Care: An Introduction	3
HSC 330	Global Environmental Health	3

Biology Courses

Code	Title	Credits
BIO 205	Concepts of Environmental Science	3
BIO 231	Genetics	4
BIO 264	Microbiology	4
BIO 306	Advanced Microbiology	3
BIO 399C	Topic: Cancer Cell Biology	3-4
BIO 345	Introduction to Toxicology	3
BIO 359	Immunology	4
BIO 357	Parasitology	3
BIO 358	Introduction to Virology	3

Environmental Studies and Science Courses

Code	Title	Credits
ENV 115	Healthy Living in a Sustainable World	3
ENS 201	Fundamentals of Environmental Science I	4
ENS 202	Fundamentals of Environmental Science I	4
ENV 245	Environmental Justice	3
ENV 265	Multiple Environmental Knowledges	3
ENV 285	Food Revolutions: The Politics	3
ENV 260	Climate Change	3
ENV 297M	Topic: Humans and Ecosystems	3
ENV 297P	Topics: Urban Environmental Geography	3
ENV 310	Environmental Policy and Sustainable Governance	3
ENV 320	Environmental Assessment	3

Psychology Courses

Code	Title	Credits
PSY 296K	Understanding a Globalized World	3
PSY 202	Psychology of Violence	3

PSY 209	Health Psychology	3
PSY 278	Environmental Psychology	3
PSY 311	Biological Psychology	4
PSY 375	Lifespan Development Psychology	4
PSY 696P	Psychology of Health, Well-being, and Happiness: Biopsychosocial, Cultural, & Spiritual Perspectives	3

Total Credits: 15

Speech-Language Pathology and Audiology, BA

Campus: NYC

The Speech-Language Pathology and Audiology program on Pace University's New York City Campus provides a strong foundation in the fields of speech-language pathology and audiology, and prepares students for a variety of career opportunities in hospitals, schools, community agencies, private practice, and research. This program offers a **Bachelor of Arts degree in Speech-Language Pathology and Audiology**.

Speech-language pathologists are concerned with evaluation, treatment, and research in human communication disorders. They treat such disorders as stuttering, voice and articulation disorders, and delayed language development. Audiologists specialize in hearing conservation, identification, assessment, and habilitation of hearing disorders.

The speech-language pathology and audiology major introduces students to the fields of speech-language pathology and audiology. This program provides a strong foundation for graduate study in either of these fields and prepares students for a variety of career opportunities in hospitals, schools, community agencies, private practice, or research.

Three tracks are offered - all within the required 120-credit minimum:

SLP non-teaching track: introduction to the two fields and preparation for graduate study, this track allows students to minor in another area of study (e.g. psychology, health studies);

SLP with teaching minor track: An additional 14 credits of coursework is required to qualify for the Initial Certificate in Teaching Students with Speech and Language Disabilities. Students interested in applying for initial certification must apply via the individual transcript review pathway through the NYS Department of Education upon graduation.

SLP with bilingual teaching extension track: An additional 20 credits of coursework is required to qualify for the Bilingual Extension of the Initial Certificate. Students interested in applying for initial certification must apply via the individual transcript review pathway through the NYS Department of Education upon graduation.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	50-62
Total Credits	120

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

All Pace undergraduates must include the following courses:

- UNV 101 First-Year Seminar: Introduction to University Community;
- 1-Learning Community (LC);
- 2-writing enhanced courses (WEC);
- 1-Civic Engagement/Public Values course (formerly AOK 1);
- 1-Western Heritage (WH; formerly AOK 2);
- 1-World Cultures and Traditions (WCT; formerly AOK 3);
- 1-Humanistic & Creative Expressions (HCE; formerly AOK 4)
- 1-Analysis of Human, Social & Natural Phenomenon ((HSN; formerly AOK 5);
- TWO additional courses from WH, WCT, HCE, or HSN;

Code	Title	Credits
University Core		
PSY 112	Introduction to Psychology	4
PSY 375	Lifespan Development Psychology	4
Select one of the following: ¹		
PSY 311	Biological Psychology	3
PSY 315	Cognitive Psychology	3
PSY 323	Psychology of Learning	3
<i>Recommended</i>		

BIO 123	Biology and Contemporary Society	4
One additional Physical Science course		

Major Requirements (50-62 Credits)

Code	Title	Credits
Required CSD Courses		
CSD 050A	Professional Communication Seminar	0
CSD 050B	Professional Communication Seminar	0
CSD 223	Psycholinguistics	3
CSD 240	Introduction to Communication Disorders	3
CSD 241	Diagnostic and Therapeutic Procedures	3
CSD 251	Early Language Development	3
CSD 253	Anatomy and Physiology of Speech and Hearing Mechanisms	3
CSD 256	Phonetics	3
CSD 270	Introduction to Audiology	3
CSD 342	Advanced Communication Disorders	3
CSD 352	Language Development and Disorders in School-Aged Children	3
CSD 353	School Programs in Speech	3
CSD 355	Bilingual Speech-Language Development and Disorders	3
CSD 356	Hearing Science	3
CSD 357	Speech Science	3
CSD 371	Introduction to Audiologic Rehabilitation	3
CSD 372	Counseling the Communicatively Disabled and Families	3
CSD 380	Seminar in Speech Pathology	1-3
CSD 393	Internship in Communication Disorders	1-3
CSD 460	Clinical Practicum in Speech Pathology	0-4
CSD 461	Clinical Practicum in Speech Pathology II	0-4
CSD 480	Applied Research Methods for Communication Sciences and Disorder Majors	3
Total Credits		50-62

¹ In addition to PSY 205 Statistics in Psychology and Allied Fields which is required in the major.

Minimum coursework is 120 credits. Additional coursework is required for students pursuing initial teaching certifications.

Three Track Options

SLP Non-Teaching Track Option

- 53 credits in the CSD major
- Open Electives: 12-23 credits

This track allows students to double major or minor in another discipline and allows for many electives.

SLP and Initial Teaching Certificate Option

- 67 credits in the SLP major
- Open Electives: min. 9 credits

Students interested in applying for initial certification must apply via the individual transcript review pathway through the NYS Department of Education upon graduation.

Combined SLP with the Initial Teaching Cert./Bilingual Extension Option

- 73 credits in the SLP major
- Open Electives: min. 3 credits

Students interested in applying for initial certification must apply via the individual transcript review pathway through the NYS Department of Education upon graduation.

Nursing Degrees

Program	Degree
Nursing (4-year program)	BS
Accelerated Bachelor's Nursing Major	BS
BS	BS

- Nursing Major, ABS (p. 119)
- Nursing Online Program, BS (p. 121)
- RN-4, BS (p. 117)

Students in the Nursing (4-Year program), Accelerated Bachelor's Degree program, and the BS in Nursing Online Program graduate with a Bachelor of Science Degree with a major in Nursing.

RN-4, BS

Course	Title	Credits
Year 1		
Fall		
UNV 101	First-Year Seminar: Introduction to University Community ¹	1
PSY 112	Introduction to Psychology	4
CHE 113	Principles of Chemistry for the Health Professions	4
BIO 152	Anatomy and Physiology I	4
ENG 110	Composition	3
	Credits	16
Spring		
NURS 110	Essentials of Professional Nursing	2
BIO 153	Anatomy and Physiology II	4
ENG 120	Critical Writing	4
MAT 134	Introduction to Probability and Statistics	3
Core		3
All students are encouraged to take the required learning community courses in the freshman year.		
	Credits	16
Year 2		
Fall		
NURS 202	Fundamentals of Nursing Practice	4
NURS 212	Professional and Therapeutic Communication	3
NURS 280	Pathophysiology and Pharmacology I	3
Core (2)		6
	Credits	16
Spring		
BIO 254	Basic Microbiology	4
NURS 282	Pathophysiology and Pharmacology II	3
NURS 360	Medical Surgical Nursing: Foundations	5
Core (1)		3
	Credits	15
Year 3		
Fall		
NURS 298	Evidence-Based Practice and Nursing Research (or Core)	3
NURS 340 or NURS 350	Women's Health, Maternal and Newborn Nursing or Child Health Nursing	5
NURS 380	Adult Nursing: Acute and Chronic Care	5
Core		3
	Credits	16
Spring		
NURS 298	Evidence-Based Practice and Nursing Research (or Core)	3
NURS 340 or NURS 258	Women's Health, Maternal and Newborn Nursing or Psychiatric and Mental Health Nursing	3-5
NURS 350	Child Health Nursing	5
Core (2)		6
	Credits	17-19
Year 4		
Fall		
NURS 470	Advanced Nursing Care of Patients with Complex Illness	4
NURS 474	Leadership and Management	3

NURS 478 or NURS 476	Ethics and Excellence in Nursing or Community and Environmental Health Nursing	2-3
NURS 436	Gerontological Nursing - Care of the Older Adult	3
Core (2)		6
	Credits	18-19
Spring		
NURS 470	Advanced Nursing Care of Patients with Complex Illness	4
NURS 478 or NURS 476	Ethics and Excellence in Nursing or Community and Environmental Health Nursing	2-3
NURS 436	Gerontological Nursing - Care of the Older Adult	3
NURS 480	Transition into Professional Nursing Practice	4
Core (1)		3
	Credits	16-17
	Total Credits	130-134

¹ UNV 101 First-Year Seminar: Introduction to University Community does not count toward the 60 credit University core requirement.

Nursing Elective: Nursing electives can be taken at any time during the program.

To meet graduation requirements of 123 credits, it is suggested that students take the recommended 15 or 16 credits per semester.

Minimum passing grade for all Nursing classes: C+

Passing grade for CHE 113 Principles of Chemistry for the Health Professions, BIO 152 Anatomy and Physiology I, BIO 153 Anatomy and Physiology II and BIO 254 Basic Microbiology: C+

Passing grade for PSY 112 Introduction to Psychology: D

Total Credit Hours: 123

Nursing Major, ABS

Campus: NYC, Westchester

Prerequisites

ABS Prerequisite Courses

Code	Title	Credits
PSY 112	Introduction to Psychology	4
MAT 134 or MAT 141	Introduction to Probability and Statistics Introductory Statistics for the Life Sciences	3
BIO 152	Anatomy and Physiology I	4
BIO 153	Anatomy and Physiology II	4
BIO 254	Basic Microbiology	4
CHE 113	Principles of Chemistry for the Health Professions	4

The prerequisite requirements may be completed at Pace or transferred in. For transfer credit to be granted, a grade of C+ or better must be earned.

Prerequisites for All Courses

Code	Title	Credits
MAT 134 or MAT 141	Introduction to Probability and Statistics Introductory Statistics for the Life Sciences	3
PSY 112	Introduction to Psychology	4
CHE 113	Principles of Chemistry for the Health Professions	4
BIO 152	Anatomy and Physiology I	4
BIO 153	Anatomy and Physiology II	4
BIO 254	Basic Microbiology	4

Accelerated Bachelor's of Science, Nursing Major (ABS)

Course	Title	Credits
Semester 1		
NURS 402	Fundamentals of Nursing Practice	4
NURS 403	Pathophysiology/Pharmacology I (Registration restricted to Nursing Major only)	3
NURS 404	Communication for Professional Nursing	2
NURS 406	Clinical Management in Psychiatric Mental Health Nursing	3
NURS 409	Concepts of Evidence Based Practice for Practice Improvement	3
	Credits	15
Semester 2		
NURS 412	Clinical Management in Adult Medical Surgical Nursing (Prerequisite: NURS 402, NURS 403, NURS 404, NURS 406, NURS 409) All prerequisites must have a passing grade of C+. Clinical Calculation exam and Clinical Health Clearance required.	6
NURS 414	Clinical Management in Maternal Newborn Nursing and Women's Health	3
NURS 416	Clinical Management in Child Health Nursing	3
NURS 432	Pathophysiology/Pharmacology II	3
NURS 448	Ethics and Excellence in Professional Nursing	2
	Credits	17
Semester 3		
NURS 424	Clinical Management of Population Health	3
NURS 426	Organizational and Systems Leadership in Nursing	3
NURS 428	Evolution of Professional Nursing	6
NURS 434	Gerontological Nursing - Care of the Older Adult	3

NURS xxx	Nursing Elective	3
	Credits	18
	Total Credits	50

Nursing Online Program, BS

Campus: Online

Our 100% online Bachelor of Science with a Nursing Major program offers licensed RNs (with an associate degree or diploma) like you the opportunity to finish your bachelor's in a format that is flexible enough to accommodate your busy life – and at an affordable rate. Employers are seeking BS-qualified nurses, and today's patients need them. In this program, you can prepare yourself to meet this demand.

Minimum requirements include scholastic achievement as evidenced by prior academic performance, graduation from an associate degree or diploma nursing program (unless applying for provisional admission) and licensure (or near licensure).

Major Completion Summary

Requirement	Credits
University Core Requirements	60
Nursing Major	60
Nursing Electives	6-9
Total Credits	120

University Core Curriculum - Arts & Science Courses (60 Credits)

30 Credits from the University Core Curriculum are usually transfer in; may be lower or higher depending on prior courses taken

22-30 Credits from the University Core Curriculum are typically taken at Pace: may be lower or higher depending upon credits transferred in. Various course options are available to fulfill these requirements.

Total liberal arts at Pace depends on credits accepted during transfer credit evaluation process

Students with an associate's degree may transfer up to 68 credits, which includes 38 credits of prerequisite/liberal arts courses and 30 credits of nursing courses. Those with a non-nursing bachelor's degree may transfer up to 90 credits.

Nursing Major (60 Credits)

30 nursing credits from Associate degree or Diploma Program transfer into Pace- may be lower or higher depending on courses taken and individual evaluation of transcript.

21-30 Credits of Online Nursing Courses Are Taken through Pace

Code	Title	Credits
NURS 481	Core Competencies for Multidimensional Care	3
NURS 482	Healthy Aging	3
NURS 484	Nursing and Health Policy	3
NURS 485	Leadership and Management	3
NURS 486	Community and Public Health ¹	3
NURS 487	Health Assessment and Clinical Reasoning	3
NURS 498	Spirit of Inquiry: Nursing Research and Evidence-based Practice ²	3

¹ Student must be licensed as an RN prior to the 3rd semester NURS 486 Community and Public Health.

² Prerequisites to NURS 498 Spirit of Inquiry: Nursing Research and Evidence-based Practice are MAT or PSY Statistics - MAT 134 Introduction to Probability and Statistics, MAT 141 Introductory Statistics for the Life Sciences, PSY 205 Statistics in Psychology and Allied Fields are acceptable

Nursing Electives (6-9 credits)

In addition, you will take up to 26 credits of arts and sciences courses and 9 credits of nursing electives. The electives available to you vary by semester, and the total number of credits you will take varies depending on the amount of previous credit you transfer to the program.

If you are an RN with a cumulative grade point average (CGPA) of at least 3.0, you can take up to 12 credits at the graduate level. We will double-count these credits towards both your BS and a master's program.

University Core Curriculum

FOR UNDERGRADUATE RN-4 STUDENTS IN THE LIENHARD SCHOOL OF NURSING

All Lienhard School of Nursing undergraduate RN-4 students are required to complete the University core curriculum according to the framework outlined in the curriculum worksheet.

Academic Policies (Nursing)

Students in the Bachelor of Science Program (RN4) must obtain a C+ or better in Anatomy and Physiology, Chemistry, and Microbiology and a C+ or better in all nursing courses in order to progress in the program.

Students in the Accelerated Bachelor of Science Degree, Nursing Major (ABS) program must obtain a C+ or better in Anatomy and Physiology, Chemistry, and Microbiology, and maintain a 2.75 CQPA in order to progress in and graduate from the program.

Students in the RN4, ABS, and RN-BS Degree in Nursing Online Program who fail two courses, whether the same or different nursing courses, will be dismissed automatically from the program.

Students in all undergraduate nursing courses must achieve a C+ (77%) grade in the didactic and clinical portions of a course in order to pass a nursing course and progress in the nursing program. Students in the RN4 program and the ABS must pass a clinical calculation examination for each nursing course with a clinical component. Failure in any portion of the clinical component of the course results in a failure in the entire course.

Education regarding Child Abuse is provided to RN4 and ABS students during the pediatric course. All students are referred to the LSN Student Handbook for all other academic policies including education about Child Abuse, Barrier Precaution, and Infection Control.

Academic Advisement (Nursing)

An academic advisor is assigned to each student upon matriculation into the nursing program. Students should consult the list of advisors posted on the LSN Undergraduate Community site of Blackboard for the name of their advisor.

It is the student's responsibility to seek an academic advisor and guidance throughout the program and to plan for meeting the prerequisites of the nursing courses. Students must meet with their advisors each semester prior to course registration. A "hold" will be placed on the registration status of RN4 students and they will not be permitted to register until they meet with their advisor.

Health Requirements (Nursing)

Applicants to and students in the Lienhard School of Nursing should be aware that health clearance, including a physical examination, is required approximately four weeks prior to beginning any clinical course, including those that meet in the Center of Excellence in Healthcare Simulation as well as those in the clinical setting.

Our Health Care Clearance process is handled online through Castle Branch. Students are required to open an account with Castle Branch and upload and input their forms there. Once the appropriate forms are submitted, Castle Branch will check them against the program's specifications and will deem the student compliant or not. Students may contact Castle Branch directly with questions regarding the health care clearance requirements, website, or forms.

Health clearance forms provided by the Lienhard School of Nursing must be uploaded to Castle Branch unless otherwise instructed prior to assignment to the first clinical experience and are valid for one year. It is the student's responsibility to obtain the health clearance forms from the Department of Undergraduate Studies. Additional requirements including but not limited to criminal background checks, health screening, drug testing and/or immunizations, may be required during the program in accordance with specific agency requirements. In order to participate in clinical practice, the student must be able to pass the health clearance requirement. He or she must be free from health impairment and/or habituation to alcohol or other drugs that may alter behavior and pose potential risk to patients or personnel or that may interfere with the performance of nursing responsibilities. Failure to submit a completed and approved Health Clearance Form and Illness and Immunization Record prevents the student from being admitted to the clinical laboratory experience. Registration in clinical laboratories will be automatically voided if the student's health clearance and/or supplemental agency requirements are not completed and uploaded to Castle Branch unless otherwise instructed four weeks prior to the first clinical laboratory each semester. If a health condition arises during the course of study that would in any way alter a student's ability to perform in the clinical setting, it is the student's responsibility to notify the faculty member immediately. All students must provide evidence of current Professional Provider CPR certification; this should be submitted to Castle Branch along with all other health forms. All students are referred to the LSN Student Handbook for further clarification of the Health Clearance policy.

Lienhard Student Handbook

To All Students and Faculty of the Lienhard School of Nursing:

Information concerning academic standards and the probation and dismissal policies (including the procedure for appealing a dismissal) may be found in Lienhard School of Nursing Student Handbooks, available online. To ensure that you have the most up-to-date information concerning these issues, please contact your academic advisor or the director of your program.

Full-Time/Part-Time Study

Students may progress through the programs on a full-time or part-time basis. Part-time students in the RN4 program may take up to six years to complete the program.

Clinical Laboratory

Nursing students must adhere to the attendance policy for clinical laboratory experiences. It is the student's responsibility to notify the clinical faculty member if he or she is absent. Absences are subject to the LSN Clinical Attendance Policy (see LSN Student Handbook). Transportation to all off-campus learning experiences is the responsibility of the student.

Dyson College of Arts and Sciences

www.pace.edu/dyson (<http://www.pace.edu/dyson/>)

One Pace Plaza, New York, NY 10038-1598
(212) 346-1518

861 Bedford Road, Pleasantville, NY 10570
(914) 773-3781

- Administration: Dyson College of Arts and Sciences (p. 125)
- Mission Statement: Dyson College of Arts and Sciences (p. 125)
- Undergraduate Degree Requirements and Standards: Dyson College of Arts and Sciences (p. 126)
- University Core Curriculum (p. 127)
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- Accelerated Combined Undergraduate/Graduate BA and BS/Master's and Juris Doctor Programs (p. 260)
- Joint Degree Science Programs With Other Institutions (p. 269)
- Certificate Programs in Arts and Sciences (p. 272)
- Minors (p. 278)

A bachelor's degree in Dyson College of Arts and Sciences (BA, BS, BFA) normally requires the completion of 128 credits for graduation (although some degree programs may exceed this number) and includes a minimum of 44 credits in the Liberal Arts and Sciences under the subheading of "University Core Curriculum".

For Dyson College baccalaureate programs, each beginning with "University Core Curriculum" requirements, see the following list.

- Acting for Film-Television-Voice-Overs and Commercials, BFA (p. 133)
- Acting Major, BA (p. 135)
- Acting Major, BFA (p. 137)
- American Studies Major, BA (p. 139)
- Applied Psychology and Human Relations Major, BA (p. 149)
- Art History Major, BA (p. 152)
- Art Major, BA (p. 154)
- Art Major, BFA (p. 156)
- Behavioral-Neuroscience Major, BS (p. 158)
- Biochemistry Major, BS (p. 160)
- Biological Psychology Major, BA (p. 162)
- Biology Major, BA (p. 164)
- Biology Major, BS (p. 166)
- Biology, BS: Pre-Professional (p. 168)
- Business Economics Major, BS (p. 171)
- Chemistry Major, BS (p. 173)
- Chemistry, BS: Pre-Professional (p. 175)
- Commercial Dance Major, BFA (p. 177)
- Communication Studies Major, BA (p. 179)
- Communications Major, BA (p. 181)
- Criminal Justice Major, BS (p. 183)
- Digital Cinema and Filmmaking, BS (p. 185)
- Digital Journalism, BS (p. 187)
- Directing Major, BA (p. 188)

- Economics, BA (p. 190)
- English and Communications Major, BA (p. 191)
- English Language and Literature Major, BA (p. 193)
- English Major, BA (p. 198)
- Environmental Science Major, BS (p. 200)
- Environmental Studies Major, BA (p. 202)
- Film and Screen Studies Major, BA (p. 204)
- Forensic Science Major, BS (p. 208)
- General Arts and Sciences, AA (p. 210)
- Global Asia Studies, BA (p. 211)
- Global Studies Major, BA (p. 214)
- History Major, BA (p. 216)
- Language, Culture and World Trade Major, BA (p. 220)
- Latin American Studies Major, BA (p. 222)
- Latina-Latino Studies Major, BA (p. 224)
- Liberal Studies Major, BA (p. 226)
- Mathematics Major, BA (p. 228)
- Mathematics Major, BS (p. 230)
- Modern Languages and Cultures Major, BA (p. 232)
- Musical Theater Major, BFA (p. 233)
- Peace and Justice Studies, BA (p. 235)
- Personality and Social Psychology Major, BA (p. 238)
- Philosophy and Religious Studies Major, BA (p. 240)
- Political Science Major, BA (p. 242)
- Production and Design for Stage and Screen, BFA (p. 244)
- Professional Communication Studies, BS (p. 246)
- Professional Studies Major, BS (p. 248)
- Psychology Major, BA (p. 249)
- Public Relations Major, BS (p. 250)
- Sociology/Anthropology Major, BA (p. 252)
- Spanish Major, BA (p. 253)
- Stage Management, BA (p. 254)
- Women's and Gender Studies Major, BA (p. 256)

Administration: Dyson College of Arts and Sciences

Tresmaine R. Grimes, PhD, Dean, Dyson College of Arts and Sciences and School of Education

Richard B. Schlesinger, PhD, Fellow ATS, Senior Associate Dean for Academic Affairs

Charlotte Becket, MFA, Associate Dean for Academic Affairs

Bette H. Kirschstein, PhD, Associate Dean for Academic Affairs

Mission Statement: Dyson College of Arts and Sciences

Through innovative teaching, a collaborative student-faculty learning environment, and an inclusive community of student and faculty scholars, Dyson College of Arts and Sciences fully engages students in learning in the liberal arts. Dyson College provides students majoring in the arts and sciences the depth and breadth they need to continue their studies at the graduate and professional levels or find employment in their field. Dyson offers all students a supportive environment in which to develop the liberal arts skills needed to succeed professionally and lead rewarding, intellectually and civically engaged lives.

These vital skills needed for success include written and oral communications; critical thinking; leadership; creative analytic thinking that perceives connections among broadly based ideas; and a deeper understanding of global issues and diverse national and international cultures.

Dyson College's learning philosophy results in graduates who can think analytically and creatively, understand ideas and issues contextually, communicate effectively, act responsibly in their community, and lead confidently in today's global workplace.

Undergraduate Degree Requirements and Standards: Dyson College of Arts and Sciences

Required Credits for Graduation

In order to graduate in four years most undergraduate students must complete an average of 16 credits per semester. The first-year program consists of required courses in the University Core Curriculum and the student's major field of study. Students are encouraged to take courses in the summer and winter sessions in order to reduce their credit load in the fall and spring semesters and/or potentially graduate in fewer than four years. Students are expected to meet each semester with their Dyson College Academic Advisor. Total degree requirements vary, depending on student's chosen major.

To be in good academic standing undergraduate students in Dyson College are required to maintain a 2.0 quality point average overall and a 2.0 average in their chosen major. Students who do not meet this requirement will be placed on Academic Probation and/or be dismissed from the University.

Undergraduate admission to Dyson College of Arts and Science is the same as admission to Pace University. Students who qualify for matriculation in a specific program may be admitted as freshman, transfer, or adult students. For details please refer to "**Academic**" section of the online Undergraduate Catalog Catalog.

Students wishing to complete a minor or declare a double major or dual degree should work closely with their advisor(s). In order to earn two degrees (for ex., a BS and a BA), the student must complete a minimum of 160 credits.

University Core Curriculum

The University Core Curriculum is a requirement for all Pace University undergraduate degree-seeking students regardless of the chosen major. Core courses address fundamental problems and issues in the liberal arts. They consider diverse perspectives and approaches and ensure that Pace graduates achieve competency in a variety of skills that are sought by employers and are needed for graduate level work. For Dyson College BA and BS degree programs the required number of Core course credits for Dyson College majors is a minimum of 44 credits.

The University Core Curriculum is divided into two areas: Foundation Requirements (19-31 credits) and Areas of Knowledge or AOKs (minimum of 24 credits). Foundation Requirements include courses in Writing, Mathematics, Science, Computer Science, and Language. To fulfill the 24-credit AOK requirement, two courses with the same disciplinary prefix may be taken. AOK area courses enable students to develop skills that are essential to success in college study and beyond through 12 learning outcomes: Communication; Analysis; Intellectual depth, breadth, integration and application; Effective Citizenship; Social Interaction; Global, National and International Perspectives; Valuing; Problem-solving; Aesthetic Response; Information Literacy and Research; Scientific and Math/Quantitative Reasoning; and Technological Fluency. Also available is an In-Depth Sequence Option for students who wish to explore in some depth an academic subject in the Arts and Sciences. For more information about these areas, students should speak to their academic advisors.

In addition to the Foundation and Areas requirements mentioned above, students who enter Pace University with less than 25 accepted credits must complete the following Required Learning Experiences:

- One Civic Engagement and Public Values Course (CE)
- One Learning Community (LC)
- Two Writing Enhanced Courses (WEC)

Features of the Core Curriculum are Community Building, Focus on Student Learning Outcomes, Social Responsibility and Civic Engagement, Choice and Flexibility, and Ability to Complete a Minor in the Core.

Additionally University 101 is a Required First Year Learning Experience of the Core. Full-time day students that transfer to Pace University with fewer than 17 credits are required to enroll in a UNV 101 First-Year Seminar: Introduction to University Community class in their first semester unless they have received transfer credit for its equivalent. UNV 101 First-Year Seminar: Introduction to University Community is not offered as an evening class.

Additional Information

- Undergraduate Degree Objectives: Dyson College of Arts and Sciences (p. 127)

Undergraduate Degree Objectives: Dyson College of Arts and Sciences

Objectives of the Dyson College Bachelor and Associate Degrees

Traditionally Bachelor of Arts degrees are focused on a well-rounded foundation which best prepares students for advanced degrees. Bachelor of Science degrees have a more technical focus. These majors expose students to both the theoretical and practical aspects of a field, thereby enabling them to enter the career field upon graduation.

Objectives of the Associate of Arts Degree

Students enrolled in an associate of arts degree program will begin to explore the liberal arts and sciences through basic survey courses and to develop the skills necessary for higher learning.

University Core Curriculum

Policies

University Core Curriculum Policy for Transfer Students and Freshmen Students

At Pace University a transfer student is defined as one who prior to attendance enters the University with a minimum of 25 accepted college-level credits (grade of "C" or better) from one or more institutions.

For purposes of determining appropriate University Core Curriculum requirements, transfer students are required to complete Core Foundation requirements and one course in Civic Engagement and Public Values but with flexibility for the remaining Core requirements. However, students entering with fewer than 25 accepted transfer credits (classified as freshmen) are required to complete the entire Core Curriculum.

University Core Curriculum In-Depth Sequence Policy for Qualified Students

Qualified students are permitted to pursue an "in-depth sequence", i.e., an opportunity to explore a subject area in the arts and sciences in some depth and perhaps applicable towards an available academic minor.

An in-depth sequence consists of six credits in a subject area within the core, beyond core requirements in that area, and is in a subject area outside the student's major. Qualified students build their in-depth sequence by replacing one course from Areas of Knowledge (excluding Area One: Civic Engagement and Public Values). However, courses in the sequence may not substitute for requirements in the student's school or first major program.

A student wishing to pursue an in-depth sequence should consult an advisor in the Office of the Dean of Dyson College of Arts and Sciences and in advance of study file with the Office of Student Assistance an approved sequence.

Core-Requirements

Code	Title	Credits
English ^{1,2}		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
Math		
Select one of the following: ^{3,4}		3-4
MAT 102	Mathematics for Life	
MAT 104	Finite Mathematics	
MAT 109A	Principles of Mathematics I	
MAT 111	Elementary Calculus I	
MAT 131	Calculus I	
MAT 134	Introduction to Probability and Statistics	
MAT 137	Introduction to Discrete Mathematics	
MAT 141	Introductory Statistics for the Life Sciences	
MAT 142	Introductory Statistics for Psychology	
MAT 143	Introductory Statistics for the Social Sciences	
Science		
Select one lab science course from the following: ⁵		
<i>Chemistry</i>		
CHE 101	Introduction to Chemistry I	
CHE 102	Introduction to Chemistry II	
CHE 103	Elements of Chemistry I	

CHE 104	Elements of Chemistry II	
CHE 105	Consumer Chemistry	
CHE 106	Chemistry of Food and Cooking	
CHE 107	Forensic Chemistry I	
CHE 110	The Chemical World	
CHE 111	General Chemistry I	
CHE 112	General Chemistry II	
Physics		
PHY 109	Digital Electronics Systems	
PHY 111	General Physics I	
PHY 112	General Physics II	
Science		
SCI 101	The Planet Earth	
SCI 110	The Physical World	
ENV 222	Environmental Chemistry: Principles, Problems and Solutions	
SCI 145	Environmental Geology	
SCI 150	Astronomy	
SCI 160	Meteorology	
SCI 170	Oceanography	
SCI 230	Environmental Science	
Biology		
BIO 110	The Biological World	
BIO 111	Human Biology	
BIO 101	General Biology I	
BIO 102	General Biology II	
BIO 123	Biology and Contemporary Society	
BIO 124	Introduction to Neuroscience	
BIO 152	Anatomy and Physiology I	
BIO 153	Anatomy and Physiology II	
ENV 221	Environmental Science: The Web of Life	
Public Speaking		
COM 200	Public Speaking	3
Computing		
CIS 101	Introduction to Computing	3
CIS 103	Problem Solving Using Technology	3
CS 109	Introduction to Computing Using C++ ⁶	3
CS 121	Computer Programming I ⁷	4
CIT 110	Introduction to Information Technology ⁸	3
TS 105	Computers for Human Empowerment ⁹	4
Total Credits		36-38

¹ Take each of the following three English Courses, unless tested or waived out of part of requirement.

² ENG 099A Introduction to Academic Writing - ESL and ENG 100A Academic Writing - ESL are not Core course and count only as Free (Open) Electives.

³ Please note certain majors require a specific math course.

⁴ MAT 100 Fundamental Mathematics, MAT 100C Fundamental Mathematics - (CAP), MAT 103 Algebra, MAT 103A Algebra - Arithmetic, MAT 103C Algebra-CAP, MAT 130 Precalculus, are not Core course and count as a Free (Open) Electives.

⁵ Please note certain majors require a specific lab science course.

⁶ Required for Chemistry majors.

⁷ Required for Computer Science majors and students with a minor in Computer Science.

⁸ Also a Writing-Enhanced course.

⁹ Recommended for Education majors.

Second Language Proficiency

Areas of Knowledge

Area of Knowledge: Western Heritage (AOK 2)

The primary aim of these courses is to enrich students' knowledge and understanding of the Western Heritage in North America and Europe. Students will:

- become familiar with historical, philosophical, artistic, linguistic, religious, political, and literary traditions of North America and Europe
- read and discuss texts from North America and Europe

Area of Knowledge: World Traditions and Cultures (AOK 3)

The primary aim of these courses is to enrich students' knowledge, understanding, awareness, and appreciation of diverse world traditions and cultures. Students will:

- become familiar with historical, philosophical, artistic, linguistic, religious, political, and literary traditions and experiences that shape our world
- read and discuss texts from diverse world traditions and perspectives

Area of Knowledge: Humanistic and Creative Expressions (AOK 4)

The primary aim of these courses is to develop an informed understanding and appreciation of humanistic, literary and artistic creativity. Students will:

- study important works of the human imagination
- explore the interaction of the artist, writer, or thinker and society

Area of Knowledge: Analysis of Human, Social, and Natural Phenomena (AOK 5)

The primary aim of these courses is to examine human, organizational, and scientific experiences. Students will:

- analyze human, social, and natural phenomena
- understand concepts and issues that affect the human, social, and natural realms

Second Language Proficiency Policy

All undergraduate students with two or more years of high school study in Chinese, French, Italian, Russian or Spanish, who plan to continue their study of the same language in either the fall, spring or summer semester must take a placement examination to determine the appropriate level of college study. Test scores remain valid for one year, so students who postpone language study beyond that year must retake the placement test. All students with less than two years of high school study in a language will automatically be placed in the 10-level course in their chosen language.

All students must begin their language study at the evaluated placement level and will not receive Core credit if they start at a lower level.

- Students placed at 101 must take 101 and 102 in the same language.
- Students placed at 102 must take 102 and 280 in the same language.
- Students placed at the 200 level or above must take one 3-credit course at the level of their placement.

Second Language Proficiency Policy

All undergraduate students with two or more years of high school study in Chinese, French, Italian, Russian or Spanish, who plan to continue their study of the same language in either the fall, spring or summer semester must take a placement examination to determine the appropriate level of college study. Test scores remain valid for one year, so students who postpone language study beyond that year must retake the placement test. All students with less than two years of high school study in a language will automatically be placed in the 10-level course in their chosen language.

All students must begin their language study at the evaluated placement level and will not receive Core credit if they start at a lower level.

- Students placed at 101 must take 101 and 102 in the same language.
- Students placed at 102 must take 102 and 280 in the same language.
- Students placed at the 200 level or above must take one 3-credit course at the level of their placement.

Academic Centers and Institutes

Center for Applied Ethics: A forum where advances in professional work and science confront the values mirrored in the humanities and described in social science.

The Center for Community Action & Research (CCAR): A program of the Dyson College of Arts and Sciences that supports the development of community-based learning courses for the Core Curriculum and research on the pedagogy of community-based learning. The Center also sponsors educational forums and civic engagement opportunities on issues of social responsibility, democracy, and global citizenship.

Center for East Asian Studies: Sponsors curricula and faculty development in Far Eastern and other cross-cultural studies.

Center for Religious Studies: Offers scholarly lectures and discussions on world religious thought and practice.

Center for Undergraduate Research Experiences (CURES): Provides leadership, coordination and support to student-faculty research collaborations, grant-funded research projects and programs, and opportunities for service-based internships.

The Confucius Institute: This institute at Pace University (Pace CI) functions as a center for language instruction, cultural immersion, teacher training, scholarship, and testing. It works closely with Dyson College's Graduate Publishing program as well as undergraduate programs in English, Modern Languages and Cultures, and East Asia Studies.

The Dyson Children's Institute: Sponsors projects that focus on improving the lives of children, particularly in Westchester County.

The Dyson College Institute for Sustainability and the Environment (DCISE): Established to address major issues in sustainability, resilience, the growing urbanization of the 21st century and the impact of these changes on the global environment, through multidisciplinary programs encompassing research, policy-making, education and building greater community awareness and consensus on how to manage these issues. This institute serves as a home to the Academy for Applied Environmental Studies, the Environmental Consortium of Colleges & Universities, and the Nature Center (formerly known as the Environmental Center).

- **Academy for Applied Environmental Studies:** Its mission of this Academy is to advance the understanding of the mutually enhancing relationship between nature and society through interdisciplinary pedagogy, scholarship, policy development, and service
- **Environmental Consortium of Colleges & Universities:** Pace University is the founding and host institution for the Consortium, a model for ecosystem-based collaboration. The mission of the Consortium is to harness higher education's intellectual and physical resources to advance regional, ecosystem-based environmental research, teaching, and learning with a special emphasis on the greater Hudson-Mohawk River Watershed.
- **Nature Center:** An educational center dedicated to guiding people of all ages to a lifestyle which is in close harmony with our natural environment and serves as a resource to Pace and the outside community. This center emphasizes Pace's commitment to a philosophy of environmental education and provides students with opportunities for hands-on field studies.
- **The Pace Institute for Environmental and Regional Studies (PIERS):** Provides leadership in the study of the complex interrelationships between human culture and nature, with special emphasis on the Hudson River bioregion and its diverse ecological, social, and cultural values.

The Haskins Laboratories: A scientific research center dedicated to exchanging ideas, fostering collaborations and forging partnerships across the sciences. It produces ground-breaking research that enhances our understanding of parasitic disease and reveals new ways to improve human health across the world.

Institute of Latin American Service and Studies: Develops innovative Latin American curricula and organizes service learning trips.

Michaelian Institute for Public Policy and Management: Provides research and training in the public and nonprofit sectors.

The Straus Thinking and Learning Center: Serves as an integral component of the Dyson College of Arts and Sciences' mission to provide all Pace students with a general education that fosters a community of learners among faculty and students. The Center assists faculty in developing innovative educational experiences that incorporate interactive learning methodologies; focus on student learning outcomes; foster critical thinking skills; and link content, pedagogy, competencies, collaborative learning, and reflection.

The Thomas J. McShane Center for Psychological Services: Offers a broad range of psychological services to community residents and referred Pace students.

Web 2.0 Interdisciplinary Informatics Institute (WEB III): A virtual research institute to examine evolving rules and norms guiding Web 2.0 technologies in professional and civic contexts.

Faculty: Dyson College of Arts and Sciences

An up-to-date list of the Dyson faculty can be found here: <https://www.pace.edu/dyson/sections/meet-faculty> (<https://www.pace.edu/dyson/sections/meet-faculty/>)

Exploratory Program Option for Undecided First-Year Students

Pace University offers an exploratory program option for new students who are undecided about which major to declare. Deciding on a major is an enriching experience, and during this exploration new students will be fulfilling requirements for graduations.

Associate in Arts Degree Program

Dyson College has an Associate in Arts degree program of 60 credits in General Arts and Sciences that provides students with a college degree option. This program is appealing to students who do not choose to commit to the greater time requirements of a bachelor's degree program and are interested in pursuing a course of study designed according to personal interests and/or career goals.

Note: Because an associate degree does provide a platform from which to launch further study, students interested in transferring academic credits to a bachelor's degree program should choose courses in consultation with a faculty advisor or Dyson Dean's Office advisor.

Preparation for Post-Baccalaureate Studies, the Professions, and Allied Health Fields

The methods of acquiring knowledge that students develop in the baccalaureate program are as important as the specific knowledge and skills that may lead to a particular credential. Prospective students in the Dyson College of Arts and Sciences may wish to consider the following possibilities:

Dentistry, Medicine, Osteopathy, and Veterinary Science. Students who intend to pursue post-baccalaureate study in dentistry, medicine, osteopathy, or veterinary science often choose either biology (BS degree), biochemistry or chemistry as their undergraduate major. These majors provide the basic courses needed in preparation for entrance tests for post-baccalaureate study. A pre-professional advisory committee counsels students who wish to pursue one of these professional fields.

Graduate Study in Arts and Sciences. Completion of a program in a given discipline with a strong quality point average will generally satisfy the requirements for graduate study in that subject. Departments will give specific guidance in such matters. Ability to communicate in written and spoken English is particularly important. A reading knowledge of one or more foreign languages is often required for advanced degrees. Statistics and computer/ information science are also increasingly important to the scholar in many areas. Advanced degrees include the master of arts (MA), the master of science (MS), the master of fine arts (MFA), and the doctorate (PhD).

Graduate Study in Business. While precise degree requirements depend on the program chosen, most students with three to eight credits in economics, statistics, marketing, accounting, business law, mathematics, and computer and information sciences will be able to complete an MBA with approximately one full year's work. Some of these subjects may be taken as part of the distribution of major requirements for the BA or BS, while those given in the Lubin School of Business may be taken as electives. Students interested in foreign languages should be particularly aware of expanding opportunities in international business.

Graduate Study in Law. Law schools generally do not prescribe any particular undergraduate major. However, undergraduates should acquire proficiency in written and spoken English, develop the ability to master large quantities of material, rapidly sharpen powers of logical analysis, and increase their capacity for independent work.

Undergraduate Degree Programs

- Acting for Film-Television-Voice-Overs and Commercials, BFA (p. 133)
- Acting Major, BA (p. 135)
- Acting Major, BFA (p. 137)
- American Studies Major, BA (p. 139)
- Applied Psychology and Human Relations Major, BA (p. 149)
- Art History Major, BA (p. 152)
- Art Major, BA (p. 154)
- Art Major, BFA (p. 156)
- Behavioral-Neuroscience Major, BS (p. 158)
- Biochemistry Major, BS (p. 160)
- Biological Psychology Major, BA (p. 162)
- Biology Major, BA (p. 164)
- Biology Major, BS (p. 166)
- Biology, BS: Pre-Professional (p. 168)
- Business Economics Major, BS (p. 171)
- Chemistry Major, BS (p. 173)
- Chemistry, BS: Pre-Professional (p. 175)
- Commercial Dance Major, BFA (p. 177)
- Communication Studies Major, BA (p. 179)
- Communications Major, BA (p. 181)
- Criminal Justice Major, BS (p. 183)
- Digital Cinema and Filmmaking, BS (p. 185)
- Digital Journalism, BS (p. 187)
- Directing Major, BA (p. 188)
- Economics, BA (p. 190)

- English and Communications Major, BA (p. 191)
- English Language and Literature Major, BA (p. 193)
- English Major, BA (p. 198)
- Environmental Science Major, BS (p. 200)
- Environmental Studies Major, BA (p. 202)
- Film and Screen Studies Major, BA (p. 204)
- Forensic Science Major, BS (p. 208)
- General Arts and Sciences, AA (p. 210)
- Global Asia Studies, BA (p. 211)
- Global Studies Major, BA (p. 214)
- History Major, BA (p. 216)
- Language, Culture and World Trade Major, BA (p. 220)
- Latin American Studies Major, BA (p. 222)
- Latina-Latino Studies Major, BA (p. 224)
- Liberal Studies Major, BA (p. 226)
- Mathematics Major, BA (p. 228)
- Mathematics Major, BS (p. 230)
- Modern Languages and Cultures Major, BA (p. 232)
- Musical Theater Major, BFA (p. 233)
- Peace and Justice Studies, BA (p. 235)
- Personality and Social Psychology Major, BA (p. 238)
- Philosophy and Religious Studies Major, BA (p. 240)
- Political Science Major, BA (p. 242)
- Production and Design for Stage and Screen, BFA (p. 244)
- Professional Communication Studies, BS (p. 246)
- Professional Studies Major, BS (p. 248)
- Psychology Major, BA (p. 249)
- Public Relations Major, BS (p. 250)
- Sociology/Anthropology Major, BA (p. 252)
- Spanish Major, BA (p. 253)
- Stage Management, BA (p. 254)
- Women's and Gender Studies Major, BA (p. 256)

Acting for Film-Television-Voice-Overs and Commercials, BFA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	83
Open Electives	1-12
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (83 Credits)

Code	Title	Credits
Required Acting Courses		
PAFT 111	Acting For Film and Television	3
PAFT 112	Acting for Film and Television II	3
PAFT 211	Acting For Film and Television III	3
PAFT 212	Acting For Film and Television IV Single and Multi-Camera Work	3
PAFT 311	Acting For Film and Television Hollywood Comedy Sitcoms V	3
PAFT 312	Acting for Film and Television VI - Improv, Sketch and Standup	3
PAFT 411	Acting for Film and Television VII - Extended Character	3
PAFT 412	Acting for Film and Television VIII - Senior Showcase	3
PAFT 131	Vocal Production I For Film and Television	3
PAFT 132	Vocal Production II For Film and Television	3
PAFT 231	Speech I	3
PAFT 232	Speech II	3
PAFT 121	Physical Prep-Functional Training I	3
PAFT 122	Physical Prep-Functional Training II	3
PAFT 221	Physical Prep-Functional Training III	3
PAFT 222	Physical Preparation IV	2
PAFT 321	Physical Preparation V	2
PAFT 322	Physical Prep-Specialty Dance	2
Select one of the following: ¹		
PAGE 100	Fall Production Crew	
PAGE 101	Spring Production Crew	

Required Film and Television History Courses

PAFT 271	Film Script Analysis	2
PAFT 272	Television Script Analysis	2
PAFT 371	Film History for BFA in Film Television, Commercials and Voice Overs	3
PAFT 372	Television History for BFA in Film Television, Commercials and Voice Overs	3

Required Film and Television Electives

PAFT 213	Commercial Acting I	3
PAFT 214	Commercial Acting II	3
PAFT 313	Voice Over I	3
PAFT 314	Voice Over II	3

PAFT 413	Audition Techniques for Film and Television Actors	3
PAFT 414	The Industry of Film and Television Acting	2

Required Technical Electives

PAFT 392	Production Crew: Costumes for Film and TV Actor	2
PAFT 393	Production Crew: Scenery for the Film and TV Actor	2

Total Credits		82
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¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.

Open Electives (1-12)

Code	Title	Credits
Open Electives		
Select 1-12 credits ¹		1-12
Total Credits		1-12

¹ Open Elective requirements include UNV 101 First-Year Seminar: Introduction to University Community (1 credit) and courses of the student's choice.

Acting Major, BA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	39
Open Electives	34-45
Total Credits	128

University Core Requirements (44-55)

See complete University Core (p. 36) requirements.

Includes several of the major-required Math, Biology and Physics courses listed below:

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (39 Credits)

Code	Title	Credits
Required Theater Courses		
PAPE 110	Acting I	3
PAPE 111	Acting II	3
PAPE 120	Movement I	3
PAPE 121	Movement II	3
PAPE 270	Script Analysis for BA Actor and Director	3
Select one of the following: ¹		0
PAGE 100	Fall Production Crew	
PAGE 101	Spring Production Crew	
Required Acting Courses		
PAPE 230	Vocal Production I for BA Actor	2
PAPE 231	Vocal Production II for BA Actors	2
PAPE 210	Acting III for B.A. Actor	3
PAPE 211	Acting IV for the BA Actor	3
PAPE 310	Acting V for BA Actors	2
PAPE 350	Performance Ensemble III	2
PAPE 351	Performance Ensemble IV	2
PAPE 499	Senior Showcase for Actors	2
Required Theater History Courses		
PAPE 270	World Theater	3
PAPE 280	Theatre History 1 for BA Actor and Director	3
Total Credits		39

¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.

Open Electives (34-45 Credits)

Code	Title	Credits
Open Electives		
Select 34-45 credits ¹		34-45
Total Credits		34-45

¹ Open Elective requirements include UNV 101 First-Year Seminar: Introduction to University Community (1 credit) and courses of the student's choice.

Acting Major, BFA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	83
Open Electives	1-12
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (83 Credits)

Code	Title	Credits
Required Major Courses		
PAAT 102	Design Perspective for the BFA Actor	3
PAAT 111	BFA Acting I	3
PAAT 112	BFA Acting II	3
PAAT 211	Acting III for the BFA Actor	3
PAAT 212	Acting IV for the BFA Actor	3
PAAT 311	Acting V: Verse and Heightened Language I	3
PAAT 312	Acting VI: Verse and Heightened Language II	3
PAAT 411	Acting VII: Absurd and Experimental	2
PAAT 412	Acting VIII: Showcase for BFA Acting	2
PAAT 121	Movement I for the BFA Actor	2
PAAT 122	Movement II for the BFA Actor	2
PAAT 221	Movement III	2
PAAT 222	Movement IV	2
PAAT 131	Vocal Production I for the BFA Actor	2
PAAT 132	Vocal Production II for the BFA Actor	2
PAAT 233	Vocal Prod III for the BFA Actor	2
PAAT 231	Voice and Speech I for the BFA Actor	2
PAAT 232	Voice & Speech II for the BFA Actor	2
PAAT 333	Speech III for BFA in Acting	2
PAAT 342	Acting for Film and TV I	2
PAAT 343	Acting for Film and TV II	3
PAAT 444	Acting for Film and TV III	3
PAAT 482	Preparing the Actor for a Digital World	3
PAAT 272	Script Analysis for the BFA Actor	2
PAAT 273	Theater History I for the BFA Actor	2
PAAT 274	Theater History II for the BFA Actor	2
PAAT 352	Stage Combat I	2
PAAT 361	Improvisation I	2
PAAT 402	The Industry for the BFA Actor	2
	Select one of the following: ¹	0
PAGE 100	Fall Production Crew	

PAGE 101 Spring Production Crew

Required Theater Electives

Select 12 credits from the following: 12

PAAT 334	Acting for the Musical Stage I
PAAT 335	Acting for the Musical Stage II
PAAT 353	Stage Combat II
PAAT 354	Stage Combat III
PAAT 362	Improvisation II
PAAT 363	Sketch Comedy
PAAT 382	Directing I
PAAT 383	Playwriting I
PAAT 390	Internship
PAGE 271	Cultural Theater Travel Experience

Total Credits 80

¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.

Open Electives (1-12 Credits)

Code	Title	Credits
Open Electives		
Select 1-12 credits ¹		1-12
Total Credits		1-12

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community for first-year freshman students (3 credits).

American Studies Major, BA

Campus: NYC

The curriculum of this interdisciplinary program is unique. In addition to 12 credits of specified coursework, it offers students the choice of a wide range of elective courses (24 credits) in one of five tracks of study.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required Major Courses		
AMS 102	Introduction to American Studies	3
AMS 200	Introduction to Critical Race and Ethnicity Studies	3
AMS 399	Seminar in American Studies	3
	Approved Methods Course (p. 139)	3
Concentration Areas		
	Select one of the following three concentrations ¹	24
	Cultural Studies Concentration (p. 145)	
	Critical Race and Ethnicity Studies Concentration (p. 140)	
	Law Concentration (p. 147)	
	Total Credits	36

METHODS ELECTIVE COURSES

Code	Title	Credits
ANT 101	Introduction to Anthropology	3
ANT 210	Urban Ethnography	3
ART 188	Art as a Vehicle of Social Commentary and Political Progress	3
ART 216	Art History: American Art	3
COS 111	Introduction to Communication	3
COS 239	Milestones in Communication Research	3
CRJ 121	Government Administration	3
CRJ 150	Introduction to Criminal Justice	3
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
ENG 205	Introduction to Language and Linguistics	3
ENV 110	Nature and Culture: A Study in Connections	3
ENV 111	Environmental Studies: Economic, Ethical and Political Perspectives	3
FSS 202	History of Film I	3
FSS 203	The Art of Film	3
HIS 111	American Civilization to 1877	3
HIS 112	American Civilization Since 1877	3

HIS 380	Seminar on Historiography	3
LIT 205	Introduction to Literature, Culture and Media	3
LIT 303	Introduction to Cultural Studies	3
LLS 240	Research and Analysis	3
PHI 116	Modern Philosophy	3
PHI 308	Theory of the World	3
PJS 101	Introduction to Peace and Justice Studies	3
POL 101	Politics: Comparative Introduction	3
POL 114	Introduction to International Relations	3
PSY 112	Introduction to Psychology	4
PSY 380	Experimental Psychology I	4
SOC 102	Introduction to Sociology	3
SOC 380	Social Research Methods	3
WS 115	Intro to Women's & Gender Studies	3
WS 169	Introduction to Queer Studies	3

Cultural studies Concentration

Code	Title	Credits
Major Electives		24
AMS 210	Native and Indigenous Peoples Studies	3
AMS 296A	Topic: Public Cultures: Museum Studies	3
AMS 296B	Topic: Public Cultures: Urban Cultural Life and the Downtown Culture Explosion	3
AMS 296C	Topics: Entertaining America's Children	3
AMS 296D	Constructing Whiteness in America	3
AMS 296E	Topic: Anarchism in the U.S.	3
AMS 296F	Topic: Legal Literacy and Defense	3
AMS 296G	Topic: Postwar New York and the American Empire	3
ANT 108	Global Culture and Local Identities	3
ANT 210	Urban Ethnography	3
ANT 212	Magic and the Spirit World	3
ANT 216	African Diaspora Through Film	3
ANT 225	Black Women in Cross Cultural Perspectives	3
ART 205	Contemporary Art History	3
ART 207	Art History: Architectural History of New York City	3
ART 214	Art History: Modern Art	3
ART 215	New York and the Visual Arts	3
ART 216	Art History: American Art	3
ART 217	Art History: Latin American Art	3
ART 220	Art History: Aspects of Asian Art	3
ART 224	Hip Hop in Contemporary Art and Design	3
ART 226	Native American Art History	3
ART 233	Public Art in the Urban Context	3
ART 266	International Center for Photography: Fundamentals of Studio Lighting	3
ART 288	Mobile Media: City as Screen	3
BIO 123	Biology and Contemporary Society	4
BIO 215	Urban Ecology	3
COS 113	Media, Culture, and Society	3
COS 114	Introduction to Mass Media	3
COS 213	Intercultural Communication	3
COS 226	Writing for the Electronic Media	3
COS 228	Writing for Convergent Technologies	3
COS 239	Milestones in Communication Research	3

COS 242	New Communication Technologies and Moral Panic	3
COS 244	Digital Cultures	3
COS 245	Communication and Popular Culture	3
COS 270	Political Communication	3
COS 280	Introduction to Journalism	3
COS 296A	Topic: Digital Youth Activism in Everyday Life	3
COS 311	Ethics, Morality, and the Media	3
COS 312	Introduction to Cultural Studies	3
COS 335	Media and Gender	3
COS 336	Propaganda	3
COS 338	Media Criticism	3
COS 341	Citizen Journalism and Deliberation	3
COS 396A	Topics: Communication and Media Analytics	3
CRJ 121	Government Administration	3
CRJ 150	Introduction to Criminal Justice	3
CRJ 242	Crime and Public Policy	3
CRJ 243	Alcohol, Drugs and Crime	3
CRJ 245	Organized Crime	3
CRJ 249	Law and Society	3
CRJ 250	Community Relations in the Criminal Justice System	3
CRJ 298	Contemporary Perspectives on Violence	3
CRJ 300	Homeland Security Strategies	3
CRJ 311	Controversial Criminal Cases	3
CRJ 321	Creative Crime Control	3
CRJ 346	Terrorism and Society	3
CRJ 350	Courts Administration	3
CRJ 351	Criminal Evidence and Procedure	3
CRJ 375	Criminal Justice System Responses to Domestic Violence and Child Abuse	3
ECO 211	Sports Economics	3
ECO 271	Economics Geography	3
ECO 272	The Economics of Poverty and Income Distribution	3
ECO 285	Economics and Public Policy Perspectives of Crime	3
ECO 286	Economic Issues through a Photographer's Lens	3
ECO 296W	Topics: Sustainable Development	3
ECO 296Z	Topic: U.S. Economy and Monetary Policy	3
ECO 352	Current Economic Issues	3
ECO 360	International Economics	3
ECO 373	China and the U.S. Economic and Political Relations: Past, Present and Future	3
ECO 376	From Wall Street to the Great Wall	3
ENG 309	Creative Nonfiction	3
ENG 310	Journalism	3
ENG 322A	Advanced Writing: The Art of the Memoir	3
ENG 341	Language in Society	3
ENG 342	Writing About Culture: Ethnography	3
ENG 396E	Writing Cultural Criticism for the Web	3
ENV 105	Social Responsibility and the World of Nature	3
ENV 111	Environmental Studies: Economic, Ethical and Political Perspectives	3
ENV 112	Environmental Studies - Basic Issues	3
ENV 205	Globalization, Trade and the Environment	3
ENV 225	Energy Policy	3
ENV 245	Environmental Justice	3
ENV 297E	Topic: Sustainability and Social Change	3

ENV 297G	Nature and the City	3
ENV 310	Environmental Policy and Sustainable Governance	3
ENV 311	Development of Environmental Regulation	3
FSS 130	The Aesthetics and Technology of Motion Picture Production	4
FSS 202	History of Film I	3
FSS 206	History of Film II: World War II - Present	3
FSS 230	Digital Television Field Production	4
FSS 240	Film Genres	3
FSS 260	Major Film Movements	3
FSS 386	Seminar on Film	3
HIS 111	American Civilization to 1877	3
HIS 112	American Civilization Since 1877	3
HIS 113/114 (various topics courses)		
HIS 119	The Middle East: An Historical Survey	3
HIS 131	The Asian World: A Historical Survey	3
HIS 132	Africa: An Historical Survey	3
HIS 134	Modern Latin America	3
HIS 207	Europe Since World War I	3
HIS 210	Germany and Central Europe Since 1848	3
HIS 213	Modern Russia	3
HIS 215	American Social and Cultural History	3
HIS 216	History of Human Rights	3
HIS 220	Modern Islamic World: 1850-Present	3
HIS 223	Discrimination, Integration and Assimilation: Global Jewish Experience	3
HIS 231	Latin America: Century of Social Change and Revolution	3
HIS 239	Wars in the Asia-Pacific	3
HIS 241	Modern China	3
HIS 242	Modern Japan	3
HIS 254	The American Civil War	3
HIS 256	American Colonial History	3
HIS 259	The American Revolution	3
HIS 260	Constitutional History of the United States	3
HIS 264	History of the American Presidency 1900 - Present	3
HIS 265	American Urban History	3
HIS 268	American Labor History	3
HIS 269	Recent United States History	3
HIS 270	History of Modern South Africa	3
HIS 271	Culture and History of Black America	3
HIS 273	Ethnic and Racial History of the United States	3
HIS 275	Modern History of Afghanistan, Iraq and Iran	3
HIS 280	History of American Women	3
HIS 302	African-American History Since 1910	3
HIS 310	United States in the Era of Franklin D. Roosevelt, 1929-1945	3
HIS 321	Economic History of the United States	3
HIS 345	History of America Immigration Law, 1790 to the Present	3
HIS 366	History of New York City	3
HIS 367	History and Geography of New York	3
INT 296F	Third World? Two-Thirds World!	6
LAS 101	The Other "America": Introduction to Latin American Studies	6
LAS 201	Latin America: The Caribbean and the World	6
LAS 210	Luz, Camara, Accion! : Film as Mirror of Social Change in Latin American History and Culture	6
LLS 100	Latina/o Communities	3

LLS 240	Research and Analysis	3
LIT 211E	American Literature I	3
LIT 211J	American Voices	3
LIT 211U	Latina/o Voices: Transnational Currents in American Writing	3
LIT 212A	The New American Dream: Literature and Cultural Division	3
LIT 212E	American Literature II	3
LIT 212P	Literature of African Peoples II	3
LIT 212Q	Young Adult Fiction	3
LIT 212X	Early American Black Lives Matter	3
LIT 212Y	American Women Writers	3
LIT 303	Introduction to Cultural Studies	3
LIT 304	Postcolonial Literature	3
LIT 307	Contemporary American Poetry	3
LIT 315B	Twentieth Century Literature: Labyrinths in Literature and Film	3
LIT 320	American Literature I	3
LIT 321	Masters of American Literature II	3
LIT 326	African American Literature	3
LIT 341	Selfies, Literature and the Visual	3
LIT 342	Studies in American Literature	3
LIT 345	Literatures of Diversity	3
LIT 375	The Black Arts Movement	3
LIT 396U	Topic: Postcolonial Literature: The Caribbean	3
MUS 147	Rock and Contemporary Culture	3
MUS 149	How the Entertainment Industry Works	3
PJS 101	Introduction to Peace and Justice Studies	3
PJS 203	Nonviolence: Theory and Practice	3
PAGE 182	Current Theater in New York	3
PAGE 184	Current Dance in New York	3
PAGE 270	World Theater	3
PAGE 272	Theater for Social Change	3
PAGE 273	Theater of the Oppressed	3
PAGE 274	Theatre and Social Justice	3
PHI 113	Ancient Philosophy	3
PHI 115	Normative Ethics: Contemporary Moral Problems	3
PHI 121	Ethics in the Workplace	3
PHI 218	Legal and Political Philosophy	3
PHI 223	Environmental Ethics	3
PHI 260	Business Ethics	3
PHI 289	Political Philosophy from Machiavelli to Marx	3
PHI 296Q	Philosophical Issues in Feminism	3
PHI 308	Theory of the World	3
PHI 355	Ethical Theories	3
PHI 357	Philosophy of Religion	3
POL 111	American Government and Political Institutions	3
POL 114	Introduction to International Relations	3
POL 213	Twenty-First Century Politics	3
POL 214	Revolution or Reform	3
POL 219	International Political Economy and Globalization	3
POL 220	Political Parties and Interest Groups	3
POL 222	Issues in Public Policy	3
POL 224	Public Opinion and Polling Methods	3
POL 233	Advanced International Relations	3

POL 241	Classical Political Thought	3
POL 243	Modern Political Theory	3
POL 244	American Political Thought	3
POL 247	International Law and Human Rights	3
POL 249	Feminist Political Theory	3
POL 257	Latinx Politics in the United States	3
POL 303A	Politics Workshop: International Organization	3
POL 303C	Politics Workshop: United Nations	3
PSY 206	Psychology and Law	3
PSY 207	Intersectional Critical Liberation Psychology	3
PSY 209	Health Psychology	3
PSY 215	Psychology of Cultural Diversity	3
PSY 227	Psychology of Women	3
PSY 233	Psychology of Civic Engagement	3
PSY 304	Social Psychology	4
PSY 308	History of Psychology	4
PSY 375	Lifespan Development Psychology	4
PSY 380	Experimental Psychology I	4
RES 101	Introduction to the Study of Religion	3
RES 240	The World Religions and the Natural Environment	3
SOC 112	Race and Ethnicity in Cities	3
SOC 114	Criminology	3
SOC 116	Sociology of Deviance	3
SOC 209	Race and Ethnicity	3
SOC 221	Juvenile Delinquency	3
SOC 222	Gender and Social Change	3
SOC 223	Sexuality, Reproduction and the Family	3
SOC 226	Community Service in New York City	3
SOC 245	Urban Planning	3
SOC 323	Social Theory	3
SOC 380	Social Research Methods	3
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States	3
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US	3
SPA 154S	Perspectives on America: The Experience of Latina Writers	3-4
SPA 154V	Latin American Cinema	3
SPA 155B	The Literature and Culture of Puerto Rico and the Caribbean	3
SPA 156A	The Literature and Culture of the Indigenous Societies of Latin America	3
SPA 345	Latin American Theatre	3
WS 166	Gender, Race and Class	3
WS 250	Queer Stories:LGBTQ People and Communities in Historical Context	3
WS 268	Men and Masculinities	3
WS 269	Lesbians in Literature and Film	3
WS 270	A Cultural History of Sexualities from Prehistory to the Present	3
WS 275	Gay Male Experiences	3
WS 285	Queer Cinema	3
WS 291	Global Activism and Transnational Feminist Theories	3
WS 293	Transgender Studies	3
WS 297A	Topic: Asian/American Women	3
WS 297G	Topic: Sexualities and the City in North and South America	3
WS 297I	Topics: Hot Latina/os? Race, Gender, and Sexualities in Latin America	3
WS 297X	Gender and Human Rights: an Introduction to Transnational Feminist Activism	3

WS 369	Queer Theory	3
WS 380	Seminar in Feminist Theory	3

critical race and ethnicity Studies Concentration

Code	Title	Credits
AMS 210	Native and Indigenous Peoples Studies	3
LSS - One Latino/a/x Studies Course		3
CRES Electives Electives (select three courses from the following list):		9
AMS 296D	Constructing Whiteness in America	
ANT 108	Global Culture and Local Identities	
ANT 120	People and Cultures of the Middle East	
ANT 210	Urban Ethnography	
ANT 212	Magic and the Spirit World	
ANT 214	Latino Families in Cross-Cultural Perspective	
ANT 216	African Diaspora Through Film	
ANT 218	Women and Gender Through a Global Perspective	
ANT 220	Anthropology of Violence	
ANT 225	Black Women in Cross Cultural Perspectives	
BIO 123	Biology and Contemporary Society	
COS 213	Intercultural Communication	
CRJ 150	Introduction to Criminal Justice	
CRJ 242	Crime and Public Policy	
CRJ 250	Community Relations in the Criminal Justice System	
CRJ 255	Structure and Function of Police Organization	
CRJ 300	Homeland Security Strategies	
CRJ 331	Strategies in Corrections Administration	
CRJ 346	Terrorism and Society	
ECO 211	Sports Economics	
ECO 271	Economics Geography	
ECO 272	The Economics of Poverty and Income Distribution	
ECO 305	Global Finance, Investments and Economic Activity	
ECO 373	China and the U.S. Economic and Political Relations: Past, Present and Future	
ECO 376	From Wall Street to the Great Wall	
ENV 205	Globalization, Trade and the Environment	
ENV 245	Environmental Justice	
ENV 297G	Nature and the City	
ENV 297P	Topics: Urban Environmental Geography	
FSS 268	Film and Revolution: World Cinemas	
FSS 275	Race and Representation	
GLA Any course in Global Asia Studies		
HIS 111	American Civilization to 1877	
HIS 112	American Civilization Since 1877	
HIS 131	The Asian World: A Historical Survey	
HIS 132	Africa: An Historical Survey	
HIS 133	Latin America: The Colonial Era	
HIS 134	Modern Latin America	
HIS 198	Ancient and Medieval African History	
HIS 209	Israel and Palestine: The Heritage and the Challenge	
HIS 231	Latin America: Century of Social Change and Revolution	
HIS 232	Caribbean America	
HIS 239	Wars in the Asia-Pacific	
HIS 241	Modern China	

HIS 242	Modern Japan
HIS 254	The American Civil War
HIS 265	American Urban History
HIS 269	Recent United States History
HIS 270	History of Modern South Africa
HIS 271	Culture and History of Black America
HIS 274	History of North Africa After 1800
HIS 275	Modern History of Afghanistan, Iraq and Iran
HIS 280	History of American Women
HIS 302	African-American History Since 1910
INT 198L	Faith, Society, Conflict: The Middle East from Ancient Times to the Arab Spring
INT 198S	Topic: Global Politics of Peace and Social Justice
INT 296F	Third World? Two-Thirds World!
INT 296W	Children in Urban Society
INT 297A	Hong Kong and Bollywood: Globalization of Asian Cinema
INT 297G	From Nestor to Chopin: Slavic Civilizations
INT 297M	Southern Exposure: The World Role of the Southern Hemisphere
INT 298F	The Holocaust and Modern Genocides: Representations in History, Literature and Film
LAS 210	Luz, Camara, Accion! : Film as Mirror of Social Change in Latin American History and Culture
LAS 240	"For Land, Bread and Liberty": The Latin American Social Revolution in History and Culture
LIT 211J	American Voices
LIT 211U	Latina/o Voices: Transnational Currents in American Writing
LIT 212P	Literature of African Peoples II
LIT 212X	Early American Black Lives Matter
LIT 304	Postcolonial Literature
LIT 326	African American Literature
LIT 375	The Black Arts Movement
LIT 396U	Topic: Postcolonial Literature: The Caribbean
LSS: Any Course in Latino/a/x Studies	
PAGE 270	World Theater
PAGE 273	Theater of the Oppressed
PAGE 274	Theatre and Social Justice
PAGE 284	An Evolution of the Spoken Word
PHI 308	Theory of the World
POL 111	American Government and Political Institutions
POL 114	Introduction to International Relations
POL 203G	Politics Workshop: African Politics and Foreign Policy
POL 213	Twenty-First Century Politics
POL 222	Issues in Public Policy
POL 224	Public Opinion and Polling Methods
POL 245	Politics and Media
POL 257	Latinx Politics in the United States
POL 296R	Topic: Race and American Political Development
POL 301K	Politics Workshop: Politics of Law in American Society
POL 303A	Politics Workshop: International Organization
POL 303C	Politics Workshop: United Nations
POL 380M	Politics Through Film
PSY 207	Intersectional Critical Liberation Psychology
PSY 215	Psychology of Cultural Diversity
PSY 296K	Understanding a Globalized World
PSY 304	Social Psychology
SOC 110	Social Problems

SOC 111	Urban Sociology	
SOC 112	Race and Ethnicity in Cities	
SOC 114	Criminology	
SOC 116	Sociology of Deviance	
SOC 209	Race and Ethnicity	
SOC 226	Community Service in New York City	
SOC 245	Urban Planning	
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States	
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US	
SPA 154S	Perspectives on America: The Experience of Latina Writers	
SPA 154V	Latin American Cinema	
SPA 155B	The Literature and Culture of Puerto Rico and the Caribbean	
SPA 156A	The Literature and Culture of the Indigenous Societies of Latin America	
SPA 345	Latin American Theatre	
SPA 347	The Culture of Mexico	
SPA 380F	Topics: Spanish Seminar: Publishing for the Spanish Speaking World	
WS 166	Gender, Race and Class	
WS 291	Global Activism and Transnational Feminist Theories	
WS 297A	Topic: Asian/American Women	
WS 297G	Topic: Sexualities and the City in North and South America	
WS 297H	Topic: Women, Gender, and Feminisms in Latin America	
WS 297I	Topics: Hot Latina/os? Race, Gender, and Sexualities in Latin America	
Major Electives (List Provided Within Cultural Studies Concentration List)		9
Total Credits		24

Law Concentration

Code	Title	Credits
Choose one:		3
PHI 152	Critical Thinking	
PHI 253	Logic	
Ethics Elective (select one of the following):		3
COS 311	Ethics, Morality, and the Media	
ENV 105	Social Responsibility and the World of Nature	
ENV 111	Environmental Studies: Economic, Ethical and Political Perspectives	
PHI 115	Normative Ethics: Contemporary Moral Problems	
PHI 121	Ethics in the Workplace	
PHI 223	Environmental Ethics	
PHI 355	Ethical Theories	
PJS 101	Introduction to Peace and Justice Studies	
Legal Studies Electives (select three courses from the following list):		9
CRJ 121	Government Administration	
CRJ 150	Introduction to Criminal Justice	
CRJ 242	Crime and Public Policy	
CRJ 243	Alcohol, Drugs and Crime	
CRJ 245	Organized Crime	
CRJ 249	Law and Society	
CRJ 250	Community Relations in the Criminal Justice System	
CRJ 298	Contemporary Perspectives on Violence	
CRJ 300	Homeland Security Strategies	
CRJ 311	Controversial Criminal Cases	
CRJ 321	Creative Crime Control	
CRJ 346	Terrorism and Society	

CRJ 350	Courts Administration	
CRJ 351	Criminal Evidence and Procedure	
CRJ 375	Criminal Justice System Responses to Domestic Violence and Child Abuse	
ECO 285	Economics and Public Policy Perspectives of Crime	
ENV 225	Energy Policy	
ENV 311	Development of Environmental Regulation	
HIS 215	American Social and Cultural History	
HIS 260	Constitutional History of the United States	
HIS 345	History of America Immigration Law, 1790 to the Present	
LAW 150	Business Law I	
LAW 214	Introduction to Law and the American Legal System	
LAW 245	Mock Trial Seminar	
LAW 253	Constitutional Law	
LAW 310	Employment Law	
LAW 316	Legal Environment of Hospitality and Tourism	
LAW 317	Sports and Entertainment Law	
LAW 318	Intellectual Property Law	
LAW 320	Digital Media Law	
LAW 322	Marketing Law	
LAW 325	International Business Law	
PHI 218	Legal and Political Philosophy	
PJS 203	Nonviolence: Theory and Practice	
POL 111	American Government and Political Institutions	
POL 222	Issues in Public Policy	
POL 247	International Law and Human Rights	
PSY 206	Psychology and Law	
PSY 207	Intersectional Critical Liberation Psychology	
WS 297X	Gender and Human Rights: an Introduction to Transnational Feminist Activism	
Major Electives (List Provided Within Cultural Studies Concentration List)		9

Total Credits	24
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¹ For selection of courses that meet degree requirements, see program worksheet and also ask program director for list of newly added courses.

