**Application for Writing-Enhanced Course Core Credit**

**Updated: September 2021**

Please attach a syllabus and separate application sheet for each writing enhanced course.

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| Number of Course: | Title: |
| Submitted by: | Date: |
| Semester when course will be taught: |  |

1. How does this course meet the following Writing-Enhanced Course Criteria (please refer to the Writing-Enhanced Course Criteria Document for more information)? Briefly explain.
2. Syllabus includes the WEC statement:
3. Syllabus includes the Writing Center statement:
4. A recommended cap of 20 students (with a maximum of 25 students):
5. A considerable portion (aim for at least 50%) of the course grade should extend from writing assignments:
6. A combination of high- and low-stakes writing:
7. Detailed assignment sheets, complete with expectations, goals, and requirements:
8. Instructor feedback on writing assignments:
9. Which of the following faculty development options have you participated in or will you participate in while developing your first Writing-Enhanced Course? Please check all that apply and note semester of participation.
   1. Workshops and meetings with WEC director(s) during the semester \_\_\_\_\_\_\_\_
   2. Meeting with WEC director(s) during the semester\_\_\_\_\_\_\_\_\_
   3. Department meeting consultation (faculty development session with WEC director[s]) \_\_\_\_\_\_\_
10. Additional Comments:

Approval of Department Chair\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please attach a syllabus and submit to: Vyshali Manivannan, English Dept., PLV (vmanivannan@pace.edu) and Meaghan Brewer, English Dept., NYC (mbrewer2@pace.edu).