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

Applied Psychology and Human Relations Major, BA

Campus: NYC, Westchester

This program prepares students for graduate school in most applied psychology specialties (including counseling and clinical psychology) and for entry-level employment in many human services fields.

A prerequisite for this program is PSY 112 Introduction to Psychology which is taken as either a University Core Curriculum requirement or an Open Elective.

NYC Students

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements - NYC	44
Open Electives	32-55
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (44 Credits)

Code	Title	Credits
Required 300-level Major Courses		
PSY 304	Social Psychology	4
PSY 306	Psychological Testing	4
PSY 313	Research Methodology	4
PSY 332	Group Relations and Interviewing Techniques	4
PSY 337	Introduction to Psychological Counseling	4
PSY 375	Lifespan Development Psychology	4
PSY 391	Practicum in Psychology I	4
PSY 392	Practicum in Psychology II	4
Required Major Electives		12

Select 12 credits of courses from the list below.

PSY 201	Psychology of Business and Industry
PSY 205	Statistics in Psychology and Allied Fields
PSY 209	Health Psychology
PSY 215	Psychology of Cultural Diversity
PSY 227	Psychology of Women
PSY 231	Psychology of Death and Dying
PSY 241	Psychology of Alcoholism and Substance Abuse
PSY 302	Child Psychology
PSY 303	Adolescent Psychology
PSY 307	Psychology of Personality
PSY 308	History of Psychology
PSY 311	Biological Psychology
PSY 315	Cognitive Psychology
PSY 318	Psychological Bases for Critical Thinking
PSY 320	Abnormal Psychology I

PSY 321	Abnormal Psychology II	
PSY 323	Psychology of Learning	
PSY 327	Mentored Lab Class Semester 1	
PSY 328	Mentored Lab Class Semester 2	
PSY 390	Honors Project in Psychology	
PSY 395	Independent Study in Psychology	
PSY 396	Special Topics in Psychology	
Total Credits		44

Open Electives (32-55 Credits)

Code	Title	Credits
Open Electives		
Select 32-55 credits ¹		32-55
Total Credits		32-55

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community for first-year students and PSY 112 Introduction to Psychology if not taken for University Core credit.

PLV Students

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements - PLV	46
Open Electives	32-55
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (46 Credits)

Code	Title	Credits
Required 300-level Major Courses		
PSY 304	Social Psychology	4
PSY 306	Psychological Testing	4
PSY 313	Research Methodology	4
PSY 332 or PSY 337	Group Relations and Interviewing Techniques Introduction to Psychological Counseling	4
PSY 375	Lifespan Development Psychology	4
PSY 391	Practicum in Psychology I	4
PSY 392	Practicum in Psychology II	4
Required Major Electives		
Select *any* PSY 200/300 level courses (p.) ¹		18
Total Credits		46

¹ Select courses not taken for Required Major credit.

Open Electives (32-55 Credits)

Code	Title	Credits
Open Electives		
Select 32-55 credits ¹		32-55
Total Credits		32-55

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community for first-year students and PSY 112 Introduction to Psychology if not taken for University Core credit.

Art History Major, BA

Campus: NYC

This program provides students with a sound education in art history and prepares them for studies on the graduate level and careers in galleries, museums and art historical institutions. Students can have cross-disciplinary minors and participate in internships in their junior and senior years.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	48-59
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required Courses		
ART 102	Art History: Ancient through Gothic Art	3
ART 103	Art History: Renaissance through Modern Art	3
ART 480	Art History Seminar I	3
ART 481	Art History Seminar II	3
Elective Courses		
	Select 24 credits of the following:	24
ART 201	Art History: Ancient Greek Art	
ART 203	Art History: Ancient Roman Art	
ART 204	Art History: Medieval Art	
ART 205	Contemporary Art History	
ART 206	Art History: Renaissance Art in Italy	
ART 207	Art History: Architectural History of New York City	
ART 208	Art History: Renaissance in Northern Europe	
ART 209	Art History: Baroque Art in Flanders and Holland	
ART 211	Art History: Baroque Art in France, Germany, Italy and Spain	
ART 213	Art History: 18th and 19th Century Art	
ART 214	Art History: Modern Art	
ART 216	Art History: American Art	
ART 217	Art History: Latin American Art	
ART 218	Art History: African Art	
ART 220	Art History: Aspects of Asian Art	
ART 245	Art History: History of Photography	
ART 298C	Topics: Art History: Video Art	
ART 390	Art Studio, Museum or Gallery Internship	

Total Credits

36

Open Electives (48-59 Credits)

Code	Title	Credits
Open Electives		
Select 48-59 credits		48-59
<hr/>		
Total Credits		48-59

Art Major, BA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	48-59
Total Credits	48-59

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (36 Credits)

Code	Title	Credits
Art History		
ART 102	Art History: Ancient through Gothic Art	3
ART 103	Art History: Renaissance through Modern Art	3
Basic Studio Courses		
Select three of the following:		9
ART 130	Sculpture I	
ART 140	Drawing I	
ART 145	Painting I	
ART 153	Introduction to Photography	
ART 186	Digital Design I	
ART 289	Video I	
Required Major Courses		
<i>Art History Survey Courses</i>		
ART 102	Art History: Ancient through Gothic Art	3
ART 103	Art History: Renaissance through Modern Art	3
<i>Basic Studio Courses</i>		
Select three of the following:		9
ART 101	Introduction to the Arts	
ART 108	Styles and Interiors	
ART 111	Introduction to Interior Design	
ART 114	Styles and Interiors	
ART 130	Sculpture I	
or ART 133	Ceramics I	
ART 138	Painting in Watercolor I	
ART 140	Drawing I	
ART 145	Painting I	
ART 153	Introduction to Photography	
or ART 159	Photography I	
ART 155	Documentary Photography	
ART 158	Printmaking	
ART 160	Digital Photography I	
ART 164	Principles of Design	

ART 165	Mixed Media
ART 167	Printmaking I
ART 169	3D Design
ART 173	Graphic Design I
ART 174	Picturing Art in Film and Video
ART 176	Visual Literacy
ART 180	Introduction to Museum and Curatorial Studies
ART 186	Digital Design I
ART 188 or ART 188N	Art as a Vehicle of Social Commentary and Political Progress Art of Social and Political Protest - Learning Community
ART 196C	Visual Thinking: Incorporating Art into Elementary Education Curriculum
ART 196G	Topic: From Cereal Box to Camera Phone
ART 196H	Seminar: Re-Painting history: Lessons From Leonardi Da Vinci
ART 196K	Topic: Principles and Techniques of Digital Photography

Major Elective Courses²

Select five Intermediate or Advanced Practice-Based courses in the "media areas" of Film/Video Production, Painting, Drawing, Printmaking, Photography, Digital/Graphic Design, Interior Design, Sculpture, Ceramics	15
Select one Studio Art Elective on any level of any practice-based art course, including internship course	3
Select one Art History or Art Lecture course	3
Total Credits	51

² Please speak with department for assistance in selecting appropriate major elective options.

Open Electives (48-59 Credits)

Code	Title	Credits
Open Electives		
Select 48-59 credits		48-59
Total Credits		48-59

Art Major, BFA

Campus: NYC

This program offers an intensive curriculum in studio art that prepares students for a rewarding career in art or design, or advanced study in the field. Students receive a broad introduction to the studio arts through a sequence of introductory courses in different media, followed by elective courses (at least half of them intermediate/advanced practice-based ones).

Students also have the opportunity to select an available concentration (e.g., Film/Video Production; Painting/Drawing; Photography; Digital/Graphic Design; or Sculpture).

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	72
Open Electives	1-12
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (72 Credits)

Code	Title	Credits
Required Studio Foundations Major Courses		
ART 140	Drawing I	3
ART 145	Painting I	3
ART 186	Digital Design I	3
ART 130	Sculpture I	3
or ART 133	Ceramics I	
ART 153	Introduction to Photography	3
or ART 159	Photography I	
Required Major Electives ¹		
Intermediate or advanced practice-based courses. ²		21
Courses chosen in consultation with department advisor		21
Capstone Course		
Select a maximum of three capstone courses: Project Studio A/B/C		
ART 306	Project Studio A	3
ART 307	Project Studio B	3
Required Art History Courses		
ART 102	Art History: Ancient through Gothic Art	3
ART 103	Art History: Renaissance through Modern Art	3
Select one of the following:		3
ART 174	Picturing Art in Film and Video	
ART 205	Contemporary Art History	
ART 214	Art History: Modern Art	
ART 215	New York and the Visual Arts	
ART 245	Art History: History of Photography	
FSS 202	History of Film I	
FSS 203	The Art of Film	

Select one of the following: 3

ART 217	Art History: Latin American Art	
ART 218	Art History: African Art	
ART 220	Art History: Aspects of Asian Art	

Total Credits 75

¹ Note: Concentrations are not required. However, with department approval a student may concentrate in an available area (e.g., Film/Video Production; Painting/Drawing; Photography; Digital/Graphic Design; or Sculpture). See department for lists of available course options.

² Minimum of 21 credits.

Open Electives (1-12 Credits)

Code	Title	Credits
Open Electives		
Select 1-12 credits		1-12
Total Credits		1-12

Behavioral-Neuroscience Major, BS

Campus: NYC

Prepares students for medical school, graduate school, or employment in the industry. This program is approved by the American Chemical Society (ACS).

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	49-53
Open Electives	20-35
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required Math, Biology and Physics courses listed below:

Code	Title	Credits
Major-Required Math and Science Courses		
Specific courses required for University Core:		
MAT 131	Calculus I (Foundation Math)	4
BIO 101	General Biology I (Lab Science)	4
PSY 112	Introduction to Psychology (Areas of Knowledge/HSN)	4
In Depth Sequence		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 223	Organic Chemistry I	5
Other Core Requirements for Major		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
MAT 132	Calculus II	4
PHY 111	General Physics I	4
PHY 112	General Physics II	4
BIO 231	Genetics	4
or BIO 264	Microbiology	

Major Requirements (49-53 Credits)

Code	Title	Credits
Required Major Courses ¹		
BIO 102	General Biology II	4
BIO 231	Genetics	4
BIO 251	Principles of Human Anatomy	4
BIO 325	Neurobiology	3
BIO 334	General Physiology	4
INT 299S	Systems Behavioral Neuroscience	4
PSY 209	Health Psychology	3
PSY 315	Cognitive Psychology	4
BIO 490	Introduction to Research in the Biological Sciences	3
BIO 480	Research in Biology	3
MAT 141	Introductory Statistics for the Life Sciences	4
or PSY 205	Statistics in Psychology and Allied Fields	

Major Electives for the Biology Track

Select 9-13 credits from the following: ²		9-13
BIO 335	Molecular and Cellular Biology (recommended)	
PSY 206	Psychology and Law	
PSY 227	Psychology of Women	
PSY 241	Psychology of Alcoholism and Substance Abuse	
PSY 243	Applied Social Psychology	
PSY 277	Evolutionary Psychology	
PSY 302	Child Psychology	
PSY 296	Approved Psychology Topics Course	
PSY 303	Adolescent Psychology	
PSY 304	Social Psychology	
PSY 307	Psychology of Personality	
PSY 320	Abnormal Psychology I	
PSY 321	Abnormal Psychology II	
PSY 323	Psychology of Learning	
PSY 337	Introduction to Psychological Counseling	
PSY 375	Lifespan Development Psychology	
Total Credits		49-53

¹ Students may also take BIO 395 Independent Study in Biology or BIO 491 Internship in Biology as part of the Independent Research in Biology requirement.

² Two Psychology courses from the approved list below and one approved Biology course (BIO 335 Molecular and Cellular Biology is recommended.)

³ PSY 296L Special Topics: Psychology of Stress is the approved PSY 296 course.

Open Electives (20-35 Credits)

Code	Title	Credits
Open Electives		
Select 20-35 credits ¹		20-35
Total Credits		20-35

¹ Includes UNV 101 First-Year Seminar (1 credit) - required of first-year freshman students.

Pre-med students should consult with pre-med advisors.

Biochemistry Major, BS

Campus: NYC, Westchester

Prepares students for medical school, graduate school, or employment in the industry. This program is approved by the American Chemical Society (ACS).

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	65-66
Open Electives	7-20
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required Math, Biology and Physics courses listed below:

Code	Title	Credits
Major-Required Math and Science Courses		
The following University Core courses satisfy several Math and Science foundation requirements of the Biochemistry Major, BS:		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
MAT 132	Calculus II	4
PHY 111	General Physics I	4
PHY 112	General Physics II	4
BIO 231	Genetics	4
or BIO 264	Microbiology	

Major Requirements (65-66 Credits)

Code	Title	Credits
Required Major Courses		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 200	Mathematical Methods for Physical Chemistry	4
CHE 221	Analytical Methods and Techniques	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
CHE 301	Physical Chemistry I: Thermodynamics	4
CHE 302	Physical Chemistry II	4
CHE 326	Biochemistry	4
CHE 328	Advanced Biochemistry	3
CHE 329	Advanced Biochemistry Laboratory	0-2
CHE 330	Advanced Inorganic Chemistry	4
CHE 331	Instrumental Analysis	4
CHE 340	Polymer Chemistry	3
CHE 392	Chemistry Seminar I	1
CHE 480	Research in Chemistry	3
CHE 492	Chemistry Seminar II	1
CHE 333 (NYC) or CHE XXX	Recommended Advanced CHE Course (PLV)	3
Required Science Course ¹		

FOR 505 (NYC) or BIO 335 (PLV)

3

Total Credits

63-65

¹ Not taken for University Core Credit**Open Electives (7-20Credits)**

Code	Title	Credits
Open Electives		
Select 7-20 credits ¹		7-20
Total Credits		7-20

¹ Includes UNV 101 First-Year Seminar. Introduction to University Community and Major-required Biology, Math, and Physics courses not taken for University Core credit.

Biological Psychology Major, BA

Campus: Westchester

Prepares students for graduate school in both research and applied psychology and biology areas and for entry-level employment in such fields.

Note for students interested in taking the MCAT and/or applying to medical school:

Please contact departmental advisor at (914) 773-3791 for necessary special advisement. Such students typically need the following courses: PHY 111 General Physics I and PHY 112 General Physics II and MAT 131 Calculus I. Moreover, some medical schools also require applicants to have taken MAT 132 Calculus II.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	48
Open Electives	25-36
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Includes the following major-required courses:

Code	Title	Credits
University Core		
PSY 112	Introduction to Psychology	4
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
MAT 134 or MAT 142	Introduction to Probability and Statistics Introductory Statistics for Psychology	3-4

Major Requirements (48 Credits)

Code	Title	Credits
Required Courses		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
BIO 231	Genetics	4
BIO 251	Principles of Human Anatomy	4
BIO 334	General Physiology	4
PSY 320	Abnormal Psychology I	3
PSY 205	Statistics in Psychology and Allied Fields	4
PSY 277	Evolutionary Psychology	4
PSY 311 or BIO 325	Biological Psychology Neurobiology	3-4
PSY 380	Experimental Psychology I	4
PSY 381	Experimental Psychology II	4
Major Electives		
Select two Psychology courses		6
Total Credits		48-49

Open Electives (25-36 Credits)

Code	Title	Credits
Open Electives		
Select 25-36 credits ¹		25-36
Total Credits		25-36

¹ UNV 101 First-Year Seminar. Introduction to University Community and major-specific required courses not taken for University Core credit and any Physics and MAT courses typically recommended for MCAT preparation and medical school applications.

Biology Major, BA

Campus: NYC, Westchester

This B.A program prepares students for a career that may involve significant background in the biological sciences (e.g., scientific journalism and certain legal areas environmental and patent law) but does not require the extensive scientific coursework of the BS degree. Students must pass a comprehensive examination given as part of BIO 490 Introduction to Research in the Biological Sciences that assesses the ability to integrate and synthesize basic concepts in biology.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	35
Open Electives	24-49
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Includes as foundational courses the following major-required courses:

Code	Title	Credits
Required Foundational Chemistry and Math Courses		
CHE 111	General Chemistry I	4
Select one of the following:		3-4
MAT 134	Introduction to Probability and Statistics (NYC students)	3
MAT 141	Introductory Statistics for the Life Sciences (PLV students)	4

Major Requirements (35 Credits)

Code	Title	Credits
Biology Core Courses		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
BIO 210	Ecology	4
BIO 231	Genetics	4
BIO 327	Cellular Biochemistry	4
BIO 335	Molecular and Cellular Biology	4
BIO 335A	Molecular and Cellular Biology (NYC students only)	1
BIO 490	Introduction to Research in the Biological Sciences	3
BIO 490A	Major Field Test in Biology	0
Select one of the following:		3
BIO 395	Independent Study in Biology	
BIO 480	Research in Biology	
BIO 491	Internship in Biology	
Major Electives		
Select nine credits of the following:		9
BIO 205	Concepts of Environmental Science	
BIO 215	Urban Ecology	
BIO 221	Botany	
BIO 233	Fundamentals of Histology and Histopathology	
BIO 236	Comparative Vertebrate Anatomy	
BIO 251	Principles of Human Anatomy	
BIO 264	Microbiology	
BIO 296C	The Neurobiology of Alzheimer's Disease	

BIO 306	Advanced Microbiology	
BIO 307	Microbial Ecology	
BIO 322	Animal Behavior	
BIO 326	Principles of Biochemistry	
BIO 334	General Physiology	
BIO 345	Introduction to Toxicology	
BIO 359	Immunology	
BIO 372	Introduction to Molecular Biotechnology	
BIO 375	Advanced Cell Biology	
BIO 399C	Topic: Cancer Cell Biology	
BIO 399I	Fundamentals in Reproductive Biology	
BIO 399Z	Topics: Evolutionary Biology	

Major Required Chemistry Courses ²

CHE 112	General Chemistry II	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
Total Credits		54

² Major-required Chemistry courses may be taken for University Core or Open Elective credit in consultation with academic advisor.

Open Electives (24-49 Credits)

Code	Title	Credits
Open Electives		
Select 24-49 credits ¹		24-49
Total Credits		24-49

¹ Includes major-required Chemistry courses not taken for core credit.

Biology Major, BS

Campus: NYC, Westchester

This major prepares students for further education either in professional schools such as medical, dental, osteopathy, or veterinary medicine, or in scientific graduate school doctoral degree programs. The curriculum includes Biology Core courses, Math & Science courses, and Biology elective courses in several categories.

Students are required to pass a comprehensive examination given as part of BIO 490 Introduction to Research in the Biological Sciences that assesses the ability to integrate and synthesize basic concepts in Biology.

Note: Qualified students interested in occupational therapy, optometry, or podiatry also have an opportunity to participate in an accelerated dual-degree program with a professional school. For details see Biology, BS: Pre-Professional major.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	42-47
Open Electives	17-31
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Note: Various major-required math and science courses listed below may fulfill foundation, area of knowledge, and/or core requirements. Please consult with an academic advisor.

Major Requirements (42-47 Credits)

Code	Title	Credits
Biology Core Courses		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
BIO 210	Ecology	4
BIO 231	Genetics	4
BIO 327	Cellular Biochemistry	4
BIO 335	Molecular and Cellular Biology	4
BIO 335A	Molecular and Cellular Biology (NYC students only)	1
BIO 490	Introduction to Research in the Biological Sciences	3
BIO 490A	Major Field Test in Biology	0
Select one of the following:		3
BIO 395	Independent Study in Biology	
BIO 480	Research in Biology	
BIO 491	Internship in Biology	
Biology Electives		
Select one course from each of the following category groups:		9-12
<i>Molecular and Cellular Biology Category</i>		
BIO 264	Microbiology	
BIO 306	Advanced Microbiology	
BIO 325	Neurobiology	
BIO 372	Introduction to Molecular Biotechnology	
BIO 375	Advanced Cell Biology	
BIO 399C	Topic: Cancer Cell Biology	
BIO 399I	Fundamentals in Reproductive Biology	
<i>Organismal Biology Category</i>		
BIO 221	Botany	

BIO 233	Fundamentals of Histology and Histopathology
BIO 236	Comparative Vertebrate Anatomy
BIO 251	Principles of Human Anatomy
BIO 264	Microbiology
BIO 326	Principles of Biochemistry
BIO 334	General Physiology
BIO 359	Immunology
BIO 399I	Fundamentals in Reproductive Biology

Biological Systems and Ecology Category

BIO 205	Concepts of Environmental Science
BIO 215	Urban Ecology
BIO 221	Botany
BIO 307	Microbial Ecology
BIO 322	Animal Behavior
BIO 345	Introduction to Toxicology
BIO 399Z	Topics: Evolutionary Biology

Other Required Biology Electives

Select two additional courses from the three preceding groups. At least one of the two courses must be lecture/laboratory course of 4 credits. 7-8

Required Math and Science Courses^{3, 4}

CHE 111	General Chemistry I
CHE 112	General Chemistry II
CHE 223	Organic Chemistry I
CHE 224	Organic Chemistry II
MAT 131	Calculus I
MAT 141	Introductory Statistics for the Life Sciences
PHY 101	College Physics I
PHY 102	College Physics II
PHY 111	General Physics I
PHY 112	General Physics II

Total Credits 47-51

² Students may fulfill some requirements within their core or open electives.

³ Students should consult with faculty advisor on which physics sequence is most appropriate.

Open Electives (17-31 Credits)

Code	Title	Credits
Open Electives		
Select 17-31 credits ¹		17-31
Total Credits		17-31

¹ Open Elective credits must include required science and math courses not taken for University Core credit, UNV 101 First-Year Seminar: Introduction to University Community (required of incoming freshmen students), and remaining open electives.

Biology, BS: Pre-Professional

Campus: NYC, Westchester

Pace University offers qualified students an opportunity to earn a Pace undergraduate degree in Biology and a professional degree from another educational institution (see list below) in a shorter period of time than by pursuing these degrees separately. Pace students generally follow the standard BS in Biology General Biology track but with appropriate modifications, particularly in required electives. Undergraduates generally follow the standard Biology, BS track in General Biology track but with appropriate modifications, particularly in required electives.

Note: For acceptance into an available accelerated dual-degree undergraduate school/graduate school program, undergraduates must satisfy separate admission requirements for both the undergraduate and professional parts of the program. Admission to the undergraduate part of the program does not guarantee admission to the graduate part of the program.

Undergraduates interested in any of these programs should consult with the appropriate departmental advisor at their campus during their first year in residence.

Occupational Therapy

This Program consists of three years of undergraduate study at Pace (108 credits) and two additional years of study at the Columbia University College of Physicians and Surgeons. Students who complete the program receive a Bachelor of Science degree in Biology from Pace and a Master of Science degree in Occupational Therapy from Columbia.

Pre-Optometry

This Program consists of three years of undergraduate study at Pace (108 credits) and four additional years of study at the State University of New York College of Optometry. Students who complete the program receive a Bachelor of Science in Biology from Pace and a Doctor of Optometry (DO) degree from SUNY.

Podiatry

This Program consists of three years of undergraduate study at Pace (108 credits) and four additional years of study at the New York College of Podiatric Medicine.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	45-51
Open Electives	22-39
Total Credits	109-146

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Note: required math and science courses (37 credits) listed below fulfill various foundational and area of knowledge requirements for the major.

Major Requirements (45-51 Credits)

Code	Title	Credits
Major-Required Math & Science Courses ¹		
CHE 111	General Chemistry I	
CHE 112	General Chemistry II	
CHE 223	Organic Chemistry I	
CHE 224	Organic Chemistry II	
PHY 111	General Physics I	
PHY 112	General Physics II	
MAT 131	Calculus I	
MAT 132	Calculus II	
MAT 134	Introduction to Probability and Statistics	
Biology Core Courses		
BIO 101	General Biology I	4

BIO 102	General Biology II	4
BIO 231	Genetics	4
BIO 327	Cellular Biochemistry	4
BIO 335	Molecular and Cellular Biology	4
BIO 490	Introduction to Research in the Biological Sciences	3

Research Course (Advisor Approved)

Select one of the following: 1-4

BIO 395	Independent Study in Biology	
BIO 480	Research in Biology	
BIO 491	Internship in Biology	

Pre-Professional Electives by Track

Select one of the following Tracks: 19-25

Occupational Therapy Track Electives (p. 169)

Podiatry Track Electives (p. 168)

Optometry Track Electives (p. 169)

Total Credits 43-52

¹ Major-required math and science courses not taken for University Core Curriculum credit will be taken as Open Elective courses.

Occupational Therapy Track Electives (22 Credits)

Required Major Track Electives for upper-level students accepted into accelerated joint degree program - Pace/Columbia University MS Occupational Therapy Program include the following:

Code	Title	Credits
Pace Courses		
BIO 251	Principles of Human Anatomy	4
BIO 334	General Physiology	4
Columbia University Courses		
Taken in undergraduate's 4th year		14
Total Credits		22

Podiatry Track Electives (19 Credits)

Required Major Track Electives for upper-level students accepted into accelerated joint degree program - Pace/New York College of Podiatry program include the following:

- Columbia University Courses taken in undergraduate's 4th year (19 credits)

Optometry Track Electives (25 Credits)

Required Major Track Electives for upper-level students accepted into accelerated joint degree program - Pace/SUNY College of Optometry - include the following:

Code	Title	Credits
Pace Course		
BIO 264	Microbiology	4
SUNY College of Optometry Courses		
Taken in undergraduate's 4th year		21
Total Credits		25

Open Electives (23-39 Credits)

Code	Title	Credits
Open Electives		
Select 22-39 credits ¹		22-39
Total Credits		22-39

¹ These include required Math and Science courses not taken for University Core Curriculum credit, UNV 101 First-Year Seminar: Introduction to University Community (required of incoming freshmen students), and any remaining open elective courses.

Business Economics Major, BS

Campus: NYC, Westchester

THEORY + PROFESSIONAL EXPERIENCE = SUCCESS

With a BS in Business Economics, you will gain perspective in a changing global and technology-oriented marketplace. By combining economic theory with practical financial studies, this Economics program will prepare you for employment in a variety of fields including finance, banking, planning, management, government, and teaching. Business Economics graduates have been hired at prestigious companies like Memorial Sloan-Kettering Cancer Center, NYC Housing Authority, The Federal Reserve, JPMorgan Chase and Travelers Insurance.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	65
Open Electives	7-19
Total Credits	128

University Core Requirements (44-55 Credits)

Code	Title	Credits
University Core		
Core must include:		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 104	Finite Mathematics (required for Pleasantville students)	3
MAT 144	Introduction to Probability and Statistics for Economics (required for NYC students)	4

Major Requirements (65 Credits)

Code	Title	Credits
Economic Core Courses		
ECO 105	Principles of Economics: Macroeconomics ¹	3
ECO 106	Principles of Economics: Microeconomics ¹	3
ECO 230	Intermediate Macroeconomics	3
ECO 234	Intermediate Microeconomics	3
ECO 240	Quantitative Analysis and Forecasting	4
ECO 380	Mathematical Economics	4
ECO 400	Seminar in Economic Theory	1-3
Economic Elective Courses		
Select four ECO courses		12
Required Business Courses ²		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
LAW 101	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
FIN 260	Financial Management	3
Campus Specific Business Courses		
Complete campus specific courses.		6-7
<i>NYC Students</i>		
Two business electives		
<i>PLV Students</i>		
MAT 117	Elementary Statistics ³	

Required Math Course	
Total Credits	59-62
¹	Taken in the Core, but count towards the Major GPA.
²	Total Business credits may not exceed 26 credits.
³	MAT 117 Elementary Statistics may be taken in the core.

Open Electives (7-19 Credits)

Code	Title	Credits
Open Electives		
Select 7-19 credits ¹		7-19
Total Credits		7-19
¹	Includes UNV 101 First-Year Seminar: Introduction to University Community - required of first-year freshman students and any required ECO and MATH courses not taken for University Core credit as follows: ECO 105 Principles of Economics: Macroeconomics; MAT 104 Finite Mathematics; MAT 144 Introduction to Probability and Statistics for Economics	

Note: This 128-credit baccalaureate program has a maximum cap of 26 Business credits, already satisfied by Business Requirements. For further details students should consult department chair or Dyson College academic advisor.

Chemistry Major, BS

Campus: NYC, Westchester

This major prepares students for graduate school, medical school, or employment in the chemical or pharmaceutical industry and is approved by the American Chemical Society. It includes required CHE courses and a group of required Math and Science courses. Students interested in Forensic Science are urged to view the requirements of that major's BS program.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	68-70
Open Electives	10-16
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Includes many of the major's required Math and Science courses if taken to satisfy Core Foundation and Area requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ Includes many of the major's required Math and Science courses if taken to satisfy Core Foundation and Area requirements.

Major Requirements (68-70 Credits)

Code	Title	Credits
Required Chemistry Courses		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 200	Mathematical Methods for Physical Chemistry	4
CHE 221	Analytical Methods and Techniques	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
CHE 301	Physical Chemistry I: Thermodynamics	4
CHE 302	Physical Chemistry II	4
CHE 326	Biochemistry	4
CHE 330	Advanced Inorganic Chemistry	4
CHE 331	Instrumental Analysis	4
CHE 340	Polymer Chemistry	3
CHE 392	Chemistry Seminar I	1
CHE 480	Research in Chemistry	3
CHE 492	Chemistry Seminar II	1
Campus Specific Chemistry Course		
Complete campus specific course.		3-4
<i>NYC Students</i>		
CHE 333	Advanced Organic Chemistry	
<i>PLV Students</i>		
CHE XXX	Recommended Advanced CHE course	
Required Math and Science Courses		
BIO 102	General Biology II	4
MAT 132	Calculus II	4

PHY 111	General Physics I	4
PHY 112	General Physics II	4
Required Advanced CHE Elective		
Select one of the following:		3-4
CHE 305	Quantum Chemistry	
CHE 310	Green Chemistry	
CHE 328	Advanced Biochemistry	
CHE 338	Spectroscopy, Theory and Practice	
CHE 370	Advanced Biophysical Chemistry: Membrane Transport and Ionic Channels	
Total Credits		76-78

Open Electives (10-16 Credits)

Code	Title	Credits
Open Electives		
Select 10-16 credits ¹		10-16
Total Credits		10-16

¹ Includes various Math and Science courses not taken for University Core Credit.

Chemistry, BS: Pre-Professional

Campus: NYC, Westchester

Pace University offers Chemistry majors the option of earning two degrees, a B.S. in Chemistry at Pace University and a B.E. at either Manhattan College or Rensselaer Polytechnic Institute, School of Engineering. Both of these joint programs involve five years of education: three years of study at Pace and two years of study at the other institution, including summer coursework. Application for transfer is made by the student during the third year at Pace.

Note that Pace students generally follow the standard BS in Chemistry program for required University Core and major courses but with appropriate modifications in required major electives and for required engineering courses to be transferred from RPI or Manhattan College.

Students interested in any of these joint programs should meet with a Pace Chemistry Department advisor for full details.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	50-54
Open Electives	19-34
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

See list below for major-required Math, Biology, and Physics courses that satisfy University Core requirements and/or some Open Elective requirements (28 credits).

Code	Title	Credits
Major-Required Math and Science Courses ¹		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
MAT 131	Calculus I	4
MAT 132	Calculus II	4
MAT 236	Multivariable Calculus	4
PHY 111	General Physics I	4
PHY 112	General Physics II	4

¹ Many of these seven major-required Math, Biology, and Physics courses satisfy University Core Foundation and Area requirements.

Major Requirements (50-54 Credits)

Code	Title	Credits
Required Courses - All Concentrations		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 221	Analytical Methods and Techniques	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
CHE 301	Physical Chemistry I: Thermodynamics	4
CHE 302	Physical Chemistry II	4
CHE 326	Biochemistry	4
CHE 331	Instrumental Analysis	4
CHE 392	Chemistry Seminar I	1
CHE 492	Chemistry Seminar II	1

Required Concentration

Select one of the following concentrations (A, B, or C) in consultation with department advisor.

10-14

Concentration A - Preparation for medical or graduate school (p. 176)

Concentration B - Preparation for employment and leading to American Chemical Society certification (p. 176)

Concentration C - Environmental Chemistry (p. 176)

Total Credits 50-54

Concentration A - Preparation for Medical or Graduate School

Code	Title	Credits
CHE 480	Research in Chemistry	3
MAT 238	Linear Algebra	4
or MAT 253	Differential Equations	
CHE 330	Advanced Inorganic Chemistry	4
or CHE 338	Spectroscopy, Theory and Practice	
Select one of the following:		3
CHE 305	Quantum Chemistry	
CHE 322	Chemical Separations	
CHE 328	Advanced Biochemistry	
CHE 333	Advanced Organic Chemistry	

Total Credits 14

Concentration B - Preparation for Employment and Leading to American Chemical Society Certification

Code	Title	Credits
CHE 330	Advanced Inorganic Chemistry	4
CHE 480	Research in Chemistry	3
MAT 238	Linear Algebra	4
or MAT 253	Differential Equations	
Select one of the following:		3
CHE 305	Quantum Chemistry	
CHE 322	Chemical Separations	
CHE 328	Advanced Biochemistry	
CHE 333	Advanced Organic Chemistry	

Total Credits 14

Concentration C - Environmental Chemistry

Code	Title	Credits
SCI 345	Environmental Applications in Geology	4
ENS 610	Environmental Science I	3
CHE 480	Research in Chemistry	3

Total Credits 10

Open Electives (19-34 Credits)

Code	Title	Credits
Open Electives		
Select 19-34 credits ¹		19-34
Total Credits		19-34

¹ Includes the following Major required courses not taken for University Core curriculum credit: BIO 102 General Biology II, MAT 236 Multivariable Calculus, PHY 111 General Physics I.

Commercial Dance Major, BFA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44 minimum
Major Requirements	79
Open Electives	2-13
Total Credits	128

University Core Requirements (44 minimum)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44
	Total Credits	44

Major Requirements (79 Credits)

Code	Title	Credits
Required Technique Courses		
PACD 100	Ballet I	3
PACD 105	Ballet II	3
PACD 200	Ballet III	3
PACD 205	Ballet IV	3
PACD 300	Ballet V	3
PACD 400	Ballet VI	3
PACD 102	Jazz I	3
PACD 107	Jazz II	3
PACD 202	Jazz III	3
PACD 207	Jazz IV	3
PACD 309	Jazz V	3
PAGE 281	Acting 1 for the Non-Performing Arts Major	3
PAGE 170	American Musical Theater	3
PACD 302	Contemporary I	3
PACD 407	Modern Dance	3
PACD 145	Vocal Music for Dancers I	3
PACD 116	Tap Dance 1	2
PACD 109	Theater Dance 1	2
PACD 209	Theater Dance 2	2
PACD 108	Hip Hop 1	2
PACD 325	Improvisation	1
PACD 425	Partnering	1
PACD 227	Choreography I	2
PACD 225	Anatomy for Dancers	3
PACD 435	Dance History	3
PACD 375	Ballet Pedagogy	2
PACD 379	Jazz Dance Pedagogy	2
PACD 475	Dance Seminar	1
PACD 499	Senior Project	2
Select one of the following: ¹		
PAGE 100	Fall Production Crew	

PAGE 101

Spring Production Crew

Required Dance Concentration

Select one of the following concentrations:

Choreography Concentration (p. 178)

Performance Concentration (p. 178)

6

Total Credits

79

¹ Must include UNV 101 First-Year Seminar: Introduction to University Community required of first-year freshman (1 credit).**Choreography Concentration**

Code	Title	Credits
PACD 420	Advanced Choreography	3
PACD 421	Choreography for the Camera	3
Total Credits		6

Performance Concentration

Code	Title	Credits
PACD 103	Aerial Arts I	1
PAGE 159	Dance Styles I	2
PACD 408	Dance for the Camera	3
Total Credits		6

Open Electives (2-13 Credits)

Code	Title	Credits
Open Electives		
Select 2-13 credits ¹		2-13
Total Credits		2-13

¹ Must include UNV 101 First-Year Seminar: Introduction to University Community required of first-year freshman (1 credit).Effective as of **Spring 2013**For more information, visit www.pace.edu/dyson/academic-departments-and-programs/performing-arts (<http://www.pace.edu/dyson/academic-departments-and-programs/performing-arts/>)

Communication Studies Major, BA

Campus: NYC

Communication Studies majors choose one of two areas of concentration: public/professional studies or media studies. The Public and Professional Studies program is geared for those interested in careers in organizational communication, law, politics, government, labor unions, human relations, corporate-government relations, and fund raising. The Media Studies program emphasizes the fields of communication as they apply to mass media. The program qualifies graduates for entry-level positions in broadcasting, advertising, sales, marketing, politics, and public relations.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	42
Open Electives	31-42
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ Includes major-required courses in contemporary global issues (3 credits) and either a Fine Arts, Performing Arts, or Religious Studies course (3 credits).

Major Requirements (42 Credits)

Code	Title	Credits
Major Core Courses		
COS 111	Introduction to Communication	3
COS 113	Media, Culture, and Society	3
COS 114	Introduction to Mass Media	3
Major Elective Courses		
<i>Group One</i>		
Select two of the following:		6
COS 226	Writing for the Electronic Media	
COS 228	Writing for Convergent Technologies	
COS 280	Introduction to Journalism	
Approved Service Learning Course is an additional AOK 1.		
<i>Group Two</i>		
Select a minimum of 12 credits:		12-15
COS 119	Organizational Communication	
COS 205	Dynamics of Small Group Communication	
COS 213	Intercultural Communication	
COS 214	Interpersonal Communication	
COS 239	Milestones in Communication Research	
Select one of the following Approved Topics courses:		
MAR 201	Principles of Marketing	
SPE 203	Persuasive Speaking	
SPE 309	Speechwriting	
<i>Group Three</i>		
Select a minimum of 12 credits:		12-15
COS 235	Advertising and Consumer Culture	

COS 242	New Communication Technologies and Moral Panic
COS 244	Digital Cultures
COS 245	Communication and Popular Culture
COS 270	Political Communication
COS 311	Ethics, Morality, and the Media
COS 312	Introduction to Cultural Studies
COS 335	Media and Gender
COS 336	Propaganda
COS 338	Media Criticism
COS 481	Language and Power
One additional Group 2 or Group 3 course (3 credits) ¹	

Total Credits 39-45

¹ Note: COS 280 Introduction to Journalism can be taken only for Group 1 or 2.

Open Electives (31-42 Credits)

Code	Title	Credits
Open Electives		
Select 31-42 credits		31-42
Total Credits		31-42

Communications Major, BA

Campus: Westchester

Prepares students for a variety of careers such as law, mass communications, video production, advertising, and public relations and also offers students a great deal of flexibility to design a course of study according to their interests.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	42
Open Electives	31-42
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (42 Credits)

Students who wish to complete a minor in Journalism or Public Relations must fulfill minor requirements under Open Electives. Overlap with major is not permitted. Students must complete MCA 393 Intern Program I as a major requirement. Majors may complete up to an additional 3 credits of MCA 393 Intern Program I as Open Electives.

Code	Title	Credits
Required Major Courses		
MCA 226	Writing for the Electronic Media	3
MCA 227	Writing for the Print Media	3
MCA 393	Intern Program I	3
Select one of the following:		3
JRN 499	Digital Storytelling	
MCA 497	Public Relations Campaigns	
MCA 499	Seminar	
Writing Courses		
Select two of the following:		6-7
JRN 203	Feature Writing	
MCA 337	Writing Public Relations Copy	
MCA 339	Creative Writing for Broadcast Media	
MCA 340	Writing for Advertising	
MCA 360	Screenwriting	
Required Major Electives		
Select eight courses in MCA and JRN ¹		24
Total Credits		42-43

¹ Exclusions: MCA 112 Fundamentals of Communication, MCA 160 Digital Photography, and MCA 170 Acting for Non-Theater Majors

Open Electives (31-42 Credits)

Code	Title	Credits
Open Electives		
Select 31-42 credits ¹		31-42
Total Credits		31-42

182 Communications Major, BA

¹ With department chair's approval may include an additional 3 credits of internship.

Criminal Justice Major, BS

Campus: NYC, Westchester

Prepares students for employment in all areas related to the field of criminal justice and other government agencies, as well as for graduate school in related disciplines.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required Courses		
CRJ 121	Government Administration	3
CRJ 150	Introduction to Criminal Justice	3
CRJ 242	Crime and Public Policy	3
CRJ 250	Community Relations in the Criminal Justice System	3
CRJ 261	Introduction to Criminal Investigation	3
CRJ 305	Criminal Law	3
CRJ 346	Terrorism and Society	3
CRJ 402	Constitutional Issues in Criminal Justice	3
CRJ 412	Integrity Issues in the Criminal Justice System	3
Major Electives		
	Select three of the following:	9
CRJ 230	Resilience in the Corporate Sector	
CRJ 240	Comparative Criminal Justice Systems	
CRJ 243	Alcohol, Drugs and Crime	
CRJ 245	Organized Crime	
CRJ 247	Introduction to Private Security	
CRJ 251	Penology	
CRJ 252	Probation and Parole	
CRJ 255	Structure and Function of Police Organization	
CRJ 275	Principals of Emergency Management	
CRJ 296	Topics in Criminal Justice	
CRJ 296C	Topic: Homeland Security Strategies	
CRJ 296D	Topic: Law and Society	
CRJ 296E	Topic: Domestic Violence and Child Abuse	
CRJ 296P	Topic: Restorative Justice	
CRJ 296R	Topic: Juvenile Justice	
CRJ 296T	Topic: The Criminal Justice System and the Victim	
CRJ 296V	Topic: The Prisoner as Citizen: Civil Rights Behind Bars	

CRJ 296W	Image-Making in the Age of Terror: Exploring First and Fourth Amendment Rights
CRJ 296X	Special Topic: Women and the Criminal Justice System
CRJ 300	Homeland Security Strategies
CRJ 311	Controversial Criminal Cases
CRJ 315	Research Perspectives in Criminal Justice
CRJ 331	Strategies in Corrections Administration
CRJ 350	Courts Administration
CRJ 351	Criminal Evidence and Procedure
CRJ 375	Criminal Justice System Responses to Domestic Violence and Child Abuse
CRJ 391	Internship in Criminal Justice I
CRJ 392	Internship in Criminal Justice II
CRJ 395	Independent Study in Criminal Justice

Total Credits

36

Major Specialization Requirements (9 Credits)

Select three courses in a single discipline (approved by department chair) in order to enhance Criminal Justice career options. If the discipline is arts or science one, these courses may be taken as an AOK in-depth sequence or as Inquiry & Exploration courses. Otherwise, they are to be taken as Open Elective courses.

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

Digital Cinema and Filmmaking, BS

Campus: Westchester

The B.S. in Digital Cinema and Filmmaking prepares students to enter the world of cinema, television and internet drama production as professionals.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	43-45
Open Electives	28-41
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44
Total Credits		44

Major Requirements (43-45 Credits)

Code	Title	Credits
Required Major Courses		18
MCA 220	The Making of a Motion Picture	
MCA 252	Media Production I	
MCA 276	Story Idea Development	
MCA 393	Intern Program I	
MCA 498	Directing	
Required Major Electives		
Select eight of the following: ¹		25-27
ART 285	2D Animation I	
JRN 297A	Audio Storytelling	
JRN 499	Digital Storytelling	
MCA 257	Casting	
MCA 270	Sports Broadcasting	
MCA 280	Audio Storytelling	
MCA 297Y	Topic: Sports Broadcasting	
MCA 330	Film Noir- The Dark Side of American Cinema	
MCA 331	Women in American Film	
MCA 339	Creative Writing for Broadcast Media	
MCA 354	Producing Corporate Video	
MCA 356	Digital Editing Workshop I - Introduction	
MCA 357	Careers in Television	
MCA 358	Digital Editing Workshop II - Advanced	
MCA 359	The Cutting Edge: What's New in the Media	
MCA 360	Screenwriting	
MCA 361	Cinematography One	
MCA 362	Cinematography Two	
MCA 363	The Art of the Moving Camera	
MCA 370	Producing the Documentary	
MCA 371	Landmarks in American Film	
MCA 372	British Film	

MCA 376	Studies in Horror
MCA 398F	Topic: Advanced Television and Online Media
MCA 398M	Topic: Making Media with Drones
MCA 490	Lighting: The Craft of Cinematic Artists

Total Credits	43-45
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¹ Select at least one 4-credit course.

Open Electives (28-41 Credits)

Code	Title	Credits
Open Electives		
Select 28-41 credits		28-41
Total Credits		28-41

Digital Journalism, BS

Campus: Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	42
Open Electives	31-42
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44
	Total Credits	44

Major Requirements (42 Credits)

Code	Title	Credits
Required Major Courses		
JRN 101	Introduction to News Media	3
JRN 104	News Reporting	3
JRN 238	The Global Newsroom	3
JRN 300	The Digital Newsroom	3
MCA 311	Ethics, Morality, and the Media	3
MCA 393	Intern Program I	3
JRN 499	Digital Storytelling	3
Required Major Electives		
	Select eight of the following or any JRN course: ¹	21
MCA 252	Media Production I	
MCA 270	Sports Broadcasting	
MCA 280	Audio Storytelling	
MCA 309	Sports Media	
MCA 336	Propaganda	
MCA 338	Censorship and the Mass Media	
MCA 356	Digital Editing Workshop I - Introduction	
MCA 358	Digital Editing Workshop II - Advanced	
MCA 398	Science Fiction and The Cold War	
	Total Credits	42

¹ Students may not use MCA 160 Digital Photography towards major elective.

Open Electives (31-42 Credits)

Code	Title	Credits
Open Electives		
	Select 31-42 credits	31-42
	Total Credits	31-42

Directing Major, BA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	39
Open Electives	34-46
Total Credits	128

University Core Requirements (44-55 Credits)

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (39 Credits)

Code	Title	Credits
Required Theater Courses		
PAPE 110	Acting I	3
PAPE 111	Acting II	3
PAPE 120	Movement I	3
PAPE 150	Performance Ensemble I	2
PAPE 151	Performance Ensemble II	2
Select one of the following: ¹		
PAGE 100	Fall Production Crew	
PAGE 101	Spring Production Crew	
Required Directing Courses		
PAPE 270	Script Analysis for BA Actor and Director	3
PAPE 271	Directing 1 for BA Director	2
PAPE 272	Directing Lab 1 for BA Director	1
PAPE 273	Directing II for BA Director	2
PAPE 274	Directing Lab 2 for BA Director	1
PAPE 370	Directing III for the BA Director	3
PAPE 371	Directing IV	3
PAPE 410	Performance Workshop	2
PAPE 498	Senior Showcase for Directors	3
Required Theater History Courses		
PAGE 270	World Theater	3
PAPE 280	Theatre History 1 for BA Actor and Director	3
	Total Credits	39

¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.

Open Electives (34-46 Credits)

Code	Title	Credits
Open Electives		
	Select 34-46 credits ¹	34-46
<i>Department-Recommended Courses</i> ²		
PASM 121	Stage Management I	

PASM 122	Stage Management II
PAPE 121	Movement II
PAPE 160	Explorations in Scenic Design
PAPE 350	Performance Ensemble III
PAPE 351	Performance Ensemble IV

Total Credits 34-46

- ¹ Open Elective requirements include UNV 101 First-Year Seminar: Introduction to University Community (1 credit) and courses of the student's choice.
- ² Interested students may select one or more of the following recommended courses to fulfill open electives once eligibility is confirmed by department and academic advisor.

Economics, BA

Campus: NYC, Westchester

Prepares students for employment in a variety of business fields, particularly finance, banking, planning, management, government, and teaching, or for further education in graduate Economics, Business, or other professional schools.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36-40
Open Electives	35-44
Total Credits	128

University Core Requirements (44-55)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Core must include:		
ECO 105	Principles of Economics: Macroeconomics	3
MAT 144	Introduction to Probability and Statistics for Economics (NYC Students)	4
MAT 104	Finite Mathematics (PLV Students)	3

Major Requirements (36-40 Credits)

Code	Title	Credits
Required Core Courses		
ECO 105	Principles of Economics: Macroeconomics ¹	3
ECO 106	Principles of Economics: Microeconomics	3
ECO 230	Intermediate Macroeconomics	3
ECO 234	Intermediate Microeconomics	3
ECO 240	Quantitative Analysis and Forecasting	4
ECO 380	Mathematical Economics	4
ECO 400	Seminar in Economic Theory	1-3
Required Electives		
Select four ECO courses		12
<i>PLV Students</i>		
One required Mathematics course		
<i>NYC Students</i>		
MAT 117	Elementary Statistics (may be taken in the core)	
Total Credits		33-35

¹ Taken in the Core, but counts towards the Major GPA.

Open Electives (35-44 Credits)

Code	Title	Credits
Open Electives		
Select 35-44 credits		35-44
Total Credits		35-44

English and Communications Major, BA

Campus: Westchester

This major offers students a great deal of flexibility thereby enabling them to design a course of study according to personal interests. It prepares students for a variety of careers such as law, mass communications, video production, and teaching.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36-42
Open Electives	31-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ May include the following two major-required courses in Literature: LIT 211 and LIT 212 Topics in Literature.

Major Requirements (36-42 Credits)

Code	Title	Credits
Required Courses		
LIT 132	Introduction to Literary Studies	3
LIT 211	Topics in Literature ¹	3
LIT 212	Topics in Literature ¹	3
LIT 362	Shakespeare	3
Select one of the following:		3
LIT 347	American Short Fiction	
LIT	One Genre Course	
Select one of the following:		3
LIT 482	Seminar	
LIT 499	Senior Year Experience: Culture, Creativity, Communication	
MCA 499	Seminar	
ENG 393	Internship	1-6
ENG 3xx	One Advanced or Creative Writing	3
MCA 200 Level or Higher		3-4
Major Electives		
Select five courses as specified below:		15
Five upper-level (200-level and higher) courses in one or more of the following areas: ENG, JRN, LIT, MCA		
or		
Any five courses in one concentration: ENG, JRN, LIT, or MCA ²		
Total Credits		40-46

¹ Students may take LIT 211 and LIT 212 Topics in Literature within areas of knowledge to fulfill core requirements. For guidance in choosing unspecified courses, please see department chair.

² Exclusions: MCA 112 Fundamentals of Communication and MCA 160 Digital Photography

Open Electives (31-48 Credits)

Code	Title	Credits
Open Electives		
Select 31-48 credits		31-48
Total Credits		31-48

English Language and Literature Major, BA

Campus: NYC

For this 36-credit major students choose one of three concentrations (Language and Linguistics; Literature, Culture, and Media; or Creative Writing) in preparation for a wide variety of careers as well as for graduate study.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major/Concentration Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Language and Linguistics Concentration

Code	Title	Credits
Introductory Courses		
ENG 205	Introduction to Language and Linguistics	3
Select one of the following:		3
LIT 205	Introduction to Literature, Culture and Media	
ENG 223	Creative Writing	
ENG 223C	Creative Writing: Drama	
ENG 223E	Creative Writing: Film Scenario	
Exploratory and Concentration Courses ¹		
<i>Exploratory Courses ²</i>		
Complete three (3) courses in LIT or ENG at the 200 or 300-level		9
Complete two (2) courses in LIT or ENG in the 300-or-above level		6
<i>Concentration Courses ³</i>		
Compete five (5) approved 300-level ENG Language & Linguistics courses (p. 193)		15
Total Credits		36

¹ At least two courses must be pre-1800. See department/advisor for current course offerings.

² Additional courses in other subject areas may be used to fulfill this requirement; see advisor for guidance. *Up to two (2) courses may be in Creative Writing; see advisor for permission.*

³ *Up to 6 credits of Graduate Publishing Program courses may be substituted with permission of English department advisor and if student already has completed 90 undergraduate credits and achieved a minimum of 3.0 GPA.*

Approved 300-level ENG Language & Linguistics Courses

Please see advisor/department for updated list of courses.

Code	Title	Credits
ENG 300	Language and Gender	
ENG 301	The History of the English Language	
ENG 302	Composition Theory and Practice	
ENG 303	Language, Meaning, and Behavior	
ENG 313	Workshop in Literary Translation	
ENG 341	Language in Society	
ENG 342	Writing About Culture: Ethnography	

ENG 393	Internship
ENG 395	Independent Study in English
ENG 396G	Topics: Language and Identity
LIT 338	Theories of Translation
LIT 395	Independent Study in Literature

Creative Writing Concentration

Code	Title	Credits
Introductory Courses		
Select one of the following:		3
ENG 223	Creative Writing	
ENG 223C	Creative Writing: Drama	
ENG 223E	Creative Writing: Film Scenario	
ENG 205 or LIT 205	Introduction to Language and Linguistics Introduction to Literature, Culture and Media	3
Exploratory and Concentration Courses ¹		
<i>Exploratory Courses</i> ²		
Complete three (3) courses in LIT or ENG at the 200 or 300-level		9
Complete two (2) courses in LIT or ENG in the 300-or-above level		6
<i>Concentration Courses</i> ³		
Compete five (5) approved 300-level ENG Creative Writing courses (p. 194)		15
Total Credits		36

¹ At least two courses must be pre-1800. See department/advisor for current course offerings.

² Additional courses in other subject areas may be used to fulfill this requirement; see advisor for guidance. *This concentration does not allow Creative Writing courses to be used for this requirement; see advisor for guidance.*

³ *Up to 6 credits of Graduate Publishing Program courses may be substituted with permission of English department advisor and if student already has completed 90 undergraduate credits and achieved a minimum of 3.0 GPA.*

Approved 300-level ENG Creative Writing Courses

Please see advisor/department for updated list of courses.

Code	Title	Credits
ENG 307	Creative Writing: Fiction	3
ENG 308	Creative Writing: Poetry	3
ENG 309	Creative Nonfiction	3
ENG 311	Workshop in Fiction Writing	3
ENG 312	Workshop in Poetry Writing	3
ENG 313	Workshop in Literary Translation	3
ENG 315	Playwriting	3
ENG 316	Writing Comics & Graphic Novels	3
ENG 317	Screenwriting	3
ENG 322	Advanced Writing	3
ENG 322A	Advanced Writing: The Art of the Memoir	3
ENG 322B	Topic: Advanced Writing: Fiction	3
ENG 322C	Advanced Writing: Writing for Children and Tweens	3
ENG 322D	Advanced Writing: Playwriting	3
ENG 323	Advanced Screenwriting	3
ENG 324	Writing of Fiction	3
ENG 326	Topics in Professional Writing	3
ENG 326B	Topics in Professional Writing: TV Scriptwriting	3
ENG 326C	Topics in Professional Writing: Travel Writing	3
ENG 326D	Topic: Fiction Writing for Teachers	3

ENG 336	Creative Writing for the Broadcast Media	3
ENG 391	Advanced Writing Workshop: Poetry	3
ENG 392	Seminar in Poetry Writing	3
ENG 393	Internship	3
ENG 395	Independent Study in English	3
ENG 396A	Topic: Creative Nonfiction	3
ENG 396E	Writing Cultural Criticism for the Web	3
LIT 338	Theories of Translation	3
LIT 393		3
LIT 395	Independent Study in Literature	3

Literature, Culture, and Media Concentration

Code	Title	Credits
Introductory Courses		
LIT 205	Introduction to Literature, Culture and Media	3
Select one of the following:		
ENG 205	Introduction to Language and Linguistics	3
ENG 223	Creative Writing	
ENG 223C	Creative Writing: Drama	
ENG 223E	Creative Writing: Film Scenario	
Exploratory and Concentration Courses ¹		
<i>Exploratory Courses ²</i>		
Complete three (3) courses in LIT or ENG at the 200 or 300-level		9
Complete two (2) courses in LIT or ENG in the 300-or-above level		6
<i>Concentration Courses ³</i>		
Complete five (5) approved 300-level ENG Literature, Culture, and Media courses (p. 195)		15
Total Credits		36

¹ At least two courses must be pre-1800. See department/advisor for current course offerings.

² Additional courses in other subject areas may be used to fulfill this requirement; see advisor for guidance. *Up to two (2) courses may be in Creative Writing; see advisor for permission.*

³ *One (1) course from approved list of subjects may be used. Please see advisor for guidance. Up to 6 credits of Graduate Publishing Program courses may be substituted with permission of English department advisor and if student already has completed 90 undergraduate credits and achieved a minimum of 3.0 GPA.*

Approved 300-level ENG Literature, Culture, and Media Courses

Please see advisor/department for updated list of courses.

Code	Title	Credits
LIT 301	Young Adult Literature	3
LIT 302	Contemporary British Literature and Culture	3
LIT 303	Introduction to Cultural Studies	3
LIT 304	Postcolonial Literature	3
LIT 306	American Dramatic Literature	3
LIT 307	Contemporary American Poetry	3
LIT 309	Medieval Literature	3
LIT 310	Children's Literature	3
LIT 313A	Studies in the Novel: Twenty First Century	3
LIT 315	The 20th Century Novel	3
LIT 315A	Topic: Twentieth Century Literature: Post-Modern Literature	3
LIT 315B	Twentieth Century Literature: Labyrinths in Literature and Film	3
LIT 320	American Literature I	3
LIT 322	Development of English Literature I	3
LIT 326	African American Literature	3

LIT 329	Literary Theory and Criticism	3
LIT 331	Modern European Drama	3
LIT 334	Spanish and Latin American Literature	3
LIT 337	Eastern Literature in Translation	3
LIT 338	Theories of Translation	3
LIT 339	The Bible as Literature	3
LIT 340	Alternative Media and Literature	3
LIT 341	Selfies, Literature and the Visual	3
LIT 342	Studies in American Literature	3
LIT 343	Contemporary American Literature	3
LIT 345	Literatures of Diversity	3
LIT 347A	American Short Fiction	4
LIT 348	Literature and Film	3
LIT 349	American Drama	3
LIT 349A	African American Drama	3
LIT 350	Comparative Medieval Literature	3
LIT 351	Early Modern Literature	3
LIT 352	Seventeenth Century Literature	3
LIT 353	Eighteenth Century Poetry and Prose	3
LIT 354	Romanticism	3
LIT 355	Victorian Literature	3
LIT 358	History of the Book I	3
LIT 375	The Black Arts Movement	3
LIT 376	Slave Narratives	3
LIT 360	Shakespeare on Film	3
LIT 361	Chaucer	3
LIT 379	Feminist Issues in Literature	3
LIT 396	Topics in Literature	3
LIT 363	Shakespeare: Before 1600	3
LIT 364	Shakespeare II	3
LIT 369F	Great Authors: Bronte Sisters	3
LIT 369R	Great Authors: Jane Austen	3
LIT 373	Modernism	3
LIT 374	Studies in Poetry: Modern Poetry	3
LIT 374A	Studies in Poetry - A	3
LIT 374B	Studies in Poetry - B	3
LIT 375	The Black Arts Movement	3
LIT 387	Open Seminar	3
LIT 387B	Open Seminar: Virginia Woolf and Bloomsbury	3
LIT 387D	Open Seminar: Literature, Technology, and Culture	3
LIT 387E	Open Seminar: Comparative Literature	3
LIT 393		
LIT 395	Independent Study in Literature	1-6
LIT 396	Topics in Literature	3
LIT 396G	20th Century Asian Literature in Translation	3
LIT 396P	Topic: Drama for Actors	3
LIT 396T	Modern British and American Poetry	3
LIT 396V	Topics in Literature: The Brontes	3
ENG 306	Writing for the Professions	3
ENG 310	Journalism	3
ENG 313	Workshop in Literary Translation	3
ENG 318	Feature Writing	3

ENG 393	Internship	3
ENG 395	Independent Study in English	3
ENG 396E	Writing Cultural Criticism for the Web	3

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

English Major, BA

Campus: Westchester

This major prepares students for fields that require good communication and analytical skills, as well as for graduate study in fields such as publishing, communications, and teaching and professional schools such as law and business. For information about a combined major in education with this arts and sciences major, see the School of Education section of this catalog.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required LIT/ENG Courses		
LIT 205	Introduction to Literature, Culture and Media	3
LIT	200-Level Course	6
ENG	200-Level Course	3
LIT	300-Level Author Course	3
LIT	300-Level Course	3
ENG 393	Internship	3
LIT 499	Senior Year Experience: Culture, Creativity, Communication	3
Required Diversity/Cultural Pluralism LIT Course		
Select one of the following:		3
LIT 303	Introduction to Cultural Studies	
LIT 304	Postcolonial Literature	
LIT 326	African American Literature	
LIT 342C	Topics: Studies in Amer Lit: August Wilson	
LIT 342H	Studies in American Literature: The Harlem Renaissance	
LIT 342L	Studies in American Literature: Toni Morrison	
LIT 343	Contemporary American Literature	
LIT 345	Literatures of Diversity	
LIT 348C	Literature and Film: Screen Adaptations of African American Literature	
LIT 349A	African American Drama	
LIT 376	Slave Narratives	
LIT 384	Images of Women in Literature	
Required Track		
Select one of the following tracks:		12
Literature Track (p. 199)		
Writing Track (p. 199)		
Total Credits		39

Literature Track

Code	Title	Credits
Complete the following:		12
ENG 393	Internship	
Three department-approved LIT 300-level courses that focus on a genre, period, or multicultural or world literature.		
Total Credits		12

Writing Track

Code	Title	Credits
Complete the following:		12
ENG 393	Internship	
Select three of the following ENG courses:		
ENG 223	Creative Writing	
ENG 300	Language and Gender	
ENG 302	Composition Theory and Practice	
ENG 306	Writing for the Professions	
ENG 307	Creative Writing: Fiction	
ENG 308	Creative Writing: Poetry	
ENG 309	Creative Nonfiction	
ENG 311	Workshop in Fiction Writing	
ENG 312	Workshop in Poetry Writing	
ENG 322	Advanced Writing	
ENG 322A	Advanced Writing: The Art of the Memoir	
ENG 322B	Topic: Advanced Writing: Fiction	
ENG 322C	Advanced Writing: Writing for Children and Tweens	
ENG 324	Writing of Fiction	
ENG 326C	Topics in Professional Writing: Travel Writing	
ENG 391	Advanced Writing Workshop: Poetry	
ENG 392	Seminar in Poetry Writing	
ENG 396A	Topic: Creative Nonfiction	
ENG 396D	Topics: Playwriting	
Total Credits		12

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

Environmental Science Major, BS

Campus: NYC, Westchester

This major offers students an interdisciplinary environmental science program within the context of a liberal arts education. Designed for students interested in a scientific perspective on environmental issues, it provides both basic and applied knowledge needed to understand the environment and associated problems. This degree will allow students to continue with advanced studies in a graduate degree program or to enter the job market for environmental science positions.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	44-47
Open Electives	22-40
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation		
MAT 131	Calculus I	4
In Depth Sequence in Chemistry		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 213	Foundations of Organic Chemistry	4

Note: Any of these major-required courses not taken for University Core credit must be taken for Open Elective credit.

Major Requirements (44-47 Credits)

Code	Title	Credits
Major Requirements		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
MAT 141	Introductory Statistics for the Life Sciences ¹	4
PHY 101	College Physics I	4
Environmental Science and Studies Requirements		
ENV 100	Water, Wildlife and Windmills - An Introduction to Environmental Studies and Sciences	3
ENS 201	Fundamentals of Environmental Science I	4
ENS 202	Fundamentals of Environmental Science I	4
ENV 380	Introduction to Research Methods	3
<i>One of the following:</i>		
ENS 486	Research in Environmental Science	3
ENS 494	Internship in Environmental Science	3
<i>One of the following:</i>		
ENV 245	Environmental Justice	3
ENV 265	Multiple Environmental Knowledges	3
Major Electives		
Select 12-15 credits from the following three Elective Lists		12-15
<i>Elective List 1</i>		
<i>Select one of the following:</i>		
ENV 225	Energy Policy	3
ENS 326	Geographic Information Systems	3

ENV 310	Environmental Policy and Sustainable Governance
PHI 223	Environmental Ethics

Elective List 2 3-4

Select one of the following:	
BIO 205	Concepts of Environmental Science
BIO 210	Ecology
BIO 264	Microbiology
BIO 281	Botany
BIO 307	Microbial Ecology
BIO 322	Animal Behavior
BIO 345	Introduction to Toxicology
BIO 399Z	Topics: Evolutionary Biology
CHE 221	Analytical Methods and Techniques
CHE 310	Green Chemistry
CHE 326	Biochemistry
ENV 288	Flora and Fauna of the Hudson Valley
ENV 344	Habitats of the Hudson Valley: Identification and Assessment
MAT 222	Applied Multivariable Statistical Methods

Elective List 3 6-8

Select two of the following, or from preceeding Elective Lists 1 and 2: ¹	
ENV 140	Act Locally: Sustainable Design and You
ECO 310	Environmental Economics
Any ENS/ENV 200-level, or higher.	

¹ May be taken within core.

Open Electives (22-40 Credits)

Code	Title	Credits
Open Electives		
Select 22-40 credits ¹		24-27
Total Credits		24-27

¹ Range of credits reflects variations in a student's University Core requirements.

Environmental Studies Major, BA

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
Major Requirements	47
University Core Requirements	44-55
Open Electives	26-37
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Foundation lab science fulfilled by ENS 201		
Total Credits		44-55

Major Requirements (47 Credits)

Code	Title	Credits
Required Major Courses		
ENV 100	Water, Wildlife and Windmills - An Introduction to Environmental Studies and Sciences	3
ENS 201	Fundamentals of Environmental Science I	4
ENS 202	Fundamentals of Environmental Science I	4
ENV 210	Environmental and Natural Resource Economics	3
ENV 245	Environmental Justice	3
or ENV 265	Multiple Environmental Knowledges	
ENV 310	Environmental Policy and Sustainable Governance	3
ENV 320	Environmental Assessment	3
ENS 326	Geographic Information Systems	3
ENV 380	Introduction to Research Methods	3
ENV 498	Mentoring Seminar	3
Required Major Elective Courses		15
Select 15 credits from the list below. Students are limited to one course at the 100-level.		
ART 231	Environmental and Ecological Art	
BIO 210	Ecology	
BIO 281	Botany	
CHE 310	Green Chemistry	
ENV 110	Nature and Culture: A Study in Connections	
ENV 140	Act Locally: Sustainable Design and You	
ENV 201	Animals and Society	
ENV 205	Globalization, Trade and the Environment	
ENV 225	Energy Policy	
ENV 226	Environmental Anthropology	
ENV 230	Natural Beauty: An Introduction to Environmental Aesthetic	
ENV 231	Equity and the Design of Sustainable Futures	
ENV 235	Sustainable Living in Our World	
ENV 255	Environmental History	
ENV 260	Climate Change	
ENV 265	Multiple Environmental Knowledges	
ENV 274	Environmental Education and Interpretation	

ENV 275	Food Systems and Agroecology
ENV 285	Food Revolutions: The Politics
ENV 288	Flora and Fauna of the Hudson Valley
ENV 297	Various Topics Courses
ENV 311	Development of Environmental Regulation
ENV 315	Topics on Political Ecology
ENV 344	Habitats of the Hudson Valley: Identification and Assessment
ENV 390	Internship In Environmental Studies
ENV 395	Independent Study in Environmental Science
ENV 499	Senior Year Experience in Environmental Issues
INT 299J	Environmental Clinic I
INT 396A	Topic: Ethical and Economic Challenges of Ecotourism
PHI 290	Philosophical Perspectives on Technology
RES 296	Topics in Religious Studies

Total Credits 47

Open Electives (26-37 Credits)

Code	Title	Credits
Open Electives		
Select 26-37 credits ¹		26-37
Total Credits		26-37

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community -Freshman Seminar (one credit) - for first-year freshman.

Film and Screen Studies Major, BA

Campus: NYC

In this program, film is seen as both an object of study and a methodological tool used in a variety of disciplines. Close advisement is necessary if double majoring. Please consult with an academic advisor on rules and limitations when double-counting requirements.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required FSS-Titled Major Courses		
FSS 202	History of Film I	3
FSS 203	The Art of Film	3
FSS 383	Theories of Film	3
FSS 386	Seminar on Film ¹	3
Required Major Electives		
	Select 24 credits from department-approved elective courses from FSS and other academic programs with film themes:	24
	Available Elective FSS Courses (p. 204)	
	Available Electives from Other Disciplines (p. 205)	
	Total Credits	36

¹ FSS 386 Seminar on Film may be taken for credit more than once, because each semester the course topic differs (to include genres, movements, major figures or periods). See program director for registration assistance.

Available FSS Courses

Code	Title	Credits
FSS 130	The Aesthetics and Technology of Motion Picture Production	
FSS 135	Introduction to Production Design	
FSS 155	Freaks, Queers, and Outsiders: Filmmaking from the Margins	
FSS 196B	Introduction to Production Design	
FSS 204	Introduction to Filmmaking	
FSS 205	Film and Screen Studies Practicum	
FSS 206	History of Film II: World War II - Present	
FSS 210	Film and Television Editing 1	
FSS 220	Directing for Film and Television	
FSS 230	Digital Television Field Production	
FSS 235	Digital Production Design	
FSS 237	Topics in Horror	
FSS 240	Film Genres	
FSS 250	Cinema Auteurs	

FSS 260	Major Film Movements
FSS 268	Film and Revolution: World Cinemas
FSS 270	Cinematic Spaces
FSS 275	Race and Representation
FSS 280Q	History of Writing for the Screen
FSS 296C	Topic: History of the Documentary
FSS 296H	Topic: Film Auteurs of NYC
FSS 296S	Topic: Special Effects and the Cinema
FSS 296U	Topic: Film and Television Editing I
FSS 301	Filmmaking: Image and Sound
FSS 310	Editing for Film and Television 2
FSS 330	Writing for Television
FSS 345	Hip-Hop Cinema and Visual Culture
FSS 393	Internship in Film and Screen Studies
FSS 395	Independent Study in Film & Screen Studies
FSS 395A	Independent Study in Film & Screen Studies (A)
FSS 396A	Creative Projects in Film History
FSS 405	Film and Screen Studies Advanced Production Practicum

Available Electives from Other Disciplines

Code	Title	Credits
Available Electives		
AMS 200	Introduction to Critical Race and Ethnicity Studies	
AMS 296C	Topics: Entertaining America's Children	
ANT 101	Introduction to Anthropology ¹	
ANT 216	African Diaspora Through Film	
ANT 296Q	Topic: Middle East through Film	
ART 153	Introduction to Photography	
ART 160	Digital Photography I	
ART 174	Picturing Art in Film and Video	
ART 176	Visual Literacy	
ART 186	Digital Design I	
ART 225	Stop Motion Animation	
ART 228	Photography II: Color	
ART 245	Art History: History of Photography	
ART 253	Photography II: Black and White	
ART 287	Digital Design II	
ART 288	Mobile Media: City as Screen	
ART 289	Video I	
ART 296D	Computer Design: Adobe Illustrator	
ART 350	Special Topics in Advanced Photography	
ART 351	Digital Photography 2	
ART 356	Photography III: Experimental Photography	
ART 380	Computer Illustration	
COS 113	Media, Culture, and Society	
COS 114	Introduction to Mass Media	
COS 243	Comics, Cartoons and the American Conversation	
COS 244	Digital Cultures	
COS 245	Communication and Popular Culture	
COS 312	Introduction to Cultural Studies	
COS 335	Media and Gender	
COS 336	Propaganda	

ENG 201	Writing in the Disciplines ¹
ENG 223E	Creative Writing: Film Scenario
ENG 317	Screenwriting
ENG 323	Advanced Screenwriting
ENG 326B	Topics in Professional Writing: TV Scriptwriting
FRE 154	Topics: From French Literature in Translation
FRE 161	The French Speaking World Seen Through Its Films
FRE 319	Introduction to French Cinema
FRE 380C	Seminar: French Literature and Film
GLA 213	Topic: Unity and Disunity: History of South Korean Cinema
GLA 214	Japanese Manga & Anime: History of Asian Media
HIS 217	Modern East Asia in Film
HIS 297F	Topic: Of Swords and Cherry Blossoms: Samurai Images Past and Present
ITA 154I	Topic: Italian Cinema
INT 196S	Urban Social Photography
INT 198H	Computers and the Surveillance Society
INT 198K	Gender and Television
INT 296Q	Topic: The City in Film, Literature and Social Theory
INT 297A	Hong Kong and Bollywood: Globalization of Asian Cinema
INT 297X	Media and the Politics of War
INT 298A	The Biology of Science Fiction Film
INT 298Y	Lords, Ladies, and Avatars: the Middle Ages in Art, Literature, and Second Life
INT 299K	Disability Stories through Film and Media
ITA 380E	From the Page to the Screen: Transforming Italian Literature and Film
JPN 154	Topic: Modern Japanese Literature and Film in English Translation
JPN 154C	Topic: Japanese Culture Through Film
JPN 154F	Topic: Love and Marriage in Japanese Literature and Film
LAS 210	Luz, Camara, Accion! : Film as Mirror of Social Change in Latin American History and Culture
LIT 341	Selfies, Literature and the Visual
LIT 348	Literature and Film
LIT 348B	Literature and Film: Ambiguous Discourse in Film and Literature
LIT 360	Shakespeare on Film
MCA 220	The Making of a Motion Picture
MCA 252	Media Production I
MCA 353	Media Production II
MCA 354	Producing Corporate Video
MCA 356	Digital Editing Workshop I - Introduction
MCA 358	Digital Editing Workshop II - Advanced
MCA 360	Screenwriting
MCA 370	Producing the Documentary
MCA 396D	Topic: Advanced Production II
MCA 396M	Topic: Advanced Production
MCA 397F	Topic: From Script to Screen
MCA 498	Directing
MCA 499C	Seminar in Media and Communication Arts: The Documentary Film
MCA 499F	Seminar in Media and Communication Arts: The Science Fiction Film
PAFT 111	Acting For Film and Television
PAFT 211	Acting For Film and Television III
PAFT 271	Film Script Analysis
PAFT 272	Television Script Analysis
PAFT 372	Television History for BFA in Film Television, Commercials and Voice Overs
PAGE 357	Acting For Film and Television

PAGE 396D	Topic: Script Analysis
PHI 258	Film and Philosophy
PHI 296U	Topic: Feminism Film and Philosophy
PJS 101	Introduction to Peace and Justice Studies
POL 256	Middle East Politics through Film
POL 380M	Politics Through Film
RUS 160	The Russian Soul Through Film
SOC 118	Sociology Through Film
SOC 296Z	Sociology of Visual Media
SPA 154G	Topic: Latin American Literature and Film
SPA 154V	Latin American Cinema
SPA 380C	Seminar: Culture of Spain through Film
SPA 381	Magical Realism in the Literature and Film of Latin America and the Caribbean
SPA 480C	Seminar: Love and Repression in Modern Latin American and Caribbean Literature and Film
SPA 480F	Topic: Latin American Literature and Film of the 21st Century: The Andean World
WS 115	Intro to Women's & Gender Studies
WS 166	Gender, Race and Class
WS 268	Men and Masculinities ¹
WS 269	Lesbians in Literature and Film
WS 285	Queer Cinema
WS 288	Women and Film: Past and Present
WS 296T	Topic: Melodrama in America

¹ Only applicable to major when the 'film theme' version is the one completed.

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

Forensic Science Major, BS

Campus: NYC

Prepares students for employment in forensic laboratories and criminal investigation units as well as in biological and chemical research and in the pharmaceutical industry. It also prepares students for graduate study in forensic science, biology, chemistry, and biochemistry and for applying to medical and dental schools.

Note: Forensic Science undergraduates interested in the M.S. program in forensic science must apply for acceptance during the first term of their senior year.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	67-85
Open Electives	1-16
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
MAT 131	Calculus I	4
BIO 101	General Biology I	4
Area of Knowledge		
PHY 112	General Physics II	4
BIO 102	General Biology II ¹	4
BIO 231	Genetics ¹	4
BIO 345	Introduction to Toxicology ¹	3

¹ In-depth area sequence

Major Requirements (67-85 Credits)

Code	Title	Credits
Required Major Courses ¹		
BIO 101	General Biology I	(4)
BIO 102	General Biology II	(4)
BIO 231	Genetics	(4)
BIO 345	Introduction to Toxicology	(4)
PHY 111	General Physics I	4
PHY 112	General Physics II	(4)
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 200	Mathematical Methods for Physical Chemistry	4
CHE 221	Analytical Methods and Techniques	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
CHE 301	Physical Chemistry I: Thermodynamics	4
CHE 302	Physical Chemistry II	4
CHE 326	Biochemistry	4
CHE 331	Instrumental Analysis	4
CRJ 261	Introduction to Criminal Investigation	3
FOR 251	Basic Criminalistics	3
FOR 252	Crime Scene Processing	3

FOR 492	Forensic Science Seminar	1
FOR 505	Molecular Biology	3
FOR 531	Forensic Microscopy	3
FOR 537	Forensic Biology	4
MAT 131	Calculus I	(4)
MAT 132	Calculus II	4
MAT 141	Introductory Statistics for the Life Sciences	4
Total Credits		74

¹ Includes courses that can satisfy University core and area requirements and Open Elective credit.

Open Electives (1-16 Credits)

Code	Title	Credits
Open Electives		
Select 1-16 credits ¹		1-16
Total Credits		1-16

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit); CRJ 261 Introduction to Criminal Investigation (3 credits); and other required major courses if not taken for University core credit.

General Arts and Sciences, AA

Campus: NYC, Westchester

Dyson College has an Associate in Arts degree program of 60 credits in general arts and sciences that provides students with a college degree option. This program - available in Distance or Standard Delivery - is appealing to students who do not choose to commit to the greater time requirements of a bachelor's degree program and are interested in pursuing a course of study designed according to personal interests and/or career goals.

Note: Because an associate degree does provide a platform from which to launch further study, students interested in transferring academic credits to a bachelor's degree program should choose courses in consultation with a faculty advisor or Dyson College Dean's Office advisor.

Major Completion Summary

Requirement	Credits
University Core Requirements	21-31
Major Requirements	19
Open Electives	10-20
Total Credits	60

University Core Requirements (21-31 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
CIS 101	Introduction to Computing	3
COM 200	Public Speaking	3
ENG 110	Composition ¹	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
Second language proficiency		0-6
Laboratory science course		4
Mathematics course		4

¹ *Note: Student may be able to test out of ENG 110 and Second Language requirements.*

Major Requirements (19 Credits)

Code	Title	Credits
Concentration		
Select a concentration		12
Arts and Sciences Electives		
Select seven credits		7
Total Credits		19

Open Electives (10-20 Credits)

Code	Title	Credits
Open Electives		
Select 10-20 credits		10-20
Total Credits		10-20

Global Asia Studies, BA

Campus: NYC

This 36-38 credit multidisciplinary major program advances a cross-cultural understanding of Asia and the world and develops bilingual area specialists and professionals for graduate schools, government and international organizations or for employment in a globalized economy.

Students follow one of two tracks: Asian Languages and Cultures or Comparative Asian Studies.

Major Completion Summary

Requirement	Credits
University Core Requirements	44 minimum
Major Requirements	36-38
Total Credits	128

University Core Requirements (44 Minimum Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44
	Total Credits	44

Major Requirements (36-38 Credits)

Code	Title	Credits
Tracks or Open Electives		
	Select one of the following Tracks or Open Electives:	36-38
<i>Track I: Asian Languages and Cultures</i>		
	Asian Languages Courses (p. 212)	
	Global Asia Topical Courses (p. 211)	
	Senior Thesis ¹	
	Elective Course ²	
	Research Seminar (p. 212)	
<i>Track II: Comparative Asian Studies</i>		
	Asian Languages Courses (p. 212)	
	Global Asia Topical Courses (p. 211)	
	Senior Thesis ¹	
	Elective Course ²	
	Research Seminar (p. 212)	
<i>Open Electives</i>		
	Complete Open Electives (p. 213)	
	Total Credits	36-38

¹ All GLB majors must complete a research project (thesis) of their own choice in consultation with the faculty specialists in the program.

² required for both tracks (3 credits) from either the Asian Languages course list or the Global Asia Topical course list.

Comparative Asian Studies

Track I: Required Global Asia Topical Courses (9 credits) chosen from list below.

Track II: Required Global Asia Topical Courses (18 credits) chosen from list below.

Code	Title	Credits
Courses		
ART 220	Art History: Aspects of Asian Art	3
COM 213	Intercultural Communication	3
ENG 201	Writing in the Disciplines	3,4

ECO 374	Rising Powers: China's Economic Growth and Development	3
ECO 375	China's Financial System: Past, Present and Future	3
ECO 396V	Topic: From Wall Street to the Great Wall	3
GLB 101	An Introduction to Global Studies I	3
HIS 241	Modern China	3
HIS 242	Modern Japan	3
HIS 296A	Barbarians and Mandarins: China and Her Inner Asian Neighbor	3
HIS 296E	Topic: Tolstoy, Turks and Taliban: Russia's "Orient"	3
HIS 296U	Topic: Bible and Gun: Christianity in China since 1500	3
HIS 297F	Topic: Of Swords and Cherry Blossoms: Samurai Images Past and Present	3
HIS 340	Chinese Cultural Tradition	3
INT 196J	The Sacred and the Secular in East Asia	6
INT 297A	Hong Kong and Bollywood: Globalization of Asian Cinema	6
LIT 211D	The Individual and Society	3
LIT 211F	Worlds In Literature: The Asian Diaspora	3
LIT 345	Literatures of Diversity	3
RES 202	Great Ideas in Eastern Religious Thought	3
RES 296	Topics in Religious Studies	3

Topic courses

Note: students interested in a following topic course should check with the Global Asia Major program director about possible availability:

COM 296	Topics in Communication	3
HIS 297	Topics in History	3

Asian Languages and Cultures Track

Track I: Required Asian Languages Courses (18-20 credits) chosen from list below.

Track II: Required Asian Languages Courses (9-11 credits) chosen from list below.

Code	Title	Credits
Courses		
CHI 101	Elementary Chinese I (Mandarin)	4
CHI 102	Elementary Chinese II (Mandarin)	4
CHI 263	Chinese for Heritage Speakers	4
CHI 280	Intensive Review of Chinese	3
CHI 283	Intermediate Chinese Conversation	3
CHI 300	Chinese Theater and Culture	3
CHI 301	Advanced Conversation in Chinese	3
CHI 305	Chinese for Professional Communication	3
CHI 380	Chinese Seminar	3
JPN 101	Elementary Japanese I	3
JPN 102	Elementary Japanese II	3
JPN 280	Intensive Review of Japanese	3
JPN 283	Intermediate Japanese Conversation	3
JPN 380	Japanese Seminar: Japanese for Professions	3
JPN 395	Independent Study in Japanese	1-9

Research Seminar

Code	Title	Credits
COS 312	Introduction to Cultural Studies	3
HIS 380	Seminar on Historiography	3
LIT 329	Literary Theory and Criticism	3
WS 380	Seminar in Feminist Theory	3
GLB	400-level Asia Seminar	3

Open Electives (35-48 Credits)

Code	Title	Credits
Open Electives ¹		
Select 35-48 credits		35-48
Total Credits		35-48

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community required of first-year freshman students.

Global Studies Major, BA

Campus: Westchester

This major is interdisciplinary, with requirements that include three groups of courses:

- Concentration in ECO, HIS or POL with cross-listed GS courses from other two concentrations
- Four all-concentration required courses approved by department advisor
- Business Course Requirements

Students interested in double-majoring must seek the guidance of a department program advisor and also Dyson College Dean's Office advisor.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	48-52
Open Electives	3-23
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (48-52 Credits)

Code	Title	Credits
Concentrations		
	Select one of the following concentrations:	33
	ECO Concentration (p. 215)	
	HIS Concentration (p. 215)	
	POL Concentration (p. 215)	
All-Concentration Required Courses		
	Two department program-advisor approved courses from GS Elective list	6
	Select one of the following:	3
	ECO 400 Seminar in Economic Theory	
	HIS 499 Senior Year Experience in History	
	POL 499 Senior Year Experience in the Political Science	
	One travel course or internship	3
Business Course Requirements		
	ECO 105 Principles of Economics: Macroeconomics	3
	Select one of the following: ¹	3-4
	ACC 204 Managerial Accounting	
	BUS 150 Contemporary Business Practice	
	FIN 260 Financial Management	
	MAR 250 Principles of Marketing	
	MGT 230 Operations Management, Automation, Purchasing for Service Organizations	
	Total Credits	51-52

¹ Advisor approved.

ECO Concentration

Code	Title	Credits
ECO 106	Principles of Economics: Microeconomics	3
ECO 230	Intermediate Macroeconomics	3
ECO 234	Intermediate Microeconomics	3
ECO 238	Money and Banking	3
ECO 240	Quantitative Analysis and Forecasting	4
ECO 360	International Economics	3
Two approved ECO courses		6
Three approved HIS and POL cross-listed courses, and both HIS & POL courses must be represented.		9
Total Credits		34

HIS Concentration

Code	Title	Credits
HIS 104	History of Western Civilization 1815 to Present	3
HIS 108	World History After 1650	3
HIS 134	Modern Latin America	3
HIS 216	History of Human Rights	3
HIS 241	Modern China	3
HIS 119 or HIS 220	The Middle East: An Historical Survey Modern Islamic World: 1850-Present	3
Two approved HIS courses		6
Three approved ECO and POL cross-listed courses, and both ECO and POL courses must be represented.		9
Total Credits		33

POL Concentration

Code	Title	Credits
POL 114	Introduction to International Relations	3
POL 210	Comparative Political Systems	3
POL 247	International Law and Human Rights	3
POL 303A	Politics Workshop: International Organization	3
Two approved POL courses		6
Three approved ECO and HIS cross-listed courses, and both ECO and HIS courses must be represented.		9
Total Credits		27

Open Electives (3-23 Credits)

Code	Title	Credits
Open Electives		
Select 3-23 credits ¹		3-23
Total Credits		3-23

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community.

History Major, BA

Campus: NYC, Westchester

Provides students with an excellent preparation for law school, graduate work, teaching, and a variety of private and public service positions.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	42
Open Electives	31-42
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

May include two history courses. One each from two Area of Knowledge groups:

Code	Title	Credits
Western Heritage American or European		
Select one of the following:		3
HIS 111	American Civilization to 1877	
HIS 112	American Civilization Since 1877	
HIS 103	History of Western Civilization 1300-1815	
HIS 113	Approved History Topics Course	
HIS 104	History of Western Civilization 1815 to Present	
NYC 115	New York City: From Great Metropolis to World Capital 1898-Present	
World Tradition and Cultures Non-Western		
Select one of the following:		3
HIS 119	The Middle East: An Historical Survey	
HIS 131	The Asian World: A Historical Survey	
HIS 132	Africa: An Historical Survey	
HIS 134	Modern Latin America	

Major Requirements (42 Credits)

Code	Title	Credits
Required Major Courses		
HIS 380	Seminar on Historiography	3
HIS 499	Senior Year Experience in History	3
Required Major Electives		
Select two courses each from three historical fields: ¹		18
Non-Western History (p. 217)		
Western Heritage American History (p. 217)		
Western Heritage European History (p. 218)		
History Course		
Select one History course from any field based on race, gender, or class:		3
HIS 113B	The American Experience: American Diversity, Immigration, Ethnicity and Race	
HIS 133	Latin America: The Colonial Era	
HIS 216	History of Human Rights	
HIS 223	Discrimination, Integration and Assimilation: Global Jewish Experience	
HIS 231	Latin America: Century of Social Change and Revolution	
HIS 268	American Labor History	
HIS 271	Culture and History of Black America	
HIS 273	Ethnic and Racial History of the United States	

HIS 280	History of American Women	
HIS 281	European Women and Social Change	
HIS 302	African-American History Since 1910	
One 300-level History course ²		3
Four History courses at 200 or 300-level		12
Total Credits		42

¹ Non-Western, Western Heritage American, and Western Heritage European, counting two courses if taken to satisfy University Core requirements.

² Excluding HIS 380 Seminar on Historiography.

Non-Western History

Code	Title	Credits
HIS 107	World Civilization I	3
HIS 108	World History After 1650	3
HIS 119	The Middle East: An Historical Survey	3
HIS 131	The Asian World: A Historical Survey	3
HIS 132	Africa: An Historical Survey	3
HIS 133	Latin America: The Colonial Era	3
HIS 134	Modern Latin America	3
HIS 202	Modern Britain	3
HIS 216	History of Human Rights	3
HIS 217	Modern East Asia in Film	3
HIS 218	Nonviolent Activism in Modern Asia	3
HIS 220	Modern Islamic World: 1850-Present	3
HIS 223	Discrimination, Integration and Assimilation: Global Jewish Experience	3
HIS 231	Latin America: Century of Social Change and Revolution	3
HIS 239	Wars in the Asia-Pacific	3
HIS 241	Modern China	3
HIS 242	Modern Japan	3
HIS 243	Service and Study in Latin America	3
HIS 270	History of Modern South Africa	3
HIS 274	History of North Africa After 1800	3
HIS 275	Modern History of Afghanistan, Iraq and Iran	3

Western Heritage American History

Code	Title	Credits
HIS 111	American Civilization to 1877	3
HIS 112	American Civilization Since 1877	3
HIS 113B	The American Experience: American Diversity, Immigration, Ethnicity and Race	3
HIS 113C	The American Experience: United States and the World - (CAP)	3
HIS 113D	The American Experience.: America between the Wars 1920-41	3
HIS 113E	The American Experience: Dissent American History: Civil War to Present	3
HIS 113F	The American Experience: The American Constitution and the Presidency	3
HIS 113G	The American Experience: The Colonial Legacy	3
HIS 113H	The American Experience: Lessons in Liberty: Promise and Reality	3
HIS 113J	The American Experience: Challenge and Opportunity	3
HIS 113K	The American Experience: The City and the Workplace	3
HIS 113L	The American Experience: Promise and Reality	3
HIS 113M	The American Experience: The Early American Legacy	3
HIS 113N	The American Experience: Wealth and American Culture - OBDP	4
HIS 113P	Introduction to Public History: Pace University 9/11 Oral History Project	3
HIS 113Q	The American Experience: American Political Tradition	3

HIS 113R	The American Experience: Changing Roles of American Women	3
HIS 113S	The War Film in History: Genre, Gender and Race	3
HIS 113U	The American Experience: The United States and the World	3
HIS 113W	The American Experience: Wealth and American Culture	3,4
HIS 113X	The American Experience: Wealth and the American Culture	4
HIS 113Y	Technology, Transportation, and Trade in New York City	3
HIS 113Z	Imagining the Future: New York City and the American Dream	3
HIS 215	American Social and Cultural History	3
HIS 256	American Colonial History	3
HIS 259	The American Revolution	3
HIS 260	Constitutional History of the United States	3
HIS 264	History of the American Presidency 1900 - Present	3
HIS 265	American Urban History	3
HIS 267	Heroes, Villains and Just Plain Folks: A Biographical Perspective on American History	3-4
HIS 269	Recent United States History	3
HIS 271	Culture and History of Black America	3
HIS 273	Ethnic and Racial History of the United States	3
HIS 280	History of American Women	3
HIS 302	African-American History Since 1910	3
HIS 310	United States in the Era of Franklin D. Roosevelt, 1929-1945	3
HIS 321	Economic History of the United States	3
HIS 366	History of New York City	3
HIS 367	History and Geography of New York	3

Or equivalent learning community or topics course

Western Heritage European History

Code	Title	Credits
HIS 103	History of Western Civilization 1300-1815	3
HIS 104	History of Western Civilization 1815 to Present	3
HIS 114A	European Experience: European Civilization and Minorities	3
HIS 114B	The European Experience: British Heritage	3
HIS 114C	Ideas and the Modern State (CAP)	3
HIS 114D	The European Experience: Women's World	3
HIS 114E	The European Experience: The Age of the Renaissance	3
HIS 114F	The European Experience: The Holocaust: History and Legacy	3
HIS 114M	The European Experience: Ideas and the Modern State	3
HIS 114R	The European Experience: Russia and Eastern Europe: Continuity and Change	3
HIS 114S	The European Experience: Church, State and Society in Medieval Europe	3
HIS 114W	The European Experience: The Ancient World	3
HIS 202	Modern Britain	3
HIS 203	Rome's Golden Age: The Late Republic and Early Empire	3
HIS 205	The Crusades	3
HIS 206	European History: Witches, Wizards and the Rise of Scientific Thought	3
HIS 207	Europe Since World War I	3
HIS 210	Germany and Central Europe Since 1848	3
HIS 213	Modern Russia	3
HIS 225	The World of the Middle Ages: Byzantium	3
HIS 226	The World of the Middle Ages: The West	3
HIS 281	European Women and Social Change	3
HIS 330	Barbarian Europe: 300 - 1000 A.D.	3

Or equivalent learning community or topics course.

Open Electives (31-42 Credits)

Code	Title	Credits
Open Electives		
Select 31-42 credits		31-42
Total Credits		31-42

Language, Culture and World Trade Major, BA

Campus: NYC

This interdisciplinary program blends theory and practice and features three major components:

- a major in a foreign language and culture (French, Italian, Russian, or Spanish);
- a professional concentration in one of four areas of international enterprise; and
- a required capstone course and an internship.

It prepares students for graduate school in foreign languages or employment in international corporations including travel and tourism, media and entertainment, diplomacy, banking and transportation.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	45-46
Open Electives	30-42
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Must include ECO 105 Principles of Economics: Macroeconomics. For major-appropriate specific core requirements in history, social sciences and religious studies, students meet with Department of Modern Languages and Cultures advisor for approval.

Major Requirements (45-46 Credits)

Code	Title	Credits
Required Courses		
DYS 499B	Senior Year Experience in Modern Languages and Cultures	3
ECO 106	Principles of Economics: Microeconomics	3
Internship		3
Required Electives		
Select 24 Upper Level credits ¹		24
Required Professional Track		
Select one of the following tracks:		12-13
<i>World Trade Track</i>		
MAR 351	International Marketing	
MGT 240	International Management	
Two approved courses		
<i>International Banking & Economic Policy Track</i>		
ECO 238	Money and Banking	
ECO 362	Economic Growth and Development	
Two approved courses		
<i>Diplomacy Track</i>		
LAW 325	International Business Law	
POL 114	Introduction to International Relations	
Two approved courses		
<i>International Travel Industry Track</i>		
MGT 208	Travel and Tourism Management	
MGT 307	Hotel Management	
Two approved courses		
Total Credits		45-46

¹ At least six of these courses must be 300-level and in French, Italian, Russian or Spanish.

Open Electives (30-42 Credits)

Code	Title	Credits
Open Electives		
Includes following required Auxiliary Courses: ¹		30-42
ECO 105	Principles of Economics: Macroeconomics	
ECO 360	International Economics	
MAR 250	Principles of Marketing	
MAT 117	Elementary Statistics	
MGT 150	Managerial and Organizational Concepts	
LAW 101	Business Law I	
RES 106	Religions of the Globe	
Total Credits		30-42

¹ Note that these courses may be taken for core curriculum and/or open elective credit.

Latin American Studies Major, BA

Campus: NYC

Latin American Studies (LAS) is an interdisciplinary program of course offerings from eight liberal arts and social science departments. Its purpose is the development of versatile bilingual professionals and area specialists who are equipped to meet the challenges of globalization, including a complex economy for which specialization in a single, technical field is insufficient. To complete this 36-credit major, students select courses from various subject areas:

- Language Proficiency,
- History,
- Literature,
- Culture,
- Economy, and
- Society.

Note: Students wishing to double major may share a maximum of credits in a second Dyson BA major as follows:

- Modern Languages & Cultures (21);
- Language, Culture & World Trade (21);
- History (15);
- Economics (6).

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required Major Course		
LAS 101	The Other "America": Introduction to Latin American Studies	6
Major Electives		
<i>Language Proficiency</i> ¹		
Select two of the following:		6
SPA 263	Spanish for Native Speakers	
SPA 280	Intensive Review of Spanish	
SPA 283	Intermediate Spanish Conversation	
SPA 284	Intermediate Spanish Composition	
<i>History</i>		
Select two 3-credit courses or one 6-credit course:		6
HIS 133	Latin America: The Colonial Era	
HIS 134	Modern Latin America	
HIS 231	Latin America: Century of Social Change and Revolution	
HIS 234	South American Colossus: The History of Modern Brazil	

HIS 243	Service and Study in Latin America
LAS 201	Latin America: The Caribbean and the World
LAS 210	Luz, Camara, Accion! : Film as Mirror of Social Change in Latin American History and Culture
LAS 230	"So Far from God; So Close to Uncle Sam." Modern Mexico in History and Literature
LAS 250	Environmental Policy and History: South American Rain Forest

Literature

Select two 3-credit courses or one 6-credit course:	6
LAS 150	Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era
LAS 220	Caribbean Transnational Cultures: The History, Literature and Film of the Spanish Caribbean
LIT 211J	American Voices
POR 154A	Topic: Contemporary Brazilian Literature and Culture
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US
SPA 154S	Perspectives on America: The Experience of Latina Writers
SPA 319	Masterpieces of Spanish American Literature I
SPA 320	Masterpieces of Spanish American Literature II: Dictatorships
SPA 321	Literature and Culture of Puerto Rico and the Caribbean
SPA 323	Modern Latin American Prose
SPA 344	The Short Story and Essay in Spanish America
SPA 346	Hispanic Literature and Culture in the United States
SPA 480C	Seminar: Love and Repression in Modern Latin American and Caribbean Literature and Film
SPA 480F	Topic: Latin American Literature and Film of the 21st Century: The Andean World

Culture

Select one of the following:	3
ANT 296H	Traditional and Modern Cultures of Latin America and Caribbean
ART 214	Art History: Modern Art
SPA 154N	Topic: Hispanic Cultural Experiences in New York City
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States
SPA 154V	Latin American Cinema
SPA 311	Introduction to Latin American Culture
SPA 345	Latin American Theatre
SPA 347	The Culture of Mexico

Society, the Economy, and Civic Engagement

Select two 3-credit courses or one 6-credit course:	6
ECO 359	Political Economy of Developing Nations
HIS 243	Service and Study in Latin America
LAS 201	Latin America: The Caribbean and the World
LAS 250	Environmental Policy and History: South American Rain Forest
LAS 296A	Latin Immigration to the USA: Perspectives on the United States' Largest Ethnic Minority

Additional Elective

Select any 3-credit course not already taken from above groups. 3

Total Credits 36

¹ Prerequisite: SPA 101 Elementary College Spanish I and SPA 102 Elementary College Spanish II or equivalent.

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits ¹		37-48
Total Credits		37-48

¹ May include one or two highly recommended Political Science courses: POL 101 Politics: Comparative Introduction and/or POL 102 Public Myth and Ideologies.

Latina-Latino Studies Major, BA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	30
Open Electives	30-40
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (30 Credits)

Code	Title	Credits
Major Electives-Humanities		
	Select two of the following:	6
LIT 211U	Latina/o Voices: Transnational Currents in American Writing	
SPA 154N	Topic: Hispanic Cultural Experiences in New York City	
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States	
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US	
SPA 154S	Perspectives on America: The Experience of Latina Writers	
SPA 321	Literature and Culture of Puerto Rico and the Caribbean	
SPA 346	Hispanic Literature and Culture in the United States	
Major Required Courses		
LLS 100	Latina/o Communities	3
POL 240	Applied Research Methods	3
POL 257	Latinx Politics in the United States	3
LLS 440	Fieldwork Seminar	3
Major Electives - Social Sciences		
	Select two of the following:	6
POL 296R	Topic: Race and American Political Development	
POL 302M	Workshop: Immigration, Race and Citizenship in the United States	
PSY 296A	Topic: Psychology of Ethnic Groups in the United States of America: The Latino Experience	
SOC 112	Race and Ethnicity in Cities	
SOC 209	Race and Ethnicity	
SOC 227	Border Crossing: Immigration and American Society	
SOC 296S	Topic: Making Ethnographic Documentaries	
SOC 296V	Topic in Sociology: Hispanic Families	
Other Major Electives		
	Select two of the following (only one "learning community" course): ²	6
HIS 113B	The American Experience: American Diversity, Immigration, Ethnicity and Race	
HIS 113S	The War Film in History: Genre, Gender and Race	
HIS 345	History of America Immigration Law, 1790 to the Present	
NYC 230	Immigration, Ethnicity and Race in NYC History	
POL 301J	Workshop: Constitutional Law and Social Change	
POL 302C	Workshop: Constitutional Law: Civil Rights	

INT 198M The History, Literature and Culture of the Spanish Borderlands of North America³

Total Credits 30

- ¹ May be repeated once as an open elective.
- ² Must be advisor-approved courses
- ³ This "learning community" course can fulfill one major elective option but student must consult with academic advisor to determine credit distribution.

Open Electives (30-40 Credits)

Code	Title	Credits
Open Electives		
Select 30-40 credits ¹		30-40
Total Credits		30-40

- ¹ Includes UNV 101 First-Year Seminar: Introduction to University Community for first-year freshman students (3 credits).

Liberal Studies Major, BA

Campus: NYC, Westchester

Liberal Studies is an interdisciplinary program of 120 credits in two-three arts and/or sciences academic disciplines as determined by student interest and advisement. It is appealing to upper-level transfer students and particularly to adult students interested in the possibility of applying Experiential Learning credits towards their degree¹. Sample concentrations are Communications and Literature; Criminal Justice and Sociology; and General Liberal Studies. The latter concentration is particularly flexible because it can be built around a theme of the student's choosing, such as American studies; government; and philosophy and religious studies.

When choosing a concentration, the student works closely with advisers from the Dyson College of Arts and Sciences in order to construct a meaningful and coherent educational experience. Note that many courses applicable to the Liberal Studies major are offered online, though students are free to choose online or on-site ones.

¹ Up to 36 Experiential Learning credits may be applied toward the degree. Students interested in applying such credits take INT 196B Prior Learning Assessment (2 credits) as part of their Open Elective credits.

Major Completion Summary

Requirement	Credits
University Core Requirements	44
Major Requirements	32-33
Open Electives	27-28
Total Credits	120

University Core Requirements (44 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Courses		
	One Writing Course	3-4
	One Math Course	3-4
	One Capstone/senior year experience course in the major	3-4
Arts and Science Courses		
	Select 32-35 credits	

Major Requirements (32-33 Credits)

Code	Title	Credits
Interdisciplinary Major ¹		
<i>Main Discipline</i>		
	Select 20 credits	20
<i>Second Discipline</i>		
	Select 6-12 credits	6-12
<i>Third Discipline</i>		
	Select 0-6 credits	0-6
Total Credits		26-38

¹ Two to three liberal arts and/or sciences disciplines: *At least half of these major interdisciplinary credits must be taken at Pace University, and courses must be at 200-level or higher (although up to three courses with faculty approval may be at a lower level).*

Open Electives (27-28 Credits)

Code	Title	Credits
Open Electives		
	Select 27-28 ¹	27-28
Total Credits		27-28

¹ Includes INT 196B Prior Learning Assessment (2 cred.) needed to determine acceptability of any Experiential Learning credits.

Mathematics Major, BA

Campus: NYC, Westchester

A generalized program that enables students to develop a variety of skills. It allows students to double major or select up to two minors.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	37
Open Electives	36-47
Total Credits	128

PLV Students

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Major Requirements (37 Credits)

Code	Title	Credits
Required Major Courses		
MAT 131	Calculus I ¹	4
MAT 132	Calculus II	4
MAT 234	Introduction to Probability and Statistical Analysis	4
MAT 236	Multivariable Calculus	4
MAT 238	Linear Algebra	4
MAT 253	Differential Equations	4
MAT 301	Algebraic Structures	3
MAT 305	Complex Variables	3
or MAT 311	Real Analysis	
MAT 137	Introduction to Discrete Mathematics	4
MAT 400	Mathematics: Connections, Communications, Research	3
Total Credits		37

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Open Electives (36-47 Credits)

Code	Title	Credits
Open Electives		
Select 36-47 credits		36-47
Total Credits		36-47

NYC Students

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Major Requirements (37 Credits)

Code	Title	Credits
Required Major Courses		
MAT 131	Calculus I ¹	4
MAT 132	Calculus II	4
MAT 234	Introduction to Probability and Statistical Analysis	4
MAT 236	Multivariable Calculus	4
MAT 238	Linear Algebra	4
MAT 253	Differential Equations	4
MAT 301	Algebraic Structures	3
MAT 305	Complex Variables	3
or MAT 311	Real Analysis	
MAT 233	Mathematical Structures and Models	4
MAT 490	Mathematics Seminar Capstone Experience I	1
MAT 491	Mathematics Seminar Capstone Experience II	2
Total Credits		37

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Open Electives (36-47 Credits)

Code	Title	Credits
Open Electives		
Select 36-47 credits		36-47
Total Credits		36-47

Mathematics Major, BS

Campus: NYC, Westchester

The BS program in Mathematics is a specialized program that helps prepare students for employment in quantitative or technical fields (such as actuarial science, computer science, finance, operations research, statistics, and science) or for graduate study.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	46-48
Open Electives	25-38
Total Credits	128

NYC Students

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Major Requirements (46-48 Credits)

Code	Title	Credits
Required Major Courses		
MAT 131	Calculus I ¹	4
MAT 132	Calculus II	4
MAT 234	Introduction to Probability and Statistical Analysis	4
MAT 236	Multivariable Calculus	4
MAT 238	Linear Algebra	4
MAT 253	Differential Equations	4
MAT 301	Algebraic Structures	3
MAT 305	Complex Variables	3
MAT 311	Real Analysis	3
MAT 233	Mathematical Structures and Models	4
MAT 490	Mathematics Seminar Capstone Experience I	1
MAT 491	Mathematics Seminar Capstone Experience II	2
Required Major Electives		
Select two approved mathematics courses 200-level or higher.		6-8
Total Credits		46-48

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Open Electives (25-38 Credits)

Code	Title	Credits
Open Electives		
Select 25-38 credits		25-38
Total Credits		25-38

PLV Students

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Major Requirements (46-48 Credits)

Code	Title	Credits
Required Major Courses		
MAT 131	Calculus I ¹	4
MAT 132	Calculus II	4
MAT 234	Introduction to Probability and Statistical Analysis	4
MAT 236	Multivariable Calculus	4
MAT 238	Linear Algebra	4
MAT 253	Differential Equations	4
MAT 301	Algebraic Structures	3
MAT 305	Complex Variables	3
MAT 311	Real Analysis	3
MAT 137	Introduction to Discrete Mathematics	4
MAT 400	Mathematics: Connections, Communications, Research	3
Required Major Electives		
Select two approved mathematics courses 200-level or higher.		6-8
Total Credits		46-48

¹ MAT 131 Calculus I (4 credits) may be used to satisfy Math core requirement; otherwise it must be taken for major credit.

Open Electives (25-38 Credits)

Code	Title	Credits
Open Electives		
Select 25-38 credits		25-38
Total Credits		25-38

Modern Languages and Cultures Major, BA

Campus: NYC

This program is designed for students who wish to acquire linguistic, cultural, and literary skills in one or two foreign languages. Instead of a second language, they may choose from among four interdisciplinary area studies tracks. This program prepares students for graduate school in foreign languages or for employment in the fields of travel and tourism, media and entertainment, diplomacy, teaching, and public service.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	39
Open Electives	34-45
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (39 Credits)

Code	Title	Credits
Major Courses		
<i>300-level courses</i>		
	Select eight courses in either French, Italian, Russian, or Spanish:	24
<i>Tracks</i>		
	Select four courses in one of the following tracks:	12
A. Second Language Track (Arabic, Chinese, French, Italian, Japanese, Portuguese, Russian, or Spanish) on any level.		
B. Italian Studies Track		
C. Francophone Studies Track		
D. Hispanic Studies Track		
E. Slavic Studies Track		
<i>Major Required Course</i>		
DYS 499B	Senior Year Experience in Modern Languages and Cultures	3
	Total Credits	39

Open Electives (34-45 Credits)

Code	Title	Credits
Open Electives		
	Select 34-45 credits	34-45
	Total Credits	34-45

Musical Theater Major, BFA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	66-79
Open Electives	2-14
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements ¹	44
	Total Credits	44

¹ May include the required dance courses listed to be taken as core (13 credits).

Major Requirements (66-79 Credits)

Code	Title	Credits
Required Theater & Technical Courses		
PAMT 111	Musical Theater Acting I	3
PAMT 112	Musical Theater Acting II	3
PAMT 143	Shaping Sounds: Diction and Dialects for the Actor/Singer	2
PAMT 211	Acting III for Musical Theatre	3
PAMT 212	Acting IV for Musical Theatre	3
PAMT 121	Fundamentals of Music I for Musical Theatre Majors	3
PAMT 122	Fundamentals of Music II	3
PAMT 221	Musical Theatre History and Repertoire I	2
PAMT 222	Musical Theatre History and Repertoire II	2
PAMT 223	Musical Theatre Technique I	3
PAMT 311	Acting V for Musical Theatre	3
PAMT 312	Acting VI for Musical Theatre	2
PAMT 321	Musical Theatre Technique II	3
PAMT 322	Musical Theatre Scene Study	2
PAMT 411	Acting for Television and Film I	2
PAMT 412	Acting for Television and Film II	2
PAMT 421	Musical Theatre Audition Technique	2
PAMT 422	The Industry for BFA Musical Theatre	2
PAMT 499	Senior Showcase for Musical Theatre	2
Select one of the following: ¹		
PAGE 100	Fall Production Crew	
PAGE 101	Spring Production Crew	
Required Private Voice Lessons		
PAMT 131	Individualized Voice Lessons I	1
PAMT 132	Individualized Voice Lessons II	1
PAMT 231	Individualized Voice Lesson III	1
PAMT 232	Individualized Voice Lessons IV	1
PAMT 331	Individualized Voice Lesson V	1
PAMT 332	Individualized Voice Lessons VI	1

PAMT 431	Individualized Voice Lessons VII	1
PAMT 432	Individualized Voice Lessons VIII	1
Required Dance Courses		
PAGE 151	Ballet II	3
PAGE 154	Jazz 3	3
PAGE 155	Theater Dance I	2
PAGE 159	Dance Styles I	2
Required Dance Courses Taken in Core (as in depth sequence or inquiry and exploration)		
PAGE 150	Ballet I	3
PAGE 152	Jazz I	3
PAGE 153	Jazz 2	3
PAGE 156	Theater Dance 2	2
PAGE 157	Tap Dance I	2
Required Seminar		
PAMT 199	Freshman Seminar	1
Total Credits		79

¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.

Open Electives (2-14 Credits)

Code	Title	Credits
Open Electives		
Select 2-14 credits ¹		2-14
Total Credits		2-14

¹ Must include UNV 101 First-Year Seminar: Introduction to University Community (1 credit).

Peace and Justice Studies, BA

Campus: NYC

This program is an interdisciplinary major. It examines direct, structural, symbolic and environmental violence; social justice; theories and practice of nonviolence and conflict transformation; conflict resolution techniques including negotiation, mediation, and facilitation; and interdisciplinary perspectives on peace building and peace making. This program reflects Pace University's commitment to theory and practice in this interdisciplinary field and is consistent with the University's institutional mission of civic engagement and global citizenship. For identification of newly available courses not yet listed in the following pages and the necessary approval for POL 303 Politics Workshop: The United Nations, students must meet with department advisor.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	33
Open Electives	40-51
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (33 Credits)

Code	Title	Credits
Required Courses		
PJS 101	Introduction to Peace and Justice Studies	3
PJS 203	Nonviolence: Theory and Practice	3
PJS 250	Working Through Conflict: Mediation, Negotiation and Facilitation	3
PJS 350	Advanced Peace and Justice Studies	3
POL 247	International Law and Human Rights	3
POL 325	Conflict Analysis	3
POL 326	Reconciliation and Transitional Justice	3
Required Elective Courses		
	Any PJS 100-400 level course	3
	Select nine credits of the following: ¹	9
AMS 200	Introduction to Critical Race and Ethnicity Studies	
ANT 108	Global Culture and Local Identities	
ANT 220	Anthropology of Violence	
ANT 297A	Topic: Political Anthropology	
ART 188	Art as a Vehicle of Social Commentary and Political Progress	
ART 231	Environmental and Ecological Art	
COM 213	Intercultural Communication	
COM 297C	Topic: Conflict Management	
CRJ 242	Crime and Public Policy	
CRJ 313	Victims of Crime	
CRJ 321	Creative Crime Control	
CRJ 346	Terrorism and Society	
ENV 105	Social Responsibility and the World of Nature	
ENV 110	Nature and Culture: A Study in Connections	
ENV 111	Environmental Studies: Economic, Ethical and Political Perspectives	

ENV 205	Globalization, Trade and the Environment
ENV 235	Sustainable Living in Our World
HIS 216	History of Human Rights
HIS 209	Israel and Palestine: The Heritage and the Challenge
HIS 218	Nonviolent Activism in Modern Asia
HIS 223	Discrimination, Integration and Assimilation: Global Jewish Experience
HIS 231	Latin America: Century of Social Change and Revolution
HIS 239	Wars in the Asia-Pacific
LAS 240	"For Land, Bread and Liberty": The Latin American Social Revolution in History and Culture
LIT 211V	The Literature of War and Peace
LIT 304	Postcolonial Literature
LIT 396U	Topic: Postcolonial Literature: The Caribbean
PHI 115	Normative Ethics: Contemporary Moral Problems
PHI 121	Ethics in the Workplace
PHI 218	Legal and Political Philosophy
PHI 223	Environmental Ethics
PHI 355	Ethical Theories
POL 114	Introduction to International Relations
POL 214	Revolution or Reform
POL 250	Gender and Politics
POL 303	Politics Workshop: The United Nations
SOC 112	Race and Ethnicity in Cities
SOC 209	Race and Ethnicity
SOC 220	Social Class
SOC 222	Gender and Social Change
SOC 227	Border Crossing: Immigration and American Society
SOC 230	Crime and Social Justice
SOC 248	Social Movements
POL 303A	Politics Workshop: International Organization
POL 303C	Politics Workshop: United Nations
INT 296E	Topic: History and Religion of the Middle East: Holy Nationalism
INT 296W	Children in Urban Society
INT 297Q	Understanding Community and Diversity: Queer Cultures
INT 297W	Consuming Desires: Mass Production, Advertising, and Consumer Society in Modern Europe
INT 298F	The Holocaust and Modern Genocides: Representations in History, Literature and Film
INT 298N	Caught in the Crossfire: The Impact of War on Women and Children
INT 298Q	International Issues in Child Protection: Political and Psychological Perspectives
INT 299K	Disability Stories through Film and Media
WS 115	Intro to Women's & Gender Studies
WS 234	The Girl Child-A Global Perspective
WS 250	Queer Stories:LGBTQ People and Communities in Historical Context
WS 268	Men and Masculinities
WS 291	Global Activism and Transnational Feminist Theories
WS 296X	Topic: Slumming and Tramping: The Queer America
WS 305	Women as Change Agents: Gender and Leadership in the Nonprofit Sector

Total Credits

33

¹ For qualifying learning communities (6 credits) and possibly other available electives, see Peace & Justice program advisor for approval.

Open Electives (40-51 Credits)

Code	Title	Credits
Open Electives		
Select 40-51 credits		40-51
Total Credits		40-51

Personality and Social Psychology Major, BA

Campus: Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	47
Open Electives	26-37
Total Credits	128

University Core Requirements (44-55)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ Must include PSY 112 Introduction to Psychology

Major Requirements (47 Credits)

Code	Title	Credits
Required Major Courses		
PSY 243	Applied Social Psychology	3
PSY 205	Statistics in Psychology and Allied Fields	4
PSY 304	Social Psychology	4
PSY 307	Psychology of Personality	3
PSY 375	Lifespan Development Psychology	4
PSY 380	Experimental Psychology I	4
PSY 381	Experimental Psychology II	4
SOC 323	Social Theory	3
Required Major Electives		
Select at least six of the following courses:		18
PSY 201	Psychology of Business and Industry	
PSY 206	Psychology and Law	
PSY 209	Health Psychology	
PSY 215	Psychology of Cultural Diversity	
PSY 227	Psychology of Women	
PSY 240	Positive Psychology and Happiness	
PSY 257	Sports Psychology	
PSY 258	Forensic Psychology	
PSY 277	Evolutionary Psychology	
PSY 278	Environmental Psychology	
PSY 499	Senior Year Experience in Human Relations and Psychology	
SOC 215	Sociology of the Family	
Total Credits		47

Open Electives (26-37 Credits)

Code	Title	Credits
Open Electives		
Select 26-37 credits ¹		26-37
Total Credits		26-37

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community for first-year freshman students and PSY 112 Introduction to Psychology (4 credits) if not taken for University Core credit.

Philosophy and Religious Studies Major, BA

Campus: NYC, Westchester

Prepares students for graduate school in philosophy or religious studies, for law school, or for employment or study in any field requiring strong analytical and interpretive skills.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	39
Open Electives	45-56
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (39 Credits)

Code	Title	Credits
Required Major Courses ¹		
PHI 113	Ancient Philosophy	3
PHI 116	Modern Philosophy	3
PHI 253	Logic	3
RES 202	Great Ideas in Eastern Religious Thought	3
	Select one of the following:	3
RES 201	Great Ideas in Western Religious Thought	
RES 231	The Bible: Hebrew Scriptures (Old Testament)	
RES 232	The Bible: Christian Scriptures (New Testament)	
PHI 355	Ethical Theories	3
PHI 357	Philosophy of Religion	3
PHI 499	Senior Year Experience in Philosophy and Religious Studies ²	3

Required Major Electives

All courses with a PHI or RES prefix may be used as major electives. Students may use up to three courses from list below as major electives. 15
Students are required to complete a total of five major electives using the guidelines provided.

AMS 200	Introduction to Critical Race and Ethnicity Studies	
ANT 212	Magic and the Spirit World	
ANT 296V	Topic: Anthropological Issues in Magic, Witchcraft and Religion	
SOC 296H	Topic: Sociology of Religion	
SOC 323	Social Theory	
FSS 383	Theories of Film	
HIS 206	European History: Witches, Wizards and the Rise of Scientific Thought	
HIS 209	Israel and Palestine: The Heritage and the Challenge	
HIS 223	Discrimination, Integration and Assimilation: Global Jewish Experience	
HIS 296U	Topic: Bible and Gun: Christianity in China since 1500	
LIT 211Z	World Mythologies	
LIT 303	Introduction to Cultural Studies	
LIT 304	Postcolonial Literature	
LIT 329	Literary Theory and Criticism	

PJS 203	Nonviolence: Theory and Practice
POL 241	Classical Political Thought
POL 242	Medieval Political Theory
POL 243	Modern Political Theory
POL 249	Feminist Political Theory
WS 369	Queer Theory
WS 380	Seminar in Feminist Theory

Total Credits 39

- ¹ At least 12 credits each in PHI & RES.
- ² Student may substitute PHI 499 Senior Year Experience in Philosophy and Religious Studies with RES 395 Independent Study in Religious Studies.

Open Electives (45-56 Credits)

Code	Title	Credits
Open Electives		
Select 45-56 credits		45-56
Total Credits		45-56

Political Science Major, BA

Campus: NYC, Westchester

Prepares students for careers and graduate study in political science, international relations, law, public policy advocacy, and public administration, as well as for other opportunities in private, public, and nonprofit sectors that utilize skills involving civic competency, leadership, decision making, and negotiation.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	33
Open Electives	40-51
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements ¹		44-55
Total Credits		44-55

¹ All Political Science majors must complete MAT 104 Finite Mathematics For recommended Area courses, students see department program advisor.

Major Requirements (33 Credits)

Code	Title	Credits
Required Major Courses		
Complete three of the following courses:		9
POL 101	Politics: Comparative Introduction	
POL 102	Public Myth and Ideologies	
POL 111	American Government and Political Institutions	
POL 114	Introduction to International Relations	
Students must choose one course from each of the following subfields:		
<i>American Politics & Public Policy</i>		3
POL 118	State and Local Government	
POL 220	Political Parties and Interest Groups	
POL 224	Public Opinion and Polling Methods	
POL 244	American Political Thought	
POL 245	Politics and Media	
<i>Political Theory</i>		3
POL 218	Political Science and Economic Thought	
POL 241	Classical Political Thought	
POL 242	Medieval Political Theory	
POL 243	Modern Political Theory	
POL 244	American Political Thought	
POL 249	Feminist Political Theory	
<i>Comparative Politics / International Relations</i>		3
POL 202F	Topic: Introduction to International Organizations	
POL 210	Comparative Political Systems	
POL 213	Twenty-First Century Politics	
POL 214	Revolution or Reform	
POL 219	International Political Economy and Globalization	

POL 233	Advanced International Relations
POL 247	International Law and Human Rights

Required Major Electives

Select five POL courses at the advanced level (115 and above). All NYC students must take POL 240 as a major elective. At least one course must be completed at the 300-level. No more than 6 credits towards the major of Model UN, no more than 3 credits towards the major of internship for credit. ^{1, 2, 3} 15

Total Credits 33

- ¹ NYC students must include POL 240 Applied Research Methods.
- ² No more than nine credits of Model UN courses of POL 303A Politics Workshop: International Organization/POL 303C Politics Workshop: United Nations may be counted toward this major, and these courses are restricted to sophomores and above students.
- ³ No more than six credits in POL 393 Internship in Government and POL 395 Independent Study in Political Studies/Science may count toward the major.

Open Electives (40-51 Credits)

Code	Title	Credits
Open Electives		
Select 40-51 credits		40-51
Total Credits		40-51

Production and Design for Stage and Screen, BFA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	75
Open Electives	1-9
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (75 Credits)

Code	Title	Credits
Required Major Core Courses		
PAPD 100	Story Structure	3
PAPD 101	Creativity Collaborative for Production and Design	3
PAPD 102	Fundamentals of Design	3
PAPD 110	Fundamentals Scenery and Stagecraft	3
PAPD 120	Fundamentals of Costume	3
PAPD 130	Fundamentals of Stage Lighting	3
PAPD 140	Fundamentals: Sound and Story	3
PAPD 211	Scenic Design I	3
PAPD 221	Costume Design I	3
PAPD 231	Lighting Design I	3
PAPD 241	Sound Design I	3
PAPD 270	Rendering and Graphics	3
PAPD 271	Drafting I	3
PAPD 352	Theater History for Designers	3
PAPD 381	Production Design	3
PAPD 471	Industry for Production and Design	3
PAPD 472	Seminar and Portfolio	3

Select one of the following: ¹

PAGE 100	Fall Production Crew	
PAGE 101	Spring Production Crew	

Required Theater Electives

Select 24 credits from the following: ² 24

ART 341	Life Drawing and Anatomy	
PAPD 111	Stagecraft	
PAPD 121	Costume Construction I	
PAPD 122	Costume Construction II	
PAPD 171	Make-up for the Theater I	
PAPD 172	Production Technology	
PAPD 272	Drafting II	
PAPD 276	Theater Props	
PAPD 311	Scenic Design II	

PAPD 315	Advanced Stagecraft
PAPD 321	Costume Design II
PAPD 325	Advanced Costume Construction
PAPD 331	Lighting Design II
PAPD 341	Sound Design II
PAPD 371	Scene Painting I
PAPD 373	Scenic and Costume Practicum II
PAPD 374	Lighting and Sound Practicum II
PAPD 413	Advanced Scenic and Costume Design
PAPD 433	Advanced Lighting and Sound Design
PAPD 434	Projection Design
PAPD 473	Scenic and Costume Practicum III
PAPD 474	Lighting and Sound Practicum III

Total Credits 75

- ¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.
- ² Courses listed as 1-6 are available for variable credits of 1-6, please consult with department.

Open Electives (1-9 Credits)

Code	Title	Credits
Open Electives		
Select 1-9 credits		1-9
Total Credits		1-9

Professional Communication Studies, BS

Campus: Online

The BS in Professional Communication Studies is an accelerated online completion degree program designed to prepare students for successful professional careers in the field of communication. This interdisciplinary major includes courses in business, communication, and computer science. It is an innovative degree program for adult students who have experience in the workplace and have an associate AS or AA degree or the equivalent (60-64 credits).

The program is supported by Dyson College and Pace University's Office of Adult and Continuing Education, which has traditionally been responsible for assisting the undergraduate student, evaluating prior college-level credit and evaluating life experience for academic credit. For more information on this program, please visit our Web Site at <http://online.pace.edu>, call 212-346-1324 or email adultdegrees@pace.edu.

Major Completion Summary

Requirement	Credits
Transfer Credits	60-64
Organizational Communication Concentration	44
Required Electives	20
Total Credits	120

Transfer Credits (60-64 Credits)

Code	Title	Credits
Transfer Credits		
Total transfer credits ¹		60-64
Total Credits		60-64

¹ The total number of credits required to complete the degree is 120. The curriculum below contains 60 credits. Students transferring in less than 60 credits will need to take additional arts and sciences credits at Pace to fulfill the 120 credits.

Organizational Communication Concentration (44 Credits)

Code	Title	Credits
Required Concentration Courses ¹		
AIT 103	Online Seminar	1
AIT 107	Computer Applications for Telecommunications	4
CIT 231	Web Authoring and Digital Media	4
COM 210	Introduction to Mass Media - Accelerated Bachelor's Degree Completion Program	4
COM 260	Pragmatic Communication	4
COM 300	Organizational Communication	4
COM 361	Interpersonal Communication Among Cultures	4
ENG 201	Writing in the Disciplines	3-4
MCA 221	Professional Communication	4
PAA 101	Public Administration and Its Environment	4
One approved MCA course in Public Relations		4
One Approved Elective		4
Total Credits		44-45

¹ Student meets with program coordinator for guidance in selecting appropriate Concentration electives.

Required Electives (20 Credits)

Code	Title	Credits
Required Electives		
Select 20 credits ¹		20
<i>Recommended Liberal Arts and/or Science Electives</i>		
PAA 102	Organizational Planning and Budget Process	
HIS 113	Approved History Topics Course	

PSY 260	Critical Thinking and Problem Solving	
SCI 230	Environmental Science	
One additional Elective		
Total Credits		20

¹ Student meets with program coordinator for guidance in selecting appropriate courses to fulfill the program's required Liberal Arts and/or Science electives.

Professional Studies Major, BS

Campus: NYC, Westchester

Designed to meet the needs of non-traditional students, this degree program provides flexibility in scheduling, including a number of online courses using Web-based instruction. Additionally, it offers students the opportunity to transfer in a large number of credits earned at other institutions and also to receive up to 36 Experiential credits for knowledge accumulated as a result of life experience that can be demonstrated, documented, evaluated, and deemed to be in accordance with the curriculum and standards of the University.

For further information on this program, please consult the academic advisor in the Office of the Dean, Dyson College of Arts and Sciences.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	48-59
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (36 Credits)

Code	Title	Credits
Interdisciplinary Major		
To fulfill this major, students choose two academic disciplines from the following groups.		
<i>Liberal Arts or Science Discipline</i>		
	Select 24 credits	24
<i>Other Discipline</i>		
	Select from a professional school or another liberal arts or science discipline	12
	Total Credits	36

Open Electives (48-59 Credits)

Code	Title	Credits
Open Electives		
	Select 48-59 credits	48-59
	Total Credits	48-59

Psychology Major, BA

Campus: NYC, Westchester

This major prepares students for graduate school in both research and applied psychology and for entry-level employment in many fields of human services.

Note that a prerequisite for this program is PSY 112 Introduction to Psychology (4 credits) taken either as a University Core Curriculum requirement or an Open Elective.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	47
Open Electives	25-37
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (47 Credits)

Code	Title	Credits
Required Major Courses		
PSY 205	Statistics in Psychology and Allied Fields	4
PSY 304	Social Psychology	4
PSY 308	History of Psychology	4
PSY 311	Biological Psychology	4
PSY 315	Cognitive Psychology	4
or PSY 323	Psychology of Learning	4
PSY 375	Lifespan Development Psychology	4
PSY 380	Experimental Psychology I	4
PSY 381	Experimental Psychology II	4
Required Major Electives		
Select 15 credits of any 200 level and/or 300 level PSY courses		15
Total Credits		47

Open Electives (25-37 Credits)

Code	Title	Credits
Open Electives		
Select 25-37 credits ¹		25-37
Total Credits		25-37

¹ Among required Open Elective credits are UNV 101 First-Year Seminar: Introduction to University Community (required of all first-year freshman students) and PSY 112 Introduction to Psychology if not taken for University Core credit.

Public Relations Major, BS

Campus: Westchester

PR majors may declare a minor, or pursue a double major, or dual degree in other programs offered through MCVA department; however, students must fulfill requirements separately (overlap of requirements is not permitted). Students should consult with academic advisor to learn more.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	42-43
Open Electives	30-42
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	42-43
	Total Credits	42-43

Major Requirements (42-43 Credits)

Code	Title	Credits
Required Major Courses		
MCA 180	Introduction to Public Relations	3
MCA 264	Public Relations Research	3
MCA 497	Public Relations Campaigns	3
MCA 393	Intern Program I ¹	3
Major Electives		
	Select ten of the following:	30-31
MCA 209	Understanding the Mass Media	
MCA 226	Writing for the Electronic Media	
MCA 227	Writing for the Print Media	
MCA 252	Media Production I	
MCA 263	Event Planning for Public Relations	
MCA 276	Story Idea Development	
MCA 310	Case Studies in Public Relations	
MCA 311	Ethics, Morality, and the Media	
MCA 312	Communicating with Social Media	
MCA 336	Propaganda	
MCA 337	Writing Public Relations Copy	
MCA 340	Writing for Advertising	
MCA 354	Producing Corporate Video	
MCA 364	Media and Strategic Communication	
MCA 380	Crisis Communication	
MCA 382	Celebrity Public Relations	
MCA 390	Strategic Communication and Leadership	
MCA 397M	Topic: Social Media	
	Total Credits	42-43

¹ Students are required to take MCA 393 Intern Program I for 3 credits to fulfill major requirement. Majors have permission to take an additional 3 credits of MCA 393 Intern Program I towards open electives.

Open Electives (30-42 Credits)

Code	Title	Credits
Open Electives		
Select 30-42 credits ¹		30-42
Total Credits		30-42

¹ UNV 101 First-Year Seminar: Introduction to University Community is a required open elective.

Sociology/Anthropology Major, BA

Campus: NYC

Prepares students for exciting careers in law, teaching, business, social work, public management, urban planning, and human relations. While given an enhanced view of global and social issues including cultural diversity, race relations, gender issues, criminology, family and social problems, many students go on for advanced graduate work in the field or related areas.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (36 Credits)

Code	Title	Credits
Required Major Courses		
ANT 101	Introduction to Anthropology	3
SOC 102	Introduction to Sociology	3
SOC 323	Social Theory	3
SOC 380	Social Research Methods	3
Required Major Electives		
ANT 108	Global Culture and Local Identities	3
ANT 210	Urban Ethnography	3
Select 18 credits of the following: ¹		24
ANT 115	Kinship and the Family	
ANT 120	People and Cultures of the Middle East	
200-level ANT courses		
Six courses with the prefix of ANT and SOC		18
Total Credits		60

¹ For assistance see Sociology/Anthropology program advisor.

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

Spanish Major, BA

Campus: NYC

This program is designed for students who wish to acquire linguistic, cultural, and literary skills in Spanish. The program includes advanced courses in literature and culture from Spain, Mexico, the Caribbean, and Latin America. It prepares students for graduate school in foreign language or for employment in fields that require bilingual skills such as travel and tourism, media and entertainment, teaching, government agencies, and courts. Students are strongly encouraged to either double major or minor in a related field.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	39
Open Electives	34-45
Total Credits	128

University Core Requirements (44-55)

See complete University Core (p. 36) requirements.

May include six to nine credits of appropriate major-required SPA language course work (elementary and intermediate level), thereby fulfilling some University Core foundation/area requirements and some major electives. See department advisor for assistance and approvals.

Major Requirements (39 Credits)

Code	Title	Credits
Required Major Courses		
DYS 499B	Senior Year Experience in Modern Languages and Cultures	3
Select eight 300-level courses in Spanish courses ¹		24
Major Electives		
Select 12 credits ²		12
Total Credits		39

¹ SPA 310 Introduction to Spanish Culture and SPA 311 Introduction to Latin American Culture are required prerequisites for all advanced SPA literature courses.

² May include a maximum of 12 credits of elementary and intermediate level SPA courses.

Open Electives (34-45 Credits)

Code	Title	Credits
Open Electives		
Select 34-45 credits		34-45
Total Credits		34-45

Stage Management, BA

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	39
Open Electives	35-46
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
Complete University Core Requirements		44-55
Total Credits		44-55

Major Requirements (39 Credits)

Code	Title	Credits
Required Theater Courses		
PAPE 270	Script Analysis for BA Actor and Director	3
PAPE 271	Directing 1 for BA Director	2
PAPE 272	Directing Lab 1 for BA Director	1
PAPD 271	Drafting I	3
Select one of the following: ¹		
PAGE 100	Fall Production Crew	
PAGE 101	Spring Production Crew	
Required Stage Management Courses		
PASM 121	Stage Management I	3
PASM 122	Stage Management II	3
PASM 223	Stage Management III	3
PASM 224	Stage Management IV	3
PAPD 130	Fundamentals of Stage Lighting	3
PAPD 140	Fundamentals: Sound and Story	3
PAPD 110	Fundamentals Scenery and Stagecraft	3
PAPD 472	Seminar and Portfolio	3
Required Communication Courses		
COS 205	Dynamics of Small Group Communication	3
COS 214	Interpersonal Communication	3
Total Credits		39

¹ Transfer students are exempt from fulfilling the production practicum requirement, PAGE 100 Fall Production Crew or PAGE 101 Spring Production Crew.

Open Electives (35-46 Credits)

Code	Title	Credits
Open Electives		
Select 35-46 credits ¹		35-46
Total Credits		35-46

¹ UNV 101 First-Year Seminar: Introduction to University Community and electives of the student's choice, particularly ones from the following list of "Recommended Courses".

Recommended Courses

Interested students may wish to take one or more of the following recommended Performing Arts courses to fulfill open electives. Students considering these courses must meet with program advisor to determine if eligible for any of these courses.

Code	Title	Credits
PASM 313	Production Management	3
PASM 324	Company and General Management	3
PASM 343	Stage Management Production Lab I	3
PASM 434	Industry of Stage Management	3
PASM 444	Stage Management Production Lab II	3
PAPD 101	Creativity Collaborative for Production and Design	3
PAPD 102	Fundamentals of Design	3
PAPD 120	Fundamentals of Costume	3
PAPD 453	History of Cinema for Designers	3
PAPE 273	Directing II for BA Director	2
PAPE 274	Directing Lab 2 for BA Director	1
PAPE 280	Theatre History 1 for BA Actor and Director	3
PAPE 350	Performance Ensemble III	2
PAGE 325	Theater Practicum for Third Year Performance Arts Majors	1-6
PAGE 390	Theatre Internship	3-6
PAGE 425	Theater Practicum for Fourth Year Performance Arts Majors	1-6

Women's and Gender Studies Major, BA

Campus: NYC

The WGS major is an interdisciplinary one completed in 36 credits. This major supports double-majoring in another Dyson B.A. program. Up to 18 credits in the WGS major (including approved courses from other academic disciplines) may be "double-counted" towards both the WGS major and the second Dyson major as long as both are BA degree majors. See the WGS Department Chair for details and approvals. To complete a second major, up to 3 courses can be double-counted as part of a Dyson In-Depth Sequence for both the the WGS major and the University Core.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-55
Major Requirements	36
Open Electives	37-48
Total Credits	128

University Core Requirements (44-55 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements	44-55
	Total Credits	44-55

Major Requirements (36 Credits)

Code	Title	Credits
Major Courses		
WS 115 or WS 115C	Intro to Women's & Gender Studies Introduction to Women's and Gender Studies through Civic Engagement	3-4
WS 166	Gender, Race and Class	3
Select one of the following:		3
WS 291	Global Activism and Transnational Feminist Theories	
WS 369	Queer Theory	
WS 380	Seminar in Feminist Theory	
WS 399	Research Methods	3
WS 499	Capstone in Women's & Gender Studies	3
Group 1: Bodies, Sexuality, and Society		
Select one of the following:		3
WS 169	Introduction to Queer Studies	
WS 250	Queer Stories:LGBTQ People and Communities in Historical Context	
WS 269	Lesbians in Literature and Film	
WS 268	Men and Masculinities	
WS 270	A Cultural History of Sexualities from Prehistory to the Present	
WS 275	Gay Male Experiences	
WS 285	Queer Cinema	
WS 293	Transgender Studies	
WS 296S	Topic: Dress, Desire and Gesture: Sexualities of Renaissance Europe	
WS 297D	Topic: Sexuality and Society	
WS 297G	Topic: Sexualities and the City in North and South America	
WS 297I	Topics: Hot Latina/os? Race, Gender, and Sexualities in Latin America	
WS 297S	Job Opportunities in Sexuality Education and Reproductive Justice in the Nonprofit Sector	
WS 369	Queer Theory	
BIO 115	Human Sexuality	
INT 297J	Performing Identities: Cross-Dressing and Gendered Personas in Drama	

ITA 154T	Gender and Sexuality, Italian Style
LIT 345	Literatures of Diversity
PSY 234	Human Sexual Behavior

Group 2: Social Justice

Select one of the following: 3

WS 169	Introduction to Queer Studies
WS 234	The Girl Child-A Global Perspective
WS 280	Internship in Women's and Gender Studies
WS 291	Global Activism and Transnational Feminist Theories
WS 297E	"How to Change the World": An Introduction to Feminist Activism and Social Change
WS 297F	Topic: Girl's Activism in the 21st Century
WS 297H	Topic: Women, Gender, and Feminisms in Latin America
WS 297X	Gender and Human Rights: an Introduction to Transnational Feminist Activism
POL 250	Gender and Politics
PSY 296Z	Topic: Children and Youth - A Global Perspective
SOC 222	Gender and Social Change

Group 3: Media, History, & Culture

Select one of the following: 3

WS 169	Introduction to Queer Studies
WS 220	The Medieval Woman
WS 267	Meanings and Models of Motherhood in European History and Literature
WS 268	Men and Masculinities
WS 288	Women and Film: Past and Present
WS 289	Science Fiction and Gender
WS 325	Mini-skirts and Headscarves: Gender, Nationality, and Migration in Modern Europe
HIS 280	History of American Women
HIS 281	European Women and Social Change
INT 198K	Gender and Television
LIT 211W	Women in Literature I
LIT 212W	Women in Literature II
LIT 351A	Early Modern Literature: Early Modern Women's Writing
LIT 379	Feminist Issues in Literature
LIT 384	Images of Women in Literature

Required ElectivesSelect a total of 12 credits of coursework from one or both of the following lists: ¹ 12

Elective Courses from WS Department (p. 257)

Elective Courses from Disciplines in Other Departments (p. 258)

Total Credits 36-37

¹ See WS department chair for guidance and to learn of newly approved electives. Note that most of the listed available elective courses are 3-credit ones.

Elective Courses from WS Department

Code	Title	Credits
WS 220	The Medieval Woman	3
WS 250	Queer Stories:LGBTQ People and Communities in Historical Context	3
WS 267	Meanings and Models of Motherhood in European History and Literature	6
WS 268	Men and Masculinities	3
WS 269	Lesbians in Literature and Film	3
WS 270	A Cultural History of Sexualities from Prehistory to the Present	3
WS 271	Women in Jeopardy	3
WS 275	Gay Male Experiences	3
WS 277	Women in the Arthurian Legends: Medieval to Modern	3

WS 280	Internship in Women's and Gender Studies	1-6
WS 285	Queer Cinema	3
WS 288	Women and Film: Past and Present	3
WS 289	Science Fiction and Gender	3
WS 291	Global Activism and Transnational Feminist Theories	3
WS 293	Transgender Studies	3
WS 296	Topics in Women's Studies	3
WS 296F	Topic: Living Under Fire - Women and Warfare	3
WS 296T	Topic: Melodrama in America	3
WS 297A	Topic: Asian/American Women	3
WS 297D	Topic: Sexuality and Society	3
WS 297E	"How to Change the World": An Introduction to Feminist Activism and Social Change	3
WS 297F	Topic: Girl's Activism in the 21st Century	3
WS 297G	Topic: Sexualities and the City in North and South America	3
WS 297H	Topic: Women, Gender, and Feminisms in Latin America	3
WS 297I	Topics: Hot Latina/os? Race, Gender, and Sexualities in Latin America	3
WS 297S	Job Opportunities in Sexuality Education and Reproductive Justice in the Nonprofit Sector	3
WS 297X	Gender and Human Rights: an Introduction to Transnational Feminist Activism	3
WS 325	Mini-skirts and Headscarves: Gender, Nationality, and Migration in Modern Europe	3
WS 369	Queer Theory	3
INT 297J	Performing Identities: Cross-Dressing and Gendered Personas in Drama	6

Elective Courses from Disciplines in Other Departments

Code	Title	Credits
ANT 115	Kinship and the Family	3
ANT 296D	Topic: Anthropological Perspective of Women and Warfare	3
ANT 296L	Women and Gender Through a Global Perspective	3
ANT 296T	Topic: Sexuality and Nation Building	3
ANT 296W	Topic: Sexuality and Culture	3
BIO 115	Human Sexuality	3
CRJ 249	Law and Society	3
CRJ 375	Criminal Justice System Responses to Domestic Violence and Child Abuse	3
ECO 356	Immigration and Discrimination: Men and Women in the Labor Force	3
HIS 280	History of American Women	3
HIS 281	European Women and Social Change	3
INT 197C	American Women in Literature and Life: The Changing Roles of American Women	7
INT 296S	Beyond the Veil: Women in Middle Eastern History and Literature	6
INT 296W	Children in Urban Society	6
LAS 150	Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era	6
LIT 211	Topics in Literature	
LIT 211W	Women in Literature I	3
LIT 212	Topics in Literature	3
LIT 212W	Women in Literature II	3
LIT 212Y	American Women Writers	3
LIT 303	Introduction to Cultural Studies	3
LIT 308	Women and American Literature	3
LIT 326	African American Literature	3
LIT 329	Literary Theory and Criticism	3
LIT 345	Literatures of Diversity	3
LIT 351A	Early Modern Literature: Early Modern Women's Writing	3
LIT 363	Shakespeare: Before 1600	3
LIT 369R	Great Authors: Jane Austen	3

LIT 379	Feminist Issues in Literature	3
LIT 384	Images of Women in Literature	3
NUR 161	Women at Risk: Health Care for Marginalized Women	3
NUR 241	Difference of Self: Historical Analysis of Women's Health	3
POL 250	Gender and Politics	3
PSY 227	Psychology of Women	3
PSY 234	Human Sexual Behavior	3
PSY 296Z	Topic: Children and Youth - A Global Perspective	3
PSY 320	Abnormal Psychology I	3
RES 296D	Topic: Women in World Religions	3
SOC 116	Sociology of Deviance	3
SOC 215	Sociology of the Family	3
SOC 222	Gender and Social Change	3
SOC 248	Social Movements	3
SPA 480A	Seminar: Women Writers of Spain and America	3

Open Electives (37-48 Credits)

Code	Title	Credits
Open Electives		
Select 37-48 credits		37-48
Total Credits		37-48

Accelerated Combined Undergraduate/Graduate BA and BS/Master's and Juris Doctor Programs

These accelerated baccalaureate and higher-level programs are intended for Dyson bachelor of arts and bachelor of science students with superior academic ability who wish to earn a bachelor's degree and a higher level degree (select MA, MS, or Juris Doctor) in less time than is normally required.

Because these accelerated programs require that graduate credits (12 - 24 depending on program) are taken in undergraduate senior year, undergraduate candidates must demonstrate that they can meet the requirements and rigors of both undergraduate and graduate study in a compressed time period. They also must satisfy separate admission requirements for both parts of the program, and admission to the undergraduate part of the program does not guarantee admission to the program's graduate part.

Note: Both Baccalaureate and higher-level degrees are awarded at completion of higher-level program requirements.

BA and BS Select Majors/JD

The field of law spans many disciplines and welcomes new perspectives. In this dual-degree program - Bachelor of Arts or Bachelor of Science in a major listed below/Juris Doctor, Pace offers qualified students an opportunity to focus their undergraduate study on an area of interest and then apply it to law. This is an accelerated six-year program.

For acceptance into the program interested students early in their sophomore year must apply separately to the School of Law and by the end of junior year must meet all established criteria for admission, including an appropriate score on the LSAT. Admission into the undergraduate portion of the program does not guarantee admission into Law School.

Available accelerated BA/JD Programs:

- Biology/Juris Doctor
- Communications/Juris Doctor
- English/Juris Doctor
- Environmental Studies/Juris Doctor
- History/Juris Doctor
- Philosophy and Religious Studies/Juris Doctor
- Political Science/Juris Doctor

Available Accelerated BS/JD Program:

- Criminal Justice/Juris Doctor

For curriculum of an undergraduate major, please see undergraduate section of this catalog. For Juris Doctor curriculum, please see Law School Catalog.

Note: Biology BA students in this dual-degree program will have the opportunity to apply their scientific expertise to the University's Environmental Law program, which is internationally recognized. Environmental Litigation Clinic allows students to participate in litigation relating to the environment, such as the Hudson River System whose waters are protected by Riverkeeper Inc., a public interest group.

- Teaching Adolescents, BA (Select Majors)/MS (p. 261)
- Public Administration, BA (Select Majors)/MPA (p. 262)
- Biology/Environmental Science, BS/MS (p. 263)
- Communications and Media and Communication Arts, BA/MA (p. 264)
- English/Publishing, BA/MS (p. 265)
- Modern Languages and Cultures: Spanish/Publishing, BA/MS (p. 266)
- Psychology/Psychology, BA/MA (p. 267)
- Psychology BA/Mental Health Counseling MS (p. 268)

Teaching Adolescents, BA (Select Majors)/MS

Undergraduates who declare majors in certain arts and sciences subjects and are interested in developing a career teaching adolescents are encouraged to meet with their undergraduate department chairs for details about this accelerated program. It offers eligible students an opportunity to earn dual degrees:

- a Dyson College BA and
- a School of Education MS in Teaching Adolescents.

The applicable undergraduate majors for this program are Biology, English, History/Social Science, Mathematics (NYC and PLV campuses) and Spanish at the NYC campus.

Public Administration, BA (Select Majors)/MPA

This accelerated dual-degree undergraduate/graduate program prepares students for leadership and management positions in government, health care, and nonprofit organizations by integrating relevant theory with practice. Full-time students may complete this program in five years, thus saving one year of full-time study by taking 12 graduate credits in their undergraduate senior year.

Undergraduate BA majors that are applicable in this combined program are Economics, Environmental Studies, History, and Political Science.

For the undergraduate curriculum of this program, please see undergraduate degree section of this catalog.

For the graduate curriculum of this program, please consult the Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

- Economics, BA/MPA
- Environmental Studies, BA/MPA
- History, BA/MPA
- Political Science, BA/MPA

Biology/Environmental Science, BS/MS

Campus: Westchester

This accelerated combined degree program consists of a total of 150 - 152 credits. However, students must have the necessary prerequisites for graduate courses. Full-time students may complete this program in five years, thus saving one year of full-time study by taking 12 graduate credits in senior year.

For undergraduate curriculum, please see undergraduate section of this catalog. For graduate curriculum, please see Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

Total Undergraduate Major Credits: (128)

Includes twelve graduate credits taken in senior year.

Total Credit Hours: 128

Additional Graduate Credits (21-23)

Includes following core courses, one track, and thesis requirement.

Note: Students who meet the admissions criteria of this program must file a formal application with the Office of Graduate Admissions during their junior year of study after receiving approval from their faculty undergraduate advisor.

Total BS and MS Credits: 149-151

Total Credit Hours: 150-152

Note: Students must file a formal application with the Office of Graduate Admissions during their junior year of undergraduate study after receiving approval from their faculty undergraduate adviser. The criteria for admission to the Graduate portion of the Program are as follows:

- Completion of at least 64 undergraduate credits and junior class standing with a cumulative GPA of at least 3.00.
- Completion of all required undergraduate Biology courses with a GPA of at least 3.00.
- GRE will not be required.
- Transfer students may be admitted into the Program if they have satisfied all course and admission requirements as noted above.

Communications and Media and Communication Arts, BA/MA

This is an accelerated 5-year program of 151 credits, with 12 graduate credits taken in the undergraduate senior year. For undergraduate curriculum, please see undergraduate section of this catalog. For graduate curriculum, please see the Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

Total Undergraduate Major Credits: (128)

Includes 12 Publishing graduate credits taken in Undergraduate senior year.

Total Credit Hours: 128

Additional Graduate Credits (23)

Total BA and MA Credits: 151

Total Credit Hours: 151

English/Publishing, BA/MS

This is an accelerated 5-year program of 152 credits, with 12 graduate credits taken in the undergraduate senior year. For undergraduate curriculum, please see undergraduate section of this catalog. For graduate curriculum, please consult the Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

Total Undergraduate Major Credits: (128)

Includes 12 Publishing graduate credits taken in Undergraduate senior year.

Subtotal: 128

Additional Graduate Credits (24)

Total BA and MS Credits: 151

Total Credit Hours: 151

Modern Languages and Cultures: Spanish/Publishing, BA/MS

This is an accelerated 5-year program. For undergraduate curriculum, please see undergraduate section of this catalog. For graduate curriculum, please see Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

Total Undergraduate Major Credits: (128)

Includes 12 Publishing graduate credits taken in Undergraduate senior year.

Total Credit Hours: 128

Additional Graduate Credits (23)

Total BA and MS Credits: 152

Total Credit Hours: 152

Psychology/Psychology, BA/MA

Full-time students may complete this accelerated dual-degree program in five years by taking 12 graduate credits in their undergraduate senior year.

Students interested in applying for this program are required to consult directors of the undergraduate and graduate programs for details and approvals.

Note that both BA and MA degrees are awarded at completion of MA program.

Total Undergraduate Major Credits: (128)

Includes 12 graduate credits taken undergraduate senior year for Open Elective Credit.

For BA curriculum of this program, please see undergraduate section of this catalog.

Total Credit Hours: 128

Additional Graduate Credits (24)

For graduate courses in MA Psychology program, please consult the Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

Total BA and MA Credits: 152

Total Credit Hours: 152

Psychology BA/Mental Health Counseling MS

In this accelerated program, four PSY 600-level graduate courses (12 credits) are taken in the undergraduate senior year. For the undergraduate curriculum, please see the undergraduate portion of this catalog. For the graduate curriculum, please see the Graduate Viewbook (<http://catalog.pace.edu/graduate/schools/dyson-college-arts-sciences/>) of the Dyson College of Arts and Sciences.

Note that both the BA and MS degrees are awarded at the completion of the MS program.

Total Undergraduate Major Credits: (128)

Includes four graduate credits taken in Undergraduate senior year.

Total Credit Hours: 128

Additional Graduate Credits (48)

Total BA and MS Credits: 176

Total Credit Hours: 176

Joint Degree Science Programs With Other Institutions

Cooperative education agreements between Pace and other institutions of higher learning exist in the professional science areas indicated below. Candidates for admission to these joint degree programs must satisfy separate admission requirements of both schools. Note that admission to the undergraduate Pace University part of a joint program does not guarantee admission to the program of the other institution. Professional science areas include Chemical Engineering, Occupational Therapy, Optometry, and Podiatry.

- Biology Joint Programs (p. 270)
- Chemical Engineering Joint Programs (p. 271)

Biology Joint Programs

Pace Biology Pre-Professional (NYC, PLV) and Columbia Univ. College of Physicians and Surgeons MS Occupational Therapy

This program consists of three years of study at Pace and two additional years of study in occupational therapy at Columbia University's College of Physicians and Surgeons. Students who complete the program receive a Bachelor of Science degree in Biology Pre-Professional from Pace and a Master of Science degree in occupational therapy from Columbia. To be eligible for the program, students must choose the Biology Pre-Professional B.S. major. For more information consult the academic pre-professional adviser in the department of Biology and Health Sciences.

Pace BS Biology Pre-Professional (NYC, PLV) and SUNY College of Optometry DO Optometry

This program consists of three years of study in biology at Pace and four additional years of study at the State University of New York's State College of Optometry in Manhattan. Students who complete the program receive a Bachelor of Science degree in Biology Pre-Professional from Pace and a Doctor of Optometry degree from SUNY. For more information, consult the pre-professional adviser in the Department of Biology and Health Sciences.

Pace BS Biology Pre-Professional (NYC, PLV) and New York College of Podiatric Medicine DPM Podiatric Medicine

This program consists of three years of study at Pace and four additional years of study at the New York College of Podiatric Medicine. Students who complete the program receive a Bachelor of Science degree in Biology Pre-Professional from Pace and a Doctor of Podiatric Medicine degree from the New York College of Podiatric Medicine. To be eligible for the program, Pace students must major in biology. For more information, consult the pre-professional adviser in the Department of Biology and Health Sciences.

Chemical Engineering Joint Programs

Campus: NYC, Westchester

Pace BS Chemistry (NYC, PLV) and Manhattan College BE Chemical Engineering

Pace University and Manhattan College jointly offer a five-year program which leads to a bachelor of science in Chemistry from Pace and a bachelor of Chemical Engineering from Manhattan. The program requires three years of study at Pace, two years at Manhattan, and summer courses. Pace students generally follow the standard BS in Chemistry program for required major courses and auxiliary courses but with appropriate modifications in required major electives and required engineering courses transferred from Manhattan. For the general BS in Chemistry curriculum, please see the undergraduate degree section of this catalog.

Application for transfer is made by the student during the third year at Pace. For more information about this joint program, contact the department chair or academic advisor in the Department of Chemistry and Physical Sciences (PLV).

Pace BS Chemistry (NYC, PLV) and Rensselaer Polytechnic Institute BE Chemical Engineering

Pace University and Rensselaer Polytechnic Institute (RPI) jointly offer a five-year program which leads to a bachelor of science in Chemistry from Pace and a bachelor of Chemical Engineering from RPI. This program requires three years of study at Pace, two years at RPI, and summer courses. Application for transfer is made by the student during the third year at Pace. Pace students generally follow the standard BS in Chemistry program for required major courses and auxiliary courses but with appropriate modifications in required major electives and required engineering courses transferred from RPI. For the standard BS in Chemistry curriculum, please see the undergraduate degree section of this catalog.

For more information about this joint program, contact the department chair or academic advisor in the Department of Chemistry and Physical Sciences (PLV).

Certificate Programs in Arts and Sciences

The Dyson College of Arts and Sciences offers a number of Certificate Programs for students whose educational objectives can best be met by short-term concentrated study in the Arts and Sciences.

- Applied Physics Certificate (p. 273)
- Environmental Conservation Certificate (p. 273)
- French Certificate (p. 273)
- Italian Certificate (p. 274)
- Latin American Studies Certificate (p. 274)
- Photography Certificate (p. 275)
- Political Science Certificate (p. 276)
- Spanish Certificate (p. 276)

Applied Physics Certificate

Campus: Westchester

This program is designed to give the student practical experience in fundamental laboratory and research procedures.

Certificate Requirements

Code	Title	Credits
Required Credits		
PHY 109	Digital Electronics Systems	4
PHY 111	General Physics I	4
PHY 112	General Physics II	4
PHY 231	Electromagnetism I	4
PHY Electives		7-8
Total Credits		23-24

Environmental Conservation Certificate

Campus: Westchester

Code	Title	Credits
ENV 274	Environmental Education and Interpretation	3
ENV 288	Flora and Fauna of the Hudson Valley	3
ENV 344	Habitats of the Hudson Valley: Identification and Assessment	3
ENV 326	Geographical Information Systems for Environmental Science	3
ENV 390	Internship In Environmental Studies	3
Total Credits		15

French Certificate

Campus: NYC

Certificate Requirements

Code	Title	Credits
Required Elementary French I and II		
FRE 101	Elementary College French I ¹	3
FRE 102	Elementary College French II ¹	3
200-level courses		
Select two of the following:		6
FRE 280	Intensive Review of French	
FRE 281	Intermediate French I	
FRE 283	Intermediate French Conversation	
FRE 284	Intermediate French Composition	
Select four of the following:		12
FRE 301	French Conversation, Diction, and Phonetics	
FRE 302	Advanced French Composition	
FRE 305	Advanced French for Industry and the Professions I	
FRE 306	Advanced French for Industry and Professions II	
FRE 316	Masterpieces of French Literature I	
FRE 317	Masterpieces of French Literature II	
Total Credits		24

¹ May be waived.

Total Credit Hours: 18-24

Gainful Employment Disclosure for students in an approved non-degree certificate program.

Italian Certificate

Campus: NYC

Certificate Requirements

Code	Title	Credits
Required Elementary Italian I and II courses		
ITA 101	Elementary College Italian I ¹	3
ITA 102	Elementary College Italian II ¹	3
200-level courses		
Select two of the following:		6
ITA 280	Intensive Review of Italian	
ITA 283	Intermediate Italian Conversation	
ITA 284	Intermediate Italian Composition	
Select four of the following:		12
ITA 310	Italian Culture and Civilization I	
ITA 311	Italian Culture and Civilization II	
ITA 301	Advanced Italian Conversation	
ITA 302	Advanced Italian Composition	
ITA 305	Italian for Industry and the Professions	
ITA 316	Introduction to Italian Literature I	
or ITA 317	Introduction to Italian Literature II	
Total Credits		24

¹ May be waived.

Gainful Employment Disclosure for students in an approved non-degree certificate program.

Latin American Studies Certificate

Campus: NYC, Westchester

This certificate in Latin American Studies is a multidisciplinary program that includes courses in History, Economics, Modern Languages and Cultures, Anthropology, English, Psychology, Environmental Studies and Fine Arts, together with "LAS" interdisciplinary offerings. In 2002, the program's strong interdisciplinary learning, language proficiency and civic engagement aspects won a prestigious federal grant. LAS certificate holders possess superior preparation for those planning to specialize in the Latin American region or US Latino clientele. Examples are business and academic careers such as international management, finance, marketing and world trade; diplomacy and law; community nursing, speech therapy and clinical psychology. The certificate will also enhance liberal arts majors, such as history, political science, sociology, anthropology, languages, economics, and environmental science. It is a terminal credential which may be taken by both degree and non-degree students. Depending on course scheduling, it may be completed in one or two semesters.

Certificate Requirements

Code	Title	Credits
Foundation Courses		
Select at least one course from each Group:		9
<i>Group A</i>		
SPA 263	Spanish for Native Speakers	
SPA 280	Intensive Review of Spanish	
SPA 283	Intermediate Spanish Conversation	
SPA 284	Intermediate Spanish Composition	
<i>Group B</i>		
HIS 133	Latin America: The Colonial Era	
HIS 134	Modern Latin America	
HIS 231	Latin America: Century of Social Change and Revolution	

ANT 296H	Traditional and Modern Cultures of Latin America and Caribbean
LAS 101	The Other "America": Introduction to Latin American Studies
LAS 296A	Latin Immigration to the USA: Perspectives on the United States' Largest Ethnic Minority

Advanced Courses

Select at least one course from each Group: 9

Group C

SPA 311	Introduction to Latin American Culture
SPA 319	Masterpieces of Spanish American Literature I
SPA 320	Masterpieces of Spanish American Literature II: Dictatorships
SPA 321	Literature and Culture of Puerto Rico and the Caribbean
SPA 323	Modern Latin American Prose
SPA 344	The Short Story and Essay in Spanish America
SPA 345	Latin American Theatre
SPA 347	The Culture of Mexico
SPA 154V	Latin American Cinema
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States
SPA 346	Hispanic Literature and Culture in the United States
LAS 150	Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era
LAS 210	Luz, Camara, Accion! : Film as Mirror of Social Change in Latin American History and Culture
LAS 220	Caribbean Transnational Cultures: The History, Literature and Film of the Spanish Caribbean
LIT 211J	American Voices

Group D

HIS 234	South American Colossus: The History of Modern Brazil
HIS 243	Service and Study in Latin America
LAS 250	Environmental Policy and History: South American Rain Forest
LAS 201	Latin America: The Caribbean and the World ¹
LAS 230	"So Far from God; So Close to Uncle Sam." Modern Mexico in History and Literature
ECO 359	Political Economy of Developing Nations
PSY 296A	Topic: Psychology of Ethnic Groups in the United States of America: The Latino Experience

Total Credits 18

¹ Students are strongly encouraged to take LAS 201 Latin America: The Caribbean and the World Urban Internship as a capstone experience.

Gainful Employment Disclosure for students in an approved non-degree certificate program.

Photography Certificate

Campus: NYC

Certificate Requirements

Code	Title	Credits
Required Courses		
ART 228	Photography II: Color	3
ART 153	Introduction to Photography ¹	3
Minor Elective Courses		
Select three of the following: ²		
ART 186	Digital Design I	
ART 245	Art History: History of Photography	
ART 253	Photography II: Black and White	
ART 287	Digital Design II	
ART 297B	Topic: Shooting the Word: The Photographer's Eye, The Novelist's Vision	
ART 306	Project Studio A	
or ART 307	Project Studio B	
ART 356	Photography III: Experimental Photography	

ART 390	Art Studio, Museum or Gallery Internship	
ART 395	Independent Study in Art and Design	
Total Credits		15

¹ Or other introductory course to Photography approved by department chair
² For other available electives in Photography, see department chair.

Political Science Certificate

Campus: NYC

Certificate Requirements

Code	Title	Credits
Required Courses		
Select one of the following:		3
POL 101	Politics: Comparative Introduction	
POL 102	Public Myth and Ideologies	
POL 213	Twenty-First Century Politics	
POL 214	Revolution or Reform	
Select one of the following:		3
POL 301	Workshop: Community Politics and Environment	
POL 302	Politics Workshop: Road to the White House	
POL 303	Politics Workshop: The United Nations	
Select three department-approved politics courses ¹		9
Total Credits		15

¹ See department chair for guidance and approvals.

Note: no more than six credits of Model UN coursework may count toward this certificate.

Spanish Certificate

Campus: NYC

Certificate Requirements

Code	Title	Credits
Required Elementary Spanish I and II Courses		
SPA 101	Elementary College Spanish I ¹	3
SPA 102	Elementary College Spanish II ¹	3
200-level courses		
Select two of the following:		6
SPA 263	Spanish for Native Speakers	
SPA 280	Intensive Review of Spanish	
SPA 281	Intermediate Spanish I	
SPA 282	Intermediate Spanish II	
SPA 283	Intermediate Spanish Conversation	
SPA 284	Intermediate Spanish Composition	
SPA 285	Intermediate Spanish for Business	
300-level courses		
Select four of the following:		12
SPA 310	Introduction to Spanish Culture	
SPA 311	Introduction to Latin American Culture	
SPA 347	The Culture of Mexico	
SPA 301	Spanish Conversation, Diction, and Phonetics	

SPA 302	Advanced Spanish Composition
SPA 304	Spanish Translation, Interpretation, and Conversation
SPA 305	Spanish for Professional Communication
SPA 306	Spanish for Professional Communication II
SPA 316	Masterpieces of Spanish Literature I
SPA 317	Masterpieces of Spanish Literature II
SPA 319	Masterpieces of Spanish American Literature I
SPA 320	Masterpieces of Spanish American Literature II: Dictatorships

Total Credits

24

¹ May be waived.

Gainful Employment Disclosure for students in an approved non-degree certificate program.

Minors

Many degree programs allow students to select a minor as part of their academic preparation. Students are encouraged to enhance their education by selecting one of the minors listed below to complement their major field of study.

- African and African-American Studies Minor (p. 280)
- American Studies Minor - NYC (p. 280)
- Art Minor (p. 284)
- Art History Minor - NYC (p. 285)
- Biology Minor (p. 285)
- Chemistry Minor (p. 285)
- Classical and Medieval Studies Minor (p. 286)
- Communications Minor (p. 287)
- Communication Studies Minor (p. 287)
- Creative Writing Minor (p. 287)
- Criminal Justice Minor (p. 288)
- Critical Race and Ethnicity Studies Minor - NYC (p. 288)
- Dance Minor - NYC (p. 291)
- Digital and Time-Based Art Minor (p. 291)
- Digital Media Studies Minor - NYC (p. 291)
- East Asian Studies Minor (p. 292)
- Ecology Minor (p. 293)
- Economics Minor (p. 294)
- English Minor (p. 294)
- Environmental Art and Social Practice Art Minor (p. 294)
- Environmental Studies Minor (p. 295)
- Film Studies Minor (p. 295)
- French Minor - NYC (p. 295)
- French Studies Minor (p. 296)
- Graphic Design Minor - NYC (p. 296)
- History Minor (p. 297)
- Homeland Security Minor (p. 297)
- Information Assurance for the Criminal Justice System Minor (p. 297)
- Italian Minor - NYC (p. 297)
- Italian Studies Minor (p. 298)
- Journalism Minor - PLV (p. 298)
- Journalism and Digital Storytelling Minor - NYC (p. 298)
- Language and Linguistics Minor - NYC (p. 299)
- Latin American Studies Minor Program (p. 300)
- Latina-Latino Studies Minor - NYC (p. 301)
- Literature Minor (p. 302)
- Mathematics Minor (p. 302)
- Middle Eastern Studies Minor (p. 302)
- New York City Studies Minor (p. 303)
- NonProfit Studies Minor (p. 304)
- Neuroscience Minor (p. 305)
- Peace and Justice Studies Minor - NYC (p. 306)
- Philosophy Minor (p. 306)
- Photography Minor - NYC (p. 306)
- Political Science Minor (p. 307)
- Psychology Minor (p. 307)
- Public Relations Minor - PLV (p. 307)
- Religious Studies Minor (p. 308)

- Russian Minor - NYC (p. 308)
- Sociology/Anthropology Minor (p. 308)
- Spanish Minor (p. 309)
- Sports Media and Broadcasting Minor (p. 309)
- Statistics Minor (p. 309)
- Sustainability Minor - NYC (p. 310)
- Translation Studies Minor - NYC (p. 310)
- Urban Studies Minor - NYC (p. 311)
- Women's and Gender Studies Minor (p. 312)

African and African-American Studies Minor

Minor Requirements

Code	Title	Credits
Group A		
Select two of the following:		6
ART 218	Art History: African Art	
HIS 132	Africa: An Historical Survey	
LIT 212	Topics in Literature	
MUS 110	Jazz	
Approved Topics courses		
Group B		
Select three of the following:		9
FRE 154	Topics: From French Literature in Translation	
HIS 232	Caribbean America	
HIS 234	South American Colossus: The History of Modern Brazil	
HIS 270	History of Modern South Africa	
HIS 271	Culture and History of Black America	
HIS 274	History of North Africa After 1800	
HIS 302	African-American History Since 1910	
LIT 326	African American Literature	
Approved Topics courses		
Group C		
Select one of the following:		3
ECO 354	Urban Economics	
INT 197Y	Comparative Racial and Gender Politics of South Africa and the U.S.	
INT 297M	Southern Exposure: The World Role of the Southern Hemisphere	
LIT 345	Literatures of Diversity	
SOC 209	Race and Ethnicity	
WS 266A or WS 266C	Gender, Race, and Class - Learning Community Gender, Race and Class (CAP)	3
Approved topics and interdisciplinary courses		
Total Credits		21

American Studies Minor - NYC

Campus: NYC

The American Studies minor is a path to studying the United States and its borderlands across a range of disciplines and departments in Dyson College. Designed to enrich and to be compatible with any major, the minor provides a cultural studies framework for understanding national ideals as well as contradictions through elective coursework in the areas of American Arts and American Publics. With an American Studies minor, you prove your skill at critical analysis, your commitment to place-based knowledge, and your capacity to lead much-needed conversations about social equality.

Minor Requirements

Code	Title	Credits
Required Course		
AMS 102	Introduction to American Studies	3
Elective Courses		
Students must take an additional four elective courses (12 credits) from a variety of departments. Follow your own interdisciplinary path through one or both of the following areas: ¹		12-16
<i>Area 1: American Arts</i>		
AMS 210	Native and Indigenous Peoples Studies	
AMS 296A	Topic: Public Cultures: Museum Studies	

AMS 296B	Topic: Public Cultures: Urban Cultural Life and the Downtown Culture Explosion
AMS 296C	Topics: Entertaining America's Children
ANT 212	Magic and the Spirit World
ART 188	Art as a Vehicle of Social Commentary and Political Progress
ART 205	Contemporary Art History
ART 207	Art History: Architectural History of New York City
ART 214	Art History: Modern Art
ART 215	New York and the Visual Arts
ART 216	Art History: American Art
ART 224	Hip Hop in Contemporary Art and Design
ART 226	Native American Art History
ART 233	Public Art in the Urban Context
ART 266	International Center for Photography: Fundamentals of Studio Lighting
ART 288	Mobile Media: City as Screen
COS 113	Media, Culture, and Society
COS 226	Writing for the Electronic Media
COS 228	Writing for Convergent Technologies
COS 242	New Communication Technologies and Moral Panic
COS 244	Digital Cultures
COS 245	Communication and Popular Culture
COS 280	Introduction to Journalism
COS 312	Introduction to Cultural Studies
CRJ 150	Introduction to Criminal Justice
ECO 286	Economic Issues through a Photographer's Lens
ENG 309	Creative Nonfiction
ENG 310	Journalism
ENG 322A	Advanced Writing: The Art of the Memoir
ENG 341	Language in Society
ENG 342	Writing About Culture: Ethnography
ENG 396E	Writing Cultural Criticism for the Web
FSS 130	The Aesthetics and Technology of Motion Picture Production
FSS 202	History of Film I
FSS 206	History of Film II: World War II - Present
FSS 230	Digital Television Field Production
FSS 240	Film Genres
FSS 260	Major Film Movements
FSS 386	Seminar on Film
LIT 211E	American Literature I
LIT 211J	American Voices
LIT 211U	Latina/o Voices: Transnational Currents in American Writing
LIT 212A	The New American Dream: Literature and Cultural Division
LIT 212E	American Literature II
LIT 212Q	Young Adult Fiction
LIT 212X	Early American Black Lives Matter
LIT 212Y	American Women Writers
LIT 303	Introduction to Cultural Studies
LIT 307	Contemporary American Poetry
LIT 315B	Twentieth Century Literature: Labyrinths in Literature and Film
LIT 320	American Literature I
LIT 321	Masters of American Literature II
LIT 326	African American Literature
LIT 341	Selfies, Literature and the Visual

LIT 342	Studies in American Literature
LIT 345	Literatures of Diversity
LIT 375	The Black Arts Movement
MUS 147	Rock and Contemporary Culture
MUS 149	How the Entertainment Industry Works
PAGE 182	Current Theater in New York
PAGE 184	Current Dance in New York
PAGE 272	Theater for Social Change
PAGE 273	Theater of the Oppressed
PAGE 274	Theatre and Social Justice
PHI 113	Ancient Philosophy
PHI 218	Legal and Political Philosophy
PHI 223	Environmental Ethics
PHI 289	Political Philosophy from Machiavelli to Marx
PHI 296	Special Topics in Philosophy
PHI 308	Theory of the World
PHI 355	Ethical Theories
PHI 357	Philosophy of Religion
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US
SPA 154S	Perspectives on America: The Experience of Latina Writers
SPA 155B	The Literature and Culture of Puerto Rico and the Caribbean
SPA 345	Latin American Theatre
WS 269	Lesbians in Literature and Film
WS 270	A Cultural History of Sexualities from Prehistory to the Present
WS 275	Gay Male Experiences
WS 285	Queer Cinema
WS 369	Queer Theory
WS 380	Seminar in Feminist Theory
<i>Area 2: American Publics</i>	
AMS 296D	Constructing Whiteness in America
AMS 296E	Topic: Anarchism in the U.S.
ANT 210	Urban Ethnography
ANT 225	Black Women in Cross Cultural Perspectives
BIO 123	Biology and Contemporary Society
BIO 215	Urban Ecology
COS 113	Media, Culture, and Society
COS 114	Introduction to Mass Media
COS 213	Intercultural Communication
COS 239	Milestones in Communication Research
COS 242	New Communication Technologies and Moral Panic
COS 270	Political Communication
COS 296A	Topic: Digital Youth Activism in Everyday Life
COS 311	Ethics, Morality, and the Media
COS 335	Media and Gender
COS 336	Propaganda
COS 338	Media Criticism
COS 341	Citizen Journalism and Deliberation
COS 396A	Topics: Communication and Media Analytics
CRJ 121	Government Administration
CRJ 150	Introduction to Criminal Justice
CRJ 242	Crime and Public Policy

CRJ 243	Alcohol, Drugs and Crime
CRJ 245	Organized Crime
CRJ 249	Law and Society
CRJ 250	Community Relations in the Criminal Justice System
CRJ 298	Contemporary Perspectives on Violence
CRJ 300	Homeland Security Strategies
CRJ 311	Controversial Criminal Cases
CRJ 321	Creative Crime Control
CRJ 346	Terrorism and Society
CRJ 350	Courts Administration
CRJ 351	Criminal Evidence and Procedure
CRJ 375	Criminal Justice System Responses to Domestic Violence and Child Abuse
ECO 211	Sports Economics
ECO 271	Economics Geography
ECO 272	The Economics of Poverty and Income Distribution
ECO 285	Economics and Public Policy Perspectives of Crime
ECO 296W	Topics: Sustainable Development
ECO 296Z	Topic: U.S. Economy and Monetary Policy
ECO 352	Current Economic Issues
ENV 105	Social Responsibility and the World of Nature
ENV 111	Environmental Studies: Economic, Ethical and Political Perspectives
ENV 112	Environmental Studies - Basic Issues
ENV 205	Globalization, Trade and the Environment
ENV 225	Energy Policy
ENV 245	Environmental Justice
ENV 297E	Topic: Sustainability and Social Change
ENV 297G	Nature and the City
ENV 310	Environmental Policy and Sustainable Governance
ENV 311	Development of Environmental Regulation
HIS 111	American Civilization to 1877
HIS 112	American Civilization Since 1877
HIS 113 (various topics courses)	
HIS 215	American Social and Cultural History
HIS 239	Wars in the Asia-Pacific
HIS 254	The American Civil War
HIS 256	American Colonial History
HIS 259	The American Revolution
HIS 260	Constitutional History of the United States
HIS 264	History of the American Presidency 1900 - Present
HIS 265	American Urban History
HIS 268	American Labor History
HIS 269	Recent United States History
HIS 271	Culture and History of Black America
HIS 273	Ethnic and Racial History of the United States
HIS 280	History of American Women
HIS 302	African-American History Since 1910
HIS 310	United States in the Era of Franklin D. Roosevelt, 1929-1945
HIS 321	Economic History of the United States
HIS 345	History of America Immigration Law, 1790 to the Present
HIS 366	History of New York City
HIS 367	History and Geography of New York
LLS 100	Latina/o Communities

PHI 115	Normative Ethics: Contemporary Moral Problems
PHI 121	Ethics in the Workplace
PHI 260	Business Ethics
PJS 101	Introduction to Peace and Justice Studies
PJS 203	Nonviolence: Theory and Practice
POL 111	American Government and Political Institutions
POL 213	Twenty-First Century Politics
POL 214	Revolution or Reform
POL 220	Political Parties and Interest Groups
POL 222	Issues in Public Policy
POL 224	Public Opinion and Polling Methods
POL 241	Classical Political Thought
POL 243	Modern Political Theory
POL 244	American Political Thought
POL 249	Feminist Political Theory
POL 257	Latinx Politics in the United States
PSY 206	Psychology and Law
PSY 209	Health Psychology
PSY 215	Psychology of Cultural Diversity
PSY 227	Psychology of Women
PSY 233	Psychology of Civic Engagement
PSY 304	Social Psychology
PSY 308	History of Psychology
PSY 375	Lifespan Development Psychology
PSY 380	Experimental Psychology I
RES 101	Introduction to the Study of Religion
SOC 112	Race and Ethnicity in Cities
SOC 114	Criminology
SOC 116	Sociology of Deviance
SOC 209	Race and Ethnicity
SOC 221	Juvenile Delinquency
SOC 222	Gender and Social Change
SOC 223	Sexuality, Reproduction and the Family
SOC 226	Community Service in New York City
SOC 245	Urban Planning
SOC 323	Social Theory
SOC 380	Social Research Methods
WS 166	Gender, Race and Class
WS 250	Queer Stories: LGBTQ People and Communities in Historical Context
WS 268	Men and Masculinities
WS 293	Transgender Studies

Total Credits

15-19

¹ Additional information can be found here: <https://www.pace.edu/dyson/departments/american-studies> (<https://www.pace.edu/dyson/departments/american-studies/>).

Art Minor

Minor Requirements

Code	Title	Credits
Required Courses		
ART 140	Drawing I	3
ART 164	Principles of Design	3

Elective Courses

Select one of the following:	3
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ART 102	Art History: Ancient through Gothic Art	
ART 103	Art History: Renaissance through Modern Art	
ART 205	Contemporary Art History	
ART 214	Art History: Modern Art	

Approved Elective Courses in ART

Select any three Department-approved courses in studio art	9
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Total Credits	18
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Art History Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Required		
ART 102	Art History: Ancient through Gothic Art	3
ART 103	Art History: Renaissance through Modern Art	3
Select four additional approved courses in ART History		12
Total Credits		18

Biology Minor

Minor Requirements

Code	Title	Credits
Required Courses		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
Select two additional approved 200-level BIO courses ¹		6-8
Total Credits		14-16

¹ BIO 254 Basic Microbiology is excluded and may not be used as a minor elective.

Chemistry Minor

Minor Requirements

Organic Chemistry Concentration

Code	Title	Credits
Required Courses		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
CHE 221	Analytical Methods and Techniques	4
or CHE 326	Biochemistry	
Total Credits		22

Physical Chemistry Concentration

Code	Title	Credits
Required Courses		
CHE 111	General Chemistry I	4
CHE 112	General Chemistry II	4

CHE 221	Analytical Methods and Techniques	4
CHE 301	Physical Chemistry I: Thermodynamics ¹	4
CHE 302	Physical Chemistry II ²	4
Total Credits		20

¹ Students must take MAT 132 Calculus II before taking CHE 301 Physical Chemistry I: Thermodynamics.

² Students must take MAT 236 Multivariable Calculus before taking CHE 302 Physical Chemistry II.

Classical and Medieval Studies Minor

Because this minor is multidisciplinary, to satisfy requirements students must select courses in philosophy and at least three other disciplines. For further information about this minor, see Chair of Philosophy and Religious Studies.

Minor Requirements

Code	Title	Credits
Philosophy Courses		
PHI 113 or PHI 224	Ancient Philosophy Medieval Philosophy	3
Art History, History, Literature, or Women's Studies		
Select two of the following: ¹		6
ART 102	Art History: Ancient through Gothic Art	
ART 201	Art History: Ancient Greek Art	
ART 203	Art History: Ancient Roman Art	
ART 204	Art History: Medieval Art	
HIS 114W	The European Experience: The Ancient World	
HIS 114S	The European Experience: Church, State and Society in Medieval Europe	
HIS 196C	History of Ancient and Medieval Africa	
WS 220	The Medieval Woman	
Select three of the following:		9
ART 201	Art History: Ancient Greek Art	
ART 203	Art History: Ancient Roman Art	
ART 204	Art History: Medieval Art	
ENG 301	The History of the English Language	
HIS 203	Rome's Golden Age: The Late Republic and Early Empire	
HIS 225	The World of the Middle Ages: Byzantium	
HIS 226	The World of the Middle Ages: The West	
HIS 330	Barbarian Europe: 300 - 1000 A.D.	
LIT 330	Greek and Roman Literature in Translation	
LIT 350	Comparative Medieval Literature	
LIT 361	Chaucer	
RES 201	Great Ideas in Western Religious Thought	
RES 231	The Bible: Hebrew Scriptures (Old Testament)	
RES 232	The Bible: Christian Scriptures (New Testament)	
Total Credits		18

¹ Students may substitute a classical language course, GRK 101 Elementary Classical Greek I or LAT 101 Elementary Latin I, for a course in ART, HIS, LIT, or WS.

Substitutions of new courses or independent studies in classical or medieval studies are possible. Students may also substitute a 6 credit INT course combining any two from Art; History; Literature; Philosophy; Religious Studies or Women's Studies. Examples might include: The Classical World; The Medieval World; Monsters, Maidens and Mayhem: Love, Lust and War in the Middle Ages; Ancient World Empires: From Alexander to Augustus. Substitutions must be approved by the Classical & Medieval Studies Committee.

Communications Minor

Minor Requirements

Code	Title	Credits
Required Courses		
Select four Media and Communications (MCA) courses ¹		12
MCA 499	Seminar	3
Total Credits		15

¹ See department chair for guidance in selecting.

Communication Studies Minor

Minor Requirements

Code	Title	Credits
Required Courses		
COS 111	Introduction to Communication	3
COS 205	Dynamics of Small Group Communication	3
COS 214	Interpersonal Communication	3
Select three of the following:		9
COS 114	Introduction to Mass Media	
COM 117	Techniques of Interviewing	
COS 119	Organizational Communication	
COS 213	Intercultural Communication	
COS 296	Topics in Communication	
SPE 203	Persuasive Speaking	
SPE 207	Argumentation and Debate	
SPE 208	Business and Professional Speech	
Total Credits		18

Creative Writing Minor

Campus: NYC, Westchester

Minor Requirements

NYC and PLV students

Code	Title	Credits
Approved Creative Writing Courses		
Select one 300-level LIT or FSS course in modern or contemporary literature or film and screen studies		3
Select four Creative Writing courses from list below (no exceptions):		12
ENG 223	Creative Writing	
ENG 223C	Creative Writing: Drama	
ENG 223E	Creative Writing: Film Scenario	
ENG 296B	Topics: From Creative Writing to Publication	
ENG 307	Creative Writing: Fiction	
ENG 308	Creative Writing: Poetry	
ENG 309	Creative Nonfiction	
ENG 311	Workshop in Fiction Writing	
ENG 312	Workshop in Poetry Writing	
ENG 315	Playwriting	
ENG 316	Writing Comics & Graphic Novels	
ENG 317	Screenwriting	

ENG 322	Advanced Writing
ENG 322A	Advanced Writing: The Art of the Memoir
ENG 322B	Topic: Advanced Writing: Fiction
ENG 322C	Advanced Writing: Writing for Children and Tweens
ENG 322D	Advanced Writing: Playwriting
ENG 323	Advanced Screenwriting
ENG 324	Writing of Fiction
ENG 326	Topics in Professional Writing
ENG 326B	Topics in Professional Writing: TV Scriptwriting
ENG 326C	Topics in Professional Writing: Travel Writing
ENG 326D	Topic: Fiction Writing for Teachers
ENG 336	Creative Writing for the Broadcast Media
ENG 391	Advanced Writing Workshop: Poetry
ENG 392	Seminar in Poetry Writing
ENG 396A	Topic: Creative Nonfiction
ENG 396B	Screenwriting
ENG 396D	Topics: Playwriting
PAGE 208	Playwriting I

Total Credits

15

Criminal Justice Minor

Minor Requirements

Code	Title	Credits
Required Courses		
CRJ 150	Introduction to Criminal Justice	3
CRJ 255	Structure and Function of Police Organization	3
CRJ 261	Introduction to Criminal Investigation	3
Select two approved CRJ courses		6
Total Credits		15

Critical Race and Ethnicity Studies Minor - NYC

Campus: NYC

This minor is organized around the insight that race and ethnicity are major ideological and experiential frameworks that inform every aspect of human experience, from the formation of the individual to the organization of diverse societies. Among its learning outcomes is thinking critically about issues in political, social, scientific, economic, and cultural life stemming from the diversity of experiences related to race and ethnicity.

For details and advisement, students see Prof. Sarah Blackwood, program director of American Studies major, New York City campus.

Minor Requirements

Code	Title	Credits
Required Course		
AMS 200	Introduction to Critical Race and Ethnicity Studies	3
Elective Courses		
Select four courses from the following list:		12
AMS 210	Native and Indigenous Peoples Studies	
AMS 296D	Constructing Whiteness in America	
ANT 108	Global Culture and Local Identities	
ANT 120	People and Cultures of the Middle East	
ANT 210	Urban Ethnography	
ANT 212	Magic and the Spirit World	
ANT 214	Latino Families in Cross-Cultural Perspective	

ANT 216	African Diaspora Through Film
ANT 225	Black Women in Cross Cultural Perspectives
ART 217	Art History: Latin American Art
ART 218	Art History: African Art
ART 220	Art History: Aspects of Asian Art
BIO 123	Biology and Contemporary Society
COS 213	Intercultural Communication
CRJ 150	Introduction to Criminal Justice
CRJ 242	Crime and Public Policy
CRJ 250	Community Relations in the Criminal Justice System
CRJ 255	Structure and Function of Police Organization
CRJ 300	Homeland Security Strategies
CRJ 331	Strategies in Corrections Administration
CRJ 346	Terrorism and Society
ECO 211	Sports Economics
ECO 271	Economics Geography
ECO 272	The Economics of Poverty and Income Distribution
ECO 305	Global Finance, Investments and Economic Activity
ECO 373	China and the U.S. Economic and Political Relations: Past, Present and Future
ECO 376	From Wall Street to the Great Wall
ENV 205	Globalization, Trade and the Environment
ENV 245	Environmental Justice
ENV 297G	Nature and the City
ENV 297P	Topics: Urban Environmental Geography
FSS 268	Film and Revolution: World Cinemas
FSS 345	Hip-Hop Cinema and Visual Culture
GLA - All classes in Global Asia Studies	
HIS 111	American Civilization to 1877
HIS 112	American Civilization Since 1877
HIS 131	The Asian World: A Historical Survey
HIS 132	Africa: An Historical Survey
HIS 133	Latin America: The Colonial Era
HIS 134	Modern Latin America
HIS 198	Ancient and Medieval African History
HIS 209	Israel and Palestine: The Heritage and the Challenge
HIS 231	Latin America: Century of Social Change and Revolution
HIS 239	Wars in the Asia-Pacific
HIS 242	Modern Japan
HIS 254	The American Civil War
HIS 265	American Urban History
HIS 269	Recent United States History
HIS 275	Modern History of Afghanistan, Iraq and Iran
HIS 280	History of American Women
HIS 302	African-American History Since 1910
INT 198L	Faith, Society, Conflict: The Middle East from Ancient Times to the Arab Spring
INT 198S	Topic: Global Politics of Peace and Social Justice
INT 296F	Third World? Two-Thirds World!
INT 296W	Children in Urban Society
INT 297A	Hong Kong and Bollywood: Globalization of Asian Cinema
INT 297G	From Nestor to Chopin: Slavic Civilizations
INT 297M	Southern Exposure: The World Role of the Southern Hemisphere
INT 298F	The Holocaust and Modern Genocides: Representations in History, Literature and Film

LAS 210	Luz, Camara, Accion! : Film as Mirror of Social Change in Latin American History and Culture
LAS 240	"For Land, Bread and Liberty": The Latin American Social Revolution in History and Culture
LIT 211J	American Voices
LIT 211U	Latina/o Voices: Transnational Currents in American Writing
LIT 212P	Literature of African Peoples II
LIT 212X	Early American Black Lives Matter
LIT 304	Postcolonial Literature
LIT 375	The Black Arts Movement
LIT 396U	Topic: Postcolonial Literature: The Caribbean
LLS - All classes in Latino/a/x Studies	
PAGE 270	World Theater
PAGE 273	Theater of the Oppressed
PAGE 274	Theatre and Social Justice
PAGE 284	An Evolution of the Spoken Word
POL 111	American Government and Political Institutions
POL 114	Introduction to International Relations
POL 203G	Politics Workshop: African Politics and Foreign Policy
POL 213	Twenty-First Century Politics
POL 222	Issues in Public Policy
POL 224	Public Opinion and Polling Methods
POL 245	Politics and Media
POL 257	Latinx Politics in the United States
POL 296R	Topic: Race and American Political Development
POL 301K	Politics Workshop: Politics of Law in American Society
POL 303A	Politics Workshop: International Organization
POL 303C	Politics Workshop: United Nations
POL 380M	Politics Through Film
PSY 207	Intersectional Critical Liberation Psychology
PSY 215	Psychology of Cultural Diversity
PSY 296K	Understanding a Globalized World
PSY 304	Social Psychology
SOC 110	Social Problems
SOC 111	Urban Sociology
SOC 112	Race and Ethnicity in Cities
SOC 114	Criminology
SOC 116	Sociology of Deviance
SOC 209	Race and Ethnicity
SOC 226	Community Service in New York City
SOC 245	Urban Planning
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US
SPA 154S	Perspectives on America: The Experience of Latina Writers
SPA 154V	Latin American Cinema
SPA 155B	The Literature and Culture of Puerto Rico and the Caribbean
SPA 156A	The Literature and Culture of the Indigenous Societies of Latin America
SPA 345	Latin American Theatre
SPA 347	The Culture of Mexico
SPA 480F	Topic: Latin American Literature and Film of the 21st Century: The Andean World
WS 166	Gender, Race and Class
WS 291	Global Activism and Transnational Feminist Theories
WS 297A	Topic: Asian/American Women
WS 297G	Topic: Sexualities and the City in North and South America

WS 297H	Topic: Women, Gender, and Feminisms in Latin America	
WS 297I	Topics: Hot Latina/os? Race, Gender, and Sexualities in Latin America	
Total Credits		15

Dance Minor - NYC

Campus: NYC

This minor is available only to Performing Arts majors (excluding PACD - Commercial Dance - majors). Performing Arts students who wish to minor in Dance must formally apply, a process that includes an audition and acceptance by the head of the Commercial Dance Program.

Minor Requirements

Code	Title	Credits
Required Dance Courses		
PACD 200	Ballet III	3
PACD 227	Choreography I	2
PACD 306	Body Awareness and Wellness for Today's Dancer	3
Elective Courses		
Select elective courses from the following group:		8
PACD 105	Ballet II	
PACD 209	Theater Dance 2	
PACD 208	Hip Hop 2	
PACD 216	Tap Dance 2	
PACD 107	Jazz II	
Total Credits		16

Digital and Time-Based Art Minor

Minor Requirements

Code	Title	Credits
Required Courses		
ART 186	Digital Design I	3
ART 289	Video I	3
Elective Courses		
Select four of the following:		12
ART 225	Stop Motion Animation	
ART 234	Clay, Puppet and Object Animation	
ART 235	Traditional Animation	
ART 283	Live Art - Performance, the Body, and the Camera	
ART 285	2D Animation I	
ART 286	Design for the Internet	
ART 287	Digital Design II	
ART 288	Mobile Media: City as Screen	
ART 360	Video II	
ART 361	Narrative Video and Film	
ART 385	Creative Coding	
ART 395	Independent Study in Art and Design	
ART 298	Documentary Film and Video Production	
Total Credits		18

Digital Media Studies Minor - NYC

Campus: NYC

This requirements of this minor are three core courses and three elective courses with at least one course in both Critical Thinking and Digital Production/Technology.

Minor Requirements

Code	Title	Credits
Required Core Courses ¹		
COM 244	Digital Cultures	3
COS 242	New Communication Technologies and Moral Panic	3
FSS 230	Digital Television Field Production	4
Critical Thinking Electives		
Select 3-6 credits of the following:		3-6
COS 113	Media, Culture, and Society	
COS 311	Ethics, Morality, and the Media	
INT 198H	Computers and the Surveillance Society	
MUS 149	How the Entertainment Industry Works	
PHI 290	Philosophical Perspectives on Technology	
POL 245	Politics and Media	
SOC 301	Popular Culture and Change	
Production/Technology Electives		
Select 2-5 credits from the following:		2-5
ART 186	Digital Design I	
ART 296X	Video Animation	
CIS 102W	Web Design for Non-Profit Organizations	
CIS 133	Social Media	
COS 228	Writing for Convergent Technologies	
Internship Course		
DMS 393	Internship in Digital Media Studies	3
Total Credits		18-24

¹ Because this minor is multidisciplinary, to satisfy requirements students must select courses in philosophy and at least three other disciplines. For further information about this minor, see Chair of Philosophy and Religious Studies.

East Asian Studies Minor

Minor Requirements

Code	Title	Credits
Required Courses		
<i>Group A</i>		
Select two or three of the following:		6-8
CHI 101	Elementary Chinese I (Mandarin) ¹	
CHI 102	Elementary Chinese II (Mandarin)	
CHI 154	Chinese Culture and Literature	
JPN 101	Elementary Japanese I ¹	
JPN 102	Elementary Japanese II	
JPN 271	Intermediate Japanese I	
JPN 272	Intermediate Japanese II	
JPN 154	Topic: Modern Japanese Literature and Film in English Translation	
<i>Group B</i>		
Select three or four courses from the following:		12-18
ART 220	Art History: Aspects of Asian Art	
HIS 131	The Asian World: A Historical Survey	
HIS 217	Modern East Asia in Film	
HIS 218	Nonviolent Activism in Modern Asia	

HIS 239	Wars in the Asia-Pacific
HIS 241	Modern China
HIS 242	Modern Japan
HIS 296A	Barbarians and Mandarins: China and Her Inner Asian Neighbor
HIS 296E	Topic: Tolstoy, Turks and Taliban: Russia's "Orient"
HIS 296I	Topic: Cultural Heritages and Learning in Inner Asia ²
HIS 296U	Topic: Bible and Gun: Christianity in China since 1500
INT 196J	The Sacred and the Secular in East Asia ³
INT 297A	Hong Kong and Bollywood: Globalization of Asian Cinema
LIT 211F	Worlds In Literature: The Asian Diaspora
RES 202	Great Ideas in Eastern Religious Thought

Total Credits 18-26

¹ Students may not count the credit from CHI 101 Elementary Chinese I (Mandarin) or JPN 101 Elementary Japanese I unless the corresponding 102 course is completed.

² HIS 296I Topic: Cultural Heritages and Learning in Inner Asia: (travel course)

³ Students completing INT 196J The Sacred and the Secular in East Asia may not count HIS 131 The Asian World: A Historical Survey or RES 202 Great Ideas in Eastern Religious Thought towards the EAS Minor.

Note: Other history and culture courses in the field of Asian Studies can be substituted with approval of program director.

One course from a professional program (e.g., business, accounting) with a clearly defined focus on East Asia may be counted towards this minor with approval of the program director.

Ecology Minor

Students with majors other than Biology can pursue this minor.

Minor Requirements

Code	Title	Credits
Required Courses ¹		
BIO 101	General Biology I	4
BIO 102	General Biology II	4
BIO 210	Ecology	4
Required Electives		
Select one to two required electives of the following: ^{2,3}		6-8
BIO 205	Concepts of Environmental Science	
BIO 215	Urban Ecology	
BIO 301	Tropical Ecosystem Assessment	
BIO 307	Microbial Ecology	
BIO 322	Animal Behavior	
BIO 399Z	Topics: Evolutionary Biology	
BIO 221 or BIO 281	Botany	

Total Credits 18-20

¹ For approval requirements, including the possibility of applying BIO 101 General Biology I and BIO 102 General Biology II towards a Biology minor, students must see Biology Department program director. Note that each of the following courses has either a required co-requisite or pre-requisite and minimum grade requirements.

² Students are required to obtain approvals from the Biology Dept. program director for any selected course.

³ Note: none of the following courses can also count towards a student's major courses or a Biology minor.

Economics Minor

Minor Requirements

Code	Title	Credits
Required Courses		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
Select four Economics electives 200 level or above		12
Total Credits		18

English Minor

The English minor is an asset because it assures future employers that you can communicate well in writing. It also shows that no matter what your major, you have cultivated writing and analytical skills, which are useful in any profession.

Minor Requirements

Code	Title	Credits
Required Courses		
Select five of the following: ¹		15
ENG 302	Composition Theory and Practice	
ENG 303	Language, Meaning, and Behavior	
ENG 304	Growth of the English Language	
ENG 306	Writing for the Professions	
ENG 309	Creative Nonfiction	
ENG 322	Advanced Writing	
ENG 326	Topics in Professional Writing	
Total Credits		15

¹ With approval of the department chair, other choices are possible.

Environmental Art and Social Practice Art Minor

Minor Requirements

Code	Title	Credits
Required Courses		
ART 188	Art as a Vehicle of Social Commentary and Political Progress	3
ART 231	Environmental and Ecological Art	3
ART 200- 399 Elective		3
Select one of the following:		3
ENV 105	Social Responsibility and the World of Nature	
ENV 110	Nature and Culture: A Study in Connections	
ENV 140	Act Locally: Sustainable Design and You	
ENV 226	Environmental Anthropology	
ENV 230	Natural Beauty: An Introduction to Environmental Aesthetic	
ENV 235	Sustainable Living in Our World	
Minor Elective Courses		
Select two of the following:		6
ART 205	Contemporary Art History	
ART 215	New York and the Visual Arts	
ART 251	Internship in Art II	
ART 255	Documentary Photography	
ART 271	Art Meets Science: Interactions and Collaborations	
ART 283	Live Art - Performance, the Body, and the Camera	

ART 295	Art History Seminar II
ART 298	Documentary Film and Video Production
ART 390	Art Studio, Museum or Gallery Internship
ART 395	Independent Study in Art and Design
ENV 105	Social Responsibility and the World of Nature
ENV 110	Nature and Culture: A Study in Connections
ENV 140	Act Locally: Sustainable Design and You
ENV 226	Environmental Anthropology
ENV 230	Natural Beauty: An Introduction to Environmental Aesthetic
ENV 235	Sustainable Living in Our World
ENV 297E	Topic: Sustainability and Social Change
PJS 101	Introduction to Peace and Justice Studies
PJS 203	Nonviolence: Theory and Practice

Other relevant electives:

BIO 210	Ecology
BIO 215	Urban Ecology
ECO 286	Economic Issues through a Photographer's Lens
PHI 223	Environmental Ethics
SCI 226	Geographical Information Systems

Total Credits

18

Environmental Studies Minor

The environmental studies minor is an interdisciplinary concentration that encourages students to design their own course of study from a wide variety of subject areas that complement their major.

Minor Requirements

Code	Title	Credits
Required Courses		
ENV 100	Water, Wildlife and Windmills - An Introduction to Environmental Studies and Sciences	3
ENV 201	Animals and Society	4
Minor Electives		
Select any three 200-level or above ENV or ENS courses		9
Total Credits		16

Film Studies Minor

In this program film is seen as an object of study and a methodological tool used in a variety of disciplines. To fulfill this 15-credit minor, students must complete:

Minor Requirements

Code	Title	Credits
Required Courses		
FSS 202	History of Film I	3
FSS 203	The Art of Film	3
Electives		
Select two to three elective courses from list of FSS Required and Elective courses on FSS worksheet		9
Total Credits		15

French Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
	Prerequisite Six Credits of French at the 200-Level (Intermediate) ¹	6
	Four French Courses at the 300-Level or Higher	12
Total Credits		18

¹ Students eligible to begin this minor at the FRE 300-Level are not required to take six credits of 200-Level courses. For approved waiver of the 200-level courses, please see the program director.

French Studies Minor

Minor Requirements

Code	Title	Credits
Required Courses		
Select 12 credits of French at any level		12
Select 6 credits in French culture from the following:		6
ART 212	Nineteenth Century Art	
ART 214	Art History: Modern Art	
PHI 217	Existentialism	
HIS 103	History of Western Civilization 1300-1815	
HIS 104	History of Western Civilization 1815 to Present	
Select one of the following:		
Any of the FRE 150/FRE 154 Topics in Translation courses		
Any new interdisciplinary course or single department course focused on French or Francophone culture content, subject to the permission of the Modern Languages department.		
Total Credits		18

Graphic Design Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Required Courses		
ART 173	Graphic Design I	3
ART 264	Typography	3
ART 273	Graphic Design 2	3
Elective Courses		
Select three of the following:		9
ART 140	Drawing I	
ART 164	Principles of Design	
ART 169	3D Design	
ART 186	Digital Design I	
ART 215	New York and the Visual Arts	
ART 225	Stop Motion Animation	
ART 286	Design for the Internet	
ART 288	Mobile Media: City as Screen	
ART 297H	Children's Book Illustration	
ART 380	Computer Illustration	
Total Credits		18

History Minor

Minor Requirements

Required Courses:

- Two (2) Core History (HIS) Courses
- Three (3) History (HIS) Courses at the 200 or 300-Level

Total Credit Hours: 15

Homeland Security Minor

Minor Requirements

Code	Title	Credits
Required Core Courses		
CRJ 121	Government Administration	3
CRJ 275	Principals of Emergency Management	3
CRJ 300	Homeland Security Strategies	3
Required Elective Courses		
Select three of the following:		9
CRJ 150	Introduction to Criminal Justice	
CRJ 245	Organized Crime	
CRJ 261	Introduction to Criminal Investigation	
CRJ 346	Terrorism and Society	
CRJ 402	Constitutional Issues in Criminal Justice	

Total Credits 18

Information Assurance for the Criminal Justice System Minor

Minor Requirements

Code	Title	Credits
Required Courses		
CRJ 150	Introduction to Criminal Justice	3
CRJ 261	Introduction to Criminal Investigation	3
CRJ 346	Terrorism and Society	3
CIT 251	Computer Security Overview	4
CIT 352	Network and Internet Security	3
CIT 354	Computer Forensics	3

Total Credits 19

Italian Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Prerequisite Six Credits of Italian at the 200-Level (intermediate) ¹		6
Four Italian Courses at the 300-Level or Higher		12

Total Credits 18

¹ Students eligible to begin this minor at the ITA 300-Level are not required to take six credits of 200-Level courses. For approved waiver of the 200-level courses, please see the program director.

Italian Studies Minor

Minor Requirements

Code	Title	Credits
Required Courses		
Select 12 credits of Italian at any level		12
Select 6 credits of the following: ¹		6
ART 206	Art History: Renaissance Art in Italy	
COM 499	Seminar in Communications	
HIS 103	History of Western Civilization 1300-1815	
INT 196	Italian Culture and Civilization: Classical-Contemporary	
ITA 150	Travel Course to Italy	
ITA 154	Topics From Italian Literature and Translation: Italian Women Writers	
ITA 154A	Topic: Italian Culture and Civilization	
ITA 154B	Topic: MichaelAngelo and the Italian Renaissance	
ITA 154A	Topic: Italian Culture and Civilization	
ITA 154D	Modern Italian Culture and Film	
ITA 154G	Topic: Contemporary Italian Culture	
ITA 154I	Topic: Italian Cinema	
Total Credits		18

¹ Or any new interdisciplinary course or single departmental course with primarily Italian culture content, subject to the permission of the minor codirectors.

Journalism Minor - PLV

Campus: Westchester

Minor Requirements

Code	Title	Credits
With department chair or program advisor's approval, select four of the following courses and one internship course:		15
JRN 101	Introduction to News Media	
JRN 104	News Reporting	
JRN 201	Advanced Reporting	
JRN 202	Computer Editing	
JRN 203	Feature Writing	
JRN 204	Radio and Television News Writing	
JRN 207	Sports Journalism	
JRN 210	Journalism at the Movies	
JRN 205	Radio News Production	
JRN 296	Topic: Journalism at the Movies	
JRN 296K	Topic: "This Just In - Working in Breaking Broadcasting News"	
JRN 296L	Topic: Profile Writing	
JRN 296M	Topic: Photo Journalism	
JRN 386	The Art of Anchoring - From Cronkite to Couric	
JRN 490	Internship ¹	
Total Credits		15

¹ For approval of internship course, students must meet with Department Chair or Advisor.

Journalism and Digital Storytelling Minor - NYC

Campus: NYC

This journalism minor is offered by the Communication Studies and English Departments on the NYC campus. It is designed for students who are interested in journalism and other writing-focused careers, as well as for those seeking a perspective from which to explore digital culture and its relationship to storytelling. Courses will familiarize students with twenty-first century practices of journalism while engaging them in its history.

Minor Requirements

Code	Title	Credits
Required Courses		
COS 280	Introduction to Journalism	3
ENG 310	Journalism	3
Select one of the following:		3
COS 226	Writing for the Electronic Media	
COS 228	Writing for Convergent Technologies	
ENG 296	Approved English Topics Course	
Elective Courses		
Strongly recommended is one internship course:		3
COM 393	Internship Program I	
ENG 393	Internship	
Select one of the following:		3
ART 254	Shooting the Word: The Photographer's Eye. The Novelist's Vision	
ART 297G	Topic: Documentary Workshop	
COS 311	Ethics, Morality, and the Media	
COS 338	Media Criticism	
COS 341	Citizen Journalism and Deliberation	
ENG 318	Feature Writing	
ENG 397	Critical Writing and Analysis	
LIT 397	Critical Writing and Analysis	
Total Credits		15

Language and Linguistics Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Required Core Class		
ENG 205	Introduction to Language and Linguistics	3
Electives		
Select four of the following:		12
ENG 212	Introduction to Genre Studies	
ENG 213	The Structure of the English Language	
ENG 214	Introduction to Rhetorical History and Theory	
ENG 300	Language and Gender	
ENG 301	The History of the English Language	
ENG 302	Composition Theory and Practice	
ENG 303	Language, Meaning, and Behavior	
ENG 304	Growth of the English Language	
ENG 341	Language in Society	
ENG 342	Writing About Culture: Ethnography	
<i>Substitutions from Other Departments/Disciplines ¹</i>		
COM 213	Intercultural Communication	
COM 214	Interpersonal Communication	
COS 481	Language and Power	
CSD 223	Psycholinguistics	

CSD 256	Phonetics	
CSD 352	Language Development and Disorders in School-Aged Children	
LIT 338	Theories of Translation	
Total Credits		15

¹ You may substitute up to two of the following courses for your electives. One of these courses can be a translation course (you may count either LIT 338 Theories of Translation or TRS 200 Introduction to Translation Studies towards the minor, but not both).

Latin American Studies Minor Program

This is a multidisciplinary program that includes courses in History, Economics, Modern Languages and Cultures, Anthropology, Psychology, English, Environmental Studies, and Fine Arts. The program provides students with the awareness of and sensitivity to Latin American culture, economic development, and institutional structures necessary to be effective practitioners of a variety of disciplines: international management, marketing, accounting and world trade, law and diplomacy, nursing, speech therapy and clinical psychologists planning to work with a U.S. Latino clientele, and postgraduate work in Latin American History, Political Science, Sociology, Anthropology, Languages, Environmental Science and Economics.

Minor Requirements

Code	Title	Credits
Foundation Courses		
Select at least one course from each of Groups A and B:		9
<i>Group A</i>		
SPA 263	Spanish for Native Speakers	
SPA 280	Intensive Review of Spanish	
SPA 283	Intermediate Spanish Conversation	
SPA 284	Intermediate Spanish Composition	
<i>Group B</i>		
HIS 133	Latin America: The Colonial Era	
HIS 134	Modern Latin America	
HIS 231	Latin America: Century of Social Change and Revolution	
ANT 296H	Traditional and Modern Cultures of Latin America and Caribbean	
LAS 101	The Other "America": Introduction to Latin American Studies ¹	
Advanced Courses		
Select three courses, must include at least one course from each Groups C and D:		9
<i>Group C</i>		
SPA 311	Introduction to Latin American Culture	
SPA 319	Masterpieces of Spanish American Literature I ²	
SPA 320	Masterpieces of Spanish American Literature II: Dictatorships ³	
SPA 321	Literature and Culture of Puerto Rico and the Caribbean	
SPA 323	Modern Latin American Prose	
SPA 344	The Short Story and Essay in Spanish America	
SPA 345	Latin American Theatre	
SPA 347	The Culture of Mexico	
SPA 313A	Field Study in Latin America	
SPA 154V	Latin American Cinema	
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States	
SPA 346	Hispanic Literature and Culture in the United States	
LAS 150	Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era ⁴	
<i>Group D</i>		
HIS 234	South American Colossus: The History of Modern Brazil	
LAS 250	Environmental Policy and History: South American Rain Forest ⁵	
LAS 201	Latin America: The Caribbean and the World ⁵	
LAS 230	"So Far from God; So Close to Uncle Sam." Modern Mexico in History and Literature ⁶	
ECO 359	Political Economy of Developing Nations	

PSY 296A	Topic: Psychology of Ethnic Groups in the United States of America: The Latino Experience	
Total Credits		18

- 1 LAS 101 The Other "America": Introduction to Latin American Studies: Counts as one Group BC and one Group C course.
- 2 SPA 319 Masterpieces of Spanish American Literature I: May be used to meet certificate requirement only if SPA 320 Masterpieces of Spanish American Literature II: Dictatorships is not also used.
- 3 SPA 320 Masterpieces of Spanish American Literature II: Dictatorships: May be used to meet certificate requirement only if SPA 319 Masterpieces of Spanish American Literature I is not also used.
- 4 LAS 150 Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era: Counts as one Group BC and one Group C course.
- 5 LAS 250 Environmental Policy and History: South American Rain Forest, LAS 201 Latin America: The Caribbean and the World: Counts as two Group D courses.
- 6 LAS 230 "So Far from God; So Close to Uncle Sam." Modern Mexico in History and Literature: Counts as one Group C and one Group D course.

Latina-Latino Studies Minor - NYC

Campus: NYC

For advisement see Political Science Dept. Chair, NYC.

Minor Requirements

Code	Title	Credits
Required Courses		
LLS 393	Internship in Latina/o Studies	3
LLS 240	Research and Analysis	3
POL 257	Latinx Politics in the United States	3
Required Electives		
Select 6 credits of the following: ^{1,2}		6
HIS 113B	The American Experience: American Diversity, Immigration, Ethnicity and Race	
HIS 113S	The War Film in History: Genre, Gender and Race	
HIS 345	History of America Immigration Law, 1790 to the Present	
INT 198M	The History, Literature and Culture of the Spanish Borderlands of North America ³	
LAS 220	Caribbean Transnational Cultures: The History, Literature and Film of the Spanish Caribbean ³	
LIT 211J	American Voices	
LIT 211U	Latina/o Voices: Transnational Currents in American Writing	
NYC 230	Immigration, Ethnicity and Race in NYC History	
POL 296R	Topic: Race and American Political Development	
POL 301J	Workshop: Constitutional Law and Social Change	
POL 302C	Workshop: Constitutional Law: Civil Rights	
POL 302M	Workshop: Immigration, Race and Citizenship in the United States	
PSY 296A	Topic: Psychology of Ethnic Groups in the United States of America: The Latino Experience	
SOC 112	Race and Ethnicity in Cities	
SOC 209	Race and Ethnicity	
SOC 227	Border Crossing: Immigration and American Society	
SOC 296S	Topic: Making Ethnographic Documentaries	
SOC 296V	Topic in Sociology: Hispanic Families	
SPA 154N	Topic: Hispanic Cultural Experiences in New York City	
SPA 154Q	Topic: Negotiating Border Lines - Latino Films of the United States	
SPA 154R	Topic: Borders of Latino/a Identity: An Introduction to Latino/a Literature and Culture of the US	
SPA 154S	Perspectives on America: The Experience of Latina Writers	
SPA 321	Literature and Culture of Puerto Rico and the Caribbean	
SPA 346	Hispanic Literature and Culture in the United States	

WS 166

Gender, Race and Class

Total Credits

15

- ¹ Note that Spanish language courses may count for up to six elective credits. See Political Science department chair for course approvals.
- ² Additionally, Study Abroad courses may be selected only if approved by department chair.
- ³ 6-credit course

Literature Minor

Minor Requirements

Required Courses

- Five Literature courses at 200 or 300 level, with at least two courses at the 300-level.

Total Credit Hours: 15

Mathematics Minor

Campus: NYC, Westchester

NYC Students

Code	Title	Credits
Required Courses		
MAT 131	Calculus I	4
MAT 132	Calculus II	4
MAT 233 or MAT 137	Mathematical Structures and Models Introduction to Discrete Mathematics	4
Select two of the following: ¹		6-8
MAT	200 level	
MAT	300 level	
MAT	400 level	

Total Credits

18-20

- ¹ Appropriate substitutions may be made with approval of Mathematics Department Chair or Asst. Chair.

PLV Students

Code	Title	Credits
Required Courses		
MAT 131	Calculus I	4
MAT 132	Calculus II	4
MAT 137	Introduction to Discrete Mathematics	4
Select two of the following: ¹		6-8
MAT	200 level	
MAT	300 level	
MAT	400 level	

Total Credits

18-20

- ¹ Appropriate substitutions may be made with approval of Mathematics Department Chair or Asst. Chair.

Middle Eastern Studies Minor

Optional Language Study

Language study is optional in this minor. Interested students may apply six credits of language study to this minor by:

1. Completing ARA 101 Elementary Arabic I and ARA 102 Elementary Arabic II at Pace,
2. Bypassing the SAT II in Hebrew, or
3. Transferring college credits in Arabic, Farsi, Hebrew, or Turkish.

Students beginning a language at the 101 level must complete a 102 level course in order to count language credits toward the minor. Native speakers of a Middle Eastern language may apply three credits to the minor by passing a proficiency test at Pace for Arabic and at New York University for other approved languages.

Minor Requirements

Code	Title	Credits
Required Courses		
<i>Group A</i>		
Select 6-9 credits of the following:		6-9
ANT 120	People and Cultures of the Middle East	
ARA 101	Elementary Arabic I	
HIS 119	The Middle East: An Historical Survey	
INT 296E	Topic: History and Religion of the Middle East: Holy Nationalism	
INT 296S	Beyond the Veil: Women in Middle Eastern History and Literature	
<i>Group B</i>		
Select 6-9 credits of the following: ¹		6-9
ARA 102	Elementary Arabic II	
HIS 209	Israel and Palestine: The Heritage and the Challenge	
HIS 220	Modern Islamic World: 1850-Present	
HIS 225	The World of the Middle Ages: Byzantium	
HIS 274	History of North Africa After 1800	
HIS 297E	Topic: Islamic Social and Cultural History to 1850	
INT 298R	Middle Eastern Cities: Then and Now	
<i>Group C</i>		
Select one of the following:		3
ANT 296D	Topic: Anthropological Perspective of Women and Warfare	
HIS 223	Discrimination, Integration and Assimilation: Global Jewish Experience	
HIS 296E	Topic: Tolstoy, Turks and Taliban: Russia's "Orient"	
RES 106	Religions of the Globe	
Total Credits		15-21

¹ With chair or department advisor's approval, students may choose more than one ANT 296 Topic course in Anthropology.

New York City Studies Minor

New York City Studies consists of a series of courses that explore the history and culture of New York. By studying literary, sociological, scientific and historical texts; by visiting and exploring the city's museums, performances, and neighborhoods; and by working in and serving the city's communities, students will attain a rich understanding of the complex and diverse heritage they inherit by participating in this program.

For more information about how you may major in whatever you like while also becoming a New York City insider contact:

Professor Barbara Blumberg
 History Department
 41 Park Row, Room 1109
 (212) 346-1459 or
 E-mail: bblumberg@pace.edu

Minor Requirements

Code	Title	Credits
Required Courses		
<i>Group A</i>		
Select 3-4 courses of the following: ¹		12

NYC 115	New York City: From Great Metropolis to World Capital 1898-Present	
MUS 121	Concert Season in New York	
ART 296	Topics in Art	
SCI 171	Coastal Oceanography	
SOC 111	Urban Sociology	
SPA 154	Topics from Hispanic Literature and Culture in Translation I	
<i>Group B</i>		
Select one courses at the 200-level or above from the following: ²		3
ENV 221	Environmental Science: The Web of Life	
ENV 222	Environmental Chemistry: Principles, Problems and Solutions	
ANT 296B	Topic: Ethnographic New York	
CRJ 250	Community Relations in the Criminal Justice System	
HIS 366	History of New York City	
HIS 391	History Internship	
COM 393	Internship Program I	
SOC 226	Community Service in New York City	
NYC 230	Immigration, Ethnicity and Race in NYC History	
NYC 240	NY Blue Collar: Worker in City Fiction: Civil War-Depression	
Total Credits		15

¹ Other NYC-related courses may be substituted with approval of program coordinator.

² Other 200, 300, 400-level NYC-related courses may be substituted with approval of program coordinator.

NonProfit Studies Minor

The Nonprofit Studies minor will equip students with the knowledge and hands-on experience needed to succeed in careers in foundations, human services, economic development, advocacy organizations, museums, the arts, and environmental organizations. It is open to students from all majors and colleges.

Minor Requirements

Code	Title	Credits
Pre-professional Skills Courses		
Select two of the following:		6
CIS 102W	Web Design for Non-Profit Organizations	
PAA 614	Strategic Planning and Marketing	
PAA 616	Project Development and Grant Writing	
PAA 670	The Not-for-Profit Sector	
PAA 673	Financial Resource Development for Not-for-Profits	
Tracks		
Select one of the following Tracks:		9
Global NonProfit Sector Track (p.)		
NYC and Urban NonProfit Sector Track (p.)		
Total Credits		15

Global NonProfit Sector Track

This track is offered to students interested in the international nonprofit sector who wish to learn more about topics such as NGO's; international humanitarian organizations; social entrepreneurship in a global contest; the public sector in other nations; and advocacy organizations that work across national borders. Course selection must include one internship course but not more than two such courses.

Code	Title	Credits
Select three of the following: ¹		
ANT 108	Global Culture and Local Identities	
FIN 360	International Finance Field Study	
LAS 201	Latin America: The Caribbean and the World	
Total Credits		9

MAR 356	International Marketing Field Study	
PAA 683	Seminar/Lab in Social Entrepreneurship	
PJS 301	Humanitarianism and International Aid Work	
PJS 393	Internship in Peace and Justice Studies	
POL 202F	Topic: Introduction to International Organizations	
SOC 390	Internship in Sociology	
WS 234	The Girl Child-A Global Perspective	
WS 280	Internship in Women's and Gender Studies	
Total Credits		9

¹ Including at least one internship course (but not more than two).

NYC and Urban NonProfit Sector Track

This track is offered to students interested in the U. S. domestic or local NYC metropolitan nonprofit sector.

Code	Title	Credits
Select three of the following: ¹		9
AMS 396	Internship in American Studies	
ANT 210	Urban Ethnography	
ENG 326	Topics in Professional Writing	
HIS 391	History Internship	
INT 296W	Children in Urban Society	
MAR 342	Public Relations	
MGT 330	Business and Society	
PJS 393	Internship in Peace and Justice Studies	
SOC 245	Urban Planning	
SOC 390	Internship in Sociology	
WS 270	A Cultural History of Sexualities from Prehistory to the Present	
WS 305	Women as Change Agents: Gender and Leadership in the Nonprofit Sector	
Other course choices that might be available include the following: ²		
AMS course: Museums and Cultural Institutions		
HIS course: Public History Seminar		
HIS course: Introduction to Public History		
SOC course: Social Movements		
Total Credits		9

¹ Including at least one internship course (but not more than two).

² Students should check with the Program Director for updates.

Neuroscience Minor

This minor is co-sponsored by two departments: Biology and Psychology. Department advisors are Dr. Zafir Buraei (Biology) and Dr. Michele Zaccario (Psychology).

Minor Requirements

Code	Title	Credits
Required Courses		
BIO 325	Neurobiology	3
PSY 315	Cognitive Psychology	4
INT 299S	Systems Behavioral Neuroscience	4
Electives		
Select one of the following: ¹		3-4
PSY 320	Abnormal Psychology I	
PSY 375	Lifespan Development Psychology	

BIO 243	General Endocrinology
BIO 334	General Physiology
BIO 335	Molecular and Cellular Biology
BIO 345	Introduction to Toxicology
BIO 346	Introduction to Basic Pharmacology
BIO 372	Introduction to Molecular Biotechnology

Total Credits	14-15
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¹ With prior approval from department advisor, a different upper-level Biology or Psychology course might be approved.

Peace and Justice Studies Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Required Course		
PJS 101	Introduction to Peace and Justice Studies ¹	3
Electives		
Select 12 elective credits ²		12
Total Credits		15

¹ This is a 3# credit hands# on, experiential course that introduces students to the field of Peace and Justice Studies. It is offered every semester on the NYC campus.

² Students choose from the list of approved electives in the BA, Peace and Justice Studies major. However, for possible prerequisite courses, students must seek assistance of NYC Peace and Justice Studies department advisor.

Philosophy Minor

Minor Requirements

Required Courses:

- Any five courses in PHI and RES, of which at least three must be PHI (15 credits)

Total Credit Hours: 15

Photography Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Required Courses		
ART 153	Introduction to Photography	3
ART 160	Digital Photography I	3
ART 356	Photography III: Experimental Photography	3
Elective Courses		
Select three of the following: ^{1,2}		9
ART 245	Art History: History of Photography	
ART 253	Photography II: Black and White	
ART 254	Shooting the Word: The Photographer's Eye. The Novelist's Vision	
ART 255	Documentary Photography	
ART 262	ICP. Daily Practice: The Photo Journal	
ART 263	International Center for Photography: Fashion Photography	
ART 266	International Center for Photography: Fundamentals of Studio Lighting	

ART 268	International Center for Photography: Portrait Photography
ART 268	International Center for Photography: Portrait Photography
ART 269	International Center for Photography: Alternative Process Photography
ART 270	ICP: The Power of the Color Image: Exploring Color in and out of the Darkroom
ART 272	ICP: Fine Art Digital Printing
ART 297X	Large Format Photography
ART 351	Digital Photography 2

Total Credits 18

¹ In addition to ART courses listed below, available electives also include three credits of INT 196S Urban Social Photography (a 9 credit course) and any one to three Pace/ICP (International Center for Photography) courses.

² Photography Internship (with approval) may also be used as an elective course. Please see advisor for this option.

ICY courses meet at the International Center of Photography, off campus.

Political Science Minor

Campus: NYC, Westchester

MINOR REQUIREMENTS

Code	Title	Credits
Required Courses		
Select one of the following:		3
POL 296 / Political Science Topics Course		
POL 301	Workshop: Community Politics and Environment	
POL 302	Politics Workshop: Road to the White House	
POL 303	Politics Workshop: The United Nations	
Select four approved POL courses ¹		12
Total Credits		15

¹ No more than 6 credits of Model UN may count toward the minor.

Psychology Minor

Minor Requirements

Code	Title	Credits
Required Courses		
PSY 112	Introduction to Psychology	4
Select 4-5 approved PSY courses		14
Total Credits		18

Public Relations Minor - PLV

Campus: Westchester

Minor Requirements

Code	Title	Credits
Required Courses		
MCA 180	Introduction to Public Relations	3
MCA 263	Event Planning for Public Relations	3
MCA 264	Public Relations Research	3
MCA 310	Case Studies in Public Relations	3
One MCA Public Relations course in Writing		3
Total Credits		15

Religious Studies Minor

Minor Requirements

Code	Title	Credits
Required Courses		
Select three of the following:		9
RES 101	Introduction to the Study of Religion	
RES 106	Religions of the Globe	
RES 201	Great Ideas in Western Religious Thought	
RES 202	Great Ideas in Eastern Religious Thought	
RES 231	The Bible: Hebrew Scriptures (Old Testament)	
RES 232	The Bible: Christian Scriptures (New Testament)	
RES 296	Topics in Religious Studies	
RES 395	Independent Study in Religious Studies	
Two additional courses in Philosophy or one Philosophy and one Religious Studies		6
Total Credits		15

Russian Minor - NYC

Campus: NYC

Minor Requirements

Code	Title	Credits
Required Courses		
Prerequisite: Six credits of Russian at the 200-Level (intermediate) ¹		6
Select four Russian courses at 300-Level or higher		12
Total Credits		18

¹ Students eligible to begin this minor at the RUS 300-Level are not required to take six credits of 200-Level courses. For approved waiver of the 200-level courses, please see the program director.

Sociology/Anthropology Minor

Minor Requirements

Code	Title	Credits
Discipline Requirements		
Select one 100-level course in Sociology and one 100-level course in Anthropology from the following:		6
ANT 101	Introduction to Anthropology	
ANT 108	Global Culture and Local Identities	
ANT 115	Kinship and the Family	
ANT 120	People and Cultures of the Middle East	
SOC 102	Introduction to Sociology	
SOC 106	Introduction to Social Work	
SOC 110	Social Problems	
SOC 111	Urban Sociology	
SOC 112	Race and Ethnicity in Cities	
SOC 113	Dynamics of Change - What Next?	
SOC 114	Criminology	
SOC 116	Sociology of Deviance	
SOC 118	Sociology Through Film	
Electives		
Select three courses with a SOC or ANT heading but not more than one of the following:		9
SOC 390	Internship in Sociology	

ANT 395	Independent Study in Anthropology	
SOC 395	Independent Study in Sociology	
Total Credits		15

Note: Courses from interdisciplinary programs (AMS, ENV, LAS, WGS) generally are not considered applicable towards this minor, unless taught by a SOC/ANT faculty member and approved (in writing) by the SOC/ANT program director.

Spanish Minor

Minor Requirements

Code	Title	Credits
Required Courses		
Prerequisite: Six credits of Spanish at the 200-Level (intermediate) ¹		6
Select four Spanish courses at 300-Level or higher		12
<i>Total Credits:</i>		<i>12-18</i>

¹ Students eligible to begin this minor at the SPA 300-Level are not required to take six credits of 200-Level courses. For approved waiver of the 200-level courses, please see the program director.

Sports Media and Broadcasting Minor

Students are required to complete 15 credits including Sports Journalism, Sports Broadcasting, and Sports Media as well as 2 of electives listed below to complete the program.

Minor Requirements

Code	Title	Credits
Required Courses		
JRN 207	Sports Journalism	3
MCA 270	Sports Broadcasting	3
MCA 309	Sports Media	3
Electives		
Select two of the following:		6
JRN 297A	Audio Storytelling	
JRN 300	The Digital Newsroom	
JRN 386	The Art of Anchoring - From Cronkite to Couric	
JRN 499	Digital Storytelling	
MCA 357	Careers in Television	
MCA 363	The Art of the Moving Camera	
Total Credits		15

Statistics Minor

Minor Requirements

Code	Title	Credits
Introductory Probability and Statistics Course		
Select one of the following:		3-4
MAT 117	Elementary Statistics	
MAT 134	Introduction to Probability and Statistics	
MAT 141	Introductory Statistics for the Life Sciences	
MAT 142	Introductory Statistics for Psychology	
MAT 143	Introductory Statistics for the Social Sciences	
MAT 144	Introduction to Probability and Statistics for Economics	
MAT 234	Introduction to Probability and Statistical Analysis	
Math Courses ¹		

MAT 218	Intermediate Statistics	3
MAT 222	Applied Multivariable Statistical Methods	3
MAT 224	Topics in Applied Statistics	3
Statistics Course		
Select one of the following:		3-4
MAT 236	Multivariable Calculus	
MAT 238	Linear Algebra	
ECO 240	Quantitative Analysis and Forecasting	
A department approved Statistics related course		
Total Credits		15-17

¹ NYC - 9 credits

Sustainability Minor - NYC

This 12-credit minor in Sustainability focuses on urban areas and industrial issues such as urban ecology, transport, energy, economic development and technological innovation.

Minor Requirements

Code	Title	Credits
Required Courses		
ENV 140	Act Locally: Sustainable Design and You	3
ENV 231	Equity and the Design of Sustainable Futures	3
Elective Courses		
Select two of the following:		6
ENS 326	Geographic Information Systems	
ENV 100	Water, Wildlife and Windmills - An Introduction to Environmental Studies and Sciences	
ENV 225	Energy Policy	
ENV 235	Sustainable Living in Our World	
ENV 245	Environmental Justice	
ENV 297P	Topics: Urban Environmental Geography	
ENV 297S	Topics: Citizen Science	
ENV 310	Environmental Policy and Sustainable Governance	
ENV 315	Topics on Political Ecology	
INT 299J	Environmental Clinic I	
Additional minor elective options:		
ENV 210	Environmental and Natural Resource Economics	
ENV 265	Multiple Environmental Knowledges	
ENV 275	Food Systems and Agroecology	
Total Credits		12

Translation Studies Minor - NYC

Campus: NYC

For acceptance into this minor students must satisfy the following prerequisite language requirements:

Six credits of intermediate-level foreign language courses or equivalent in language chosen for the specialization: Spanish, Russian, Italian, or French.

Minor Requirements

Code	Title	Credits
Core Requirement		
TRS 200	Introduction to Translation Studies (or LIT 300-level course in Theories of Translation)	3
Advanced Course in Chosen Language		
Select one of the following 300-level courses in the student's chosen language of specialization:		3

SPA 302	Advanced Spanish Composition	
SPA 303	Advanced Oral and Written Expression	
RUS 301	Russian Composition and Conversation	
ITA 302	Advanced Italian Composition	
FRE 302	Advanced French Composition	
FRE 303	Advanced Oral and Written Expression	
Translation and Interpretation Course		
Select one advanced course in chosen language of specialization of the following:		3
SPA 304	Spanish Translation, Interpretation, and Conversation	
RUS 304	Russian Translation and Interpretation	
ITA 300-level course in Italian Translation and Interpretation		
FRE 300-level course in French Translation and Interpretation		
Elective Courses		
Select two of the following with at least one course in the language of specialization (SPA, RUS, ITA, or FRE):		6
SPA 305	Spanish for Professional Communication	
RUS 305	Russian for Professional Communication	
ITA 305	Italian for Industry and the Professions	
FRE 305	Advanced French for Industry and the Professions I	
CSD 223	Psycholinguistics	
ENG 300-level Workshop in Literary Translation		
ONE 300-level Translation II course in specialization language of SPA, RUS, ITA, or FRE		
Total Credits		15

Urban Studies Minor - NYC

Campus: NYC

This minor - housed in the Sociology/Anthropology Dept., NYC campus - is interdisciplinary. It draws upon social and ethnographic research methods to explore and describe the complex dynamics of urban living.

Minor Requirements

Code	Title	Credits
Elective Requirements		
Select nine credits of the following: ¹		9
AMS 296B	Topic: Public Cultures: Urban Cultural Life and the Downtown Culture Explosion	
ART 188	Art as a Vehicle of Social Commentary and Political Progress	
ART 224	Hip Hop in Contemporary Art and Design	
ART 233	Public Art in the Urban Context	
ECO 354	Urban Economics	
HIS 113K	The American Experience: The City and the Workplace	
HIS 265	American Urban History	
HIS 366	History of New York City	
HIS 367	History and Geography of New York	
INT 196S	Urban Social Photography	
INT 296W	Children in Urban Society	
POL 118	State and Local Government	
POL 330	Politics of the Global City	
WS 297G	Topic: Sexualities and the City in North and South America	
Other choices include:		
ENV 297G	Nature and the City	
Discipline Requirements		
Select two of the following:		6
SOC 106	Introduction to Social Work	

SOC 111	Urban Sociology
SOC 112	Race and Ethnicity in Cities
SOC 226	Community Service in New York City
SOC 245	Urban Planning
SOC 318	Urbanism and Modernism
ANT 210	Urban Ethnography
ANT 390	Internship in Anthropology ²
SOC 390	Internship in Sociology ²
Other choices include:	
Urban Social Problems (new course)	

Total Credits

15

¹ Required elective credits are fulfilled by any three courses with a SOC or ANT heading (including unchosen ones from the above list of "Discipline Requirements" and/or in combination with any of the following approved Social Science and Humanity courses.

² Only if interning in a city agency or urban-focused organization.

Women's and Gender Studies Minor

This is an interdisciplinary minor open to all students.

Minor Requirements

Code	Title	Credits
Required Courses		
Select one course from each of the following groups:		
<i>Group 1</i>		
WS 115	Intro to Women's & Gender Studies	3-4
or WS 115C	Introduction to Women's and Gender Studies through Civic Engagement	
<i>Group 2</i>		
Select one of the following:		3
WS 291	Global Activism and Transnational Feminist Theories	
WS 369	Queer Theory	
WS 380	Seminar in Feminist Theory	
Select at least one of the following:		3
WS 166	Gender, Race and Class	
WS 169	Introduction to Queer Studies	
WS 220	The Medieval Woman	
WS 234	The Girl Child-A Global Perspective	
WS 250	Queer Stories:LGBTQ People and Communities in Historical Context	
WS 267	Meanings and Models of Motherhood in European History and Literature	
WS 268	Men and Masculinities	
WS 269	Lesbians in Literature and Film	
WS 270	A Cultural History of Sexualities from Prehistory to the Present	
WS 271	Women in Jeopardy	
WS 275	Gay Male Experiences	
WS 280	Internship in Women's and Gender Studies	
WS 285	Queer Cinema	
WS 288	Women and Film: Past and Present	
WS 289	Science Fiction and Gender	
WS 291	Global Activism and Transnational Feminist Theories	
WS 296	Topics in Women's Studies	
WS 296F	Topic: Living Under Fire - Women and Warfare	
WS 296T	Topic: Melodrama in America	
WS 297A	Topic: Asian/American Women	

WS 297S	Job Opportunities in Sexuality Education and Reproductive Justice in the Nonprofit Sector
WS 325	Mini-skirts and Headscarves: Gender, Nationality, and Migration in Modern Europe
WS 369	Queer Theory
INT 297J	Performing Identities: Cross-Dressing and Gendered Personas in Drama
WS 297D	Topic: Sexuality and Society
WS 297E	"How to Change the World": An Introduction to Feminist Activism and Social Change
WS 297F	Topic: Girl's Activism in the 21st Century
WS 297G	Topic: Sexualities and the City in North and South America
WS 297X	Gender and Human Rights: An Introduction to Transnational Feminist Activism
Select up to two additional courses from the following:	
ANT 115	Kinship and the Family
ANT 296D	Topic: Anthropological Perspective of Women and Warfare
ANT 296L	Women and Gender Through a Global Perspective
ANT 296T	Topic: Sexuality and Nation Building
ANT 296W	Topic: Sexuality and Culture
BIO 115	Human Sexuality
CRJ 249	Law and Society
COM 296E	Topic: Interpreting Film
CRJ 375	Criminal Justice System Responses to Domestic Violence and Child Abuse
FRE 154U	Topics in French Literature: French Women Writers
HIS 114E	The European Experience: The Age of the Renaissance
HIS 280	History of American Women
HIS 281	European Women and Social Change
INT 197C	American Women in Literature and Life: The Changing Roles of American Women
INT 296S	Beyond the Veil: Women in Middle Eastern History and Literature
INT 296W	Children in Urban Society
LAS 150	Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era
LIT 211W	Women in Literature I
LIT 212	Topics in Literature
LIT 212W	Women in Literature II
LIT 212Y	American Women Writers
SOC 116	Sociology of Deviance
INT 197C	American Women in Literature and Life: The Changing Roles of American Women
LIT 303	Introduction to Cultural Studies
NUR 241	Difference of Self: Historical Analysis of Women's Health
LIT 308	Women and American Literature
LIT 326	African American Literature
LIT 329	Literary Theory and Criticism
LIT 345	Literatures of Diversity
LIT 351A	Early Modern Literature: Early Modern Women's Writing
LIT 369R	Great Authors: Jane Austen
LIT 363	Shakespeare: Before 1600
LIT 379	Feminist Issues in Literature
LIT 384	Images of Women in Literature
MUS 206	Women in Music
NUR 161	Women at Risk: Health Care for Marginalized Women
POL 250	Gender and Politics
PSY 227	Psychology of Women
PSY 234	Human Sexual Behavior
PSY 296Z	Topic: Children and Youth - A Global Perspective
PSY 320	Abnormal Psychology I
RES 296D	Topic: Women in World Religions

SOC 248	Social Movements
SOC 215	Sociology of the Family
SOC 222	Gender and Social Change
SPA 380	Spanish Seminar
SPA 480A	Seminar: Women Writers of Spain and America

Total Credits

15-16

Lubin School of Business

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New York, NY 10038
(212) 618-6550

861 Bedford Road
Pleasantville, NY 10570
(914) 773-3716

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Administration: Lubin School of Business

Office of the Dean

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Dean

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Kevin Wynne, BA, MA, PhD

Academic Director, Masters in Finance for Professionals Program

Overview of the Lubin School of Business

A nationally ranked leader in business education, the Lubin School of Business offers an extensive array of programs at the bachelor's, master's, and doctoral degree levels. A hallmark of a Lubin undergraduate education is its focus on experienced-based learning that blends theory with

practical applications and provides students with opportunities to gain real world professional business experience through our nationally recognized internship program, which is the largest in the New York Metropolitan area. Courses are offered during the day, evening, and online in order to meet the scheduling needs of our diverse student body. In addition to our BBA programs, qualified undergraduate students may pursue an accelerated combined BBA/ MBA or MS program for CPA Preparation. With its ideal campus locations in downtown Manhattan, in the heart of the world's financial center, and in suburban Westchester County, near the headquarters of major multinational corporations, the Lubin School of Business ensures that students at all stages of their careers receive a comprehensive and personalized educational experience that prepares them for success in a global business environment. The Lubin School is committed to continuous improvement and innovation and our graduates are prepared to become leaders in their chosen fields and ready to manage in a constantly changing global marketplace.

Accreditation and Affiliation: Lubin School of Business

The Lubin School's bachelor's, master's, and doctoral degree programs in business and bachelor's and master's degree programs in accounting are accredited by AACSB International - The Association to Advance Collegiate Schools of Business, the premier accrediting organization for business schools in the world. Fewer than two percent of the business schools internationally have both business and accounting accreditation from AACSB International. The Lubin School is also an active member in the European Foundation for Management Development (EFMD) and the Latin American Council of Schools of Business Administration (CLADEA). Please refer to the Lubin accreditation webpage (<http://www.pace.edu/lubin/about-lubin/accreditation/>) for a complete listing of Pace University's accreditation, memberships, and affiliations.

Statement of Vision, Mission and Values: Lubin School of Business

Vision

The Lubin School of Business will be internationally recognized as a leading school for professional education that prepares a diverse student population for successful business careers through innovative experience-based learning programs in the most dynamic marketplace in the world—New York.

Mission

The mission of the Lubin School of Business is to develop our students' analytical, organizational and personal competencies in a comprehensive academic and experience-based learning environment dedicated to preparing students to successfully begin and advance in their chosen professional careers. In support of this mission, our faculty conducts and disseminates scholarship that contributes to professional practice, academic theory, and student learning.

Values

The Lubin School provides a distinctive and personalized educational experience that is energized by the following professional, personal, innovative, and collaborative values:

Professional

- Accentuate experience-based learning inside and outside the classroom
- Engage the New York metropolitan area business community
- Generate scholarship applicable to business and business education
- Integrate global perspectives and trends

Personal

- Enable and encourage students to grow toward their full potential
- Promote appropriate professional behavior among students
- Embrace the diversity in our population
- Promote integrity, ethics and social responsibility

Innovative

- Create distinctive, market-focused programs
- Teach and learn entrepreneurial approaches
- Encourage multidisciplinary analyses and perspectives
- Employ innovative pedagogies to enhance learning

Collaborative

- Teach with excellence in small classes
- Encourage close faculty and student interaction

- Enhance collegiality and respect among students, faculty, and staff
- Support student-centered advising systems

Academic Policies

Admission Requirements

Admission to the Lubin School of Business is the same as admission to Pace University. Students may be admitted to the Lubin School as freshmen, transfer students, or adult students qualifying for matriculation. Please refer to the Admission sections of the catalog (p. 45) for more information. Continuing students enrolled in other college or schools within Pace University may also be admitted to the Lubin School by submitting for approval an "Application for Change or Declaration of Program" to the appropriate Lubin academic department. Students planning to declare or change their major to a business program are advised to discuss their plans with an academic adviser in the Lubin Office of Undergraduate Academic Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>) on their home campus. Admission to the Combined BBA/MBA or BBA/MS Programs is more selective than the general Lubin School admission requirement. Please refer to the Lubin School Degree Programs section under CPA Qualifying - Combined BBA/MBA and BBA/MS Degree Programs (p. 339) for more information.

Academic Standards

Every undergraduate student enrolled in the Lubin School of Business is required to maintain a cumulative grade point average (CGPA) of "C" (2.00) as well a minimum GPA of "C" in their major in order to be in good academic standing. Major courses (required and major electives) for each BBA program are listed in the Lubin School Degree Programs (p. 330) section. Students who fail to maintain these standards are placed on academic probation.

Academic Probation

Lubin students who fail to show satisfactory academic progress and have a cumulative GPA below a (2.00) "C" are automatically placed on academic probation. Lubin students are expected to achieve the following minimum standards of academic progress:

Lubin Standards of Academic Progress

Credits Attempted ¹	CGPA
16	1.30
32	1.60
48	1.80
64 and above	2.00

¹ Includes credits attempted at Pace and transfer credits applied to degree.

The seriousness of the academic deficiencies and the number of credits completed toward the BBA degree will determine the academic probation category (first, second, or final) that will be assigned and the number of semesters that a student will be allowed to continue on probation. Normally, freshmen and sophomores with less than 64 credits completed will be allowed a maximum of three semesters to raise their CGPA to a 2.00, and juniors and seniors with 65 credits or more will be allowed a maximum of two semesters. This assumes that a student's academic performance improves each semester while on academic probation with a minimum grade of "C" in each course.

Part-time students may be allowed additional semesters on probation depending upon the number of credits completed each semester and their overall academic progress. Students placed on academic probation are required to reduce their semester course load to a maximum of four courses and 13 credits for full-time students working 20 hours or less per week, and a maximum of two courses and eight credits for part-time students working 30 hours or more per week. Students placed on academic probation are also required to limit their participation in extracurricular activities.

Academic Probation in the Major

Students who have below a 2.00 GPA in their major courses are placed on academic probation in their major and given at most two semesters to raise their major GPA to a 2.00. Students can be placed on academic probation in their major, even though their cumulative GPA is a 2.00 or better. Students who fail to achieve a 2.00 in their major after two semesters will be required to change their major and will be given assistance with this process by academic advisers in the Lubin Office of Undergraduate Academic Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>) and the Advising Center for Exploring Majors (<https://www.pace.edu/center-academic-excellence/advising-center-exploring-majors/>) in the Center for Academic Excellence.

Academic Review Process

The academic records of all undergraduate business majors are reviewed at the conclusion of the fall and spring semesters by the Lubin Office of Undergraduate Academic Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>) on each campus to determine the students whose cumulative GPA has fallen below a 2.00. The academic records of students who fail to meet the minimum conditions of their academic probation are also reviewed by the campus subcommittee of the Lubin Undergraduate Academic Standards Committee, which is a standing committee of the Lubin

Faculty Council. At these academic review meetings, the committee considers each case individually and decides on an appropriate course of action, which could include extending academic probation, mandatory leave of absence, or academic dismissal.

Academic Dismissal

Failure to make satisfactory academic progress toward the BBA degree will eventually result in academic dismissal from the Lubin School of Business and Pace University. Students are allowed at least one semester on academic probation to improve their academic performance and to raise their CGPA to a 2.00. Students who fail to sufficiently improve their academic performance while on academic probation will be academically dismissed from the Lubin School and Pace University. Students may appeal their academic dismissal in writing to the Lubin Undergraduate Appeals Committee in care of the Lubin Office of Undergraduate Academic Advisement on their home campus.

Students who are dismissed for poor academic performance may not register for classes at any of the Pace campuses for at least one full academic year. After this time, students may apply for reinstatement to the Lubin Office of Undergraduate Academic Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>). Requests for reinstatement are to be made in writing and should include reasons for requesting reinstatement, action taken to address past problems, and a plan to correct past academic deficiencies and ensure satisfactory academic progress in the future. Students may be reinstated only once to Pace University after academic dismissal.

Residency and Transfer Credit Policies

Residency Requirement

To ensure that a degree from the Lubin School of Business truly reflects the school's curriculum standards and philosophy, Lubin students must fulfill a residency requirement. All business students must complete at least one-half, or 50 percent, of the business credits required for the BBA, including the Business Core, major, and auxiliary requirements, in residence at Pace University. In addition, business students must also comply with the University residency requirement that at least one-half of the major requirements and a minimum of 32 credits be completed in residence at Pace University. The capstone course, MGT 490 Business Strategy, as well as selected senior 400-level courses in each program, must also be completed at Pace University. The residency requirement may limit, in some cases, the number of business credits that can be accepted in transfer toward the major and the BBA degree. A student may also transfer credits that, while accepted by the University, cannot be applied to a specific business major. This generally occurs when a student is changing a field of study or enrolling in a business major with few open electives.

Transfer Credit Policy

The Lubin School welcomes and helps transfer students by awarding transfer credit under a variety of circumstances. Students wishing to transfer into the Lubin School of Business must have achieved a minimum overall average of 2.50 in their previous college work, and transfer credit is awarded only for courses completed at other schools with a grade of "C" or better. Transfer credit is generally awarded for courses completed at other institutions that are evaluated by the appropriate Lubin academic department to be equivalent to the following Lubin lower-division business courses:

Code	Title	Credits
BUS 101	Contemporary Business Practice	3
MGT 150	Managerial and Organizational Concepts	3
LAW 150	Business Law I	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
MAR 201	Principles of Marketing	3
FIN 260	Financial Management	3

Transfer credit may also be awarded on a limited basis for Pace upper division 300-level business courses provided that the transfer course is equivalent to the Pace business course as determined by the appropriate Lubin academic department and it is taught at an appropriate academic level.

Lubin Pace Online Transfer Credit Policy

The following Lubin Pace Online Transfer Credit Policy applies to the acceptance of transfer credits to the Lubin Pace Online BBA Business Studies Program. It is effective for new students entering in Spring 2015 and thereafter.

1. A total of 75 transfer credits (no more than 68 credits from a two-year institution) will be accepted to the Lubin Pace Online BBA Business Studies program.
2. Up to 12 transfer credits (no more than 3 courses) completed at other institutions or through CLEP or other testing may be applied to the Business Core. MGT 490 Business Strategy must be completed at Pace.
3. A maximum of 6-8 credits earned in business subjects through Experiential Learning Assessment (ELA) may be accepted and applied as transfer credits toward 3 courses in the Business Core only. See point #2 above. Other credits earned through ELA in non-business subjects may be applied to the 75 credits permitted in transfer to Lubin Pace Online Business Studies program.

Students are required to take a minimum of 45 credits at Pace University to receive the Lubin Pace Online BBA degree. Students who have completed additional business courses prior to enrolling in the Lubin Pace Online Program and have received transfer credit for business courses beyond those covered in the Lubin Pace Online Transfer Policy above should contact the Pace Online adviser to see if they are eligible to receive one or more waivers of required courses and substitute other upper level Lubin courses or elective courses offered by Seidenberg or Dyson as per their interests.

Honor Societies

Beta Gamma Sigma

Beta Gamma Sigma is the premier national honor society in business. Membership in Beta Gamma Sigma is the highest national scholastic recognition that a student in business can receive in an undergraduate or graduate program at a school accredited by the AACSB International – The Association to Advance Collegiate Schools of Business. The first national honor society in business, Beta Gamma Sigma was the result of a merger of three separate societies established to honor academic achievement in business at the University of Wisconsin, University of Illinois, and the University of California. To be eligible for membership in Beta Gamma Sigma, students must rank in the upper 10 percent of their junior class, the upper 10 percent of their senior class, or the upper 20 percent of students graduating from a master's degree program. In addition, Lubin undergraduates must have a minimum cumulative GPA of 3.50. Membership is by invitation only and students are inducted into Beta Gamma Sigma at an Induction Ceremony held on their home campus in late April or May.

Beta Alpha Psi

Beta Alpha Psi is an honorary organization for Financial Information students and professionals. The primary objective of Beta Alpha Psi is to encourage and give recognition to scholastic and professional excellence in the business information field. This includes promoting the study and practice of accounting, finance and information systems; providing opportunities for self-development, service and association among members, and practicing professionals; and encouraging a sense of ethical, social and public responsibility. The Pace Iota Lambda Chapter of Beta Alpha Psi was installed on the New York City campus in April 1998. It brings excellent students and business professionals together and fosters professional and social development by sponsoring activities that enhance the educational experience and broaden the perspective of each member. The Pace chapter has earned "Superior Chapter" status nationally each year since its inception. Membership is open to students majoring in accounting, finance and information systems. To be eligible, undergraduate students must have a B average overall and a B average in all advanced courses in their major. Graduate students must have an overall B average in their graduate courses.

Professional Student Organizations

Through the Office of Student Development and Campus Activities on each campus, the University offers a wide range of social activities and organizations. Professional student organizations such as the Association of Latino Professionals in Finance and Accounting (ALPHA), American Marketing Association (AMA), Pace Advertising Club, Pace Investment Club, the Arts and Entertainment Industry Network (The IN), and Pace Hospitality and Tourism Association (HATA) provide excellent opportunities for Lubin students to network with business and accounting professionals, and to develop leadership and social skills. Interested students should consult the Office of Student Development and Campus Activities websites (New York City campus (<https://www.pace.edu/student-development/nyc/>) and Pleasantville campus (<https://www.pace.edu/student-development/westchester/>)) for a complete list of student organizations available on each campus.

BBA Program

Objectives

Within the context of the Lubin School's mission, the goal of the Bachelor of Business Administration (BBA) program is to prepare students for successful business careers in a global economy. This is achieved by providing students with the knowledge, skills and experiences needed to meet the challenges and opportunities of a global business market characterized by complexity, uncertainty, and diversity.

Specifically, the BBA Program strives to:

- provide a strong foundation in the arts and sciences through which students gain an appreciation and understanding of the humanities, behavioral sciences, social sciences, fine arts and natural sciences;
- provide the fundamental concepts and theory of business practice and specialized study in a business discipline;
- develop effective oral and written communication skills;
- develop the ability to think critically, analyze problems quantitatively, and use computer technology to solve business problems;
- develop an awareness and understanding of the global context in which business operates;
- develop an understanding of the ethical and social issues that are a concern to the business community;
- prepare students to become responsible and contributing members of the community.

In addition to using their undergraduate experience to build successful careers in business, Lubin graduates are well prepared for careers in government, education, healthcare, and other fields. In addition, they often use their well-recognized undergraduate degree as a stepping stone to continuing their education through graduate study, particularly in business and law.

Curriculum Management and Assessment of Learning Outcomes

As part of its commitment to quality, the Lubin School of Business has an ongoing curriculum management process to track students' accomplishment of program-related learning goals. These educational goals go beyond the subject matter of individual courses and develop students' skills and abilities to succeed in the business world. The learning goals fall into two broad categories: general education and management-specific education.

General education includes goals relate to critical thinking, problem-solving and decision making; effective written and oral communication; quantitative reasoning; global perspectives; social responsibility and civic engagement and interpersonal skills. Management-specific goals relate to business skills students learn in their courses, which prepare students for careers in business with a solid set of professional competencies.

To continually improve our programs, Lubin faculty uses the knowledge gleaned through various assessments and develops course materials, faculty workshops and interventions to provide optimal experiences and opportunities for our students.

Curriculum Overview

The Lubin BBA program is organized to provide each student with fundamental study in the arts and sciences (University Core Curriculum (p. 36)), core study in business, a major program of study, and the opportunity to develop individual interests and talents through the selection of elective courses or a professional concentration. The BBA Program requires 128 credits, except for the BBA in Public Accounting, which requires 150 credits. Students in the Combined BBA/MBA or BBA/MS programs will complete a total of 150-155 credits of undergraduate and graduate courses. A minimum of 53 credits must be completed in the liberal arts and sciences, which is required in the University Core.

International Focus

A strong international business focus is integrated into the BBA curriculum in which students are required to complete at least one international business course in their major. Please refer to the outline of course requirements for each major program for more information.

Technology-Enhanced Learning

Students are required to use Blackboard Internet technology for their business courses. Blackboard provides a virtual classroom environment in which students and faculty can access course materials over the Internet at anytime from anywhere. This enhances the traditional classroom learning experience and facilitates online learning.

Majors

Depending upon individual academic and career interests, a student may select either a business major that is highly structured and incorporates an intensive specialization, as in the case of public accounting, or one that has more flexible requirements and offers the opportunity to take more elective courses. Students often use their open elective credits to pursue a second major or a minor concentration or to explore the wide range of courses offered through the other college or schools of the University.

Minors

Business students may select a minor in a business or a non-business field, if they wish. Minors are offered in all the business disciplines and specialized minors are offered in such areas as Arts and Entertainment Management (p. 395), Entrepreneurship (p. 398), Law (p. 400), Fashion Marketing (p. 398), Sports Marketing (p. 403), Special Events Marketing (p. 403) and Business Analytics (p. 396). Students can also enhance their academic preparation by declaring a minor in other areas such as computer science, computer information technology and many liberal arts areas including:

- digital design
- foreign languages
- economics
- history
- mathematics
- nonprofit studies
- political science

An interdisciplinary Pre-Law (p. 401) minor is also available for students considering law school. Interested students should consult the Lubin School Minors (p. 394) section and the Dyson College of Arts and Sciences and the Seidenberg School of Computer Science and Information Systems sections of the catalog for specific requirements. A Business Minor (p. 397) is also offered for non-business majors.

University Core Curriculum Requirements

For Lubin School Business Majors

The University Core Curriculum is required for all Pace undergraduate students. It is designed to promote active learning, student success, and faculty-student interaction. The University Core Curriculum for Lubin business majors requires a minimum of 53 credits in the liberal arts and sciences. The Business Analytics (BA) major requires MAT 131 Calculus I, a 4 credit course, which increases the University Core requirement to 54 credits.

The University Core requirements are grouped into two Core areas: Foundation Requirements (19-28 credits) and Areas of Knowledge (25 credits). For a complete listing of the University Core requirements, please see the University Core Curriculum Section of this Catalog or visit the University Core web site by clicking [here](#). Indicated below are specific courses that Lubin majors are required to take to fulfill Core areas as well as other important information on the University Core requirements.

Foundation Requirements

Lubin majors are required to fulfill all the Foundation Requirements in English, public speaking, laboratory science and second language proficiency as outlined in the University Core website. In addition, Lubin majors are required to take MAT 104 Finite Mathematics to fulfill the Core requirement in Mathematics and CIS 101 Introduction to Computing or TS 105 Computers for Human Empowerment to fulfill the Core requirement in Computing. (TS 105 Computers for Human Empowerment also satisfies the Civic Engagement requirement.)

Lubin Foundation Requirement in Quantitative Reasoning: Lubin majors need a strong quantitative background and quantitative reasoning skills in order to be prepared for upper level study in business and to meet the challenges of an increasingly complex and data-driven global business environment. Therefore, Lubin students are required to take the following additional courses in mathematics and economics:

Code	Title	Credits
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111 or MAT 131	Elementary Calculus I Calculus I	3
MAT 117	Elementary Statistics	4

These courses constitute the Lubin Foundation Requirement in Quantitative Reasoning. All courses are applied to the Areas of Knowledge section of the University Core and should be completed within the first two years of study. ECO 105 Principles of Economics: Macroeconomics, ECO 106 Principles of Economics: Microeconomics and MAT 111 Elementary Calculus I/MAT 131 Calculus I are applied as an In-depth Sequence in Quantitative Reasoning, which means that each course replaces one course from each of the three AOK Core areas indicated below. MAT 117 Elementary Statistics is applied to AOK- HSN. The following is a complete list of the courses required for the Lubin Foundation Requirement in Quantitative Reasoning with information on how each is applied to the AOK Areas of the University Core.

- ECO 105 Principles of Economics: Macroeconomics. Satisfies one course in Western Heritage- WH (AOK 2).
- ECO 106 Principles of Economics: Microeconomics. Satisfies one course in World Traditions and Culture- WTC (AOK 3).
- MAT 111 Elementary Calculus I, or MAT 131 Calculus I. Marketing, Management (except Business Analytics) and General Business majors will take one elective course in mathematics or economics (3 credits) instead of MAT 111 Elementary Calculus I. Satisfies one course in Humanistic and Creative Expression- HCE (AOK4).
- MAT 117 Elementary Statistics satisfies one course for Analysis of Human, Social and Natural Phenomena - HSN (AOK 5).

Marketing, Management (except Business Analytics) and General Business majors are not required to take MAT 111 Elementary Calculus I or MAT 131 Calculus I and therefore will take a mathematics or economics elective course instead. The following courses in mathematics may not be taken to fulfill this requirement:

Code	Title	Credits
MAT 100	Fundamental Mathematics	2
MAT 102	Mathematics for Life	3
MAT 103/103A	Algebra	3
MAT 130	Precalculus	4
MAT 134	Introduction to Probability and Statistics	3
MAT 234	Introduction to Probability and Statistical Analysis	4

Areas of Knowledge

The Areas of Knowledge (AOK) Section of the University Core allows students flexibility and choice in selecting courses to fulfill the four AOK Core areas. As indicated above, Lubin majors qualify for an In-depth Sequence in Quantitative Reasoning (ECO 105 Principles of Economics: Macroeconomics, ECO 106 Principles of Economics: Microeconomics, and MAT 111 Elementary Calculus I or MAT 131 Calculus I) and are also required to complete MAT 117 Elementary Statistics, which is applied to AOK HSN (AOK 5). Therefore, they are required to complete only ONE course

from each of the four AOK areas for a total of 12 credits in the AOK Core areas. Students may select any courses coded in the catalog or Class Schedule as satisfying a specific AOK Area to fulfill the AOK requirements. Some Lubin majors may require specific courses to fulfill University Core requirements. These courses are listed under the specific major in the catalog and on the Major Program worksheet. In selecting courses to fulfill the Areas of Knowledge, Lubin students are required to comply with the following:

- Only two courses with the same disciplinary prefix may be taken to fulfill the 25 credit Areas of Knowledge Core Requirement.
- Additional courses in mathematics or economics may not be taken to satisfy the AOK areas.
- The In-depth Sequence University Core option may not be used to satisfy Areas of Knowledge requirements. As indicated above, Lubin students already qualify for an In-depth Sequence in Quantitative Reasoning and are therefore not eligible to do a second In-depth Sequence as part of the University Core.

Other Required University Core Learning Experiences

Lubin majors who enter Pace with fewer than 25 transfer credits are required to complete all the University Core requirements including the three Core Learning Experiences listed below. These requirements may be fulfilled by taking courses that also satisfy any requirement for the BBA degree including:

- University Core
- Business Core
- Major
- Liberal Arts and Sciences Elective or
- Open Elective

Courses that satisfy these Core Learning Experiences are identified in the Class Schedule and Catalog Course descriptions with the attribute indicated below next to each requirement.

- One Civic Engagement and Public Values Course (CE) (formerly AOK 1)
- One Learning Community (LC) (To be taken within the first three semesters of study.)
- Two Writing Enhanced Courses (WE) (These are in addition to the three Foundation English courses.)

For more information, students should consult their major worksheet as well as the section on the University Core in the catalog and the Core website, accessible from www.pace.edu (<http://www.pace.edu>) in the A-Z index under "C."

For Lubin Transfer Students and Students Enrolled in Adult Degree Programs

Transfer students and Lubin students enrolled in the BBA General Business major must complete a minimum of 53 credits in the Liberal Arts and Sciences. They are required to complete the University Core Foundation Requirements, one course in Civic Engagement and Public Values, and the Lubin Foundation Requirement in Quantitative Reasoning. The remaining credits may be taken as liberal arts and sciences electives. Transfer students and students in adult degree programs in the professional schools, with the exception of the School of Education, may take one culture course offered by the modern languages and cultures department to fulfill the second language requirement.

For purposes of determining the appropriate University Core Curriculum requirements for students who come to Pace with transfer credits, a transfer student is defined as one who successfully completes (grade of "C" or better) a minimum of 25 college-level credits prior to his or her attendance at Pace University. Thus, students with fewer than 25 transfer credits will be required to take the entire University Core except if they are enrolled in an adult degree bachelor's program.

Business Core Curriculum Requirements

Students seeking a Bachelor of Business Administration (BBA) degree must complete in the Business Core Curriculum:

Requirements

Code	Title	Credits
Business Core Curriculum Requirements		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
MGT 150	Managerial and Organizational Concepts	3
MAR 201	Principles of Marketing	3
LAW 150	Business Law I	3
FIN 260	Financial Management	3
MGT 226	Business Analytics	3

MGT 490	Business Strategy	3
Total Credits		29

Note: BUS 101 Contemporary Business Practice is intended to expose business majors to contemporary business issues early in their college careers. BUS 101 Contemporary Business Practice is required as part of the Business Core for all students (with the exception of Public Accounting majors). Transfer students and continuing students changing their major to business will be exempt from BUS 101 Contemporary Business Practice, if they have completed 45 credits or more toward the B.B.A. degree at the time of admission to the Lubin School. Students who are exempt from BUS 101 Contemporary Business Practice will take an additional three credits of Open Electives.

Total Credit Hours: 29

Additional Information

- Planning Your Lubin Education (p. 324)
- Prerequisite Policy (p. 324)
- Resources for Students (p. 324)

Planning Your Lubin Education

Sequencing of Courses in the BBA Program

Study in the first two years, or 64 credits, of the Lubin BBA program has been designed to give students an essential grounding in broad-based liberal arts and sciences courses as required in the University Core Curriculum. Business students must complete most of their liberal arts courses and all of their Core requirements in ENG 110 Composition (unless exempt), ENG 120 Critical Writing, economics, mathematics, public speaking, computing, and statistics during their first 64 credits. The junior and senior years are devoted mainly to Business Core, Major requirements and Open Electives. The business course numbering system will help students select their courses in the proper sequence.

Business Course Numbering System

In order to improve the sequencing of the business courses and to provide students with guidance as to when they should take their business requirements, the Lubin School has a four-tier course numbering system. The course numbers correspond to class standing, which is determined by the number of credits completed at each level as indicated in the Four-tier Business Course Numbering System. Students are to follow this sequence in registering for business courses.

Four-tier Business Course Numbering System

Course Number	Class Standing
100-199	Freshman (0-31 credits)
200-299	Sophomore (32-63 credits)
300-399	Junior (64-95 credits)
400-499	Senior (96 credits and above)

Prerequisite Policy

Prerequisites are one or more requirements, including class standing, that must be satisfied before a course may be taken. The prerequisites for each course, where applicable, are listed in the online class schedule for each semester. Completing all prerequisites before taking a course is important for academic success. The prerequisite course teaches specific materials that are essential for success in higher level courses. Students without the proper prerequisites generally will not be prepared for the course and consequently may encounter academic difficulty. Student registrations are checked randomly prior to the beginning of each semester, and those students who do not have the proper prerequisites are withdrawn from classes.

Resources for Students

Pace University has a growing national reputation for offering students opportunity, teaching and learning based on research, civic involvement, an international perspective, and measurable outcomes. The university is proud of its personal approach to education. Lubin students are highly motivated individuals seeking to improve their lives, and the School's programs offer flexibility, accessibility, and convenience. A variety of academic resources are available on all campuses to help students realize their academic goals.

Lubin Office of Undergraduate Academic Advisement

The Lubin Office of Undergraduate Academic Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>), located on both campuses, is a resource for Lubin students throughout their academic careers. Business majors (sophomores and transfer students) are assigned both a Lubin professional staff adviser and a faculty mentor in their major to guide them throughout their academic careers. Students who are initially undecided about their major are assigned a faculty mentor when they declare their major. The services of the advisement office are especially useful for students seeking general information regarding degree requirements and specific advice on such academic matters as selecting or changing major, transferring

credits, withdrawing from a course and any other academic concerns or problems. The offices are also centers for information on Lubin activities and for referral to other University offices and departments. The Lubin Advisement Offices are located on the New York City campus (Section G, fourth floor, West Wing, One Pace Plaza Building) and on the Pleasantville campus (Goldstein Academic Center, first floor).

Pre-Law Advising

Law schools do not prescribe particular undergraduate programs as preparation for admission, but students should become aware of entrance requirements at specific schools they seek to enter. Admission to law school generally requires a competitive grade point average, as well as satisfactory performance on the Law School Admission Test (LSAT).

Students seeking to gain a better understanding of the legal system or in preparation for a career in law, are encouraged to pursue either the Law (p. 400) or the Pre-Law (p. 401) minor, which are outlined in the Lubin section on minors (p. 394).

Pre-law Advisers are available within the Legal Studies department on each campus for consultation with students considering a legal career.

Pre-Law Advisers: The following Legal Studies faculty are registered with the Law School Admission Council (LSAC) and available to provide guidance and advice on the Law School application process and answer questions about legal careers: New York City Campus: Professor Frank Colella (fcolella@pace.edu); Westchester Campus: Professor Roy J. Girasa (rgirasa@pace.edu)

UNV 101: First Year Seminar

All new full-time freshmen are required to take UNV 101 First-Year Seminar: Introduction to University Community. This one credit seminar is taken in the first semester and introduces new first year students to Pace University services and resources and helps them to make a successful transition from high school to college. Freshmen receive individual guidance and assistance from their UNV 101 First-Year Seminar: Introduction to University Community professor and peer leader and learn important skills such as time management, decision making, and effective study techniques that help to promote academic success. Lubin freshmen work with experienced Lubin faculty and staff who serve as both their UNV 101 First-Year Seminar: Introduction to University Community Professor and academic adviser for the entire first year. They also work with an upper class business major who is their UNV 101 peer leader and provides assistance and support from a student perspective and helps students to become involved with various student activities and organizations. Emphasis is also placed on helping freshmen, especially those who have not yet declared a major, to explore various major programs and related careers. UNV 101 First-Year Seminar: Introduction to University Community is a pass/fail course and may be used to satisfy one credit of open elective.

The Lubin Website

Visit the Lubin website (<https://www.pace.edu/lubin/>) for upcoming special events, student activities, organizational meetings, career workshops, academic information sessions, and other events of interest.

The Lubin Listserv

All Lubin students are connected automatically to the Lubin Listserv (<https://www.pace.edu/lubin/students/the-lubin-listserv/>) when they enroll in the Lubin School. Be sure to stay connected throughout your Lubin career. The Lubin Listserv gives Lubin students access to information, news, and other opportunities. The Lubin listserv is one way that Lubin students can:

- Learn about what is happening at Lubin and Pace that is of particular interest to Lubin students;
- Receive weekly updates of events and activities being sponsored by the Lubin professional student organizations;
- Find out about scholarships, grants, and other opportunities;
- Keep up-to-date on the latest information regarding business career seminars, career fairs, internship opportunities and other special events;
- Find out about special programs such as the Executive and Entrepreneur in Residence Programs (<https://www.pace.edu/lubin/news-events/executive-in-residence/>);
- Receive invitations to networking events where they will have opportunities meet executives working in their chosen field.

Special Programs and Events

Lubin Pace Path

The Lubin Pace Path (LPP) is a dynamic co-curricular program. It provides a uniquely integrated educational experience in and out of the classroom that incorporates professional work in fields related to students' academic and career goals. The LPP builds on Pace's outstanding internship program, which is the largest in the New York Metropolitan area, and Lubin's experience in integrating real world practical experiences into the classroom.

Beginning with the Fall 2013 entering class, all Lubin students enrolled on the Pleasantville campus will be required to complete all components of the Lubin Pace Path as a requirement for graduation. Effective Fall 2017, BUS 255 Professional Planning and Practice for Internships and Careers will be required on the New York City campus. Completion of the professional experiences for LPP is currently optional on the New York City campus. This structured and integrated approach to educating students for careers in business will enable Lubin students to have career relevant professional experiences while pursuing their business degree and be prepared to enter the workforce upon graduation. The LPP includes the following three requirements:

1. **One Career Course:** All students will take BUS 255 Professional Planning and Practice for Internships and Careers, a one-credit course dedicated to professional skills development focusing on career preparation through interpersonal communication, resume development, interviewing skills, professional behavior, networking and excellence in job performance.
2. **Professional Behavior Standards** are promoted and practiced in all Lubin classes.
3. **Two Required Professional Experiences:** Students are required to complete two Professional Experiences. One must be an approved on or off campus internship or on-campus work experience. Please note that a minimum 2.5 GPA is required for BUS 294 and a 3.0 GPA and Junior standing (64 credits completed) is required for the 3-credit Lubin internship courses. Students may choose to fulfill the second professional experience by completing one of the following:
 - LPP Qualifying Course. These are courses offered by Lubin departments which provide students with hands on practical experience and are usually in the students' major field.
 - LPP qualifying co-curricular activity. These may include leadership roles in student organizations, professional competitions, and other project based activities or similar programs.
 - Second internship on or off campus or on-campus work experience.

Business Honors Program

The Business Honors Program (BHP) at Pace University uniquely prepares our most outstanding undergraduate students for leadership roles in global business. Through a special partnership with Pace University's Pforzheimer Honors College, business majors on both our New York City and Westchester campuses who are admitted into the Pforzheimer Honors College are automatically enrolled in the BHP. Students pursue an innovative cross-functional curriculum to build critical competencies and apply knowledge across business disciplines (accounting, finance, law, management, and marketing) and other academic areas. In addition, they are able to hone their leadership skills through specially-designed international field studies, service learning engagements, and advanced seminars. Students' core education is enhanced with speakers and briefings, professional networking events, hands-on skill-building workshops, and opportunities for executive mentoring. BHP students complete a capstone year-long honors thesis experience working one-on-one with a faculty mentor in their major area and customized towards their particular interests and career objectives. Students who graduate from Pforzheimer Honors College and the Business Honors Program receive special recognition at the Lubin Awards Ceremonies and in the Commencement Program. Completion of the BHP requirements will satisfy all the course requirements for Pforzheimer Honors College. For more information about the BHP, please go to www.pace.edu/lubin/bhp (<http://www.pace.edu/lubin/bhp/>).

Executive and Entrepreneur in Residence Programs

The Lubin Executive in Residence Program and Entrepreneur in Residence Program (<https://www.pace.edu/lubin/news-events/executive-in-residence/>) provide students with a unique opportunity to meet face-to-face with leaders of industry and entrepreneurs. Top corporate executives interact with Lubin students and faculty, both in the classroom and in informal settings.

Annual Lubin Awards and Beta Gamma Sigma Induction Ceremonies

The Annual Lubin Awards Ceremonies are held every May on the New York City and Pleasantville campuses to recognize the accomplishments of outstanding graduates of each major program, graduates receiving Latin baccalaureate honors, transfer students graduating with distinction, and Beta Gamma Sigma inductees. In addition to the academic department awards, graduating students are recognized for their leadership and contributions to co-curricular activities as recipients of the Lubin Alumni Association Award and other special awards given by the Lubin academic departments. The annual Beta Gamma Sigma Induction Ceremony is combined with the Lubin Awards Ceremony on the Pleasantville campus, and a separate Beta Gamma Sigma Induction Ceremony is held on the New York City campus in late April or early May.

Lubin For-credit Internship Program

Lubin students have an opportunity to earn academic credit for approved Internships (<https://www.pace.edu/lubin/undergraduate-advisement/internships-and-pace-path/>). Students with strong academic records who have a minimum CGPA of 3.00 may apply to undertake a carefully planned work experience, under the supervision of a faculty adviser that will demonstrate the practical application of their classroom learning. Internship credit courses are offered in accounting, finance, law, management, management science (QBA), hospitality and tourism management, international management, marketing, and taxation for students who have achieved junior standing and have completed at least the first course in the discipline. Students are generally awarded 3 credits for an internship in their major, which may be used to satisfy a major concentration or major elective requirement. It may also be taken as an Open Elective.

Students in their sophomore year who have completed BUS 101 and have a minimum CGPA of 2.50 are eligible to take BUS 294 Business Internship for one credit. Students are responsible for finding their own internships either through the Career Services Office or other contacts. Students are required to obtain approval to undertake a credit-bearing internship (<https://www.pace.edu/lubin/undergraduate-advisement/internships-and-pace-path/>) from the Lubin Office of Undergraduate Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>) and the Lubin academic department offering the course. Students may apply a maximum of 6 credits earned through internship courses to their degree and only 3 credits toward their major or minor requirements. For more information and to apply for a Lubin internship credit course, please visit the Lubin For-credit Internship web site: <https://www.pace.edu/lubin/undergraduate-advisement/internships-and-pace-path/> (<https://www.pace.edu/lubin/undergraduate-advisement/internships-and-pace-path/>).

Accounting Winter Co-op Program

The Accounting department offers students in the 5-year combined BBA/MBA Program in Public Accounting a unique opportunity to combine a full-time winter co-op at a major CPA firm with an accelerated semester of full-time study during the Spring semester. The Full-time winter co-op will begin the first week in January and run through mid-March. The exact dates will vary depending upon the New Year's Holiday and the Pace academic calendar. The accelerated Spring Term B semester will begin in mid-March and last until the end of the spring semester, usually 8 weeks.

The Big Four and other participating accounting firms prefer to offer the co-op program during the busy season, from January to March. This program will allow Pace students to participate in the co-op program and still complete their combined degree in five years. Students participating in the Accounting Winter Co-op program are paid.

This program is open to students in the BBA/MBA program in Public Accounting on either campus who have a minimum GPA of 3.3. It is designed for the spring semester of their fourth year at Pace. Students must work closely with their Lubin adviser if they plan on participating in the program since the sequence of courses is critical. International BBA/BBA students on an F-1 visa may participate in the Accounting Winter Co-op and will need to meet with an International Student Adviser to make sure that other conditions related to their F-1 status are met.

Students in the BBA Public Accounting major and in other Combined Programs may apply for a Winter Co-op, but they will have to plan to take a Leave of Absence for the Spring semester and take courses in the Summer Sessions in order to complete the 150 credits required for graduation in 5 years. This option is not open to international students on an F-1 visa. Interested students should contact a Lubin Academic Adviser for more information.

Early in the fall semester of their fourth year, eligible students can apply for the full-time Accounting Winter Co-op through Career Services. Once accepted, students will work with their Lubin adviser to plan their spring schedule. Students must maintain a full-time status of 12 credits in the accelerated program. Classes run four days a week with both day and evening sessions on the New York City Campus and are available to students on the Westchester Campus via video conference. Courses offered in the accelerated spring semester are:

Code	Title	Credits
ACC 394	Accounting Internship (0-6 credits)	6
TAX 311	Federal Income Taxation II	3
ACC 620	Accounting Entities	3
ACC 635	Advanced Auditing Practices	2
MBA 648	Managerial Finance	3

International Exchanges and Study Abroad Opportunities

International Field Study Courses

The Lubin School offers short-term international field study courses for credit (<https://www.pace.edu/study-abroad/faculty-led/>) that give students the opportunity to experience another culture and to observe foreign government, education, and commerce firsthand. Students participating in international field studies have recently traveled to Argentina, Brazil, Belgium, Chile, China, Denmark, England, France, India, Ireland, Italy, Japan, Malaysia, Qatar, Russia, Singapore, Sweden, Tanzania, UAE, and Vietnam. (See Center for Global Business Programs for more information.)

Worldwide Study Abroad Opportunities

Lubin students may study abroad for up to one year at one of many overseas institutions affiliated with Pace University. For a current list of options along with information and assistance with the application process, interested students should contact the Study Abroad Office located on each campus. The Lubin School also has exchange partnerships with the following schools:

- BI Norwegian Business School (Norway);
- EM Strasbourg Business School (France);
- Hong Kong Baptist University (China);
- IESEG (France);
- Lingnan University (China);
- MICEFA (France);
- Nova School of Business and Economics (Portugal);
- PUC-Rio (Brazil);
- Regent's University (England);
- Sophia University, Tokyo (Japan);
- SRH Hochschule Berlin (Germany);
- University of Adelaide (Australia);
- University College of Cork (Ireland);
- Universidad Europea de Madrid (Spain);

- University of Mannheim (Germany);
- Paris School of Business (France);
- Universidad del Pacifico (Chile);
- Universidad Pontificia de Comillas (Spain);
- University of Technology, Sydney (Australia); and
- Zurich University of Applied Sciences (Switzerland).

Lubin Centers

Center for Global Business Programs

The mission of the Center for Global Business Programs (<https://www.pace.edu/lubin/departments-and-research-centers/center-for-global-business-programs/>) is to enhance the global capabilities of Lubin students and faculty by providing high-quality academic and professional experiences, facilitating learning, and supporting applied research in the global environment.

Custom Programs

The Center for Global Business Programs provides international and domestic institutions an opportunity to differentiate their offerings through a New York City-based module. Institutions chose from a variety of international programs that fit their needs and provide their students with an "only in New York" experience. Custom programs range from a few weeks to a full academic year and are offered during all semesters, including the summer. The Center delivers a dynamic New York City experience that includes company visits and cultural events.

International Field Study Courses

International field study courses (<https://www.pace.edu/lubin/departments-and-research-centers/center-for-global-business-programs/field-studies/>) provide students with the opportunity to gain international academic experience. Along with pre-trip classroom sessions, students travel abroad for up to two weeks, participating in corporate visits, meetings with governmental leaders and roundtable workshops with globally recognized academics. Destinations include countries throughout Europe, Asia, South America, and Africa.

International Travel Scholarships

The Center for Global Business Programs offers scholarships to eligible Lubin students (<https://www.pace.edu/lubin/departments-and-research-centers/center-for-global-business-programs/figueroa-scholarship-recipients/>) who are enrolled in international field study courses or semester study abroad. These scholarships are made available through the Figueroa Family Fund and the Nancy and Gene Celentano Fund, and are awarded during the fall and spring semesters. To date, the Center has awarded over \$778,000 in scholarships to eligible students based upon demonstrated need and academic achievement.

Center for Excellence in Financial Reporting

The mission of the Center for Excellence in Financial Reporting is to encourage continuous improvements in financial reporting for the benefit of the investing public. The Center stimulates discussion about current issues in financial reporting – in the broadest sense of the term - through conferences and other gatherings, as well as other activities aimed at identifying best practices and promoting enhancements in reporting. The Center provides commentary and analysis on financial reporting matters, with the goal of identifying ways to meet investor needs in a cost-effective manner.

Leslie F. Seidman, former Chairman of the Financial Accounting Standards Board, is the Executive Director of the Center. She is a guest lecturer and mentor to advanced accounting students at Lubin, as well as a consultant to faculty on relevant research and curricular topics. She speaks at industry forums and serves as an ambassador to other organizations in the field on behalf of the Lubin School of Business.

Center for Global Governance, Reporting and Regulation

The Center for Global Governance, Reporting and Regulation (CGGRR) (<https://www.pace.edu/lubin/departments-and-research-centers/center-for-global-governance-reporting-and-regulation/>) sponsors research and discussion on the development and implementation of global financial reporting standards, regulatory compliance and governance. It also offers programs to develop proficiencies and expertise in these areas, and hosts conferences and events on relevant topics featuring leaders in these fields.

The Center was originated as the Center for the Study of International Accounting Standards, and evolved into its current iteration as a natural progression. Reporting standards alone are not sufficient in the current global business environment; governance and regulatory compliance are essential in international business.

The CGGRR offers the Certified Compliance Regulatory Professional (CCRP®) regulatory certification program. This program was created as a joint venture with the Association of International Bank Auditors (AIBA), the exclusive partner in offering this certificate program with the Lubin School of Business. The CGGRR has also developed other offerings, including corporate "boot camps" as well as "distance learning" modules. More information about the CGGRR is available at <http://www.pace.edu/lubin/departments-and-research-centers/center-for-global-governance-reporting-and-regulation> (<http://www.pace.edu/lubin/departments-and-research-centers/center-for-global-governance-reporting-and-regulation/>)

Entrepreneurship Lab

The Entrepreneurship Lab (eLab), which was launched in February 2012, is a collaborative workspace designed to bring together students from all of Pace's schools and colleges in order to promote cross-disciplinary problem solving, experiential learning and the development of an entrepreneurial mindset. It is staffed by highly motivated personnel and offers a variety of technology resources, including high-performance computers, sophisticated software, a professional video studio, a surface computer, and 3D printers; as well as a wide variety of desktop, laptop and tablet computers. The Entrepreneurship Lab's dedicated facilities include a private meeting room, a collaborative work studio, casual work space, and a classroom.

In addition, the Entrepreneurship Lab organizes a wide variety of events and activities. These include competitions, such as the Pitch Contest, Business Plan Competition and Mobile App Design Contest, as well as social and networking events with guest speakers, workshops and mentoring programs. The eLab has space for students to launch and manage a new venture, and serves as a 'home base' for those wishing to explore entrepreneurship. For more information about the eLab, please visit www.pace.edu/elab (<http://www.pace.edu/elab/>).

Small Business Development Center

The Small Business Development Center (SBDC) was established at Pace University in October of 1986 as an integral part of the Lubin School's economic development program. Jointly funded by Pace University, the U.S. Small Business Administration, the Research Foundation of the State University of New York and private donors, the Pace SBDC's mission is to provide in-depth and confidential one-on-one business advisement, training and research, all at no cost, to help small business owners and aspiring entrepreneurs launch or grow their business.

Now a part of Lubin's Management and Management Science Department, in addition to its traditional offerings, the SBDC services are closely aligned with those of the Entrepreneurship Lab (eLab). Since inception, the SBDC has provided over 133,000 hours of direct management and technical assistance, via one-on-one counseling, to more than 16,000 entrepreneurs and small business owners. In addition, it has also sponsored well in excess of 500 workshops attended by 17,000 attendees, and documented almost \$170,000,000 of funding and investment, which led to the creation or retention of almost 7,000 jobs. Visit the SBDC website for more information (<https://www.pacesbdc.org/>).

Technology Enhanced Instructional Facilities

Computer and Internet Resources

Pace University's PACENet connects all buildings on all campuses and offers a high-speed link to the Internet as well as other internal University resources. Wired and wireless network access is available in the dormitories, library, student union, classrooms, and other locations throughout the university. Computer labs, called Computer Resource Centers (CRCs) (<https://www.pace.edu/its/it-services-and-support/computer-labs/>) are open access rooms dedicated to student coursework and faculty research. CRCs on each campus offer a host of services including Web access, email accounts, and self-paced documentation. CRCs are supported, day and evening, by full-time staff and part-time student consultants.

Smart Classrooms

All labs and classrooms have full access to the Internet. Classrooms are equipped with computers and interfaces for students to plug their laptops in when doing class presentations.

Accounting Labs

Accounting Labs (<https://www.pace.edu/lubin/departments-and-research-centers/accounting-department/facilities/>) are located on the New York City and Pleasantville campuses, and are used to supplement accounting course instruction and by accounting students to complete their course assignments. The labs are equipped with the latest accounting software and have scheduled open hours, which allow students to use them when not in use for classes or tutoring sessions. In Pleasantville, the EY Accounting lab is staffed by peer tutors who provide assistance in the foundation and upper-level accounting courses by working either individually or in small group tutorials with the students. In New York, similar peer tutoring is provided in most accounting subjects through the Learning Center at the Center for Academic Excellence (<https://www.pace.edu/center-academic-excellence/learning-center/>).

Global Portfolio Analysis Center (G-PACT)

The Global Portfolio Analysis Center (G-PACT) (<https://www.pace.edu/lubin/departments-and-research-centers/global-portfolio-analysis-center-g-pact/>) is a fully equipped computer classroom on the New York City Campus that provides students with the software and other technology to support their finance courses. It contains 30 PCs, equipped with various statistical and analytical software and a Trans-Lux 64 character LED Jet and a 12 lines x 32 Character Datawall for up-to-date Stock and News Information. The G-PACT room is used for many finance courses including FIN 357 Student Managed Investment Portfolio, where students manage an actual portfolio sponsored by Pace; FIN 340 Valuation of the Firm/FIN 667 Valuation of the Firm, which are securities valuation courses; FIN 325 Data Analysis in Finance; and FIN 657 Financial Econometrics for Risk Modeling, an increasingly important area for finance professionals. Through the G-PACT room, students have access to Wharton Research Data Services, where they can access Compustat, CRSP, Global Insight, Audit Analytics, First Call, Morningstar Direct and other cutting-edge financial databases. In addition, there are nine Bloomberg terminals for use by students for course-related assignments or self-directed learning.

Marketing Labs

Marketing and Consumer Behavior Lab

State-of-the-art Marketing Labs, located on the New York City and Pleasantville campuses, are equipped with the latest computer equipment and software, including Adobe Photoshop and the full Microsoft software collection. The Marketing Labs enable students to be on the cutting edge of computer technology and are used extensively by the Brand Marketing Team on the New York City campus and the Ad Team on the Pleasantville campus to prepare professional quality materials for the annual American Advertising Federation's National Student Advertising Competition and by Pace University Student Chapter of the American Marketing Association (AMA) participating in the American Marketing Association International Collegiate Competition (<https://www.ama.org/collegiate-awards-competitions/>). In addition, the Pace New York Ad Club uses the lab's state-of-the-art video equipment to aid in its work on behalf of clients that engage it to develop real world marketing and advertising campaigns.

Interactive and Direct Marketing (IDM) Lab

The IDM Lab is a student-run and managed direct and interactive marketing agency on both the Pleasantville and New York City campuses. Students learn to apply classroom theory to achieve client goals. Under the supervision of marketing faculty, internships are available to qualified undergraduate and graduate students who work on real time, real life client marketing challenges. Students also compete in an International Direct and Interactive Marketing Collegiate ECHO plan development challenge sponsored Marketing Edge (<http://catalog.pace.edu/undergraduate/schools/lubin-school-business/technology-enhanced-instructional-facilities/www.marketedge.org>), formerly by the Direct Marketing Educational Foundation. Labs are equipped with state of the art computers, specialized market research tools and software. The IDM Lab sponsors guest speakers at regularly scheduled events on career development and marketing opportunities. For more information, please visit the IDM Lab website (<http://catalog.pace.edu/undergraduate/schools/lubin-school-business/technology-enhanced-instructional-facilities/www.pace.edu/idmlab/>).

Degree Programs

- Accounting (p. 331)
- Finance Major, BBA (p. 351)
- Information Systems, BBA (p. 353)
- Management (p. 355)
- International Management (p. 367)
- Business Analytics, BBA (p. 377)
- Marketing (p. 379)
- Degree Programs for Adult Students (p. 388)
- Minors (p. 394)

Accounting

Campus: NYC, Westchester

Bachelor of Business Administration

There are multiple options for studying Accounting at Pace University:

- Accounting, BBA (128 credit) (p. 332)
 - Concentration options: Open Elective, Forensic Accounting, Internal Auditing
- Public Accounting, BBA (150 credit CPA Qualifying) (p. 349)
- Combined Public Accounting, BBA/MBA and BBA/MS Programs (150 credit CPA Qualifying) (p. 339)
 - Combined Degrees with MBA, MS Financial Management, or MS Taxation

Our Accounting programs give you a thorough understanding of how financial information is used by management, the government, and the public. With its roots as a school of accounting and a dual accreditation in accounting and business by AACSB International (shared by fewer than 5% of business schools nationwide), Lubin is uniquely positioned to prepare you for success in accounting.

Accounting Major, BBA

Campus: NYC, Westchester

The Accounting major provides students with a broad-based course of study in accounting and an opportunity to concentrate in either forensic accounting or internal auditing, which are two areas of accounting that are in high demand. Upon successful completion of either concentration, students will have the educational background required to seek professional certifications such as Certified Fraud Examiner (CFE), Certified Management Accountant (CMA) or Certified Internal Auditor (CIA). Students may also choose instead to customize their program of study by selecting additional course work in areas such as taxation, law, finance, information systems and management or other fields of interest to them.

BBA Accounting majors

Forensic Accounting Concentration (p. 333) will also have the educational background required to take the Certified Public Accountant (CPA) Exam upon completion of 120 credits including all required courses in accounting and taxation. Students pursuing the Internal Auditing Concentration (p. 334) or Open Elective Option (p. 337) will need to complete one additional course in external auditing (ACC 461 Auditing I) in order to qualify to take the CPA Exam. Graduates of the BBA Accounting major will be required to take additional college level courses in order to satisfy the 150-credit hour educational requirements for CPA licensure in New York State and most other states. Students interested in pursuing a career in public accounting should also consider enrolling in one of the following public accounting programs, which satisfy the 150-credit hour educational requirements for CPA licensure: BBA Public Accounting (p. 349), Combined BBA/MBA Public Accounting (p. 346), Combined BBA Public Accounting/MS Financial Management (p. 340) or BBA Public Accounting/MS Taxation (p. 343).

Accounting Major, BBA - Forensic Accounting Concentration

Campus: NYC, Westchester

The Forensic Accounting Concentration provides specialized training in the field of fraud examination and prevention. Students will take specialized courses in forensic accounting which will give them the knowledge and skills necessary to pursue a career as a forensic accountant.

Forensic accounting is one of the fast growing sectors in the accounting profession. Forensic accountants specialize in investigation, litigation, prevention, and reporting of financial fraud. Their functions include, but are not limited to, preventing white-collar crime, tracking terrorist funding, exposing tax evasion, keeping a company compliant with laws, and discovering purposeful misrepresentation of financial statements and other securities fraud.

Successful completion of the program will prepare students to pursue exciting opportunities in the field of forensic accounting. Students will also have the educational foundation to seek professional certifications including the Certified Fraud Examiner (CFE), Certified Management Accountant (CMA), Certified Internal Auditor (CIA), and Certified Public Accountant (CPA). Students interested in pursuing CPA licensure will be required to take additional college level courses in order to satisfy the 150-credit hour requirement for CPA licensure in New York State and most other states.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	67
Open Electives	8
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (67 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3

Accounting Core

ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4
ACC 333	Advanced Accounting	4
ACC 375	Accounting Information Systems	3

Auxiliary Courses

CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
TAX 250	Federal Income Taxation I	3

Forensic Accounting Concentration Requirements

ACC 366	Forensic Accounting	3
ACC 368	Enterprise Risk Management I	3
ACC 461	Auditing I	3
CIT 251	Computer Security Overview	4

Total Credits		67
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¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (8 Credits)

Code	Title	Credits
Open Electives		
Select eight credits ¹		8
Total Credits		8

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Total Credit Hours: 128

Accounting Major, BBA - Internal Auditing

Campus: NYC, Westchester

The Internal Auditing concentration provides students with the specialized courses in internal auditing that will give them the knowledge and skills needed to pursue a career as an internal auditor.

Internal auditors help organizations accomplish their objectives by evaluating and improving the effectiveness of the control and governance processes and providing assurance and consulting to add value and improve the organizations' operations. Internal auditors are in high demand by all types of organizations including commercial businesses, not-for-profit organizations such as hospitals and schools, and federal and local governments.

Successful completion of the BBA Accounting major with an Internal Auditing concentration will prepare students for this fast growing career sector of accounting. Graduates of this program will have the educational foundation needed for professional certification as a Certified Internal Auditor (CIA). With a solid foundation in general accounting education, students can also qualify for other related professional exams including the Certified Fraud Examiner (CFE), and Certified Management Accountant (CMA).

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	66
Open Electives	9
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4
Total Credits		19

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (66 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Accounting		
ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4
ACC 333	Advanced Accounting	4
ACC 375	Accounting Information Systems	3
Internal Auditing Concentration Requirements		
ACC 305	Internal Auditing I	3
ACC 306	Internal Auditing II	3
ACC 366	Forensic Accounting	3
ACC 368	Enterprise Risk Management I	3
Auxiliary Courses		
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
TAX 250	Federal Income Taxation I	3
Total Credits		66

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (9 Credits)

Code	Title	Credits
Open Electives ¹		
Select 9 credits		9
Total Credits		9

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Total Credit Hours: 128

Accounting Major, BBA - Open Elective Option

Campus: NYC, Westchester

Students who do not wish to choose one of the specialized concentrations will take an additional 12 credits of Open Electives and one additional course in Business Law, either LAW 360 Advanced Business Law (4 credits) or LAW 312 Business Law II (3 credits). This option will give students an opportunity to customize their program of study by selecting additional course work in areas such as taxation, law, finance, information systems and management or other fields of interest to them. It will also be a good option for transfer students who have completed courses at other colleges and universities prior to enrolling at Pace and adult students who have earned college credit for work experience or other prior learning through the Pace Experiential Learning Assessment (ELA).

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	57-58
Open Electives	17-18
Total Credits	128

University Core Requirements (53)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (57-58)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Accounting Core		
ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4

ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4
ACC 333	Advanced Accounting	4
ACC 375	Accounting Information Systems	3
Auxiliary Courses		
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
LAW 312 or LAW 360	Business Law II Advanced Business Law	3,4
TAX 250	Federal Income Taxation I	3
Total Credits		57-58

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (17-18)

Code	Title	Credits
Open Electives		
Select 17-18 credits ⁵		17-18
Total Credits		17-18

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Total Credit Hours: 128

Combined BBA/MBA and BBA/MS Degree Programs - CPA Qualifying

Campus: NYC, Westchester

Combined Degree Programs

The Accounting department in conjunction with the Finance and Legal Studies and Taxation departments offers three accelerated Combined Bachelor's /Master's degree programs for highly qualified students who wish to prepare for the public accounting profession and earn both the BBA and either the MBA or MS degree in less time than is normally required. The first is the BBA/MBA Program in Public Accounting in which students earn both the BBA and MBA in Public Accounting. The two BBA/MS programs combine the BBA in Public Accounting with either the MS in Financial Management or the MS in Taxation. All three Combined Bachelor's/Master's programs are registered with the New York State Education Department as meeting the 150-credit hour education requirements for CPA licensure. These programs also meet the educational requirements for admission to the CPA examination in most other states. Full-time students will be able to complete the requirements for any of the three Combined Degree Programs in five years, or four years with additional summer study.

Admission Requirements

Admission to the Combined BBA/MBA or BBA/MS Programs originates at the undergraduate level. Candidates may be admitted conditionally to the program directly from high school. In order to qualify for direct admission, candidates are required to have a minimum high school average of 90% and a combined SAT score of 1150 or an equivalent score on the ACT. Students wishing to transfer into the program from another college or university must have achieved at least a 3.20 CGPA at their previous school, in addition to the other admission requirements. All transfer students will be required to fulfill a residency requirement of at least 32 credits at the undergraduate level. Continuing students applying to change their major to one of the Combined Programs are required to have at least a 3.20 CGPA for 30 credits completed at Pace University. Admission to the Master's program requires a minimum CGPA of 3.20 for all undergraduate course work completed at Pace, a 3.00 GPA for all Pace Accounting courses and a 520 score on the Graduate Management Admission Test (GMAT). Students with a final overall Pace GPA of 3.50 or higher in the BBA program are exempt from the GMAT requirement.

Conferring of Degrees

Students will be awarded both the BBA and MBA or MS upon completion of the Combined Program. A student who does not finish the MBA or MS requirements may apply any graduate credits earned toward completion of a BBA program.

Combined BBA Public Accounting/MS Financial Management Program

Campus: NYC, Westchester

The Combined BBA Public Accounting/MS Financial Management Program is intended for students planning careers in accounting with a focus on financial management. It provides students with the coursework required to become a CPA and combines this preparation with an in-depth study of financial management. Students graduate with a strong background in both accounting and financial management and are well prepared for careers as financial managers and to advance to leadership positions in global corporations and financial institutions. In addition, students will cover a substantial amount of the material required to prepare them for the Chartered Financial Analyst (CFA) designation. The program gives students a thorough understanding of financial and managerial accounting, taxes, capital budgeting, cash flow valuation, risk management, capital structure, dividend policy, mergers and acquisitions and more.

Program Completion Summary

Requirement	Credits
University Core Requirements	53
BBA Requirements	51
Open Electives	9
MS Requirements	41-42
Total Credits	154-155

Undergraduate BBA Requirements

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirement		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (51 Credits)

Code	Title	Credits
Business Core ¹		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
LAW 150	Business Law I	3
FIN 260	Financial Management	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
Major Requirements		
ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4

ACC 319	Cost Accounting	4
ACC 375	Accounting Information Systems	3
Auxiliary Courses		
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
FIN 320	Corporate Finance	3
LAW 360	Advanced Business Law	4
TAX 250	Federal Income Taxation I	3
TAX 311	Federal Income Taxation II	3
Total Credits		51

¹ See Business Core Requirements (p. 322) for more details. MGT 226 Business Analytics, and MGT 490 Business Strategy are satisfied in the MS portion of the Program.

² Applied toward the Business Core.

Open Electives (9 Credits)

Code	Title	Credits
Open Electives		
Select 9 credits ¹		9
Total Credits		9

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Graduate MS Requirements

Program Requirements (41-42 Credits)

Business Writing Proficiency Requirement: Satisfactory performance as demonstrated with a score of 4.5 or higher on the Analytical Writing Assessment (AWA) portion of the GMAT. A student whose grade on the AWA demonstrates weakness in writing is required to complete and pass a seven-week, pass/fail course in Business Communications (BUS 043 Business Writing).

Code	Title	Credits
MS Prerequisite Course		
BUS 043	Business Writing	1
MBA 810	Business Analytics and Statistics	3
CPA Review Courses (Non-credit Required)		
ACC 060A	CPA Review - Financial Accounting Reporting	0
ACC 060B	CPA Review - Auditing and Attestation	0
Graduate Public Accounting Courses		
ACC 620	Accounting Entities	3
ACC 632	Auditing	3
ACC 635	Advanced Auditing Practices	2
ACC 649	Contemporary Accounting Issues	3
MS Core Courses		
ACC 645	Theory and Analysis of Financial Statements	3
FIN 644	Money and Capital Markets	3
FIN 647	Advanced Corporate Finance	3
FIN 667	Valuation of the Firm	3
FIN 649	International Corporate Finance	3
FIN 689	Financial Analysis and Policy	3
Specialization Electives		
Choose two of the following courses:		6
FIN 634	Entrepreneurial Finance	
FIN 648	Mergers and Acquisitions	
FIN 661	Corporate Financial Risk Management	
FIN 677	Contemporary Topics in Financial Management	
FIN 692Q	Research Project	

FIN 680	Approved Finance Topic Courses	
MBA 802	Business Economics for Decision-Making	
Capstone Course		
MBA 820	Strategic Decisions	3
Total Credits		42

Combined BBA Public Accounting/MS Taxation Program

Campus: NYC, Westchester

The Combined BBA Public Accounting/MS Taxation Program is intended for students planning careers in accounting with a focus on tax and for others who require an in-depth understanding of both financial accounting rules and federal tax law. The accounting coursework provides a thorough understanding of how financial information is used by management, the government, and the public. In the MS part of the program, students learn how to quantify risk and predict shifts in the tax environments that affect industry. This Combined Program prepares students to become successful CPAs and provides them with the additional knowledge and tax skills necessary to succeed in a competitive business environment.

Program Completion Summary

Requirement	Credits
University Core Requirements	53
BBA Requirements	48
Open Electives	5
MS Requirements	44-45
Total Credits	150-151

Undergraduate BBA Requirements

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirement		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3-4
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (48 Credits)

Code	Title	Credits
Business Core ¹		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
LAW 150	Business Law I	3
FIN 260	Financial Management	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
Major Requirements		
ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4

ACC 375	Accounting Information Systems	3
Auxiliary Courses		
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
LAW 360	Advanced Business Law	4
TAX 250	Federal Income Taxation I	3
TAX 311	Federal Income Taxation II	3
Total Credits		48

¹ See Business Core Requirements (p. 322) for more details. MGT 226 Business Analytics, and MGT 490 Business Strategy are satisfied in the MS portion of the Program.

² Applied toward the Business Core.

Open Electives (9 Credits)

Code	Title	Credits
Open Electives		
Select 5 credits ¹		5
Total Credits		5

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Graduate MS Requirements Program Requirements (44-45 Credits)

Business Writing Proficiency Requirement: Satisfactory performance as demonstrated with a score of 4.5 or higher on the Analytical Writing Assessment (AWA) portion of the GMAT. A student whose grade on the AWA demonstrates weakness in writing is required to complete and pass a seven-week, pass/fail course in Business Communications (BUS 043 Business Writing).

Code	Title	Credits
MS Prerequisite Courses		
BUS 043	Business Writing	1
MBA 810	Business Analytics and Statistics	3
CPA Review Courses (Non-credit) Required		
ACC 060A	CPA Review - Financial Accounting Reporting	0
ACC 060B	CPA Review - Auditing and Attestation	0
Graduate Public Accounting Courses		
ACC 620	Accounting Entities	3
ACC 632	Auditing	3
ACC 635	Advanced Auditing Practices	2
ACC 649	Contemporary Accounting Issues	3
MS Taxation Core Courses		
TAX 625	Tax Practice, Procedure and Research	3
TAX 627	Advanced Concepts of Taxation	3
TAX 656	Advanced Corporate Income Taxation I	3
TAX 696Q	Research Project	3
Specialization Electives		
Choose five of the following courses:		15
TAX 633	Taxation of Employee Benefits	
TAX 634	Tax Problems of Engaging in Interstate Commerce	
TAX 636	International Taxation I	
TAX 637	International Taxation II	
TAX 639	Tax Accounting	
TAX 642	Estate Planning I	
TAX 643	Estate Planning II	
TAX 646	Tax Problems of Partnership Organizations	
TAX 652	Taxation of Securities and Financial Instruments	

TAX 653	Seminar in Taxation	
TAX 659	Advanced Corporate Income Tax II	
Capstone Course		
MBA 820	Strategic Decisions	3
Total Credits		45

Combined BBA/MBA Program in Public Accounting

Campus: NYC, Westchester

The Combined BBA/MBA Program in Public Accounting provides students with an excellent preparation for the CPA Profession through specialized study in accounting within the broader context of global strategy, global markets and data-driven decision making. Students benefit from taking additional graduate courses required as part of the MBA Core that develop their managerial and decision-making skills and provide a global perspective for the study of accounting. In addition, students also take two courses in another business discipline at the graduate level to satisfy their Breadth Elective requirements, giving them an opportunity to focus in a second business area.

Program Completion Summary

Requirement	Credits
University Core Requirements	53
BBA Requirements	42
Open Electives	9
MBA Requirements	47-48
Total Credits	151-152

Undergraduate BBA Requirements

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirement		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3-4
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (42 Credits)

Code	Title	Credits
Business Core ¹		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
LAW 150	Business Law I	3
MGT 150	Managerial and Organizational Concepts	3
Major Requirements		
ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4
ACC 375	Accounting Information Systems	3

Auxiliary Courses

CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
LAW 360	Advanced Business Law	4
TAX 250	Federal Income Taxation I	3
TAX 311	Federal Income Taxation II	3
Total Credits		42

¹ See Business Core Requirements (p. 322) for more details. MAR 201 Principles of Marketing, FIN 260 Financial Management, MGT 226 Business Analytics, and MGT 490 Business Strategy are satisfied in the MBA portion of the Program.

² Applied toward the Business Core.

Open Electives (9 Credits)

Code	Title	Credits
Open Electives		
Select 9 credits ¹		9
Total Credits		9

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Graduate MBA Requirements

Program Requirements (47-48 Credits)

Business Writing Proficiency Requirement: Satisfactory performance as demonstrated with a score of 4.5 or higher on the Analytical Writing Assessment (AWA) portion of the GMAT. A student whose grade on the AWA demonstrates weakness in writing is required to complete and pass a seven-week, pass/fail course in Business Communications (BUS 043 Business Writing).

Code	Title	Credits
MBA Prerequisite Course		
BUS 043	Business Writing	1
CPA Review Courses		
ACC 060A	CPA Review - Financial Accounting Reporting	0
ACC 060B	CPA Review - Auditing and Attestation	0
Foundation Courses		
MBA 806	Driving Marketing Performance	3
MBA 810	Business Analytics and Statistics	3
MBA 812	Managing Operations and Projects	3
MBA 808	Essentials of Financial Management	3
MBA 816	Disruptive Technologies and Innovation	3
Professional Core Courses		
MBA 814	Leading and Managing Teams	3
MBA 802	Business Economics for Decision-Making	3
MBA 818	Global Business, Ethics, and Social Responsibility	3
Required Specialization Courses		
ACC 620	Accounting Entities	3
ACC 632	Auditing	3
ACC 635	Advanced Auditing Practices	2
ACC 649	Contemporary Accounting Issues	3
Specialization Electives		
Choose two of the following courses:		6
ACC 638	Forensic Accounting and Fraud Examination	
ACC 675	International Accounting	
ACC 681	Financial Reporting and Capital Markets	
ACC 692Q	Research Project	
TAX 612	Taxation of Entities for Accountants	
Breadth Electives		

Select one graduate 600 level courses from a discipline outside of Accounting offered by the Lubin School of Business. With approval, some 600-level Information Systems (IS) courses may also be taken. (MBA 640 may not be taken . This course is the duplicate of ACC 203 - ACC 204.) 3

Capstone Course

MBA 820	Strategic Decisions	3
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Total Credits		48
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Public Accounting Major, BBA

Campus: NYC, Westchester

Bachelor of Business Administration

The major in Public Accounting is intended to prepare students for careers as public accountants in business, government and the nonprofit sector. It is registered with the New York State Education Department as meeting the 150-credit hour education requirements for CPA licensure. Students are qualified to take the CPA Exam after completing 120 credits including all accounting course requirements through ACC 461 Auditing I and at least one course in taxation (TAX 250 Federal Income Taxation I Federal Income Taxation I). Students are encouraged to use their business and open elective credits to specialize or minor in another business area or declare a second business major.

Admission Requirements

Students may be admitted to the BBA in Public Accounting major either as freshmen or transfer students provided all the normal requirements for admission to Pace University and the Lubin School of Business are met. In order to continue in or join the public accounting major in the junior and senior years, students will be required to have a minimum CGPA of 2.5. Students who do not meet this academic standard will be required to change their major to another program better suited to their academic talents and interests.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	79
Open Electives	15
Total Credits	150

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirement		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4
Total Credits		19

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (79 Credits)

Code	Title	Credits
Business Core ¹		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3

MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
ACC 203	Financial Accounting ²	(4)
ACC 204	Managerial Accounting ²	(4)
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4
ACC 333	Advanced Accounting	4
ACC 375	Accounting Information Systems	3
ACC 461	Auditing I	3
ACC 462	Auditing II	3
ACC 470	Accounting Research Project	3
or ACC 495	Business Honors Program Senior Thesis in Accounting	
Auxiliary Courses		
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
LAW 360	Advanced Business Law	4
TAX 250	Federal Income Taxation I	3
TAX 311	Federal Income Taxation II	3
CPA Review Courses: (Non-credit) Required		
ACC 040A	CPA Review - Financial Accounting Reporting	0
ACC 040B	CPA Review - Auditing and Attestation	0
Business Electives		
Students may take courses from any business discipline (except Accounting), Economics, Computer Information Technology (CIT) and Computer Science to satisfy this requirement.		12
Total Credits		79

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (15 Credits)

Code	Title	Credits
Open Electives		
Select 15 credits ¹		15
Total Credits		15

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Finance Major, BBA

Campus: NYC, Westchester

Bachelor of Business Administration

The objective of the BBA Finance major is to provide students with the conceptual background and analytical tools necessary for sound financial decision-making in a global economy. Finance graduates are prepared for financial positions in corporations, financial institutions, government, and nonprofit organizations.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	56
Open Electives	19
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (56 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
FIN 260	Financial Management ²	(3)
FIN 320	Corporate Finance	3
FIN 325	Data Analysis in Finance	3
FIN 351	Principles of Investment	3

FIN 356	Options, Futures and Swaps	3
FIN 358	International Finance	3
Finance Electives		9
Auxiliary Courses		
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
Total Credits		56

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (19 Credits)

Code	Title	Credits
Open Electives		
Select 19 credits ¹		19
Total Credits		19

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Information Systems, BBA

Campus: NYC, Westchester

Bachelor of Business Administration

The major in Information Systems is predicated on the belief that information is an essential decision-making resource for all organizations. The Information Systems major is designed to develop the student's ability to understand and develop computer-based information systems that provide accurate, timely, consistent and integrated data for effective management. It is also intended to prepare students for careers in telecommunications, database administration, internet technologies, and systems analysis and design.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	53
Open Electives	22
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 111	Elementary Calculus I	3
MAT 117	Elementary Statistics ²	4
Total Credits		19

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (53 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
CIS 101	Introduction to Computing ²	(3)
CIT 211	Introduction to Computer Systems	4

CIT 221	Global Networking Technology	4
CIT 241	Database Management	4
CIT 312	Introduction to Programming I	4
CIT 342	Systems Analysis and Design	4
CIT 300 or 400 level elective		4
Total Credits		53

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the University Core.

Open Electives (22 Credits)

Code	Title	Credits
Open Electives		
Select 22 credits ¹		22

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Management

Campus: NYC, Westchester

Bachelor of Business Administration

The Management major is intended for students who want a flexible curriculum and opportunity to specialize in one of five concentrations:

- Arts and Entertainment Management (p. 356)
- Business Management (p. 358)
- Entrepreneurship (p. 361)
- Hospitality and Tourism Management (p. 363)
- Human Resources Management (p. 365)

Through formal and systematic study of management, students will learn methods of directing and motivating group efforts toward achieving an organization's primary objective, the optimal allocation of resources. It will provide students with the managerial context within which to develop a concentration and to prepare for careers in a variety of corporate and other organizational settings.

Students are required to choose one of the five concentrations. Only one concentration may be officially declared, although students may take additional management courses as open electives.

Management Major, BBA - Arts and Entertainment Management Concentration

Campus: NYC

The Arts and Entertainment Management concentration prepares students for careers in theatre companies, museums, dance companies, art galleries, talent representation and management companies, and television production firms, as well as related support services. Students learn how to analyze and respond as managers to such environmental factors as changing laws, economic challenges, technological changes, union activities, cultural issues, and domestic and international trends in arts and entertainment. Further, Lubin leverages its New York City connections to bring award-winning, directors, producers, and entertainment managers into the classroom.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	53
Open Electives	25
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (53 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
MGT 150	Managerial and Organizational Concepts ²	(3)
MGT 222	Organizational Behavior	3

MGT 226	Business Analytics ²	(3)
MGT 490	Business Strategy ²	(3)

Arts and Entertainment Management Concentration*Required Concentration Courses*

MGT 235	Arts and Entertainment Management	3
MGT 370	Managing Creativity	3
MGT 470	Entertainment Management Seminar	3

Required International Management Course

Select one of the following: 3

MGT 240	International Management	
MGT 341	Comparative Management Systems	
MGT 342	The Human Dimension in International Management	
MGT 347	International Management Field Study	

Elective Concentration Courses

Select nine credits of 300-Level Electives are required. Select two courses from Group A and only one course from Group B, or select three courses from Group A: 9

Group A Electives

MGT 312	Event Management	
MGT 365	Managerial Negotiations	
MGT 370	Managing Creativity	
MGT 371	Managing Entertainment Projects	
MGT 372	Managing Stakeholder Relationships in the Arts	
MGT 373	Technology Innovation and the Arts	
MGT 374	New Venture Creation for the Arts and Entertainment Industry	
MGT 375	Management in the Business of Music	
MGT 394A	Management Internship	

Group B Electives

MAR 221	Fundamentals of Advertising and Promotion	
MAR 363	Special Events Marketing for Arts, Entertainment and Sports	
MAR 366	Sports Sponsorship	
LAW 317	Sports and Entertainment Law	

Total Credits 53

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (25 Credits)

Code	Title	Credits
Open Electives		
Select 25 credits ¹		25
Total Credits		25

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Management Major, BBA - Business Management Concentration

Campus: NYC, Westchester

The Business Management concentration gives students the flexibility to select from a wide array of management and related business courses to build a concentration which is tailored to their individual academic and career interests. Students are required to take at least two general management courses as part of Group I and two courses may be selected from Group II, which allows for specialization in a specific management or related business area. One course in International Management is also required.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	47
Open Electives	28
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirement		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (47 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
MGT 150	Managerial and Organizational Concepts ²	(3)
MGT 226	Business Analytics ²	(3)
MGT 490	Business Strategy ²	(3)
MGT 222	Organizational Behavior	3

Business Management Concentration*Required International Management Course*

Select one of the following: 3

MGT 240	International Management
MGT 341	Comparative Management Systems
MGT 342	The Human Dimension in International Management
MGT 347	International Management Field Study

Elective Concentration Courses

Select at least two courses from Group I, the remaining two courses may be taken from Group I or Group II: 12

Group I: General Management Courses

MGT 216	Venture Initiation and Entrepreneurship
MGT 262	Human Resources Management
MGT 330	Business and Society
MGT 357	Project Management for Business
MGT 364	Organizational Theory and Development
MGT 365	Managerial Negotiations
MGT 366	Leadership Principles and Practice
MGT 240	International Management ³

Group II: Specialized Business Courses

MGT 208	Travel and Tourism Management ⁴
MGT 307	Hotel Management
MGT 309	Restaurant and Foodservices Management
MGT 312	Event Management ⁵
MGT 315	Small Business Management
MGT 353	Predictive Analytics ⁵
MGT 394A	Management Internship
FIN 352	Risk Management
LAW 310	Employment Law
LAW 318	Intellectual Property Law
MAR 331	Managerial Marketing

Select one of the following:

MGT 343	International Management Environments: Asia ^{5,6}
MGT 344	International Management Environments: Latin America ⁶
MGT 345	International Management Environments: Europe ⁶
MGT 341	Comparative Management Systems ³
MGT 342	The Human Dimension in International Management ³
MGT 347	International Management Field Study ³

Total Credits 47

¹ See Business Core Requirements (p. 322) for more details.² Applied toward the Business Core.³ If not used to satisfy International Management Course requirement.⁴ Satisfies Civic Engagement (CE) requirement.⁵ Offered on New York City Campus only.⁶ Only one of the International Management Environments courses maybe applied to the Business Management Concentration.**Open Electives (28 Credits)**

Code	Title	Credits
Open Electives		
Select 28 credits ¹		28
Total Credits		28

360 Management Major, BBA - Business Management Concentration

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

Management Major, BBA - Entrepreneurship Concentration

Campus: NYC, Westchester

The Entrepreneurship concentration prepares students for careers in entrepreneurship and small business. It focuses on providing students with the skills that they will need to initiate and manage business ventures, including developing new products, drafting a business plan, and forming and running a family business. Other topics covered are financial management, marketing, and human resource management in a small business setting. Students will also learn to analyze consumer and business trends and to use this information in planning and developing a new business venture.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	47
Open Electives	28
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (47 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
MGT 150	Managerial and Organizational Concepts ²	(3)
MGT 226	Business Analytics ²	(3)
MGT 490	Business Strategy ²	(3)
MGT 222	Organizational Behavior	3

Entrepreneurship Concentration*Required Concentration Courses*

MGT 216	Venture Initiation and Entrepreneurship	3
MGT 319	International Entrepreneurship	3
MGT 416	Business Plan Development	3
MAR 431	New Product Development	3

Elective Concentration Course

Select one of the following:		3
MGT 309	Restaurant and Foodservices Management	
MGT 315	Small Business Management	
MGT 317	Human Capital in Entrprnrshp	
MGT 320	Entrepreneurial Implementation	
MGT 365	Managerial Negotiations	
MGT 370	Managing Creativity	
MGT 394A	Management Internship	
MAR 222	Marketing Research	
MAR 332	Selling and Sales Management	
MAR 343	Direct Marketing	
LAW 310	Employment Law	
LAW 318	Intellectual Property Law	

Total Credits 47

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (28 Credits)

Code	Title	Credits
Open Electives		
Select 28 credits ¹		28
Total Credits		28

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Management Major, BBA - Hospitality and Tourism Management Concentration

Campus: NYC, Westchester

The Hospitality and Tourism Management concentration prepares students for management careers in the hospitality and tourism industry. Students acquire skills in the areas of hotel, restaurant, and tourism management; business management; accounting; cost control and analysis; law; human resources; strategy; and e-commerce. They also learn how to analyze and respond as managers to changing laws; union activities; cultural, social, and environmental issues; and domestic and international trends in the hospitality and tourism industry as a whole. Since Hospitality and Tourism Management is a specialized area of study, the requirements for this concentration are more extensive than those for the other management areas. Students pursuing this program on the Pleasantville campus may be required to take upper level courses on the New York City campus to complete the program.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	55-56
Open Electives	19-20
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (55-56 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3

Major Requirements

MGT 150	Managerial and Organizational Concepts ²	(3)
MGT 226	Business Analytics ²	(3)
MGT 490	Business Strategy ²	(3)

Hospitality and Tourism Management (HTM) Concentration*Required Concentration Courses*

LAW 316	Legal Environment of Hospitality and Tourism	3
MGT 208	Travel and Tourism Management ³	3
MGT 306	Service Management	3
MGT 307	Hotel Management	3
MGT 309	Restaurant and Foodservices Management	3

Elective Concentration Courses

Select four of the following: 11-12

MGT 262	Human Resources Management	
MGT 310	Standards of Safety in Hospitality and Tourism	
MGT 311	Hospitality and Tourism Technology and Design	
MGT 312	Event Management	
MGT 313	Cruise Industry Management	
MGT 347	International Management Field Study	
MGT 393	Hospitality and Tourism Management Internship	
MGT 495	Business Honors Program Senior Thesis in Management	

Total Credits 55-56

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

³ Satisfies Civic Engagement CE (AOK I) requirement.

Open Electives (19-20 Credits)

Code	Title	Credits
Open Electives		
Select 19-20 credits ¹		19-20
Total Credits		19-20

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

Management Major, BBA - Human Resources Management Concentration

Campus: NYC, Westchester

The Human Resources concentration prepares students for professional positions in human resources management in such areas as recruitment, selection, training and development, job evaluation, performance assessment, and compensation administration.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	47
Open Electives	28
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (47 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
MGT 150	Managerial and Organizational Concepts ²	(3)
MGT 226	Business Analytics ²	(3)
MGT 490	Business Strategy ²	(3)
MGT 222	Organizational Behavior	3

Human Resources Management Concentration

Required Concentration Courses

MGT 262	Human Resources Management	3
Select one of the following:		3
MGT 240	International Management	
MGT 341	Comparative Management Systems	
MGT 342	The Human Dimension in International Management	
MGT 347	International Management Field Study	
<i>Elective Concentration Courses</i>		
Select three of the following:		9
MGT 330	Business and Society	
MGT 363	Training and Development	
MGT 364	Organizational Theory and Development	
MGT 365	Managerial Negotiations	
MGT 366	Leadership Principles and Practice	
MGT 394A	Management Internship	
MGT 462	Advanced Human Resources Management Applications	
LAW 310	Employment Law	
PSY 332	Group Relations and Interviewing Techniques	
Total Credits		47

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (28 Credits)

Code	Title	Credits
Open Electives		
Select 28 credits ¹		28
Total Credits		28

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for all first-year students

International Management

Campus: NYC, Westchester

- International Management - Career Concentration (p. 368)
- International Management Major, BBA (p. 370)
- International Management Region I: Asia (p. 374)
- International Management Region II: Europe (p. 375)
- International Management Region III: Latin America (p. 376)

International Management - Career Concentration

Campus: NYC

Students are required to take two courses (6 credits) of upper level courses in one of the Career Concentrations listed below.

Economics

Code	Title	Credits
Select two of the following:		
ECO 230	Intermediate Macroeconomics	6
ECO 238	Money and Banking	
ECO 356	Immigration and Discrimination: Men and Women in the Labor Force	
ECO 359	Political Economy of Developing Nations	
ECO 360	International Economics	
ECO 362	Economic Growth and Development	
ECO 364	Comparative Economic Systems	
Total Credits		6

Entrepreneurship

Code	Title	Credits
Select six credits of the following:		
MGT 216	Venture Initiation and Entrepreneurship	6
MGT 315	Small Business Management	
MGT 319	International Entrepreneurship	
MGT 394A	Management Internship	
MGT 416	Business Plan Development	
MAR 431	New Product Development	
Total Credits		6

Finance

Code	Title	Credits
Select six credits of the following:		
FIN 350	Global Money and Capital Markets	6
FIN 351	Principles of Investment	
FIN 356	Options, Futures and Swaps	
FIN 358	International Finance	
FIN 360	International Finance Field Study	
FIN 394	Finance Internship	
Total Credits		6

Hospitality and Tourism Management

Code	Title	Credits
Select two of the following:		
MGT 208	Travel and Tourism Management	6
MGT 307	Hotel Management	
MGT 309	Restaurant and Foodservices Management	
Total Credits		6

Human Resources Management

Code	Title	Credits
Select six credits of the following:		
LAW 310	Employment Law	6

MGT 262	Human Resources Management
MGT 342	The Human Dimension in International Management
MGT 363	Training and Development
MGT 394A	Management Internship
MGT 462	Advanced Human Resources Management Applications

Total Credits 6

Marketing

Code	Title	Credits
Select six credits of the following:		
MAR 351	International Marketing	6
MAR 352	International Advertising and Promotion	
MAR 356	International Marketing Field Study	
MAR 357	International Field Study New York Metro Area	
MAR 394	Marketing Internship	
MAR 452	Export and Import Policies and Practices	

Total Credits 6

Customized Career Concentration

Students may also work with their adviser to select related upper level courses from other disciplines to develop a career concentration that meets their individual career interests. The concentration must be approved in advance by the student's Lubin adviser and the Chair or Undergraduate Program Chair of the Management and Management Science Department.

International Management Major, BBA

Campus: NYC

Bachelor of Business Administration

The International Management major prepares students for the global world of business through specialized study in a region of the world. Students are required to concentrate in one of the following regions: Region I Asia (p. 291), Region II Europe (p. 292), or Region III Latin America (p. 292). The choice of region will determine the appropriate international management environments course, as well as the courses to be taken to fulfill the foreign language and culture requirement. International Management majors are also encouraged to participate in a study abroad program or field study course related to their regional focus in order to experience first hand the culture, language, and business practices of their region of interest.

Regional Concentration

Each Regional Concentration requires a total of 15-21 credits, including 6-12 credits in one regional language, 6 credits in the region's culture and history, and a 3-credit international management environments course. These credits are applied toward the University Core and major requirements as indicated in the outline of the degree requirements below. Students are required to demonstrate proficiency at the intermediate level in one language from those approved for their regional concentration. Where appropriate, a second language of the region may be added on an exception basis with the approval of the International Management Program Chair or the Undergraduate Management Program Chair, in consultation with the Department of Modern Languages and Cultures. Students are encouraged to use courses required for their regional concentration to complete a minor in a language or one of the following interdisciplinary areas offered by Dyson College:

- East Asian Studies
- Latin American Studies
- French Studies
- Italian Studies

Language Exemption for International Students

International students who completed their secondary education in a country where English was not the language of instruction and are fluent in their native language may choose to fulfill their language requirement by studying a second language associated with their regional concentration. They may also qualify for an exemption of the language requirement if their native language is related to their regional area. Students who qualify for the exemption will be required to take 6 credits in history or culture courses for their regional concentration and will satisfy the 128 credit graduation requirement by taking 6 additional credits in any liberal arts and sciences electives.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	62-68
Open Electives	16-22
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (62-68 Credits)

Code	Title	Credits
Business Core ³		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
MGT 150	Managerial and Organizational Concepts ⁴	(3)
MGT 222	Organizational Behavior	3
MGT 226	Business Analytics ⁴	(3)
MGT 240	International Management	3
MGT 341	Comparative Management Systems	3
MGT 490	Business Strategy ⁴	(3)
International Management Environments Course		
Select one of the following:		3
MGT 343	International Management Environments: Asia	
MGT 344	International Management Environments: Latin America	
MGT 345	International Management Environments: Europe	
International Management Major Elective		
Select one of the following:		3
LAW 325	International Business Law	
MGT 342	The Human Dimension in International Management ⁷	
MGT 347	International Management Field Study ⁵	
MGT 349	International Management Seminar	
Regional Concentration		
<i>Regional Language Requirement</i>		
Select 6-12 credits of approved language courses based on Regional Concentration ¹		6-12
<i>Regional Culture Requirement</i>		
Choose two History or Culture courses from those approved for Regional Concentrations as listed below for Asia, Europe, or Latin America. ²		6
Career Concentration		
Select two courses from one concentration below: ⁶		6
<i>Economics</i>		
ECO 230	Intermediate Macroeconomics	
ECO 238	Money and Banking	
ECO 356	Immigration and Discrimination: Men and Women in the Labor Force	
ECO 359	Political Economy of Developing Nations	
ECO 360	International Economics	
ECO 362	Economic Growth and Development	
ECO 364	Comparative Economic Systems	
<i>Entrepreneurship</i>		
MGT 216	Venture Initiation and Entrepreneurship	
MGT 315	Small Business Management	
MGT 319	International Entrepreneurship	

MGT 394A	Management Internship
MGT 416	Business Plan Development
MAR 431	New Product Development
<i>Finance</i>	
FIN 350	Global Money and Capital Markets
FIN 351	Principles of Investment
FIN 356	Options, Futures and Swaps
FIN 358	International Finance
FIN 360	International Finance Field Study
FIN 394	Finance Internship
<i>Hospitality and Tourism Management</i>	
MGT 208	Travel and Tourism Management
MGT 307	Hotel Management
MGT 309	Restaurant and Foodservices Management
<i>Human Resources Management</i>	
LAW 310	Employment Law
MGT 262	Human Resources Management
MGT 342	The Human Dimension in International Management ⁷
MGT 363	Training and Development
MGT 394A	Management Internship
MGT 462	Advanced Human Resources Management Applications
<i>Marketing</i>	
MAR 351	International Marketing
MAR 352	International Advertising and Promotion
MAR 356	International Marketing Field Study
MAR 357	International Field Study New York Metro Area
MAR 394	Marketing Internship
MAR 452	Export and Import Policies and Practices
<i>Customized Career Concentration</i>	

Students may also work with their advisor to select related upper level courses from other disciplines to develop a career concentration that meets their individual career interests. The concentration must be approved in advance by the student's Lubin advisor and the Chair or Undergraduate Program Chair of the Management and Management Science Department.

Total Credits

62-68

- ¹ Students are required to demonstrate proficiency at the intermediate level in one language related to their Regional Concentration in one of the following regions: Asia, Europe or Latin America. The number of courses required will depend upon the student's background in the language selected. Students beginning at the 101 level will be required to take 4 courses (12 credits) in one language and those beginning at the 280 level would normally be required to take 2 courses (6 credits) in one language. Two courses (6 credits) satisfy the Second Language Proficiency requirement in the University Core.
- ² Two courses in history or culture related to Regional Concentration. Select two courses from the list of approved courses for Regional Concentration selected. One course may also be applied to Areas of Knowledge requirements in the University Core.
- ³ See Business Core Requirements (<http://catalog.pace.edu/lubin-school-business/university-core-curriculum-requirements-lubin-majors/#business-core>) for more details.
- ⁴ Applied to the Business Core.
- ⁵ Must be related to Regional Concentration.
- ⁶ Select two courses (6 credits) from one of the career concentrations listed or design a customized concentration with assistance of the International Management or Undergraduate Management Program Chair.
- ⁷ If this course is used towards the International Management Major Elective Requirement, then it cannot also be used as a Career Concentration course.

Regional Concentrations

- Region I: Asia (p. 374)
- Region II: Europe (p. 375)
- Region III: Latin America (p. 376)

Open Electives (16-22 Credits)

Code	Title	Credits
Open Electives		
Select 16-22 credits ¹		16-22
Total Credits		16-22

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

International Management Region I: Asia

Campus: NYC

Code	Title	Credits
Region I: Asia		
MGT 343	International Management Environments: Asia ¹	(3)
Language and Culture Requirement		
Select Chinese or Japanese Language ²		6-12
Asian History or Culture		
Select two of the following: ³		6
ART 220	Art History: Aspects of Asian Art	
HIS 131	The Asian World: A Historical Survey	
HIS 241	Modern China	
HIS 242	Modern Japan	
HIS 296B		
HIS 296Y		
INT 296	Topics in Interdisciplinary	
JPN 154	Topic: Modern Japanese Literature and Film in English Translation	
One Chinese or Japanese Language Course at the intermediate level or above		
Total Credits		12-18

¹ Offered in NYC every Fall semester.

² Students are required to demonstrate proficiency at the intermediate level in either Chinese or Japanese. Students who begin their language study at the 101 level will be required to complete four courses (12 credits). Those who begin at the 280 level or above will be required to complete two courses (6 credits) and will take an additional 6 credits in Open Electives.

³ All courses satisfy AOK: World Traditions and Cultures. (WTC, AOK 3).

Other courses may be taken with the approval of the International Management or Undergraduate Management Program Chair.

International Management Region II: Europe

Campus: NYC

Code	Title	Credits
Region II: Europe		
MGT 345	International Management Environments: Europe ¹	3
Language and Culture Requirement		
Select French, Spanish, Italian, or Russian Language ²		6-12
European History or Culture		
Select two of the following: ³		6
ART 206	Art History: Renaissance Art in Italy	
FRE 150	Travel Course to France	
FRE 154F		
FRE 154W		
HIS 104	History of Western Civilization 1815 to Present	
HIS 114		
HIS 207	Europe Since World War I	
HIS 210	Germany and Central Europe Since 1848	
HIS 213	Modern Russia	
HIS 281	European Women and Social Change	
HIS 296E	Topic: Tolstoy, Turks and Taliban: Russia's "Orient"	
HIS 297K		
INT 196V	Revolutions in Modern French Thought: Philosophical and Literary Perspectives	
INT 297H	A United States of Europe?	
INT 297S	Travel Course: Splendors of Spain: Art and Culture	
ITA 150	Travel Course to Italy	
ITA 154	Topics From Italian Literature and Translation: Italian Women Writers	
One regional language course at the intermediate level or above		
Total Credits		15-21

¹ Offered in NYC every Spring and in PLV every three semesters: Spring 2015, Fall 2016 and Spring 2018.

² Students are required to demonstrate proficiency at the intermediate level in one of the languages associated with the region. Students who begin their language study at the 101 level will be required to complete four courses (12 credits). Those who begin their language at the 280 level or above will be required to take a minimum of two courses (6 credits) and will take an additional 6 credits in Open Electives.

³ All courses satisfy AOK: Western Heritage. (WH, AOK 2).

Other courses may be taken with the approval of the International Management or Undergraduate Management Program Chair.

International Management Region III: Latin America

Campus: NYC

Code	Title	Credits
Region III: Latin America		
MGT 344	International Management Environments: Latin America ¹	3
Language and Culture Requirement		
Spanish Language ²		6-12
Latin American History or Culture		
Select two of the following: ³		6
HIS 133	Latin America: The Colonial Era	
HIS 134	Modern Latin America	
HIS 231	Latin America: Century of Social Change and Revolution	
HIS 234	South American Colossus: The History of Modern Brazil	
HIS 243	Service and Study in Latin America	
INT 296L	Mexico, NAFTA and The Spanish Caribbean: History and Literature	
INT 296D	Costa Rica: Environment, Culture and Creative Expression	
INT 296R	Literature and Culture of Ireland	
LAS 150	Modern Latin American Divas: Female Political, Social and Cultural Leadership in the Republican Era	
LAS 250	Environmental Policy and History: South American Rain Forest	
Total Credits		15-21

¹ Offered in NYC every Spring and in PLV every three semesters: Fall 2014, Spring 2016 and Fall 2017.

² Students are required to demonstrate proficiency at the intermediate level in Spanish. Students who begin their study of language at the 101 level will be required to complete four courses (12 credits). Those who begin their language at the 280 level or above will be required to take a minimum of two courses (6 credits). They will take an additional 6 credits in Open Electives.

³ All courses satisfy AOK: World Traditions and Cultures. (WTC, AOK 3).

Other courses may be taken with the approval of the International Management or Undergraduate Management Program Chair.

Business Analytics, BBA

Campus: NYC

Bachelor of Business Administration

The Business Analytics (BA) major provides mathematically talented students with cutting-edge, hands-on training in analytical tools and business decision modeling that are in high demand by employers today. The interdisciplinary major consists of courses in data analysis, information technology, quantitative modeling, providing comprehensive training in analytical techniques and software tools. Business Analytics major is STEM-approved, offering international students the ability to work for a longer period without immediate need of sponsorship.

Major Completion Summary

Requirement	Credits
University Core Requirements	54
Major Requirements	62
Open Electives	12-13
Total Credits	128

University Core Requirements (54 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
MAT 131	Calculus I	4

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

Major Requirements (62 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
MGT 150	Managerial and Organizational Concepts ²	(3)
MGT 226	Business Analytics ²	(3)
MGT 490	Business Strategy ²	(3)

International Course in a Business Discipline		3
MGT 350	Operations and Supply Chain Management	3
MGT 353	Predictive Analytics	3
MGT 356	Simulation and Risk Analysis	3
MGT 386	Optimization Models	3
CIS 122L	Advanced Spreadsheet Skills - Test Prep	3
CIS 143	Introduction to SQL for Business	2
or MGT 227	Introduction to SQL for Business	
CIT 348	Data Mining	4
or MGT 388	Data Mining for Business	
MGT 351	Introduction to Programming for Data Science	3
Business Analytics Electives		
Select two of the following:		6
ACC 375	Accounting Information Systems	
FIN 325	Data Analysis in Finance	
MGT 357	Project Management for Business	
MAR 368	Visual Analytics	
MAT 132	Calculus II	
MAT 218	Intermediate Statistics	
MAT 238	Linear Algebra	
Total Credits		62

¹ See Business Core Requirements (p. 322) for more details.

² Applied to the Business Core.

Open Electives (12-13 Credits)

Code	Title	Credits
Open Electives		
Select 12-13 credits ¹		12-13
Total Credits		12-13

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

Marketing

Campus: NYC, Westchester

Bachelor of Business Administration

The purpose of the Marketing major is to provide students with an understanding of the marketing process and enable them to develop skills in product planning, distribution, pricing, promotion, and related marketing activities. Building on a broad-based marketing core curriculum, students have the opportunity to concentrate in one of three areas:

- Advertising and Integrated Marketing Communications (p. 380)
- Digital Marketing (p. 382)
- Global Marketing Management (p. 384)
- Sports Marketing (p. 386)

All marketing majors or students considering a major in marketing should consult with their Lubin advisor or Marketing Department Chair or Undergraduate Program Chair for advisement before beginning their junior year.

Students are required to choose one of the four Concentrations. Only one may be officially declared, although students may take additional marketing courses as open electives.

Marketing Major, BBA - Advertising and Integrated Marketing Communications Concentration

Campus: NYC, Westchester

The Advertising and Integrated Marketing Communications Concentration prepares students for careers in advertising and integrated marketing communications, account management, marketing analysis and research, product or brand management, product planning, customer analysis, promotion management, social and traditional media, public relations and Internet marketing.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	53
Open Electives	22
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (53 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
<i>Marketing Core</i>		
MAR 201	Principles of Marketing ²	(3)
MAR 222	Marketing Research	3

MAR 499 Advanced Marketing Management 3

Advertising and Integrated Marketing Communications Concentration

Required Concentration Courses

MAR 221 Fundamentals of Advertising and Promotion 3

MAR 345 Media Planning and Buying 3

MAR 223 Consumer Behavior 3

or MAR 331 Managerial Marketing

Required International Marketing Course

Select one of the following: 3

MAR 351 International Marketing

MAR 352 International Advertising and Promotion

MAR 356 International Marketing Field Study

MAR 357 International Field Study New York Metro Area

MAR 459 International Marketing Seminar

Senior Advertising Requirement

Select one of the following two options: 6

MAR 346 Ad Team I - Brand Engagement Research, Strategy and Marketing Communication to Activate Brand
& MAR 348 Change
and Ad Team II - The Brand Pitch The Plan and Presentation to Win New Business

MAR 445 Advertising and Communications Strategy (& Marketing Elective)

Total Credits 53

¹ See Business Core Requirements (p. 322) for more details.

² Applied toward the Business Core.

Open Electives (22 Credits)

Code	Title	Credits
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Open Electives

Select 22 credits ¹	22
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Total Credits	22
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¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

Marketing Major, BBA - Digital Marketing Concentration

Campus: NYC, Westchester

The Digital Marketing concentration exposes students to the evolving digital marketing environment with an introduction to both online marketing and information technology. Taking courses in both the Lubin School of Business and the Seidenberg School of Computer Science and Information Systems, students can tailor their degree to their specialized interests in visual analytics, web authoring, cybersecurity, design thinking and/or emerging technologies.

MAJOR COMPLETION SUMMARY

Requirement	Credits
University Core Requirements	53
Major Requirements	53
Open Electives	22
Total Credits	128

UNIVERSITY CORE REQUIREMENTS (53 CREDITS)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

MAJOR REQUIREMENTS (53 CREDITS)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
<i>Marketing Core</i>		
MAR 201	Principles of Marketing ²	(3)
MAR 222	Marketing Research	3
MAR 499	Advanced Marketing Management	3

Digital Marketing Concentration*Required Concentration Courses A* 9

MAR 375	Social Media in Marketing
MAR 349	Strategic Internet Marketing
MAR 368	Visual Analytics

Required Concentration Courses B 6

Select any TWO of the following courses:

MAR 221	Fundamentals of Advertising and Promotion
MAR 343	Direct Marketing
CS 314	Emerging Technologies for Business
CIS 102Y	Topics: Design Thinking and Innovation

Required International Marketing Course

Select one of the following: 3

MAR 351	International Marketing
MAR 352	International Advertising and Promotion
MAR 356	International Marketing Field Study

Elective Concentration Course

Select one of the following: 4

CIT 221	Global Networking Technology
CIT 231	Web Authoring and Digital Media
CIT 241	Database Management
CIT 251	Computer Security Overview

Total Credits 57

¹ See Business Core Requirements (p. 322) for more details.² Applied toward the Business Core.³ If not used to satisfy concentration requirement above.**OPEN ELECTIVES (22 CREDITS)**

Code	Title	Credits
Open Electives		
Select 22 credits ¹		22
Total Credits		22

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

Marketing Major, BBA - Global Marketing Management Concentration

Campus: NYC, Westchester

The Global Marketing Management Concentration provides students a solid foundation in managerial marketing. This concentration gives students the skills and knowledge to pursue careers in digital and traditional marketing areas such as interactive and direct marketing, special event planning, product and brand management, product planning and development, merchandising, professional selling and sales management, marketing research, customer relationship management, and services marketing.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	53
Open Electives	22
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3
or TS 105	Computers for Human Empowerment	
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (53 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
<i>Marketing Core</i>		
MAR 201	Principles of Marketing ²	(3)
MAR 222	Marketing Research	3
MAR 499	Advanced Marketing Management	3

Global Marketing Management Concentration

Required Concentration Courses

MAR 331	Managerial Marketing	3
MAR 332	Selling and Sales Management	3
MAR 221 or MAR 223	Fundamentals of Advertising and Promotion Consumer Behavior	3

Required International Marketing Course

Select one of the following:		3
MAR 351	International Marketing	
MAR 352	International Advertising and Promotion	
MAR 356	International Marketing Field Study	
MAR 357	International Field Study New York Metro Area	
MAR 459	International Marketing Seminar	

Elective Concentration Courses

Select any two other Marketing courses	6
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Total Credits	53
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¹ See Business Core Requirements (p. 322) for more details.
² Applied toward the Business Core.

Open Electives (22 Credits)

Code	Title	Credits
Open Electives		
Select 22 credits ¹		22
Total Credits		22

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

Marketing Major, BBA - Sports Marketing Concentration

Campus: NYC, Westchester

The Sports Marketing Concentration is designed to provide students with the skills and tools needed to succeed in the global sports industry. Students will be introduced to the business of sports from a strategic marketing perspective, both in the classroom and through internships.

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	53
Open Electives	22
Total Credits	128

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101 or TS 105	Introduction to Computing Computers for Human Empowerment	3
Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (53 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
<i>Marketing Core</i>		
MAR 201	Principles of Marketing ²	(3)
MAR 222	Marketing Research	3
MAR 499	Advanced Marketing Management	3

Sports Marketing Concentration

Required Concentration Courses

MAR 363	Special Events Marketing for Arts, Entertainment and Sports	3
MAR 364	Sports Marketing	3
MAR 366	Sports Sponsorship	3
MAR 221	Fundamentals of Advertising and Promotion	3
or MAR 342	Public Relations	

Required International Marketing Course

Select one of the following: 3

MAR 351	International Marketing	
MAR 352	International Advertising and Promotion	
MAR 356	International Marketing Field Study	

Elective Concentration Course

Select one of the following: 3

MAR 331	Managerial Marketing	
MAR 332	Selling and Sales Management	
MAR 343	Direct Marketing	
MAR 394	Marketing Internship	
LAW 317	Sports and Entertainment Law	
MGT 216	Venture Initiation and Entrepreneurship	
MGT 365	Managerial Negotiations	
MGT 371	Managing Entertainment Projects	
MAR 221	Fundamentals of Advertising and Promotion ³	
MAR 342	Public Relations ³	

Total Credits 53

¹ See Business Core Requirements (p. 322) for more details.² Applied toward the Business Core.³ If not used to satisfy concentration requirement above.**Open Electives (22 Credits)**

Code	Title	Credits
Open Electives		
Select 22 credits ¹		22
Total Credits		22

¹ Includes UNV 101 First-Year Seminar: Introduction to University Community (1 credit) for first-year students.

Degree Programs for Adult Students

The Lubin School of Business offers two programs for adult students who already have work experience and are returning to school to continue their education and complete a BBA degree.

- General Business Major, BBA (p. 389)
- Pace Online BBA in Business Studies (p. 392)

General Business Major, BBA

Campus: NYC, Westchester

Bachelor of Business Administration

The General Business major is intended for adult students who are already established in their careers and are returning to school to complete a BBA degree. It can be completed on a full or part-time basis. Most of the classes are offered on campus, although students may take online classes when they are offered to fulfill their requirements. It provides students with flexibility within the University Core and in the design of a business concentration, which can be tailored to meet individual academic and career interests. With the guidance of a Lubin academic advisor, students develop a 12-credit career concentration in one of the approved business areas or in an interdisciplinary area, which may include related course work from outside the business school. All students are also required to complete one course in an international business subject, which can be in the same discipline as the concentration or another business area. The following University Core and Business Core courses may not be applied toward the concentration:

Code	Title	Credits
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
CIS 101	Introduction to Computing	3
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3

Students are required to meet with a professional Lubin academic advisor in the Lubin Office of Undergraduate Academic Advisement (<https://www.pace.edu/lubin/undergraduate-advisement/>) either prior to enrolling in the General Business major or during their first semester of study.

Earning Credit for Prior Learning

Students who have accumulated considerable knowledge as a result of their work experience or other opportunities for learning outside of a formal academic setting may be eligible to receive college credits for their experiential learning. Students interested in exploring this option should meet with a Lubin professional academic adviser to determine if they are eligible to participate in the Experiential Learning Assessment (ELA) process. Students who are recommended to participate in ELA process will be given approval to register for the two-credit Prior Learning Assessment Seminar (INT 196B). This course will guide the student in the writing of a portfolio that will be submitted for evaluation to the appropriate Pace academic department to determine whether college-level learning is demonstrated and academic credit can be awarded. Students may apply a maximum of 36 credits earned through the ELA process toward the General Business major. Credit may also be earned through CLEP (College Level Examination Program) and other recognized college-level examinations. For further information about the ELA process, CLEP, and other prior learning assessment options, please contact Adult and Continuing Education in the Office of Undergraduate Admission (<https://www.pace.edu/admissions-and-aid/>).

Major Completion Summary

Requirement	Credits
University Core Requirements	53
Major Requirements	44
Open Electives	23-26
Total Credits	120

University Core Requirements (53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIS 101	Introduction to Computing	3

or TS 105 Computers for Human Empowerment

Lubin Foundation Requirement in Quantitative Reasoning ¹		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 117	Elementary Statistics ²	4
One Elective Course in Mathematics or Economics ³		3

¹ These four courses are applied to the University Core Areas of Knowledge (AOK) requirement as an In-depth Sequence in Quantitative Reasoning. Therefore, Lubin majors are required to complete only one course from each of the four Areas of Knowledge. See Lubin Foundation Requirement (p. 322) in Quantitative Reasoning for more details.

² MAT 117 Elementary Statistics satisfies one course in AOK- HSN (AOK5)

³ Any ECO or MAT course, except MAT 100, 102, 103, 104, 117, 130, 134, 234 or ECO 105 or 106.

Major Requirements (44 Credits)

Code	Title	Credits
Business Core ¹		
BUS 101	Contemporary Business Practice ²	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
FIN 260	Financial Management	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Major Requirements		
One International Course in a Business Discipline		3
Career Concentration (p. 390)		12
Total Credits		44

¹ See Business Core Requirements (p. 322) for more details.

² BUS 101 Contemporary Business Practice is waived for students who receive 45 credits or more toward the BBA degree for courses completed at other colleges or universities, through successful performance on recognized college-level examinations such as CLEP, and the experiential learning assessment process. General Business majors who are not required to take BUS 101 Contemporary Business Practice will take an additional three credits of Open Electives.

Career Concentrations

Code	Title	Credits
Accounting		
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
Finance		
FIN 351	Principles of Investment	3
Information Systems		
CIT 211	Introduction to Computer Systems	4
CIT 312	Introduction to Programming I	4
Law		
LAW 312	Business Law II	3
or LAW 360	Advanced Business Law	
Management		
MGT 222	Organizational Behavior	3
Marketing		

MAR 222	Marketing Research	3
Interdisciplinary ¹		

¹ Requirements will vary depending upon areas selected for interdisciplinary concentration.

Open Electives (23-26 Credits)

Code	Title	Credits
Open Electives		
Select 23-26 credits		23-26
Total Credits		23-26

Pace Online BBA in Business Studies

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
Prior College Level Coursework	63-75 (Transfer)
Major Requirements	45-57
Total Credits	120

Major Requirements (45-57 Credits)

Code	Title	Credits
Pace Online Requirements		
OSI 101	Lubin iPace Online Student Seminar	1
Business Core		
BUS 101	Contemporary Business Practice	3
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
LAW 150	Business Law I	3
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
FIN 260	Financial Management	3
MGT 226	Business Analytics	3
MGT 490	Business Strategy	3
Statistics Requirement		
MAT 117	Elementary Statistics	4
Concentrations		
Select one of the following:		23
Marketing and Management Concentration (p. 392)		
Accounting and Internal Auditing Concentration (p. 392)		
Total Credits		57

Marketing and Management Concentration

Code	Title	Credits
Required Concentration Courses		
MGT 222	Organizational Behavior	3
MGT 240	International Management	3
MAR 331	Managerial Marketing	3
MAR 342	Public Relations	3
MAR 349	Strategic Internet Marketing	3
Total Credits		15

Accounting and Internal Auditing Concentration

Code	Title	Credits
Required Concentration Courses		
ACC 301	Intermediate Accounting I	4
ACC 305	Internal Auditing I	3
ACC 306	Internal Auditing II	3
ACC 319	Cost Accounting	4
ACC 347	Periodic Financial Reporting	3
ACC 366	Forensic Accounting	3

ACC 375	Accounting Information Systems ¹	3
Total Credits		23

¹ ACC 347 Periodic Financial Reporting or ACC 301 Intermediate Accounting I is prerequisite.

Minors

Students with sufficient open elective credits in their major program may wish to minor in an academic area of special interest. The Lubin School of Business offers the several different minors open to all students, but please note some are restricted to Lubin majors or to students majoring in specified non-business areas.

Policy on Lubin Specialized Minors

Minors in specialized business areas such as Arts and Entertainment Management, Sports Marketing, and Entrepreneurship may be taken by Lubin students with a major in the same general discipline as the minor. Students will be required to complete all the requirements for the minor and take at least 12 credits in courses which are over and above the requirements for the major. This is in addition to complying with University policy, which requires completion of at least one-half of the coursework for a minor at Pace and a minimum overall GPA of 2.00 for all courses required for a minor. In instances where there is an overlap of one or two courses with the major, students will be required to substitute other appropriate courses as approved by the Department or Undergraduate Program Chair to satisfy the 12-credit requirement. The first Business Core course required for the minor (e.g. MGT 150 Managerial and Organizational Concepts, MAR 201 Principles of Marketing, FIN 260 Financial Management) may be counted toward fulfilling both the major and minor requirements.

(This policy does not apply to the following Lubin minors which may be taken only by students majoring in areas outside of the minor field: Accounting Minor, Finance Minor, Management Minor, Marketing Minor and Business Analytics (BA) Minor.)

Accounting Minor

The Accounting minor is designed to enable non-accounting Lubin majors to achieve a level of competency in accounting that will enhance their major program and broaden their career preparation.

Minor Requirements

Code	Title	Credits
Required Courses		
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
Select two of the following:		6-8
ACC 305	Internal Auditing I	
ACC 306	Internal Auditing II	
ACC 319	Cost Accounting	
ACC 333	Advanced Accounting	
ACC 354	International Accounting	
ACC 366	Forensic Accounting	
ACC 375	Accounting Information Systems	
ACC 461	Auditing I	
Total Credits		14-16

Prerequisites

Code	Title	Credits
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
Select one of the following:		3-4
MAT 117	Elementary Statistics	
MAT 134	Introduction to Probability and Statistics	
MAT 234	Introduction to Probability and Statistical Analysis	
MAT 111 or MAT 131	Elementary Calculus I Calculus I	

Arts & Entertainment Management Minor - NYC

Campus: NYC

New York City is one of the world's great epicenters for arts and entertainment. If your goal is to work in these industries, the Arts and Entertainment Management minor is an excellent way to boost your competitiveness in this field. This minor is designed for students with an interest in pursuing a career in the arts or entertainment industries. It is open to students in any major, but is particularly suited to performing arts students who want to learn the business side of the industry; media and communication students who want to develop industry-specific business skills; and business majors who want to learn more about this particular set of industries. The program leverages our New York City location as one of the arts and entertainment capitals of the world.

Minor Requirements

Code	Title	Credits
Required Courses		
MGT 235	Arts and Entertainment Management	3
Select one of the following:		3
BUS 101	Contemporary Business Practice	
MAR 201	Principles of Marketing	
MGT 150	Managerial and Organizational Concepts	
Elective Courses		
Select two courses from Group A and one course from Group B or select three courses from Group A:		9

Group A Electives

MGT 312	Event Management
MGT 365	Managerial Negotiations
MGT 370	Managing Creativity
MGT 371	Managing Entertainment Projects
MGT 372	Managing Stakeholder Relationships in the Arts
MGT 373	Technology Innovation and the Arts
MGT 374	New Venture Creation for the Arts and Entertainment Industry
MGT 375	Management in the Business of Music
MGT 394A	Management Internship

Group B Electives

MAR 221	Fundamentals of Advertising and Promotion
MAR 363	Special Events Marketing for Arts, Entertainment and Sports
MAR 366	Sports Sponsorship
LAW 317	Sports and Entertainment Law

Total Credits

15

Business Analytics (BA) Minor - NYC

Campus: NYC

The Business Analytics minor is designed to enable non-BA majors to achieve competency in quantitative modeling and data analysis that will enhance their career preparation. This minor will provide students with the tools and skills needed to use quantitative data effectively in making business decisions in any field.

Minor Requirements

Code	Title	Credits
Required Courses		
MGT 226	Business Analytics	3
Select one of the following:		2-4
CIS 143	Introduction to SQL for Business	
MGT 227	Introduction to SQL for Business	
CIT 241	Database Management	
Select two of the following:		6-8
MGT 351	Introduction to Programming for Data Science	
CIT 348	Data Mining	
or MGT 388	Data Mining for Business	
MGT 388	Data Mining for Business	
MGT 350	Operations and Supply Chain Management	
MGT 353	Predictive Analytics	
MGT 356	Simulation and Risk Analysis	
MGT 386	Optimization Models	
Elective Course		
Select one of the following:		3-4
One from the above MGT/CIT courses, which have not already been selected		
ACC 375	Accounting Information Systems	
CS 325	Introduction to Data Mining	
CS 387	Database Design	
CIT 346	Database Programming	
ECO 385	Econometrics: Models and Organizations	
FIN 325	Data Analysis in Finance	
MGT 357	Project Management for Business	
MAR 368	Visual Analytics	

MAT 218	Intermediate Statistics	
MAT 222	Applied Multivariable Statistical Methods	
Total Credits		14-19

Business Minor for Non-Business Students

This minor may be taken in conjunction with any non-business major. The list of subjects may be extended or substitutions may be made depending on the student's interests. Upper-sophomore standing (completion of 48 college credits) is a prerequisite for MAR 201 Principles of Marketing and MGT 150 Managerial and Organizational Concepts. Students successfully completing this minor with a minimum grade of "B" in each course will satisfy the foundation courses in accounting and economics required for the MBA at Pace University and many other institutions.

Not Open to Lubin Majors.

Minor Requirements

Code	Title	Credits
Required Courses		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
CIS 101	Introduction to Computing	3
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
MAT 104	Finite Mathematics	3
MAT 117	Elementary Statistics	4
MAR 201	Principles of Marketing	3
MGT 150	Managerial and Organizational Concepts	3
Total Credits		30

Digital Marketing Minor

The digital marketing minor exposes students to the evolving digital marketing environment with an introduction to both online marketing and information technology. Taking courses in both the Lubin School of Business and the Seidenberg School of Computer Science and Information Systems, students can tailor their degree to their specialized interests in visual analytics, web authoring, cybersecurity, design thinking and/or emerging technologies. The digital marketing minor requires 9 credits in marketing and/or information systems covering topics such as search engine optimization, social media, mobile technologies, data science, visual analytics and ecommerce.

Minor Requirements

Code	Title	Credits
Required Courses		
MAR 201	Principles of Marketing	3
MAR 375	Social Media in Marketing	3
MAR 349	Strategic Internet Marketing	3
Select two of the following:		6-8
MAR 368	Visual Analytics	
MAR 221	Fundamentals of Advertising and Promotion	
MAR 349	Strategic Internet Marketing	
CIT 231	Web Authoring and Digital Media	
CIT 221	Global Networking Technology	
CIT 241	Database Management	
CIT 251	Computer Security Overview	
CIS 102Y	Topics: Design Thinking and Innovation	
Total Credits		15-17

Entrepreneurship Minor

This minor prepares students for careers in entrepreneurship and small business. It focuses on providing students with the skills that they will need to initiate and manage business ventures, including developing business concepts and investigating the feasibility of those ideas.

Minor Requirements

Code	Title	Credits
Required Courses		
BUS 101	Contemporary Business Practice ¹	3
MGT 150	Managerial and Organizational Concepts	3
MGT 216	Venture Initiation and Entrepreneurship	3
Elective Courses		
Select three of the following:		9
MGT 315	Small Business Management	
MGT 317	Human Capital in Entrprnrshp	
MGT 319	International Entrepreneurship	
MGT 320	Entrepreneurial Implementation	
MGT 365	Managerial Negotiations	
Total Credits		18

¹ Required for non-Lubin majors only.

Fashion Marketing Minor

The fashion industry has seen considerable growth in all segments of the retail industry from mass market to luxury and designer retailers. With this in mind, students will explore the core marketing activities surrounding the world of fashion. Students will learn marketing principles, practices, and policies used by fashion manufacturers, wholesalers, and retailers.

Minor Requirements

Code	Title	Credits
Required Courses		
MAR 201	Principles of Marketing	3
MAR 361	Retail Management	3
MAR 365	Fashion Marketing	3
Marketing Electives		
Select two of the following:		6
MAR 221	Fundamentals of Advertising and Promotion	
MAR 223	Consumer Behavior	
MAR 332	Selling and Sales Management	
MAR 362	Retail Buying and Visual Merchandising	
MAR 363	Special Events Marketing for Arts, Entertainment and Sports	
MAR 394	Marketing Internship	
Total Credits		15

Finance Minor

The Finance minor is intended to provide non-finance majors with a specialization in finance which will complement their major coursework. It is open only to non-finance Lubin majors and students enrolled in the following non-business majors:

- Information systems
- Computer science
- Economics
- Mathematics

Minor Requirements

Code	Title	Credits
Required Courses		
FIN 260	Financial Management	3
FIN 320	Corporate Finance	3
FIN 351	Principles of Investment	3
FIN 358	International Finance ¹	3
Select one of the following:		3-4
Any 300 level Finance course not listed above		
ECO 238	Money and Banking	
ECO 240	Quantitative Analysis and Forecasting	
ECO 325	Money and Capital Markets	
ECO 327	Economics of Financial Institutions	
CIT 312	Introduction to Programming I	
CIT 221	Global Networking Technology	
MGT 356	Simulation and Risk Analysis	
MAT 255	Numerical Methods	
Total Credits		15-16

¹ Economics majors may substitute ECO 360 International Economics, ECO 362 Economic Growth and Development, or ECO 364 Comparative Economic Systems.

Prerequisites

Code	Title	Credits
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
Select one of the following:		
MAT 117	Elementary Statistics	
MAT 134	Introduction to Probability and Statistics	
MAT 234	Introduction to Probability and Statistical Analysis	
MAT 111	Elementary Calculus I	
or MAT 131	Calculus I	

Hotel and Tourism Management Minor

New York City is one of the top global destination for hospitality (restaurants and hotels) and tourism. In 2001 the City hosted 33 million tourists and in 2018 the City hosted 62.8 million tourists. All of the industries related to hospitality and tourism need managers, accountants, marketing, legal, and financial professionals. Students will find this minor is ideal for using their knowledge and skills in an exciting, dynamic field, internationally and domestically.

Minor Requirements

Code	Title	Credits
Required Course		
MGT 208	Travel and Tourism Management	3
Business Course		
BUS 101	Contemporary Business Practice	3
or MGT 150	Managerial and Organizational Concepts	
Minor Electives		
Select three of the following:		9
MGT 306	Service Management	
MGT 309	Restaurant and Foodservices Management	

MGT 311	Hospitality and Tourism Technology and Design
MGT 312	Event Management
MGT 313	Cruise Industry Management
MGT 393	Hospitality and Tourism Management Internship
LAW 316	Legal Environment of Hospitality and Tourism

Total Credits

15

Internal Auditing Minor

Since Sarbanes-Oxley, the demand for internal auditors has expanded. As a result, internal auditors are in high demand and the field of internal auditing is one of the top five growing professions.

Students in this minor will learn the fundamental role of internal auditing in a free-market environment and the importance of that role to corporate governance. They will develop audit judgment and an ethical framework to guide actions; understand the client's business environment and how to apply the risk assessment model to each audit; and master advanced audit techniques that simulate the real world. Specific attention is also given to concepts surrounding the auditing of information systems, privacy and security issues, and fraud auditing.

The Internal Auditing minor is open to accounting majors and is an attractive option for other Lubin business majors and students majoring in fields such as information systems and economics.

Minor Requirements

Code	Title	Credits
Required Courses		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
ACC 305	Internal Auditing I	3
ACC 306	Internal Auditing II	3
ACC 366	Forensic Accounting	3
ACC 375	Accounting Information Systems ¹	3,4
or CIT 342	Systems Analysis and Design	
Total Credits		20-21

¹ Accounting majors must take CIT 342 Systems Analysis and Design; non-accounting majors must take ACC 375 Accounting Information Systems.

Law Minor

The Law minor emphasizes the study of legal cases and systems and is intended for both business and non-business students who wish additional concentrated study in law. Students may begin their studies with LAW 150 Business Law I. The courses offered in this minor help students to develop rigorous critical thinking and advanced communication skills. Admission to law school generally requires a high grade point average, as well as satisfactory performance on the Law School Admission Test (LSAT). While law schools usually do not prescribe any one particular undergraduate course of study for admission, students should obtain information on the specific admission requirements for the schools that they plan to attend. Legal Studies faculty members are available to advise students considering a legal career.

Minor Requirements

Code	Title	Credits
Required Course		
LAW 150	Business Law I	3
or LAW 214	Introduction to Law and the American Legal System	
Elective Courses		
Select four of the following:		12
LAW 245	Mock Trial Seminar	
LAW 310	Employment Law	
LAW 312	Business Law II ¹	
LAW 316	Legal Environment of Hospitality and Tourism	
LAW 317	Sports and Entertainment Law	

LAW 318	Intellectual Property Law	
LAW 320	Digital Media Law	
LAW 322	Marketing Law	
LAW 325	International Business Law	
LAW 360	Advanced Business Law ¹	
LAW 394	Law Internship	
CRJ 305	Criminal Law	
TAX 250	Federal Income Taxation I	
Total Credits		15

¹ LAW 150 Business Law I is a prerequisite, and is equivalent to LAW 101.

Pre-Law Advisers: The following Legal Studies faculty are registered with the Law School Admission Council (LSAC) and available to provide guidance and advice on the Law School application process and answer questions about legal careers: New York City Campus: Professor Frank Colella (fcolella@pace.edu); Westchester Campus: Professor Roy J. Girasa (rgirasa@pace.edu)

Management Minor

The Management minor is designed to give non-management majors exposure to management topics useful for career preparation in a variety of organizational settings. By selecting suitable electives in consultation with an adviser, students can explore topics such as human resources management, hospitality and tourism management, entrepreneurship, or international management.

Minor Requirements

Code	Title	Credits
Required Courses		
MGT 150	Managerial and Organizational Concepts	3
MGT 222	Organizational Behavior	3
Elective Courses		
Select any three Management elective courses		9
Total Credits		15

Note: Business majors may not apply MGT 226 Business Analytics and MGT 490 Business Strategy, which are required as part of the Business Core, to the Management Minor.

Marketing Minor

The Marketing minor allows non-marketing majors to explore topics in various marketing fields. Through the selection of appropriate electives, students can explore a variety of topics, including international marketing, advertising, fashion marketing, sports marketing, or marketing management.

Minor Requirements

Code	Title	Credits
Required Courses		
MAR 201	Principles of Marketing	3
Elective Courses		
Select any four marketing courses		12
Total Credits		15

Pre-Law Minor

This interdisciplinary Pre-Law minor is intended for all undergraduate students considering a legal career. Through study in law as well as many liberal arts subjects, students develop critical thinking and communication skills, and an awareness of ethical considerations that are important for success in the study of law and in the legal profession. Admission to law school generally requires a high grade point average, as well as satisfactory performance on the Law School Admission Test (LSAT). While law schools usually do not prescribe any one particular undergraduate course of study for admission, students should obtain information on the specific admission requirements for the schools that they plan to attend. Legal Studies faculty members are available to advise students considering a legal career. For list of Pre-Law Advisers, click here (<http://catalog.pace.edu/>)

undergraduate/schools/lubin-school-business/degree-programs/minors/pre-law-minor/undergraduate/schools/lubin-school-business/degree-programs/minors/law-minor/#curriculumtext).

Minor Requirements

Code	Title	Credits
Required Courses		
LAW 150 or LAW 214	Business Law I Introduction to Law and the American Legal System	3
Select one course from four of the areas listed below:		12
Business Law		
LAW 245	Mock Trial Seminar	
LAW 310	Employment Law	
LAW 312	Business Law II ¹	
LAW 316	Legal Environment of Hospitality and Tourism	
LAW 317	Sports and Entertainment Law	
LAW 318	Intellectual Property Law	
LAW 320	Digital Media Law	
LAW 322	Marketing Law	
LAW 325	International Business Law	
LAW 360	Advanced Business Law ¹	
Constitutional Law or History		
LAW 253 or HIS 260	Constitutional Law Constitutional History of the United States	
Communications		
COS 119 or SPE 203	Organizational Communication Persuasive Speaking	
Logic		
PHI 152 or PHI 253	Critical Thinking Logic	
Ethics		
PHI 115 or PHI 121	Normative Ethics: Contemporary Moral Problems Ethics in the Workplace	
History/Politics		
HIS 113F	The American Experience: The American Constitution and the Presidency	
POL 111	American Government and Political Institutions	
HIS 215	American Social and Cultural History	
HIS 216	History of Human Rights	
HIS 264	History of the American Presidency 1900 - Present ²	
Total Credits		15

¹ LAW 150 Business Law I is a prerequisite.

² HIS 264 History of the American Presidency 1900 - Present offered on the Pleasantville campus only.

Professional Selling and Sales Management Minor

This minor will prepare students to initiate customer relationships, approach customers, deliver sales presentations, as well as be prepared to utilize sales methodologies appropriate for direct interaction with customers, team selling, and various activities that support the sale of goods and services.

Minor Requirements

Code	Title	Credits
Required Courses		
MAR 201	Principles of Marketing	3
MAR 223	Consumer Behavior	3

MAR 332	Selling and Sales Management	3
MAR 343	Direct Marketing	3
Marketing Elective		
Select one of the following:		3
MAR 331	Managerial Marketing	
MAR 342	Public Relations	
MAR 344	Customer Relationship Management	
MAR 394	Marketing Internship	
Total Credits		15

Special Events Marketing Minor

The minor in Special Events Marketing provides students with specialized knowledge and a broad background in marketing that will prepare them for careers in special events marketing and planning. The minor is open to non-marketing majors in Lubin as well as to Dyson majors and other non-business students.

Minor Requirements

Code	Title	Credits
Required Courses		
MAR 201	Principles of Marketing	3
MAR 221	Fundamentals of Advertising and Promotion	3
MAR 342	Public Relations	3
MAR 363	Special Events Marketing for Arts, Entertainment and Sports	3
Marketing Elective		
Select one of the following: ¹		3
MAR 222	Marketing Research	
MAR 343	Direct Marketing	
MAR 349	Strategic Internet Marketing	
MAR 394	Marketing Internship	
Total Credits		15

¹ The courses listed below are recommended. Other marketing courses may be taken to satisfy this requirement.

Sports Marketing Minor

The Sports Marketing Minor is designed to provide students with the skills and tools needed to succeed in the global sports industry. Students will be introduced to the business of sports from a strategic marketing perspective, both in the classroom and through internships.

Minor Requirements

Code	Title	Credits
Required Courses		
MAR 201	Principles of Marketing	3
MAR 364	Sports Marketing	3
MAR 366	Sports Sponsorship	3
Elective Courses		
Select two of the following:		6
MAR 221	Fundamentals of Advertising and Promotion	
MAR 331	Managerial Marketing	
MAR 332	Selling and Sales Management	
MAR 342	Public Relations	
MAR 343	Direct Marketing	
MAR 351	International Marketing	
MAR 363	Special Events Marketing for Arts, Entertainment and Sports	
LAW 317	Sports and Entertainment Law ¹	

MAR 394	Marketing Internship	
MGT 216	Venture Initiation and Entrepreneurship ¹	
MGT 365	Managerial Negotiations ¹	
MGT 371	Managing Entertainment Projects ¹	

Total Credits		15
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¹ Requires non Marketing courses as prerequisites. Consult Schedule Explorer for specific courses.

Tax Minor

The Tax Minor is designed for students interested in the challenging and rewarding field of taxation. While it is open to all students, it is very well suited for accounting majors in the 150-credit BBA Public Accounting major, which is a CPA qualifying program. The Tax Minor provides CPA majors with an area of study related to their accounting major and prepares them for careers in tax accounting, an area where many CPAs specialize.

Minor Requirements

Code	Title	Credits
Required Courses		
TAX 250	Federal Income Taxation I	3
TAX 311	Federal Income Taxation II	3
TAX 315	Federal Tax Practice, Procedure and Research	3
Tax Elective Courses		
Select two of the following:		6
TAX 313	Federal Corporate Taxation	
TAX 314	Federal Taxation of Flow-Through Entities	
TAX 327	State and Local Taxation	
TAX 328	International Taxation	
TAX 394	Taxation Internship	
Total Credits		15

Certificate Programs in Business

The Lubin School of Business offers a number of certificate programs for students whose educational objectives can best be met by short-term concentrated study in business.

Admission Requirements: The certificate programs are open to non-degree adult students only. Admission to the certificate programs in business, with the exception of the certificate program in general business, requires junior standing (the completion of 64 college credits) or the equivalent. Completion of ENG 110-120 or the equivalent is a prerequisite for all certificate programs in business. Some certificate programs require students to also meet specific course prerequisite requirements. In special cases, prerequisites may be waived for students who have equivalent knowledge or preparation.

Transfer Credits: Students may transfer only one course (excluding ENG 110-120) completed with a grade of "C" or better to a certificate program. The acceptance of transfer credit for a specific certificate program is determined by the appropriate Lubin department

Requirements: Students are required to complete all course requirements for the certificate chosen and achieve a minimum cumulative GPA of 2.00 in order to receive a certificate. Application for the certificate should be made to the Office of Student Assistance (OSA) prior to completion of the program. In general, courses completed for a business certificate program may be applied to a BBA degree program in a related area.

Academic Advisement: Students who have questions about the certificate programs or need assistance in determining whether they qualify for admission should contact the Lubin Office of Undergraduate Academic Advisement located on the New York City and Pleasantville campuses.

Certificate Programs are offered in the following business areas:

- Basic Accounting Certificate (p. 406)
- General Business Certificate (p. 406)
- Human Resources Management Certificate (p. 406)

Basic Accounting Certificate

Certificate Requirements

Code	Title	Credits
Required Courses		
ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
ACC 301	Intermediate Accounting I	4
ACC 302	Intermediate Accounting II	4
ACC 319	Cost Accounting	4
Total Credits		20

Gainful Employment Disclosure for students in an approved non-degree certificate program.

General Business Certificate

Certificate Requirements

Code	Title	Credits
Required Courses		
ACC 203	Financial Accounting	4
CIS 101	Introduction to Computing	3
ECO 105	Principles of Economics: Macroeconomics	3
LAW 150	Business Law I	3
MAR 201	Principles of Marketing ¹	3
MGT 150	Managerial and Organizational Concepts ¹	3
Total Credits		19

¹ Prerequisite: MAT 103 Algebra or the equivalent. Upper sophomore standing (completion of 45 college credits) or a minimum of three years of relevant work experience is a prerequisite for MAR 201 Principles of Marketing and MGT 150 Managerial and Organizational Concepts.

Human Resources Management Certificate

Certificate Requirements

Code	Title	Credits
Required Courses		
MGT 150	Managerial and Organizational Concepts	3
Select four of the following:		12
LAW 310	Employment Law	
MGT 222	Organizational Behavior	
MGT 262	Human Resources Management	
MGT 363	Training and Development	
MGT 364	Organizational Theory and Development	
MGT 366	Leadership Principles and Practice	
Total Credits		15

Faculty

To see a list of faculty member for the Lubin School of Business, please click here: <https://www.pace.edu/lubin/sections/meet-faculty> (<https://www.pace.edu/lubin/sections/meet-faculty/>)

Seidenberg School of Computer Science and Information Systems

- Administration (p. 408)
- Accreditation and Affiliation (p. 408)
- Mission: Seidenberg School of Computer Science and Information Systems (p. 408)
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- Business Administration in Information Systems (p. 411)
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- Computer Science Major, BS (p. 414)
- Information Systems Major, BS (p. 416)
- Information Systems Major, BBA (p. 418)
- Information Technology Major, BS (p. 419)
- Professional Computer Studies Major, BS (p. 421)
- Professional Technology Studies, BS (p. 422)

Administration

For up-to-date information about Seidenberg School administrative and advising staff, please visit the School's Contact page.

Accreditation and Affiliation

The faculty within the school are active members of the Association for Computing Machinery (ACM) and the Institute of Electrical and Electronics Engineers, Inc. (IEEE). The school sponsors a chapter of the Upsilon Pi Epsilon (UPE) Honor Society for the Computing and Information Disciplines.

The Bachelor of Science program in Computer Science is accredited by the Computing Accreditation Commission (CAC) of ABET, Inc., www.abet.org (<http://www.abet.org>)

Pace University is a designated National Center of Academic Excellence (CAE) in Cyber Defense Education by the National Security Agency (NSA) and the Department of Homeland Security (DHS). The CAE-CDE program is intended to reduce vulnerabilities in the national information infrastructure by promoting higher education in cybersecurity and by producing a growing number of professionals with information assurance expertise in various disciplines. When available, students attending CAE-CDE schools are eligible for scholarships and grants through the Department of Defense Information Assurance Scholarship Program (IASP) and the Federal Cyber Service Scholarship for Service Program (SFS).

Learn more about the Seidenberg School's Awards, Accreditation, and Memberships.

Mission: Seidenberg School of Computer Science and Information Systems

The Seidenberg School of Computer Science and Information Systems aspires to innovative leadership in preparing men and women for excellence in professional work, lifelong learning and responsible participation in a new and dynamic information age. The school does this through a broad spectrum of educational and research programs on campuses in New York City and Westchester County, and at other locations with corporate partners from the local and global community.

The school has a unique role: it provides professional education in the computing disciplines, supporting education for programs in the other schools, general education for all students, and continuing education. Because change characterizes information technology, programs build upon a strong foundation in the arts and sciences, and emphasize competency in the theory and methodology of the computing disciplines. At the same time, programs are responsive to the rapid pace of technological development.

The school was founded in 1983 in creative response to the educational challenge and opportunity inherent in emerging disciplines, and is characterized by its core values:

- Excellent teaching that is informed by scholarship, professional practice and community service,
- The integration of theory and practice in teaching and scholarly activity,
- Currency in new technology and its application,
- Creative programs and partnerships with the local and global community,
- Attentiveness to professional and social responsibility.

The school values diversity and welcomes qualified students of various experiences and origins, whether regional, national, or international. It provides excellent service to students both within and outside the classroom. It uses the power of technology to offer broad opportunity to students and to

enable them to achieve excellence. Throughout its programs and services, the Seidenberg School of Computer Science and Information Systems consistently recognizes that information technologies are tools for the empowerment of people.

Objectives of Seidenberg Programs

Consistent with the Pace tradition, the Seidenberg School seeks to integrate theory and practice in its programs and research. The design, development, analysis, application, and management of current computing systems comprise the broad spectrum over which the Seidenberg School creates, interprets, criticizes, and applies knowledge with strict attention to academic standards. Change characterizes information technology; of particular importance, therefore, is the development of competency in the foundation and methodologies of the discipline, in order to enable ongoing learning and effective response to change.

The Seidenberg School is dedicated to the service of people of all ages of every race and culture through educational programs that develop skills, enhance individual and community effectiveness, extend knowledge, and enhance critical understanding of the culture. The educational process is undertaken with concern for the development of personal, professional, and social responsibility.

The Seidenberg School offers undergraduate programs in Computer Science (BS and BA), Information Systems (BS), Information Technology (BS), and Professional Computer Studies (BS). Graduates of all programs are prepared for a variety of professional positions, including those in cybersecurity, software development, robotics, artificial intelligence, mobile app development, UX/IX, and a number of specialized positions that would depend upon the student's concentration and elective choices. In addition to these majors, the Seidenberg School offers minors in Computer Science, Information Technology, and Information Assurance for the Criminal Justice System.

The BS program in Computer Science is a professional program that is accredited by the Computing Accreditation Commission (CAC) of ABET. The curriculum is based upon programming languages, algorithms and data structures, computer organization and architecture, operating systems, the Internet computing, and theoretical foundations. It includes advanced work in various areas including software engineering, security, operating systems, compilers, artificial intelligence, graphics, mobile computing, web computing and data mining. Program requirements include the liberal arts core and other academic requirements that specifically apply to the Bachelor of Science degree.

The BS program provides excellent preparation for graduate study in computer science or for professional placement. The BA program in computer science shares the computer science core with the BS program and is structured in a way that allows more program diversity for the student who wishes to pursue a minor in information technology, Web media, information assurance for the criminal justice system, business or one of the arts and sciences.

The BS program in Information Systems is designed to provide the student with current technical skills and knowledge of those information systems concepts that remain constant in the face of technological change, as well as detailed awareness of a cohesive body of knowledge to prepare students to function effectively as an IS professional in the IS environment. The continual appearance of new and increasingly powerful software tools for applications development, as well as the availability of low-cost hardware, has created new organizational approaches to building computer information systems.

The Seidenberg School of Computer Science and Information Systems has responded to the growing market for competent information technology (IT) professionals by developing the BS in Information Technology. First offered in fall 2010, this rapidly growing program is characterized by flexibility, hands-on practical projects, and a real-world internship option. The program allows students to combine an area of personal interest with a solid foundation in IT in preparation for careers that are satisfying, financially rewarding and in demand.

The BS in Professional Computer Studies has been developed for those computer professionals with considerable on-the-job experience who would benefit from having a baccalaureate degree in computing and would most likely be interested in pursuing a master's degree in a computer-related field once the undergraduate requirements are completed. This degree program supplements the regular baccalaureate offerings in computer science, information systems, and information technology.

The BS in Professional Technology Studies is an online accelerated degree program designed to prepare students for successful professional careers in a global economy in the midst of rapid technological change. There are two concentrations from which to choose: Telecommunications and Computer Forensics. The Telecommunications concentration is primarily for individuals already working within the telecommunications industry. Computer Forensics is for those interested in preparing to enter this in-demand field. The BS program in professional technology studies is an innovative, online accelerated degree program for adults who have experience in the workplace and an AS or AA degree or the equivalent (64 credits).

All of the Seidenberg programs are supported by a broad range of state-of-the-art computer facilities. They are complemented by fully equipped PC and Mac laboratories. Academic Computing laboratories are located at several sites throughout the University. Peer consultants offer individual assistance to students using lab equipment and software.

Degree Programs

- Business Administration in Information Systems (p. 411)
- Computer Science Major, BA (p. 412)
- Computer Science Major, BS (p. 414)
- Information Systems Major, BS (p. 416)

- Information Systems Major, BBA (p. 418)
- Information Technology Major, BS (p. 419)
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Business Administration in Information Systems

Campus: NYC, Westchester

(See Lubin School of Business (p. 315) Section)

Computer Science Major, BA

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	44-53
Major Requirements	50
Sample Minors	15-19
Open Electives	1-18
Total Credits	120

University Core Requirements (44-53 Credits)

See complete University Core (p. 36) requirements.

Seidenberg majors are required to complete the MAT 131 Calculus I and CS 121 Computer Programming I from the Foundation Requirements, and are required to complete two courses from each of the four Areas of Knowledge.

Major Requirements (50 Credits)

Code	Title	Credits
Computing Core ¹		
CS 121	Computer Programming I ²	4
CS 113	Mathematical Structures for Computer Science	4
CS 122	Computer Programming II	4
CS 232	Computer Organization	4
CS 241	Data Structures and Algorithms	4
CS 271	Fundamentals of UNIX and C Programming	2
Advanced Required Courses		
CS 242	Algorithms and Computing Theory	4
CS 488	Computer Networks and the Internet	4
Advanced Electives		
CS	Advanced Electives in CS	8
Mathematics		
MAT 131	Calculus I ²	4
MAT 132	Calculus II	4
MAT 234	Introduction to Probability and Statistical Analysis	4
Total Credits		50

¹ Students must earn a grade of "C" or better in each prerequisite course to take subsequent CS courses.

² Shared with the University Core.

Sample Minors

Minor Courses: Students in the BA/CS program will enhance their major with a minor or concentration offered by Pace University. For the purpose of illustration, we detail minors in Information Technology, Computer Information Technology and Information Assurance for the Criminal Justice System (cybersecurity). Other minors may be selected from one of the many disciplines within another Pace School. For example, the Digital Design minor, Economics minor etc can be satisfied by the required courses as approved by the relevant school. Once the minor requirement is fulfilled, the completion of 120 credits can be satisfied through elective courses.

Sample Minors for the BA in Computer Science

Seidenberg BA CS students can take a minor from within the Seidenberg School, for example Computer Information Technology (p. 425) (15-16 credits) or Information Assurance in the Criminal Justice System (p. 425) (19 credits).

For the CIT minor, students can take either Option 1 (4 CIT courses) or Option 2 (a blend of CIS civic engagement courses and CIT courses).

The minor in Information Assurance in the Criminal Justice System is a pathway to a career in cybersecurity.

Other popular minors within other Pace schools for BA CS students include Digital Design, Mathematics, Economics, Marketing and General Business.

Open Electives (1-18 Credits)

Code	Title	Credits
Open Electives		
Select 1-18 credits ¹		1-18
Total Credits		1-18

³ UNV 101 First-Year Seminar: Introduction to University Community is required for all new freshmen.

Note: ENG 105C Composition and Rhetoric & ENG 105D Composition and Rhetoric II - CAP, MAT 100 Fundamental Mathematics, and MAT 103 Algebra cannot be used towards the 120 credits for graduation.

Computer Science Major, BS

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	44-53
Major Requirements	61
Free Electives	3-11
Total Credits	120

University Core Requirements

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 131	Calculus I	4
CS 121	Computer Programming I	4
Lab Science Course		
Select one of the following:		3-4
CHE 111	General Chemistry I	
PHY 111	General Physics I	
Areas of Knowledge		
Two courses for each of the four Areas of Knowledge ¹		24

¹ One must me MAT 234 Introduction to Probability and Statistical Analysis

Major Requirements (61 Credits)

Code	Title	Credits
Computing Core		
CS 113	Mathematical Structures for Computer Science	4
CS 121	Computer Programming I ¹	(4)
CS 122	Computer Programming II	4
CS 232	Computer Organization	4
CS 241	Data Structures and Algorithms	4
CS 271	Fundamentals of UNIX and C Programming	2
CS 312	Research Methods in Computers and Society	3
Advanced Required Courses		
CS 242	Algorithms and Computing Theory	4
CS 331	Fundamentals of Data & Network Security	4
CS 361	Programming Languages and Implementation	4
CS 371	Operating Systems and Architecture	4
CS 389	Software Engineering	4
CS 488	Computer Networks and the Internet	4
Advanced Electives		
CS	Advanced Electives in CS	8
Mathematics		
MAT 131	Calculus I ¹	(4)
MAT 132	Calculus II	4
MAT 234	Introduction to Probability and Statistical Analysis ¹	(4)
Science and Technology		
Select one of the following:		4

CHE 112	General Chemistry II
PHY 112	General Physics II
BIO 102	General Biology II

Total Credits 61

¹ Shared with the University Core.

Free Electives (3-11)

Code	Title	Credits
Free Electives		
Select 3-11 credits ¹		3-11
Total Credits		3-11

¹ UNV 101 First-Year Seminar: Introduction to University Community is required for all new freshmen.

Note: ENG 105C Composition and Rhetoric & ENG 105D Composition and Rhetoric II - CAP, MAT 100 Fundamental Mathematics, and MAT 103 Algebra cannot be used towards the 120 credits for graduation

Information Systems Major, BS

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	44-53
Major Requirements	64-65
Electives	2-12
Total Credits	120

University Core Requirements

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 131	Calculus I	4
CS 121	Computer Programming I	4
Areas of Knowledge		
Two courses for each of the four Areas of Knowledge ¹		24

¹ Including MAT 234 Introduction to Probability and Statistical Analysis and ECO 106 Principles of Economics: Microeconomics.

Major Requirements (64-65)

Code	Title	Credits
Information Systems Core		
CIT 211	Introduction to Computer Systems	4
CIT 221	Global Networking Technology	4
CIT 241	Database Management	4
CIT 312	Introduction to Programming I	4
CIT 314	Introduction to Programming II	4
CIT 322	Distributed Computing	4
CIT 342	Systems Analysis and Design	4
CIT 481 or CIT 471	Capstone in Information Technology Information Technology Internship	4
Electives		
Select three of the following:		11-12
CIT 231	Web Authoring and Digital Media	
CIT 251	Computer Security Overview	
CIT 316	Visual Basic Programming	
CIT 332	Multimedia and User Interface Design	
CIT 336	Web Scripting	
CIT 344	Project Management	
CIT 346	Database Programming	
CIT 348	Data Mining	
CIT 352	Network and Internet Security	
CIT 354	Computer Forensics	
CIT 356	Operating Systems Concepts	
Mathematics		
CS 113	Mathematical Structures for Computer Science	4
MAT 111	Elementary Calculus I ¹	(3)
MAT 234	Introduction to Probability and Statistical Analysis ¹	(4)

IS Environment

ACC 203	Financial Accounting	4
ACC 204	Managerial Accounting	4
ECO 105	Principles of Economics: Macroeconomics	3
MGT 150	Managerial and Organizational Concepts	3
MAR 201	Principles of Marketing	3
Total Credits		64-65

¹ Shared with the University Core.

Electives (2-12 Credits)

Code	Title	Credits
Electives		
Select 2-12 credits ¹		2-12
Total Credits		2-12

¹ UNV 101 First-Year Seminar: Introduction to University Community is required for all new freshmen.

Note: ENG 105C Composition and Rhetoric & ENG 105D Composition and Rhetoric II - CAP, MAT 100 Fundamental Mathematics, and MAT 103 Algebra cannot be used towards the 120 credits for graduation

Information Systems Major, BBA

Campus: NYC, Westchester

(See Lubin School Of Business (p. 315) Section)

Information Technology Major, BS

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	44-53
Major Requirements	37-39
Free Electives	19-30
Total Credits	120

University Core Requirements (44-53 Credits)

See complete University Core (p. 36) requirements.

Includes several of the major-required courses listed below:

Code	Title	Credits
Foundation Requirements		
MAT 104	Finite Mathematics	3
CIT 110	Introduction to Information Technology	3
Areas of Knowledge		
Two courses for each of the four Areas of Knowledge ¹		24

¹ Including MAT 117 Elementary Statistics

Major Requirements (37-39)

Code	Title	Credits
IT Foundation		
CIT 110	Introduction to Information Technology	3
CIT 211	Introduction to Computer Systems	4
CIT 221	Global Networking Technology	4
CIT 231	Web Authoring and Digital Media	4
CIT 241	Database Management	4
CIT 251	Computer Security Overview	4
CIT 481 or CIT 471	Capstone in Information Technology Information Technology Internship	4

IT Career Focus Areas

Select one focus area with a minimum of three courses: 10-12

Security Focus

CIT 312	Introduction to Programming I
CIT 352	Network and Internet Security
CIT 354	Computer Forensics
CIT 356	Operating Systems Concepts

Software Development Focus

CS 113	Mathematical Structures for Computer Science
CIT 312	Introduction to Programming I
CIT 314	Introduction to Programming II
CIT 342	Systems Analysis and Design

Networking Focus

CIT 312	Introduction to Programming I
CIT 322	Distributed Computing
CIT 352	Network and Internet Security

Information Management Focus

CIT 342	Systems Analysis and Design
---------	-----------------------------

CIT 344	Project Management
CIT 346	Database Programming
CIT 348	Data Mining
<i>Computer Forensics Focus</i>	
CIT 361	Forensic Investigation, Acquisition, and Analysis of Digital Evidence
CIT 363	Computer Forensics, Cyber Law and Evidence Admissibility
CIT 365	Mobile Device Forensics
<i>Interdisciplinary Focus</i>	
Design a 3-course sequence from any discipline, with the approval of the department chair, totaling a minimum of 9 credits. See example below.	
<i>Criminal Justice</i>	
CRJ 150	Introduction to Criminal Justice
CRJ 247	Introduction to Private Security
CRJ 346	Terrorism and Society
<i>Management Science</i>	
MGT 355	Management Science and Production Management Concepts
MGT 356	Simulation and Risk Analysis
Total Credits	37-39

Free Electives (19-30 Credits)

Code	Title	Credits
Free Electives		
Select 19-30 credits ¹		19-30
Total Credits		19-30

¹ UNV 101 First-Year Seminar. Introduction to University Community is required for all new freshmen.

Note: ENG 105C Composition and Rhetoric & ENG 105D Composition and Rhetoric II - CAP, MAT 100 Fundamental Mathematics, and MAT 103 Algebra cannot be used towards the 120 credits for graduation .

Professional Computer Studies Major, BS

Campus: Online

The BS in Professional Computer Studies is offered by the Seidenberg School of Computer Science and Information Systems with supporting services provided by Pace University's Adult & Continuing Education office. This office has traditionally been responsible for lending support to the adult undergraduate student and for evaluating life experience for academic credit.

Students enrolling in the program will be permitted to convert their practical experience into Experiential Learning (ELA) credits. ELA credits can be applied to both the computer studies concentration and elective components of the curriculum. The application of ELA credits will be determined by Seidenberg faculty with the assistance of the Adult & Continuing Education office.

Major Completion Summary

Requirement	Credits
University Core Requirements	44-53
Major Requirements	24
Electives	44
Total Credits	120

University Core Requirements (44-53 Credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
University Core		
	Complete University Core Requirements ¹	44-53
Total Credits		44-53

¹ Students have to complete a foundation of one approved math course and one approved computing foundation course.

Major Requirements (24 Credits)

Code	Title	Credits
Computing Concentration		
	Select 24 credits ¹	24
Total Credits		24

¹ At least 12 credits have to be taken at Pace.

Electives (44 Credits)

Code	Title	Credits
Electives		
	Select 44 credits ¹	44
Total Credits		44

¹ UNV 101 First-Year Seminar: Introduction to University Community is required for all new freshmen.

Note: ENG 105C Composition and Rhetoric & ENG 105D Composition and Rhetoric II - CAP, MAT 100 Fundamental Mathematics, and MAT 103 Algebra cannot be used towards the 120 credits for graduation .

Professional Technology Studies, BS

Campus: Online

The BS in Professional Technology Studies is an accelerated degree program designed to prepare students for successful professional careers in a global economy in the midst of rapid technological change. It incorporates a concentration in either Web and Digital Media or Computer Forensics with courses in the liberal arts and sciences. The program is for adults who have experience in the workplace and an AS or AA degree or the equivalent (64 credits).

The BS in professional technology studies is offered through the Seidenberg School of Computer Science and Information Systems and supported by Pace University's Division of Adult Enrollment Services. This division has traditionally been responsible for lending support to the adult undergraduate student, evaluating prior college-level credit, and evaluating life experience for academic credit.

Major Completion Summary

Requirement	Credits
Transfer Credits	56-64
Computer Forensics Concentration	64
Web and Digital Media Concentration	56-64
Total Credits	120

Transfer Credits (56-64 Credits)

Transfer Credit Total: 56-64

Web and Digital Media Concentration (64 Credits)

Code	Title	Credits
Required Major Courses		
<i>IT Foundation</i>		
CIT 211	Introduction to Computer Systems	4
CIT 221	Global Networking Technology	4
CIT 231	Web Authoring and Digital Media	4
CIT 241	Database Management	4
CIT 251	Computer Security Overview	4
<i>Career Focus: Web and Digital Media</i>		
CIT 332	Multimedia and User Interface Design	4
CIT 334	Technical Writing	4
CIT 336	Web Scripting	4
MAR 349	Strategic Internet Marketing	3
Liberal Arts and Science Electives		
Select 21-29 credits		21-29
Total Credits		56-64

Computer Forensics Concentration (56-64 Credits)

Program takes 2 1/2 years to complete and is comprised of seven 12-week terms.

This program is offered through the Pace Online Degree Completion program. This degree from Pace's Seidenberg School of Computer Sciences and Information Systems offers a concentration in Computer Forensics.

Code	Title	Credits
Computer Forensic Courses		
AIT 103	Online Seminar	1
CIS 101	Introduction to Computing	3
MAT 125	Technical Math 1	4
CIT 211	Introduction to Computer Systems	4
CIT 221	Global Networking Technology	4
CIT 231	Web Authoring and Digital Media	4

CIT 241	Database Management	4
CIT 251	Computer Security Overview	4
CIT 361	Forensic Investigation, Acquisition, and Analysis of Digital Evidence	4
CIT 363	Computer Forensics, Cyber Law and Evidence Admissibility	4
CIT 365	Mobile Device Forensics	4
CRJ 346	Terrorism and Society	3
CRJ 242	Crime and Public Policy	3
Elective Credit		1
Arts and Science Electives		
Select 8 credits of the following:		8
Recommended Liberal Arts Electives (choose 8 credits from the courses listed below):		
LIT 343A	Contemporary American Literature	
HIS 113W	The American Experience: Wealth and American Culture	
PSY 260	Critical Thinking and Problem Solving	
SCI 230	Environmental Science	
Total Credits		55

Minors

- Computer Science Minor (p. 425)
- Computer Information Technology Minor (p. 425)
- Information Assurance in the Criminal Justice System Minor (p. 425)

Computer Science Minor

Minor Requirements

Code	Title	Credits
Minor Requirement		
CS 121	Computer Programming I	4
CS 122	Computer Programming II	4
CS 232	Computer Organization	4
CS 241	Data Structures and Algorithms	4
CS 113	Mathematical Structures for Computer Science	4
Total Credits		20

Computer Information Technology Minor

Minor Requirements

Code	Title	Credits
Minor Requirement		
Select one of the following options:		15-16
<i>Option 1</i>		
Select four of the following:		
CIT 211	Introduction to Computer Systems	
CIT 221	Global Networking Technology	
CIT 231	Web Authoring and Digital Media	
CIT 241	Database Management	
CIT 251	Computer Security Overview	
<i>Option 2</i>		
Select one of the following:		
CIS 102Q	Problem Solving Using LEGO Robotics	
CIS 102T	Intergenerational Computing	
CIS 102W	Web Design for Non-Profit Organizations	
CIS 102X	Information Technology for Strategic Community Planning	
CIT 110	Introduction to Information Technology	
Select three of the following:		
CIT 211	Introduction to Computer Systems	
CIT 221	Global Networking Technology	
CIT 231	Web Authoring and Digital Media	
CIT 251	Computer Security Overview	
Total Credits		15-16

Information Assurance in the Criminal Justice System Minor

Minor Requirements

Code	Title	Credits
Minor Requirement		
CRJ 150	Introduction to Criminal Justice	3
CRJ 247	Introduction to Private Security	3
CRJ 346	Terrorism and Society	3
CIT 251	Computer Security Overview	4
CIT 352	Network and Internet Security	3
CIT 354	Computer Forensics	3
Total Credits		19

School of Education

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General Information: School of Education

Administration - School of Education

Harriet R. Feldman, PhD, RN, FAAN, Interim Dean
 Francine Falk-Ross, PhD, NYC Department Chair and Professor
 Shobana Musti, PhD, Westchester Department Chair and Associate Professor
 Clarissa Cylich, MBA, Assistant Dean Budget and Finance
 Erika Altolaguirre, BS, Interim Executive Director of Assessment and Planning
 Desiree Narciso, BBA, Director of Marketing and Communications
 Linda Guyette, MFA, Director for Student Success
 Jennifer Argenta, Director of School Partnerships, Westchester
 Lynn Deluca, MA, Director of School Partnerships, NYC
 Bill Kovari, Director of Educational Technology and Certification Officer

Accreditation and Affiliations - School of Education

The following School of Education programs are nationally recognized by the national professional associations listed:

- Teaching Adolescents Biology National Science Teachers Association
- Teaching Adolescents Chemistry National Science Teachers Association
- Teaching Adolescents Earth Science National Science Teachers Association
- Teaching Adolescents English National Council of Teachers of English
- Teaching Adolescents Mathematics National Council of Teachers of Mathematics
- Teaching Adolescents Physics National Science Teachers Association
- Teaching Adolescents Social Studies National Council for Social Studies
- Teaching Children (Childhood Education) Association for Childhood Education International

All Pace School of Education teacher certification programs are registered with and approved by the New York State Education Department. The Pace University School of Education is accredited by the Council for the Accreditation of Educator Preparation (CAEP). Pace University is also Middle States Accredited.

Vision Statement: School of Education Making Education Public

The more we discuss education publicly, the better opportunities our schools can create for our children. Education and opportunity are inherently intertwined. We believe that our public schools directly shape our society for generations to come. An inclusive society demands inclusive public schools. At Pace University, we prepare inclusive teachers to systematically honor the unique learning needs of every child, the unique gifts of every community, and the unique potential of education to transform a family's future. And it all starts with *making education public*.

Mission and Conceptual Framework: School of Education

The mission of the School of Education is to affect quality teaching and learning in public and private early childhood, childhood, secondary, and non-school settings by preparing educators who are reflective professionals who promote social justice, create caring classroom and school communities, and enable all students to be successful learners.

The School of Education believes that a fundamental aim in education is to nurture the development and growth of human potential within a democratic community. Therefore, we prepare graduates of our programs to be:

- **reflective professionals who**
- **promote social justice,**
- **create caring classroom and school communities and**
- **enable all students to be successful learners.**

These themes form the conceptual framework for the outcomes of the School of Education Programs and guide every aspect of preparing educators for K-12 settings through planning, assessment and evaluation at both candidate and program levels.

As **reflective professionals**, our candidates learn to appreciate the continuity between theory and practice, and seek an understanding of themselves in relation to others as part of an evolving historical process. Our candidates are expected to take multiple perspectives, and to become self-conscious about their own learning. At Pace, we understand that reflective practice is the lens through which teacher educators and candidates see our professional lives. The reflective process is promoted through class discussions, course readings and assignments, case studies, field experiences, self-assessment, and student teaching.

To become professionals who **promote justice**, our candidates learn to address justice and equity in the following areas:

- protection under the law,
- distribution and use of material and other resources and
- access to opportunities within and among nations.

As we understand it, justice also implies a balance between the rights of individuals and the needs of society. Through challenging coursework and varied field experiences our candidates are provided with multiple opportunities to recognize injustice and to learn how they can promote justice both within and without their classrooms.

Caring classrooms and school communities are seen as places where an "ethic of care" is developed and as places for instructional excellence. At Pace, we draw on our own experience of working in a caring community among faculty, staff, and candidates to model and nurture our candidates by coming to know, respect, and learn from one another. We see our classrooms as places where mutual respect and learning provides candidates with a framework for future practice.

Our fourth theme is both the culminating framework element for all our programs and the ultimate goal of our School of Education. **Enabling all students to be successful learners** conveys our awareness of the diversity within American schools and our respect for each student's prior experience and personal background. When we say **successful learners** we refer to students who develop active habits of questioning and inquiry; who are self-initiating problem posers and problem solvers; who seek to construct deep understandings about complex situations, based on prior knowledge; and who obtain the knowledge, skills, and dispositions to succeed in an ever-changing world. We expect our graduates to facilitate their students' application of multiple alternative strategies for coping with novel situations and enhance their ability to make connections across different experiences, events, information and time periods, and to reflect on their own learning processes.

The School of Education is charged with the responsibility of preparing educators who will embrace and promote teaching and learning as lifelong priorities. Through the work of our faculty and graduates, equipped with sound and rigorous knowledge, skills, dispositions, and a rich practice base, we can prepare professional educators who exemplify these themes.

School-Based Experiences and Centers for Professional Development

The Pace School of Education uses a unique design for providing school-based experiences for candidates through school partnerships called Centers for Professional Development. Candidates begin to spend time in the public schools of New York City or Westchester County with their first

education course, TCH 201. At the point of admission to the School, candidates become part of a cohort group assigned to a Center for Professional Development (CPD) where they will have all of their school-based "field experiences," including student teaching. Each Center is in a public school serving a diverse population, responsive to our conceptual framework and in keeping with our vision of what it means to become a teacher prepared at Pace University. In the Early Childhood program, juniors are required to spend one full day a week in a partner school in Kindergarten in the fall, and one full day a week in a partner school in a Community Based Preschool, Head Start or Pre-K program in the spring. In their last semester, candidates student teach for a 14-week semester in the spring with two grade level placements (7 weeks each) aligned to their program specific requirements. In the Childhood program, candidates are assigned to two mentor teachers, one who teaches students in grades 1-3 and one who teaches students in grades 4-6. In the Adolescent program, candidates are assigned to one mentor teacher who teaches students in grades 7-9 and one who teaches students in grades 10-12. Candidates return to the same school for at least four semesters, until they graduate, gradually increasing both the time they spend in the CPD and the responsibilities they undertake.

A Pace clinical faculty member is assigned to each CPD cohort and remains on-site in the school with the candidates until they complete the program, acting as a liaison between the candidates and their mentor teachers, between the cohort and their Pace education course professors, and between the CPD and the School of Education. Coursework links directly to these field experiences through readings, assignments, and class discussions; and teaching faculty and clinical faculty work together to help candidates apply the theories of learning and teaching to school practice. Teaching faculty assign experiences for candidates to complete in the CPD and design rubrics and checklists that the clinical faculty use to assess the candidates' knowledge, skills, and dispositions. Teaching faculty visit the CPD sites and meet with the mentor teachers at least once during each semester.

In addition to structured field experiences linked to courses and student teaching, there are many other opportunities for students to spend extensive time in school settings doing meaningful work. Many of these opportunities also provide candidates with financial support for their study.

Center for Urban Education

The Center for Urban Education has programs to assist under-served people of all ages. Since 1986, CUE has been dedicated to improving the lives of low-income, first generation, college-bound students and new immigrant youth by offering educational opportunities.

CUE's programs include:

- Liberty Partnerships Program (LPP) – The Liberty Partnerships Program at Pace University's School of Education is committed to opening a world of opportunity to approximately 250 high school students from under-resourced schools and communities in New York City. By providing a broad range of academic support services, workforce preparation, family engagement, enrichment activities, mentorship and college counseling, LPP makes success a reality for high school students identified as at-risk for academic failure, and allows these students to develop the skills necessary to fulfill their goal of attending college.
- Upward Bound Program (UBP) – The Upward Bound (UB) program, based in the School of Education, is an academic program designed to generate and enhance the skills and motivation necessary for success not only in high school, but in higher education as well. The Upward Bound program is part of the US Department of Education's TRIO program, which is a set of federally-funded college opportunity programs for students from disadvantaged backgrounds.

School of Education Facilities

The School of Education occupies Buchsbaum House on the Pleasantville campus, as well as the 11th floor at 163 William Street on the New York City campus.

On the Pleasantville campus, Buchsbaum House contains staff, faculty and department offices, a video conferencing room, computer stations and resource materials for lesson plan preparation, and a classroom.

The New York City faculty and staff are located on the 11th floor of 163 William Street.

Academic Policy

Entry into the School of Education

Upon acceptance to Pace University, students who indicate their interest in teacher preparation become designated as Pre-Teach students. In their first semester, students take a special section of UNV 101 First-Year Seminar: Introduction to University Community, taught by a staff member from the School of Education. In the Pre-Teach phase of the programs, students also complete two or three Education courses.

Before students advance into the Teach phase of the program and take any additional courses from the School of Education, they must apply and be formally admitted to the School. Students apply to the School of Education during the semester in which they have completed their 45 credits, including TCH 201 Education I: Understanding Schools. School of Education faculty and staff assist students with all aspects of the application. Once accepted, students become designated as Teaching Candidates.

All applicants must receive a positive recommendation from the TCH 201 Education I: Understanding Schools professor to be eligible for formal admission to the School of Education.

Consistent with its mission and motto of *Opportunitas*, Pace University provides prospective teachers with multiple paths, assessments and support for meeting the high standards of entry into the School of Education. Students are required to meet the Program Admission Requirements outlined below. However, students who may not meet one or more of the admission requirements are provided with a variety of alternative ways to demonstrate that they meet or exceed the program entrance criteria. Students who do not meet the requirements for full admission but who do meet conditional entry requirements will complete a Competency Contract outlining an Action Plan for demonstrating competence in any knowledge-base or skill identified as below criteria. For example, if an applicant receives a grade below B- in ENG 110 Composition, the applicant will be provided with a variety of options to meet this standard. These options would include demonstrating the knowledge or skill through:

1. portfolio,
2. examination,
3. some other means detailed in the Action Plan, or
4. earn a grade of B- or better in ENG 120 Critical Writing.

Additional individual assistance in meeting entrance standards is available through Pre-Teach courses and seminars and through the University Center for Academic Excellence and the School of Education Office of Student Support Services. Applicants may be admitted conditionally to the School of Education for one semester. Applicants who do not meet all standards for full admission by the end of that semester will have their academic record reviewed by the Student Affairs Committee with the potential outcome that they will not be allowed to continue in the School of Education.

Admission Criteria Summary

Most education majors file a formal application to the School of Education in the second semester of their sophomore year, upon completion of approximately 45 credits, including TCH 201 Education I: Understanding Schools. Students who have completed less than 45 credits should contact the Director of Student Support Services before filing the application. The specific deadline for filing the application will vary from year to year, but typically the application period closes at the end of February of the sophomore year.

Internal and external transfer students who transfer into the School of Education as juniors must file a formal application for transfer students at the end of their first semester, typically no later than December 1. Students who transfer into the School of Education as sophomores will file the application during the regularly scheduled application period in the spring semester.

Any student who fails to file a completed application by the stated deadline will not be allowed to continue in the School of Education, unless the Student Affairs Committee determines that there were extenuating circumstances preventing the student from meeting the deadline. It is the student's responsibility for completing the application by the stated deadline.

What's Included in the Application

A completed application includes the following items:

- The **Formal Application** with all indicated areas completed and the application signed;
- A typed, double-spaced "**Statement of Intent**" of no more than 300 words, that is both spell-checked and edited, in which the student makes clear why he or she wants to become a teacher;
- **Two Letters of Recommendation** from Dyson or TCH professors. Transfer students may ask professors from their transfer institution to complete the recommendation form;
- **Pace Transcripts** printed out from the student's Pace portal. Transfer students must also include transcripts from their transfer institution. Student copies are acceptable.

Where to Submit the Application

Completed applications may be submitted to the Office of Student Support Services in Pleasantville or NYC anytime during the application period but no later than the posted application deadline. All supporting documents must be submitted at this time. Incomplete applications will not be accepted.

Questions

Any questions regarding the application process should be directed to the Office of Student Support Services in Pleasantville or NYC in advance of the application deadline.

Additional Information

- Transfer Students (p. 429)

Transfer Students

To be eligible for admission to Pace University as an education major, the transfer student must have a minimum cumulative GPA of 2.85 from the transfer institution(s). Education majors at Pace move through the program as a "cohort," with specific education courses offered only in specific

semesters. Once the Transfer Credit Evaluation form has been completed and the transfer student's total transfer credits have been tallied, the transfer student will be placed in a freshman, sophomore or junior level cohort, defined as below:

- Freshman: 0-32 credits
- Sophomore: 33-64 credits
- Junior: 65-96 credits

A transfer student within six credits of the next cohort level may petition to be placed in the higher cohort, with a written plan demonstrating how the credit deficiencies will be met by the end of the junior year. This plan will be reviewed by the Director of Student Support Services and a determination made.

Transfer students with less than a 2.85 cumulative GPA from the transfer institution(s) are encouraged to pursue Core requirements as an "Undecided" major at Pace. If the transfer student is successful at raising their grade point in the first or subsequent semesters at Pace, the student may apply for permission to declare an Education major.

The School of Education recommends that students transferring to Pace with significantly more than 65 credits complete an undergraduate major in Liberal Arts & Sciences (for those who ultimately want to get certified in Childhood Education) or the subject area (e.g., Math, English, etc.) for those who want certification in Adolescent Education. Once the undergraduate degree is earned, the student may then apply for admission to the Masters of Science for Teachers (MST) program. This route delays certification until the graduate level and eliminates the expense of additional undergraduate semesters while meeting a state requirement for earning a Master's degree.

Academic Standing Regulations

Professional Behaviors and Dispositions

As a School preparing future educators, we have specific expectations for the professional dispositions and behaviors exhibited by our teaching candidates both in and out of the classroom. In addition to consistently meeting our academic standards, we require all of our teaching candidates to meet the professional standards outlined below in order to be admitted to the School of Education and to remain in good standing. We believe that these standards are essential to good teaching, and work to promote them in ourselves as well as our candidates. The professional standards are as follows:

- Teacher candidates must exhibit a respect for the opinions and feelings of others, and value diversity of thoughts and ideas.
- Teacher candidates must take responsibility for their own actions, and recognize the value of intrinsic motivation for themselves and others.
- Teacher candidates must commit to the creation of a positive learning environment for themselves and those around them.
- Teacher candidates must be thoughtful and responsive communicators, both in speaking and listening roles.
- Teacher candidates must exhibit promptness, consistent attendance and follow-through in relation to School of Education and field-work requirements and procedures.
- Teacher candidates must exhibit an openness and receptivity to constructive criticism and feedback.
- Teacher candidates must use discretion, and respect the confidentiality of their peers, as well as any children with whom they might be working.
- Teacher candidates must present themselves in ways that positively reflect Pace University and the School of Education, and that are consistent with the School's commitment to social justice and caring classrooms.

Due to the tremendous responsibility with which teachers are entrusted, we believe that our students meet high academic as well as dispositional standards. Failure to meet these standards may result in either failure to be admitted to or dismissal from the School.

Maintaining Good Standing in The School of Education

Once admitted to the School of Education, the applicant is considered a candidate for teacher certification and is, therefore, subsequently referred to as a candidate. To remain in good standing and progress through a School of Education program, a candidate must maintain a QPA of at least 3.0, must earn a grade of B or higher in each education course, and must meet the disposition and performance expectations of the School.

Summary of Criteria For Program Continuation, Completion, and Eligibility for Teacher Certification

Once admitted, teacher candidates must continue to demonstrate success in each of the essential aspects of the teacher preparation program:

- understanding the theories presented in coursework;
- practicing teaching skills during fieldwork in the Centers for Professional Development (CPD);
- demonstrating the knowledge base of the program in course work and examinations; and
- evidencing the dispositions required for teaching.

While successful teachers merge theoretical understandings and skills of practice in their classrooms daily, candidates preparing to be teachers must sometimes demonstrate their knowledge and skills separately. It is possible to be successful in coursework and not in fieldwork, or the

reverse, or to be successful in both but not demonstrate the dispositions required to teach. Since teachers must be strong in knowledge, skills and dispositions, candidates who are permitted to continue in the program must demonstrate their abilities in educational theory and practice as well as their content knowledge in the liberal arts and their certification area(s). In student teaching, the components of content knowledge, educational theory, practice and appropriate dispositions are combined. Successful completion of student teaching and passing scores on the New York State Teacher Certification Examinations (NYSTCE) are required before a candidate is eligible for certification.

1. **Success in coursework is defined as:**
 - a. An overall QPA of 3.0.
 - b. A grade of B or better in each education course.
 - c. A QPA of 3.0 in the academic major/concentration.
2. **Success in fieldwork is defined as:**
 - a. A grade of P (passing) from the CPD clinical faculty member. A grade of P in the CPD means that candidates have met all of the applicable CPD performance indicators at a level of competent (2) or exceeds expectations (3) for that semester.
3. **Success in student teaching is defined as:**
 - a. Meeting the performance indicators for student teaching throughout the semester as defined on the assessment matrix.
 - b. A grade of P in student teaching.
 - c. A positive recommendation from both the Pace Supervisor and the Mentor Teacher.
 - d. A passing capstone project as defined in the guidelines.
4. **Success with the NYSTCE is defined by the scores established by New York State on the following tests:**
 - a. Teacher Performance Assessment (EdTPA),
 - b. Educating All Students Test (EAS), and
 - c. Content Specialty Test(s) (CST) in the certificate field(s).

Student Teaching Capstone Requirement

All candidates must successfully complete a capstone project as part of the teacher preparation program. The portfolio requirements will be introduced to the candidates early in the program, and the project itself will be due prior to program completion. Rubrics defining successful completion of the capstone are available in the SOE capstone guidelines document.

Academic Probation and Dismissal Policy

Once admitted to the School of Education, the applicant is considered a candidate for teacher certification. To remain in good standing and progress through a School of Education program, a candidate must maintain the same standards as those for admission throughout the program.

Prior to admission to the School of Education (SOE), University probation and dismissal policies apply. Upon admission to the School of Education the following probation policy applies:

SOE candidates will be placed on probation when:

- The candidate's overall QPA falls below 3.0.
- The candidate's QPA falls below 3.0 in the major (Dyson concentration or SOE major(s)).
- The candidate receives a grade below "B" in any education course.

In the first semester that a candidate is placed on academic warning, he or she is required to meet with an adviser to develop an Action Plan to return to good standing. Probationary status may include restrictions on the type or number of courses that the candidate will be allowed to register for, and/or referral to the Center for Academic Excellence, or other support centers, for academic skill development. A candidate may also be required to retake courses. At the end of the academic warning period, the candidate must either achieve the academic requirements or show significant academic improvement in order to continue in the School of Education.

If students at the candidate level fail to achieve the required QPA or grades after the academic warning period, they may not continue in the School of Education. Candidates may appeal their dismissal from the School of Education by sending a written appeal to the Associate Dean of the School of Education no later than two weeks from the receipt of written notification of removal from the School of Education. Students may not continue in the School of Education if they fail to meet the academic requirements for more than two semesters (consecutive or nonconsecutive). Candidates who are not allowed to continue in a School of Education program must transfer to another Pace school or college. If the academic record of the candidate prohibits another Pace school or college from accepting the student, then the student may be dismissed from the University.

Advising

The School of Education Office of Student Support Services assists candidates in achieving their educational and professional goals by providing group and individualized academic advisement. A candidate seeking information and advice about program and degree options, course schedules, transfer credits, teacher certification requirements, or academic concerns is encouraged to contact the Office of Student Support Services on his or her campus at:

New York City

163 William St, 11th floor
(212) 618-6957

Pleasantville

Buchsbaum House
(914) 773-3571

During the fall semester of freshman year, all first year students who enter Pace indicating an interest in teaching are assigned to a designated education section of UNV 101 First-Year Seminar. Introduction to University Community, taught by School of Education staff.

Students will continue to receive group advisement, information about careers in teaching, and assistance with the New York State teacher examination and certification process. Upon formal admission to the School of Education in the sophomore year, candidates in NY are assigned a faculty adviser who continues to provide academic and professional advisement and mentoring throughout the program. Candidates on the PLV campus will continue to work with the Director of Student Support Services through completion of their program. Candidates must meet with their adviser at least once each semester to review their academic progress, plan course schedules, and discuss professional plans.

Student Organizations

Future Educators Association

FEA is an organization whose purpose is to unite all students who are interested in education as a profession. Our objective is to assure that those students interested in education can belong to an organization that is tailored to the profession by providing beneficial workshops like Project Learning Tree, and guest speakers discussing up-to-date educational information, skills, and strategies that are necessary to become a successful educator. The FEA is open to undergraduate students on our Pleasantville campus and meets on Mondays during the fall and spring semesters from 12:15-1:15 PM in Miller 15A.

Pi Lambda Theta

Pi Lambda Theta (PLT) is an International Honor and Professional Association in Education. Their purpose is to recognize individuals of superior scholastic achievement and high potential for professional leadership, and to stimulate independent thinking educators who can ask critical questions to improve educational decision making. Members of PLT must have a minimum QPA of 3.7 and are either seniors or graduate students obtaining a degree in education.

KAPPA DELTA PI

KDP is an international honor society dedicated to building a community of educators committed to scholarship and excellence in education. Members value, and have pledged to cultivate and recognize, scholarly work and excellent practice in their locales. Pace University's chapter seeks to make a difference in our immediate neighborhood as members contribute their time and talents in programs they develop together. Through planning and directing educational and fundraising events, members experience professional growth and explore what it means to be a leader.

Program Majors

There are four majors to choose from for individuals who seek to work in schools:

Childhood Education (New York City & Westchester)

This program is for students interested in elementary schools (grades 1-6). Childhood Education majors also complete a 30-credit concentration in Pace's Dyson College of Arts and Sciences in Biology, English, History, or Mathematics on either campus. Candidates who are interested in a concentration in Spanish can do so on the New York campus only. Candidates will be involved in a rich variety of clinical field experiences throughout the program which culminates in a five-day student teaching internship during the spring semester of senior year. This course of study results in a Bachelor's of Science in Childhood Education and, upon completion of certification exams, will result in a single certification to teach children in elementary schools, grades 1-6, in New York State.

Early Childhood Education (New York City & Westchester)

This program is for students interested in teaching young children in day care centers, preschools, and public schools (birth - grade 2). Early Childhood Education majors also complete a 30-credit concentration in Pace's Dyson College of Arts and Sciences in Biology, English, History, or Mathematics on either campus. Candidates who are interested in a concentration in Spanish can do so on the New York campus only. Candidates will be involved in a rich variety of clinical field experiences throughout the program which culminates in a five-day student teaching internship during the spring semester of senior year. This course of study results in a Bachelor's of Science in Early Childhood Education and, upon completion of certification exams, will result in a single certification to teach young children, birth through grades 2, in New York State.

Early Childhood/Childhood Education (New York City & Westchester)

This program is for students interested in teaching children in day care centers, preschools, and public schools (birth - grade 6). Early Childhood Education/Childhood Education majors also complete a 30-credit concentration in Pace's Dyson College of Arts and Sciences in Biology, English,

History, or Mathematics on either campus. Candidates who are interested in a concentration in Spanish can do so on the New York campus only. Candidates will be involved in a rich variety of clinical field experiences throughout the program which culminates in a five-day student teaching internship during the spring semester of senior year. This course of study results in a Bachelor's of Science in Early Childhood/Childhood Education and, upon completion of certification exams, will result in two certifications in both Early Childhood and Childhood Education allowing them to teach children, birth through grades 6 in New York state.

Adolescent Education (New York City & Westchester)

This program is for students interested in teaching youth in secondary schools (high schools, junior high school, or middle schools, grades 7-12). Adolescent Education majors complete a concentration in Pace's Dyson College of Arts and Sciences in Biology, Chemistry, English, Mathematics, or History on either campus. Candidates who are interested in teaching Spanish can complete their concentration courses on the New York campus only. Candidates will be involved in a rich variety of clinical field experiences throughout the program which culminates in a five-day student teaching internship during the semester of senior year. This course of study results in a Bachelor's of Science in Adolescent Education for the specific concentration area and, upon completion of certification exams, will result in a single certification to teach youth in secondary schools, grades 7-12, for that content area in New York state.

State Certification Options

Pace University programs lead to two different levels of New York State teaching certificates, the Initial Certificate and the Professional Certificate. An Initial Certificate is the minimal certificate required to teach in public schools in the State of New York. The academic requirements for the Initial Certificate are met through all Pace teacher preparation programs. To continue to teach in New York, a student must ultimately obtain a Professional Certificate. One advantage of Pace's Combined Degree Program is that it meets the academic requirements for both the Initial and the Professional Certificate. Additional information regarding New York State Teaching Certificates including time limits and specific criteria can be obtained at www.nysed.gov (<http://www.nysed.gov>). For information on certificate requirements in another state, students should contact the teacher certification bureau for that state. Pace programs meet the academic requirements for certification in most other states, especially those states that are, like New York, members of the Interstate Certification Compact.

New York State regulations in effect at the printing of this catalog require that all newly certified teachers complete a master's degree within five years of obtaining the Initial Certificate. Pace University offers two routes to the master's degree. Students may opt to complete the Combined Degree, completing the undergraduate and graduate programs simultaneously in five years, or they may qualify for Initial certification requirements in four years through the undergraduate program, begin teaching, and complete the master's degree part-time while teaching.

New York State Certification Examinations

New York State requires that candidates for all teaching certificates successfully complete New York State Teacher Certification Examinations (NYSTCE). Candidates will be required to pass the following exams for initial certification:

- the Teacher Performance Assessment (EdTPA),
- the Educating All Students Test (EAS),
- the Content Specialty Test(s) (CST) for each certificate area(s) sought.

Pace University integrates information about, and preparation for, these examinations throughout each of our programs. Students seeking certification in other states are required to pass examinations specified by that state. For information on certificate requirements in another state, students should contact the teacher certification bureau for that state.

Additional Certificates & Extensions

Additional teaching certificates and extensions allow the holder of a certificate to teach an additional student population, grade, or subject. Each certificate or extension requires additional coursework, field-based experiences and/or certification examination(s). Within Pace University programs, students can become eligible for the following specialty certificates and extensions:

- Bilingual Education Certificate
- TESOL Education Certificate
- Middle Level Education Extension to Grades 5-6
- Middle Level Education Extension to Grades 7-9

Bilingual Education Certificate

The Advanced Certificate in Bilingual Education Extension is designed to prepare candidates with the knowledge to teach general and subject-specific content in another language at all grade levels. Pace University's Advanced Certificate in Bilingual Education program, offered on both our New York City and Westchester campuses, leads to the Professional Bilingual Education Extension certificate. The Bilingual Extension allows holders to teach in bilingual settings and have their bilingual instruction count for English Language Learners (ELL) services. Applicants for a NYS bilingual education

extension to their certificate must have their initial teaching certification and already possess oral and written language proficiency in both English and the native language of instruction. Students will complete field-based experiences in bilingual classrooms.

TESOL Education Certificate

The TESOL program at the Pace University School of Education provides certified educators with knowledge of the multifaceted approach to teaching English language learners (ELLs), an increasing student population that requires a specialized study of language and literacy development, and differentiated instruction for students at all grade levels. TESOL is a growing field for both ESL teachers and general education and content area teachers with promising career opportunities domestically and internationally. Candidates who successfully complete the certificate will be certified to teach English to speakers of other languages in grades Pre-K–12.

Middle School Education Extension

Childhood education candidates can be recommended for a Middle School Generalist Certificate after completion of TCH 455 Middle Childhood / Early Adolescence: Community, Culture, Identity and TCH 456 Differentiating Curriculum and Instruction in Middle Childhood Education. Adolescent education candidates who are eligible for or hold certificates in teaching biology, chemistry, earth science, English, mathematics, physics, or social studies (grades 7 through 12) can be recommended for a Middle School subject-specific certificate after completion of TCH 455 Middle Childhood / Early Adolescence: Community, Culture, Identity and TCH 456 Differentiating Curriculum and Instruction in Middle Childhood Education. All middle level extensions require field-based work in middle-level classrooms and the appropriate certification examination(s).

Education Programs

- Early Childhood-Childhood Education Major (p. 436)
- Early Childhood Education Major (p. 439)
- Adolescent Education Major (p. 441)
 - Adolescent Education Major in Teaching Biology (p. 442)
 - Adolescent Education Major in Teaching Chemistry (p. 444)
 - Adolescent Education Major in Teaching English (p. 446)
 - Adolescent Education Major in Teaching History (p. 448)
 - Adolescent Education Major in Teaching Mathematics (p. 451)
 - Adolescent Education Major in Teaching Spanish (p. 453)
- Childhood Education Major (p. 456)
- Adolescent Combined Degree Programs (p. 458)
- Childhood Combined Degree Programs (p. 460)
- Required Learning Community Experience (p. 462)

Early Childhood-Childhood Education Major

Campus: NYC, Westchester

This program is for students interested in teaching children in day care centers, preschools, and public schools (birth - grade 6). Early Childhood Education/Childhood Education majors also complete a 30-credit concentration in Pace's Dyson College of Arts and Sciences in Biology, English, History, or Mathematics on either campus. Candidates who are interested in a concentration in Spanish can do so on the New York campus only. Candidates will be involved in a rich variety of clinical field experiences throughout the program which culminates in a five-day student teaching internship during the spring semester of senior year. This course of study results in a Bachelor's of Science in Early Childhood/Childhood Education and, upon completion of certification exams, will result in two certifications in both Early Childhood and Childhood Education allowing them to teach children, birth through grades 6 in New York state.

MAJOR COMPLETION SUMMARY

Requirement	Credits
University Core Requirements	60
Major Requirements	67.5-72
Electives	9
Total Credits	128

UNIVERSITY CORE (60 CREDITS)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3-4
COM 200	Public Speaking	3
CIS 101	Introduction to Computing	3
MAT 102 or MAT 109A	Mathematics for Life Principles of Mathematics I	3
UNV 101	First-Year Seminar: Introduction to University Community	1
LOTE		6
Areas of Knowledge (AOK)		
<i>AOK#1: Civic Engagement</i>		
TCH 201	Education I: Understanding Schools	3
<i>AOK#2: Western Heritage</i>		
HIS 111 or HIS 112	American Civilization to 1877 American Civilization Since 1877	3
<i>AOK#3: World Traditions and Culture</i>		
Any 3 Credit Course		3
<i>AOK#4: Humanistic and Creative Expression</i>		
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
<i>AOK#5: Analysis of Human, Social Natural, Phenomena</i>		
SCI 101	The Planet Earth	3
SCI 130	Elements of Environmental Science	3
SCI 145	Environmental Geology	3
<i>Additional AOK</i>		
HIS 367	History and Geography of New York	3
MAT 260 Required		
<i>In Depth Sequence and Concentration</i>		
Includes 200, 300, 400 level courses in concentration area		

ADDITIONAL REQUIREMENTS

All concentration areas have 30 credits concentration that can include the AOK and Dyson core.

MAJOR REQUIREMENTS (67.5 - 72 CREDITS)

Code	Title	Credits
Required Courses		
<i>Freshman Year (Fall) Fieldwork per course syllabus</i>		
UNV 101	First-Year Seminar: Introduction to University Community	1
<i>Freshman Year (Spring) Fieldwork per course syllabus</i>		
TCH 201	Education I: Understanding Schools	3
<i>Sophomore Year (Fall) Fieldwork per course syllabus</i>		
TCH 211A	Child Abuse and Violence Prevention	0
TCH 301	Education II: Understanding Learning and Teaching	3
<i>Sophomore Year (Spring) Fieldwork per course syllabus</i>		
TCH 204	Child Development in the Context of Families	3
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	3
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
<i>Junior Year (Fall) 1 day per week/semester</i>		
TCH 306	Creating Developmentally Appropriate Learning Experiences & Learning Environments in Early Childhood	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 310	Emergent and Early Literacy	3
TCH 420	Science Methods: An Integrated Approach	3
TCH 312	Fieldwork I in Early Childhood Settings	1
<i>Junior Year (Spring) 1 day per week/semester</i>		
TCH 350	Mathematic Methods: An Integrated Approach	4
TCH 410	Literacy II: Teaching Fluent Readers	4
TCH 440	Social Science Methods: An Integrated Approach	4
TCH 308	Health, Wellness, and Movement in Elementary Education	1-2
TCH 307	Early Childhood Arts, Humanities, Music, & Play: Processes and Practices	3
TCH 313	Fieldwork II in Early Childhood Settings	1
<i>Senior Year (Fall) 2 days per week/semester</i>		
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 421	Observing, Recording, & Assessing Development & Learning in Young Children	3
TCH 416	Fieldwork III: Field Experiences in Childhood Settings	1
<i>Senior Year (Spring) 5 days per week/semester</i>		
TCH 417	(Student Teaching Seminar in Childhood Settings)	1
TCH 498	Supervised Student Teaching and Seminar	8
TCH 414	Student Teaching Seminar in Early Childhood Settings	1-2
TCH 415	Student Teaching in Early Childhood Settings	3.5-7
Total Credits		69.5-75

ELECTIVES (9 CREDITS)

If applicable

Code	Title	Credits
Required Learning Community Experience		
<i>Civic Engagement Requirement</i>		
TCH 201	Education I: Understanding Schools	3
<i>Writing Enhanced Courses Requirements</i>		
TCH 201	Education I: Understanding Schools	3

TCH 452	Language Acquisition and English Learning	3
Total Credits		9

Early Childhood Education Major

Campus: NYC, Westchester

This program is for students interested in teaching young children in day care centers, preschools, and public schools (birth - grade 2). Early Childhood Education majors also complete a 30-credit concentration in Pace's Dyson College of Arts and Sciences in Biology, English, History, or Mathematics on either campus. Candidates who are interested in a concentration in Spanish can do so on the New York campus only. Candidates will be involved in a rich variety of clinical field experiences throughout the program which culminates in a five-day student teaching internship during the spring semester of senior year. This course of study results in a Bachelor's of Science in Early Childhood Education and, upon completion of certification exams, will result in a single certification to teach young children, birth through grades 2, in New York State.

MAJOR COMPLETION SUMMARY

Requirement	Credits
University Core Requirements	60
Major Requirements	51.5-56
Electives	9
Total Credits	120

UNIVERSITY CORE REQUIREMENTS (60 CREDITS)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3-4
COM 200	Public Speaking	3
CIS 101	Introduction to Computing	3
MAT 102 or MAT 109A	Mathematics for Life Principles of Mathematics I	3
UNV 101	First-Year Seminar: Introduction to University Community	1
LOTE		6
Areas of Knowledge (AOK)		
AOK#1: Civic Engagement		
TCH 201	Education I: Understanding Schools	3
AOK#2: Western Heritage		
HIS 111 or HIS 112	American Civilization to 1877 American Civilization Since 1877	3
AOK#3: World Traditions and Culture		
Any 3 Credit Course		3
AOK#4: Humanistic Creative Expression		
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
AOK#5: Analysis of Human, Social Natural, Phenomena		
SCI 101	The Planet Earth	3
SCI 130	Elements of Environmental Science	3
SCI 145	Environmental Geology	3
Additional AOK		
HIS 367	History and Geography of New York	3
Requirement: MAT 260		
<i>In Depth Sequence and Concentration</i>		
Includes - 200, 300, 400 level courses in concentration area		

ADDITIONAL REQUIREMENTS

All concentration areas have 30 credit concentrations that can include the AOK and Dyson core.

MAJOR REQUIREMENTS (51.5 - 56 CREDITS)

Code	Title	Credits
Required Courses		
<i>Freshman Year (Fall) Fieldwork per course syllabus</i>		
UNV 101	First-Year Seminar: Introduction to University Community	1
<i>Freshman Year (Spring) Fieldwork per course syllabus</i>		
TCH 201	Education I: Understanding Schools	3
<i>Sophomore Year (Fall) Fieldwork per course syllabus</i>		
TCH 211A	Child Abuse and Violence Prevention	0
<i>Sophomore Year (Spring) Fieldwork per course syllabus</i>		
TCH 204	Child Development in the Context of Families	3
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	3
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
<i>Junior Year (Fall) 1 day per week/semester</i>		
TCH 306	Creating Developmentally Appropriate Learning Experiences & Learning Environments in Early Childhood	3
TCH 310	Emergent and Early Literacy	3
TCH 420	Science Methods: An Integrated Approach	3
TCH 312	Fieldwork I in Early Childhood Settings (Kindergarten)	1
<i>Junior Year (Spring) 1 day per week/semester</i>		
TCH 350	Mathematic Methods: An Integrated Approach	4
TCH 410	Literacy II: Teaching Fluent Readers	4
TCH 308	Health, Wellness, and Movement in Elementary Education	1-2
TCH 307	Early Childhood Arts, Humanities, Music, & Play: Processes and Practices	3
TCH 313	Fieldwork II in Early Childhood Settings	1
<i>Senior Year (Fall) 2 days per week/semester</i>		
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 421	Observing, Recording, & Assessing Development & Learning in Young Children	3
TCH 413	Fieldwork III in Early Childhood Settings	1
<i>Senior Year (Spring) 5 days per week/semester</i>		
TCH 414	Student Teaching Seminar in Early Childhood Settings	1-2
TCH 415	Student Teaching in Early Childhood Settings	3.5-7
Total Credits		50.5-56

ELECTIVES (9 CREDITS)

If applicable

Code	Title	Credits
Required Learning Community Experience		
<i>Civic Engagement Requirement</i>		
TCH 201	Education I: Understanding Schools	3
<i>Writing Enhanced Courses Requirements</i>		
TCH 201	Education I: Understanding Schools	3
TCH 452	Language Acquisition and English Learning	3
Total Credits		9

Adolescent Education Major

Campus: NYC, Westchester

Bachelor of Science

Students preparing to teach children in middle or high school complete a **specialized concentration and major at Pace University**. Adolescent students concentrate in the subject area they want to teach, plus they complete a major in Adolescent Education. Each of our Adolescent Programs is nationally recognized, and all of our adolescent programs lead to a Bachelor's Degree (BS) and the Initial Teaching Certificate in Adolescent Education (Grades 7-12).

- Adolescent Education Major in Teaching Biology (p. 442)
- Adolescent Education Major in Teaching Chemistry (p. 444)
- Adolescent Education Major in Teaching English (p. 446)
- Adolescent Education Major in Teaching History (p. 448)
- Adolescent Education Major in Teaching Mathematics (p. 451)
- Adolescent Education Major in Teaching Spanish (p. 453)

Note: A History program major yields Social Studies certification.

Please Note: For teaching candidates, the University Core second language requirement must be met by two courses in the same language. This requirement may also be met by courses in American Sign Language.

Adolescent Education Major in Teaching Biology

Campus: NYC, Westchester

Major Completion Requirements

Requirement	Credits
University Core Requirements	60
Major Requirements	84-87
Total Credits	120-123

University Core Requirements (60 credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
COM 200	Public Speaking	3
Second Language Proficiency ¹		6
UNV 101	First-Year Seminar: Introduction to University Community	1
MAT 131	Calculus I	4
BIO 101	General Biology I	4
Areas of Knowledge (AOK)		
<i>WH: Western Heritage</i> ²		
Select a 3 credit course from approved list for AOK 2/WH		3
<i>WTC: World Traditions and Cultures</i> ³		
Select a 3 credit course from approved list for AOK 3/WTC.		3
<i>HCE: Humanistic and Creative Expression</i> ⁴		
Select a 3 credit course from approved list for AOK 4/HCE.		3
<i>HSN: Analysis of Human, Social Natural, Phenomena</i> ⁵		
SCI 120	History and Philosophy of Science	3

¹ CHI, FRE, ITA, JPN, RUS, or SPA

² Formerly AOK Area 2

³ Formerly AOK Area 3

⁴ Formerly AOK Area 4

⁵ Formerly AOK 5

Major Requirements (84 - 87 Credits)

Code	Title	Credits
Biology Content Area Requirements		
CHE 112	General Chemistry II	4
CHE 223	Organic Chemistry I	5
CHE 224	Organic Chemistry II	5
BIO 102	General Biology II	4
BIO 210	Ecology	4
BIO 231	Genetics	4
BIO 251	Principles of Human Anatomy	4
BIO 264	Microbiology	4
BIO 327	Cellular Biochemistry	4
BIO 335	Molecular and Cellular Biology	4
BIO 399Z	Topics: Evolutionary Biology	3

Adolescent Program Requirements

TCH 201	Education I: Understanding Schools	3
TCH 211A	Child Abuse and Violence Prevention	0
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	4
TCH 301	Education II: Understanding Learning and Teaching	3
TCH 412	Literacy Instruction in the Secondary School	3
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8

Additional Requirements

TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 316	Fieldwork I: Field Experiences in Adolescent Settings	0-1
TCH 317	Fieldwork II: Field Experiences in Adolescent Settings	0-1
TCH 418	Fieldwork III: Field Experiences in Adolescent Settings	0-1
TCH 419	Student Teaching Seminar in Adolescent Settings	2

Content Area Methods

Select one of the following:		4
TCH 426	Teaching English to Adolescents	
TCH 427	Adolescent to Teaching World Languages to Adolescent	
TCH 428	Teaching Mathematics to Adolescents	
TCH 429	Teaching Science to Adolescents	
TCH 430	Teaching Social Studies to Adolescents	

Total Credits

84-87

Adolescent Education Major in Teaching Chemistry

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	
Major Requirements	81-84
Total Credits	125-128

University Core Requirements

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
COM 200	Public Speaking	3
Second Language Proficiency ¹		6
MAT 131	Calculus I	4
CS 121	Computer Programming I	4,3
or CIS 101	Introduction to Computing	
CHE 111	General Chemistry I	4
UNV 101	First-Year Seminar: Introduction to University Community	1
Areas of Knowledge (AOK)		
<i>WH: Western Heritage</i> ²		
Select a 3 credit course from approved list for AOK 2/WH		3
<i>WTC: World Traditions and Cultures</i> ³		
Select a 3 credit course from approved list for AOK 3/WTC.		3
<i>HCE: Humanistic and Creative Expression</i> ⁴		
Select a 3 credit course from approved list for AOK 4/HCE.		3
<i>HSN: Analysis of Human, Social Natural, Phenomena</i> ⁵		
SCI 120	History and Philosophy of Science	3

¹ CHI, FRE, ITA, JPN, RUS, or SPA

² Formerly AOK Area 2

³ Formerly AOK Area 3

⁴ Formerly AOK Area 4

⁵ Formerly AOK 5

Major Requirements (81 - 84 Credits)

Code	Title	Credits
Chemistry Content Area Requirements		
BIO 101	General Biology I	4
CHE 221	Analytical Methods and Techniques	4
CHE 223	Organic Chemistry I	5
CHE 223R	Organic Chemistry I Recitation	0
CHE 224	Organic Chemistry II	5
CHE 224R	Organic Chemistry II Recitation	0
CHE 301	Physical Chemistry I: Thermodynamics	4
CHE 326	Biochemistry	4
CHE 331	Instrumental Analysis	4

MAT 132	Calculus II	4
PHY 111	General Physics I	4
PHY 112	General Physics II	4
Adolescent Education Major Requirements		
TCH 201	Education I: Understanding Schools	3
TCH 211A	Child Abuse and Violence Prevention	0
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	4
TCH 301	Education II: Understanding Learning and Teaching	3
TCH 412	Literacy Instruction in the Secondary School	3
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
Additional Requirements		
TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 316	Fieldwork I: Field Experiences in Adolescent Settings	0-1
TCH 317	Fieldwork II: Field Experiences in Adolescent Settings	0-1
TCH 418	Fieldwork III: Field Experiences in Adolescent Settings	0-1
TCH 419	Student Teaching Seminar in Adolescent Settings	2
Content Area Methods		
Select one of the following:		4
TCH 426	Teaching English to Adolescents	
TCH 427	Adolescent to Teaching World Languages to Adolescent	
TCH 428	Teaching Mathematics to Adolescents	
TCH 429	Teaching Science to Adolescents	
TCH 430	Teaching Social Studies to Adolescents	

Total Credits	81-84
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Students completing this program are also eligible for General Science Certification.

Adolescent Education Major in Teaching English

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	60
Major Requirements	80-83
Total Credits	120

University Core Requirements (60 credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
COM 200	Public Speaking	3
Second Language Proficiency ¹		6
BIO 123	Biology and Contemporary Society (or Laboratory Science)	4
UNV 101	First-Year Seminar: Introduction to University Community	1
CIS 101	Introduction to Computing	3
MAT: as determined by proficiency test		
Areas of Knowledge (AOK)		
Select one additional course from any of the AOK areas listed.		
<i>WH: Western Heritage</i> ²		
LIT 211		3
or LIT 212	Topics in Literature	
<i>WTC: World Traditions and Cultures</i> ³		
LIT 211		3
or LIT 212	Topics in Literature	
<i>HCE: Humanistic and Creative Expression</i> ⁴		
LIT 211		3
or LIT 212	Topics in Literature	
See approved courses for AOK 4/HCE		
<i>HSN: Analysis of Human, Social Natural, Phenomena</i> ⁵		
ENG 396F		3
Any approved course for AOK 5/HSN. Suggested ENG 396F Language or appropriate substitute		

¹ CHI, FRE, ITA, JPN, RUS, or SPA

² Formerly AOK Area 2

³ Formerly AOK Area 3

⁴ Formerly AOK Area 4

⁵ Formerly AOK 5

Major Requirements (80 - 83 Credits)

Code	Title	Credits
Content Area Concentration		
ENG 304	Growth of the English Language	3
Select one of the following:		
ENG 306	Writing for the Professions	3
ENG 307	Creative Writing: Fiction	

ENG 308	Creative Writing: Poetry	
ENG 309	Creative Nonfiction	
ENG 322	Advanced Writing	
ENG 324	Writing of Fiction	
LIT 132	Introduction to Literary Studies	3
LIT 301	Young Adult Literature	3
LIT 212E	American Literature II	3
LIT 211E	American Literature I	3
Select one of the following:		3
LIT 360	Shakespeare on Film	
LIT 362	Shakespeare	
LIT 363	Shakespeare: Before 1600	
LIT 499	Senior Year Experience: Culture, Creativity, Communication	3
Two Additional literature courses that address diversity and/or cultural pluralism		6
ENG 308	Creative Writing: Poetry	3
Adolescent Education Major Requirements		
TCH 201	Education I: Understanding Schools	3
TCH 211A	Child Abuse and Violence Prevention	0
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	4
TCH 301	Education II: Understanding Learning and Teaching	3
TCH 323	Methods and Models of Teaching Adolescents	4
TCH 412	Literacy Instruction in the Secondary School	3
TCH 426	Teaching English to Adolescents	4
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
Additional Requirements		
TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 316	Fieldwork I: Field Experiences in Adolescent Settings	0-1
TCH 317	Fieldwork II: Field Experiences in Adolescent Settings	0-1
TCH 418	Fieldwork III: Field Experiences in Adolescent Settings	0-1
TCH 419	Student Teaching Seminar in Adolescent Settings	2
Content Area Methods		
Select one of the following:		4
TCH 426	Teaching English to Adolescents	
TCH 427	Adolescent to Teaching World Languages to Adolescent	
TCH 428	Teaching Mathematics to Adolescents	
TCH 429	Teaching Science to Adolescents	
TCH 430	Teaching Social Studies to Adolescents	

Total Credits

80-83

Adolescent Education Major in Teaching History

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	60
Major Requirements	96-99
Total Credits	120-121

University Core Requirements (60 credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
COM 200	Public Speaking	3
Second Language Proficiency ¹		6
CIS 101	Introduction to Computing (or Second Language Proficiency) ¹	3
BIO 123	Biology and Contemporary Society (or Laboratory Science)	4
UNV 101	First-Year Seminar: Introduction to University Community	1
MAT: as determined by proficiency test		
Areas of Knowledge (AOK)		
Select one of the following:		3
POL 111	American Government and Political Institutions	
POL 114	Introduction to International Relations	
POL 118	State and Local Government	
Select one additional course from any of the listed AOKs in POL SCI		
<i>WH: Western Heritage</i> ²		
HIS 111	American Civilization to 1877	3
<i>WTC: World Traditions and Cultures</i> ³		
Select one of the following:		3
ANT 101	Introduction to Anthropology	
ANT 108	Global Culture and Local Identities	
PSY 112	Introduction to Psychology	
PSY 215	Psychology of Cultural Diversity	
or equivalent approved course (must meet NCSS regulations)		
<i>HCE: Humanistic and Creative Expression</i> ⁴		
ART 102	Art History: Ancient through Gothic Art	3
or ART 103	Art History: Renaissance through Modern Art	
<i>HSN: Analysis of Human, Social, and Natural Phenomena</i> ⁵		
Select one of the following:		3
ENV 110	Nature and Culture: A Study in Connections	
ENV 111	Environmental Studies: Economic, Ethical and Political Perspectives	
ENV 112	Environmental Studies - Basic Issues	
ENV 226	Environmental Anthropology	
Other approved ENV course		

¹ CHI, FRE, ITA, JPN, RUS, or SPA

² Formerly AOK Area 2

³ Formerly AOK Area 3

4 Formerly AOK Area 4

5 Formerly AOK 5

Major Requirements (96 - 99 Credits)

Code	Title	Credits
Content Area Concentration		
ECO 105	Principles of Economics: Macroeconomics	3
ECO 106	Principles of Economics: Microeconomics	3
HIS 107	World Civilization I	3
HIS 108	World History After 1650	3
HIS 112	American Civilization Since 1877	3
HIS 367	History and Geography of New York	3
HIS 380	Seminar on Historiography	3
HIS 499	Senior Year Experience in History	3
Select one of the following:		3
HIS 264	History of the American Presidency 1900 - Present	
HIS 268	American Labor History	
HIS 271	Culture and History of Black America	
HIS 273	Ethnic and Racial History of the United States	
HIS 280	History of American Women	
HIS 302	African-American History Since 1910	
Select one of the following:		3
HIS 217	Modern East Asia in Film	
HIS 220	Modern Islamic World: 1850-Present	
HIS 241	Modern China	
HIS 242	Modern Japan	
HIS 270	History of Modern South Africa	
HIS 274	History of North Africa After 1800	
HIS 296		
HIS 340	Chinese Cultural Tradition	
Select one of the following:		3
HIS 209	Israel and Palestine: The Heritage and the Challenge	
HIS 231	Latin America: Century of Social Change and Revolution	
HIS 232	Caribbean America	
HIS 234	South American Colossus: The History of Modern Brazil	
HIS 243	Service and Study in Latin America	
Select one of the following:		3
HIS 103	History of Western Civilization 1300-1815	
HIS 104	History of Western Civilization 1815 to Present	
HIS 207	Europe Since World War I	
HIS 210	Germany and Central Europe Since 1848	
HIS 213	Modern Russia	
HIS 225	The World of the Middle Ages: Byzantium	
HIS 226	The World of the Middle Ages: The West	
HIS 281	European Women and Social Change	
Adolescent Education Major Requirements		
TCH 201	Education I: Understanding Schools	3
TCH 211A	Child Abuse and Violence Prevention	0
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	4
TCH 301	Education II: Understanding Learning and Teaching	3
TCH 412	Literacy Instruction in the Secondary School	3

TCH 426	Teaching English to Adolescents	4
TCH 428	Teaching Mathematics to Adolescents	4
TCH 427	Adolescent to Teaching World Languages to Adolescent	4
TCH 429	Teaching Science to Adolescents	4
TCH 430	Teaching Social Studies to Adolescents	4
TCH 430	Teaching Social Studies to Adolescents	4
TCH 475	Special Education in Secondary Settings	3
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
Additional Requirements		
TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 316	Fieldwork I: Field Experiences in Adolescent Settings	0-1
TCH 317	Fieldwork II: Field Experiences in Adolescent Settings	0-1
TCH 418	Fieldwork III: Field Experiences in Adolescent Settings	0-1
TCH 419	Student Teaching Seminar in Adolescent Settings	2
Content Area Methods		
Select one of the following:		4
TCH 426	Teaching English to Adolescents	
TCH 427	Adolescent to Teaching World Languages to Adolescent	
TCH 428	Teaching Mathematics to Adolescents	
TCH 429	Teaching Science to Adolescents	
TCH 430	Teaching Social Studies to Adolescents	

Total Credits

96-99

Note: To earn a second major in History, candidates must take six (6) additional credits as follows:

- one (1) European History course, as listed in Content Area Concentration section; and
- one (1) 200- or 300-level History course from any area.

Adolescent Education Major in Teaching Mathematics

Campus: NYC, Westchester

Major Completion Summary

Requirement	Credits
University Core Requirements	60
Major Requirements	97-100
Total Credits	120-121

University Core Requirements (60 credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
COM 200	Public Speaking	3
Second Language Proficiency ¹		6
MAT 131	Calculus I	4
CIS 101	Introduction to Computing	3
BIO 123	Biology and Contemporary Society	4
UNV 101	First-Year Seminar: Introduction to University Community	1
Areas of Knowledge (AOK)		
<i>WH: Western Heritage</i> ²		
Select a 3 credit course from approved list for AOK 2/WH		3
<i>WTC: World Traditions and Cultures</i> ³		
Select a 3 credit course from approved list for AOK 3/WTC.		3
<i>HCE: Humanistic and Creative Expression</i> ⁴		
Select a 3 credit course from approved list for AOK 4/HCE.		3
<i>HSN: Analysis of Human, Social Natural, Phenomena</i> ⁵		
PHI 253	Logic	3

¹ CHI, FRE, ITA, JPN, RUS, or SPA

² Formerly AOK Area 2

³ Formerly AOK Area 3

⁴ Formerly AOK Area 4

⁵ Formerly AOK 5

Major Requirements (97 - 100 Credits)

Code	Title	Credits
Mathematics Concentration Requirements		
MAT 132	Calculus II	4
MAT 137	Introduction to Discrete Mathematics	4
MAT 236	Multivariable Calculus	4
MAT 238	Linear Algebra	4
MAT 253	Differential Equations	4
MAT 260	History of Mathematics	3
MAT 301	Algebraic Structures	3
MAT 303	Modern Geometry	3
MAT 305	Complex Variables	3
MAT 400	Mathematics: Connections, Communications, Research	3

MAT 305 or MAT 311	Complex Variables Real Analysis	3
Adolescent Education Major Requirements		
TCH 201	Education I: Understanding Schools	3
TCH 211A	Child Abuse and Violence Prevention	0
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	4
TCH 301	Education II: Understanding Learning and Teaching	3
TCH 412	Literacy Instruction in the Secondary School	3
TCH 426	Teaching English to Adolescents	4
TCH 428	Teaching Mathematics to Adolescents	4
TCH 427	Adolescent to Teaching World Languages to Adolescent	4
TCH 429	Teaching Science to Adolescents	4
TCH 430	Teaching Social Studies to Adolescents	4
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
Additional Requirements		
TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 316	Fieldwork I: Field Experiences in Adolescent Settings	0-1
TCH 317	Fieldwork II: Field Experiences in Adolescent Settings	0-1
TCH 418	Fieldwork III: Field Experiences in Adolescent Settings	0-1
TCH 419	Student Teaching Seminar in Adolescent Settings	2
Content Area Methods		
Select one of the following:		4
TCH 426	Teaching English to Adolescents	
TCH 427	Adolescent to Teaching World Languages to Adolescent	
TCH 428	Teaching Mathematics to Adolescents	
TCH 429	Teaching Science to Adolescents	
TCH 430	Teaching Social Studies to Adolescents	

Total Credits

97-100

Note: All candidates who complete this program are eligible to apply for a second major in Mathematics.

Adolescent Education Major in Teaching Spanish

Campus: NYC

Major Completion Summary

Requirement	Credits
University Core Requirements	60
Major Requirements	77-80
Total Credits	120

University Core Requirements (60 credits)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3,4
COM 200	Public Speaking	3
Second Language Proficiency ¹		6
TS 105	Computers for Human Empowerment	4
or CIS 101	Introduction to Computing	
BIO 123	Biology and Contemporary Society	4
UNV 101	First-Year Seminar: Introduction to University Community	1
MAT		4
MAT as determined by proficiency test		
Areas of Knowledge (AOK) ²		
<i>WH: Western Heritage ³</i>		
SPA 283	Intermediate Spanish Conversation	3
or SPA 284	Intermediate Spanish Composition	
See approved list for AOK 2/WH		
<i>WTC: World Traditions and Cultures ⁴</i>		
3 credit course from approved AOK 3/WTC.		3
<i>HCE: Humanistic and Creative Expression ⁵</i>		
3 credit course from approved list for AOK 4/HCE.		3
<i>HSN: Analysis of Human, Social Natural, Phenomena ⁶</i>		
PSY 303	Adolescent Psychology	3
3 credit course from approved list for AOK 5/HSN		

¹ CHI, FRE, ITA, JPN, RUS, or SPA

² While meeting the AOK 2 (WH), 3 (WT), and 4 (HCE) requirements, at least one course must be from HIS (or INT from a historical perspective), at least one from ART, and at least one course from a philosophical or social science perspective (drawn from PHI, RES, INT, POL, ANT, SOC, ENV, SCI, or ECO).

³ Formerly AOK Area 2

⁴ Formerly AOK Area 3

⁵ Formerly AOK Area 4

⁶ Formerly AOK 5

Major Requirements (77 - 80 Credits)

Code	Title	Credits
Spanish Concentration Requirements		
<i>Spanish Language</i>		
Select seven of the following:		

SPA 101	Elementary College Spanish I	
SPA 102	Elementary College Spanish II	
SPA 263	Spanish for Native Speakers	
SPA 264	Spanish for Native Speakers II	
SPA 280	Intensive Review of Spanish	
SPA 281	Intermediate Spanish I	
SPA 282	Intermediate Spanish II	
SPA 283	Intermediate Spanish Conversation	
SPA 284	Intermediate Spanish Composition	
SPA 301	Spanish Conversation, Diction, and Phonetics	
SPA 302	Advanced Spanish Composition	
SPA 303	Advanced Oral and Written Expression	
SPA 304	Spanish Translation, Interpretation, and Conversation	
Spanish Culture & Literature		
Select three of the following:		9
SPA 310	Introduction to Spanish Culture	
SPA 311	Introduction to Latin American Culture	
SPA 316	Masterpieces of Spanish Literature I	
SPA 317	Masterpieces of Spanish Literature II	
SPA 319	Masterpieces of Spanish American Literature I	
SPA 320	Masterpieces of Spanish American Literature II: Dictatorships	
SPA 321	Literature and Culture of Puerto Rico and the Caribbean	
SPA 323	Modern Latin American Prose	
SPA 332	Golden Age Literature in Spain	
SPA 337	Twentieth Century Spanish Literature	
SPA 344	The Short Story and Essay in Spanish America	
SPA 345	Latin American Theatre	
SPA 346	Hispanic Literature and Culture in the United States	
SPA 347	The Culture of Mexico	
SPA 380	Spanish Seminar	
SPA 381	Magical Realism in the Literature and Film of Latin America and the Caribbean	
SPA 480	Tradition and Change in Latin America: Contemporary Culture in Latin America	
Adolescent Education Major Requirements		
TCH 201	Education I: Understanding Schools	3
TCH 211A	Child Abuse and Violence Prevention	0
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	4
TCH 301	Education II: Understanding Learning and Teaching	3
TCH 323	Methods and Models of Teaching Adolescents	4
TCH 412	Literacy Instruction in the Secondary School	3
TCH 427	Adolescent to Teaching World Languages to Adolescent	4
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
Additional Requirements		
TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 309	Understanding Assessment and Evaluation	3
TCH 316	Fieldwork I: Field Experiences in Adolescent Settings	0-1
TCH 317	Fieldwork II: Field Experiences in Adolescent Settings	0-1
TCH 418	Fieldwork III: Field Experiences in Adolescent Settings	0-1
TCH 419	Student Teaching Seminar in Adolescent Settings	2
Content Area Methods		

Select one of the following: 4

TCH 426	Teaching English to Adolescents
TCH 427	Adolescent to Teaching World Languages to Adolescent
TCH 428	Teaching Mathematics to Adolescents
TCH 429	Teaching Science to Adolescents
TCH 430	Teaching Social Studies to Adolescents

Total Credits 77-80

Childhood Education Major

Campus: NYC, Westchester

Bachelor of Science

The Childhood Education major prepares candidates for certification to teach in grades 1-6. Combined-degree programs prepare candidates for certification to teach additional grades, levels, or subjects depending on the selection of program. Candidates with interests in additional certificates or extensions should contact an adviser in the School of Education for program specifics. Honors program option worksheets are available in School of Education offices.

Major in childhood education with required concentration in one of the following:

- Biology
- English
- History
- LOTE (New York City Campus Only)
- Mathematics

Access the Program Worksheet

Note: A History program major yields Social Studies certification.

MAJOR COMPLETION SUMMARY

Requirement	Credits
University Core Requirements	60
Major Requirements	74
Total Credits	120

UNIVERSITY CORE REQUIREMENT (60 CREDITS)

See complete University Core (p. 36) requirements.

Code	Title	Credits
Foundation Requirements		
ENG 110	Composition	3
ENG 120	Critical Writing	4
ENG 201	Writing in the Disciplines	3-4
COM 200	Public Speaking	3
CIS 101	Introduction to Computing	3
MAT 102 or MAT 109A	Mathematics for Life Principles of Mathematics I	3
UNV 101	First-Year Seminar: Introduction to University Community	1
LOTE		6
Areas Of Knowledge (AOK)		
<i>AOK#1: Civic Engagement</i>		
TCH 201	Education I: Understanding Schools	3
<i>AOK#2: Western Heritage</i>		
HIS 111 or HIS 112	American Civilization to 1877 American Civilization Since 1877	3
<i>AOK#3: World Traditions and Cultures</i>		
Any 3 Credit Course		
<i>AOK#4: Humanistic and Creative Expression</i>		
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
<i>AOK#5: Analysis of Human, Social and Natural Phenomena</i>		
SCI 101	The Planet Earth	3
SCI 130	Elements of Environmental Science	3

SCI 145	Environmental Geology	3
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Additional AOK

HIS 367	History and Geography of New York	3
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MAT 260 Required

In-Depth Sequence and Concentration

Includes 200, 300, 400 level courses in concentration area.

Additional Requirements

All concentration areas have 30 credit concentrations that can include the AOK and Dyson core.

MAJOR REQUIREMENTS (74 CREDITS)

Code	Title	Credits
Childhood Major Requirements		
<i>Freshman Year (Fall) Fieldwork per course syllabus</i>		
UNV 101	First-Year Seminar: Introduction to University Community	1
<i>Freshman Year (Spring) Fieldwork per course syllabus</i>		
TCH 201	Education I: Understanding Schools	3
<i>Sophomore Year (Fall) Fieldwork per course syllabus</i>		
TCH 211A	Child Abuse and Violence Prevention	0
TCH 301	Education II: Understanding Learning and Teaching	3
<i>Sophomore Year (Spring) Fieldwork per course syllabus</i>		
TCH 203	Understanding Development: Childhood and Adolescence in Context	3
TCH 215	Understanding Teaching & Learning: General Curriculum Models & Methods for all Learners	3
TCH 211D	DASA- Harassment, Bullying, Cyberbullying and Discrimination in Schools, Prevention & Intervention	0
<i>Junior Year (Fall) 1 day per week/semester</i>		
TCH 309	Understanding Assessment and Evaluation	3
TCH 310	Emergent and Early Literacy	3
TCH 420	Science Methods: An Integrated Approach	3
TCH 314	Fieldwork I: Field Experiences in Childhood Settings	1
<i>Junior Year (Spring) 1 day per week/semester</i>		
TCH 350	Mathematic Methods: An Integrated Approach	4
TCH 410	Literacy II: Teaching Fluent Readers	4
TCH 440	Social Science Methods: An Integrated Approach	4
TCH 308	Health, Wellness, and Movement in Elementary Education	1-2
TCH 315	Fieldwork II: Field Experiences in Childhood Settings	1
<i>Senior Year (Fall) 2 days per week/semester</i>		
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
TCH 452	Language Acquisition and English Learning	3
TCH 475	Special Education in Secondary Settings	3
TCH 416	Fieldwork III: Field Experiences in Childhood Settings	1
<i>Senior Year (Spring) 5 days per week/semester</i>		
TCH 417	(Student Teaching Seminar in Childhood Settings)	2
TCH 498	Supervised Student Teaching and Seminar	8
Electives		
If Applicable		
Required Learning Community Experience		
<i>Civic Engagement Requirement</i>		
TCH 201	Education I: Understanding Schools	3
<i>Writing Enhanced Courses Requirements</i>		
TCH 201	Education I: Understanding Schools	3
TCH 452	Language Acquisition and English Learning	3
Total Credits		66-67

Adolescent Combined Degree Programs

In the Combined Degree Program, the Bachelor of Arts and Masters of Science in Education are earned concurrently.

- Adolescent Education (p. 458)¹ and Literacy Specialist
- Adolescent Education (p. 459)¹ and Special Education

¹ Must choose a concentration in biology, chemistry, earth science, English, Spanish (New York City campus only), History (for social studies), or mathematics.

Literacy Specialist

Course	Title	Credits
Year 1		
Spring		
Undergrad Financial package remains unchanged		
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
ED 650	Research/Theory in Developing Literacy	3
ED 757	Adolescent Content Literacies in Culturally & Linguistically Diverse Settings (Grades 9-12)	3
(8 UG + 6 Grad)		
Credits		14
Summer I		
Summer aid is generally unavailable		
ED 652	Assessment in Literacy: Grades B - 12	3
(3 Grad)		
Credits		3
Summer II		
Summer aid is generally unavailable		
ED 754	Literature and Digital Storytelling	3
(3 Grad)		
Credits		3
Year 2		
Fall		
Graduate eligibility applies for any financial aid		
2 days/week in Literacy CPD		
Dyson major course		
ED 755B	Literacy Instruction & Technological Applications for a Diverse Population of Middle Grade Students	3
ED 758	Instructional Approaches for Tchng Writing, Digital Cmpsnng, & Media Prdctn for a Diverse Pop of Stds	3
ED 677	Literacy for Children with Special Needs	3
(4 UG + 9 Grad)		
Credits		9
Spring		
Graduate eligibility applies for any financial aid		
ED 692L	Student Teaching in the Adolescent Literacy Classroom	3
Elective		3
ED 690	Teacher as Researcher	3
(9 Grad)		
Credits		9
Total Credits		38

The guaranteed and per credit tuition rates are determined by the students date of admission to Pace, or date of readmission if the student took a semester or year off. Graduate tuition is per credit and will increase 5-10% each fall.

Course sequence is subject to change. SOE will register students for grad level classes

Special Education

Course	Title	Credits
Year 1		
Spring		
Undergrad Financial package remains unchanged		
TCH 495	Student Teaching and Seminar in the Adolescent Classroom	8
ED 650	Research/Theory in Developing Literacy	3
Dyson Major Course or Elective (12 UG + 3 Grad)		
Credits		11
Summer I		
Summer aid is generally unavailable		
ED 675	Students with Severe Disabilities	3
Credits		3
Summer II		
Summer aid is generally unavailable		
Elective (3 or 6 Grad)		3
Credits		3
Year 2		
Fall		
Graduate eligibility applies for any financial aid		
2 days/week in Special Ed CPD		
EDG 616	Cross-Disciplinary Instruction and Assessment in Inclusive Adolescent Classroom	3
ED 671	Assessment, Diagnosis, Evaluation and Instructional Planning	2-3
ED 677	Literacy for Children with Special Needs	3
EDG 618	Individual Program Planning	3
(3-4 UG + 9 Grad)		
Credits		11-12
Spring		
Graduate eligibility applies for any financial aid		
ED 692S	Student Teaching in Adolescent Special Education Classroom	3
EDG 607	Supporting Positive Behavior and Autonomy	3
ED 690	Teacher as Researcher	3
Elective (If not taken in the Summer) (9 or 12 Grad)		3
Credits		12
Total Credits		40-41

The guaranteed and per credit tuition rates are determined by the students date of admission to Pace, or date of readmission if the student took a semester or year off. Graduate tuition is per credit and will increase 5-10% each fall.

Course sequence is subject to change. SOE will register students for grad level classes.

Childhood /Early Childhood Combined Degree Programs

In the Combined Degree Program, the Bachelor of Science and Masters of Science in Education are earned concurrently.

- Childhood Education (p. 460)¹ and Literacy Specialist
- Childhood Education (p. 461)¹ and Special Education

¹ Must choose a concentration in biology, English, history (for social studies), or mathematics.

Literacy Specialist

Course	Title	Credits
Year 1		
Spring		
Undergrad Financial package remains unchanged		
TCH 498	Supervised Student Teaching and Seminar	8
ED 650	Research/Theory in Developing Literacy	3
ED 655A	Early Literacy Development in Culturally and Linguistically Diverse Settings	3
(8 UG + 6 Grad)		
Credits		14
Summer I		
Summer aid is generally unavailable		
ED 652	Assessment in Literacy: Grades B - 12	3
(3 Grad)		
Credits		3
Summer II		
Summer aid is generally unavailable		
ED 754	Literature and Digital Storytelling	3
(ED 754 double counts for TCH 212)		
(3 Grad)		
Credits		3
Year 2		
Fall		
Graduate eligibility applies for any financial aid		
2 days/week in Literacy CPD		
Grad Elective		3
ED 677	Literacy for Children with Special Needs	3
ED 755B	Literacy Instruction & Technological Applications for a Diverse Population of Middle Grade Students	3
ED 758	Instructional Approaches for Tchng Writing, Digital Cmpsnng, & Media Prdctn for a Diverse Pop of Stds	3
(12 Grad)		
Credits		12
Spring		
Graduate eligibility applies for any financial aid		
ED 691L	Student Teaching in the Childhood Literacy Classroom	3
ED 690	Teacher as Researcher	3
(6 Grad)		
Credits		6
Total Credits		38

The guaranteed and per credit tuition rates are determined by the students date of admission to Pace, or date of readmission if the student took a semester or year off. Graduate tuition is per credit and will increase 5-10% each fall.

Course sequence is subject to change. SOE will register students for grad level classes

Special Education

Course	Title	Credits
Year 1		
Spring		
Undergrad Financial package remains unchanged		
TCH 498	Supervised Student Teaching and Seminar	8
TCH 212	Understanding the Potential of the Humanities & Creative Arts in Children's Education & Development	3
ED 650	Research/Theory in Developing Literacy	3
(12 UG + 3 Grad)		
Credits		14
Summer I		
Summer aid is generally unavailable		
ED 675	Students with Severe Disabilities	3
(3 Grad)		
Credits		3
Summer II		
Summer aid is generally unavailable		
Elective		3
(3 Grad)		
Credits		3
Year 2		
Fall		
Graduate eligibility applies for any financial aid		
2 days/week in Special Ed CPD		
ED 671	Assessment, Diagnosis, Evaluation and Instructional Planning	3
ED 672	Differentiating Curriculum and Instruction	3
EDG 618	Individual Program Planning	3
ED 677	Literacy for Children with Special Needs	3
(12 Grad)		
Credits		12
Spring		
Graduate eligibility applies for any financial aid		
ED 691S	Student Teaching in Childhood Special Education Classroom	3
EDG 607	Supporting Positive Behavior and Autonomy	3
ED 690	Teacher as Researcher	3
Elective (If not taken in the Summer)		3
(9 or 12 Grad)		
Credits		12
Total Credits		44

¹ Elective

The guaranteed and per credit tuition rates are determined by the students date of admission to Pace, or date of readmission if the student took a semester or year off. Graduate tuition is per credit and will increase 5-10% each fall.

Course sequence is subject to change. SOE will register students for grad level classes

¹ Online

The guaranteed and per credit tuition rates are determined by the students date of admission to Pace, or date of readmission if the student took a semester or year off. Graduate tuition is per credit and will increase 5-10% each fall.

Course sequence is subject to change. SOE will register students for grad level classes

Required Learning Community Experience

Code	Title	Credits
Learning Community (LC) Requirement		
One Learning Community Course		
ENG 201	Writing in the Disciplines	3,4
TCH 201	Education I: Understanding Schools	3
Total Credits		6-7

Total Credit Hours: 120-123

Testing-Out of Classes and Waivers

Students may test out of selected courses including ENG 110 Composition, CIS 101 Introduction to Computing or a language requirement. Language majors wishing to test out of a language requirement may wish to take a CLEP exam for credits toward the language certification minimum of 30 credits. Students should discuss these options with their advisor. UNV 101 First-Year Seminar: Introduction to University Community requirements are waived for all transfer students.

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