PACE /WORKS
SIMPLIFYING STUDENT ADMINISTRATIVE PROCESSES

Requisite Checking during Registration

Spring 2025

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Requisite Checking

Effective beginning with the Spring 2025 registration cycle, course prerequisites will be enforced at the point of registration.

This means that students must satisfy the listed course requisites at registration.

Courses currently in progress at Pace will temporarily satisfy a prerequisite (e.g., taking the prerequisite in Fall 2024 and registering for the next course in the sequence for Spring 2025).

Note: Students who do not pass their in-progress prerequisite coursework with the required minimum grade will be flagged. The academic advisor and department must decide if the student will be eligible to continue with the next course in the sequence.

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Requisites—Defining Terms

Prerequisite—A course or requirement that must be satisfied **before** students can progress to the next sequence of courses.

Corequisite—A course that must be taken **at the same time** as another course.

Minimum Grade Required—The grade that must be earned in the prerequisite course to satisfy the registration requirement.

A transfer course with a T grade does not carry a GPA, but it will satisfy the minimum grade requirement for a prerequisite. However, the course must be posted on the student's academic record.

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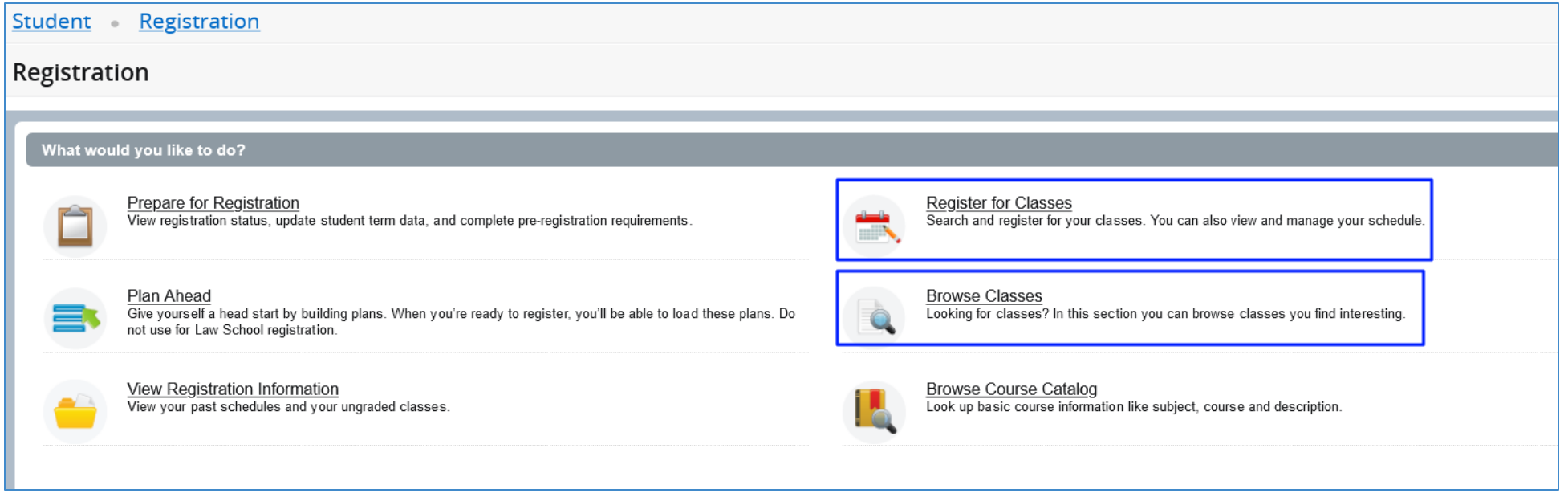
Viewing Requisites—Student View/Pace Portal

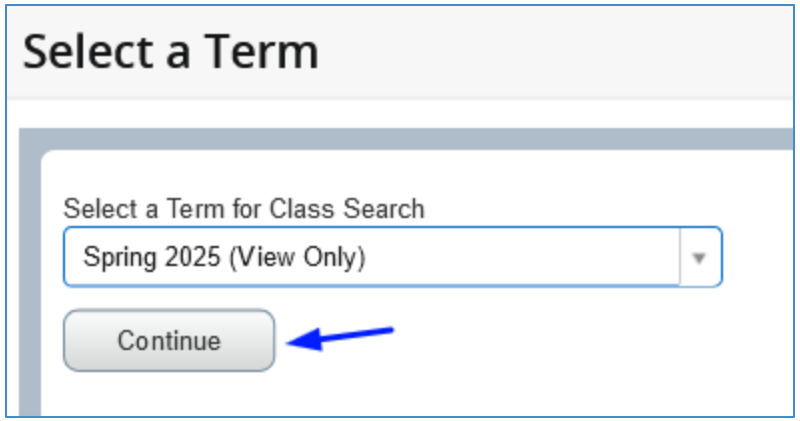
Before registration opens, users can see listed course requisites in the online catalog, Pace Portal, or by selecting the Browse Classes link.

After registration opens, requisites can also be viewed using the Register for Classes or Browse Classes links.

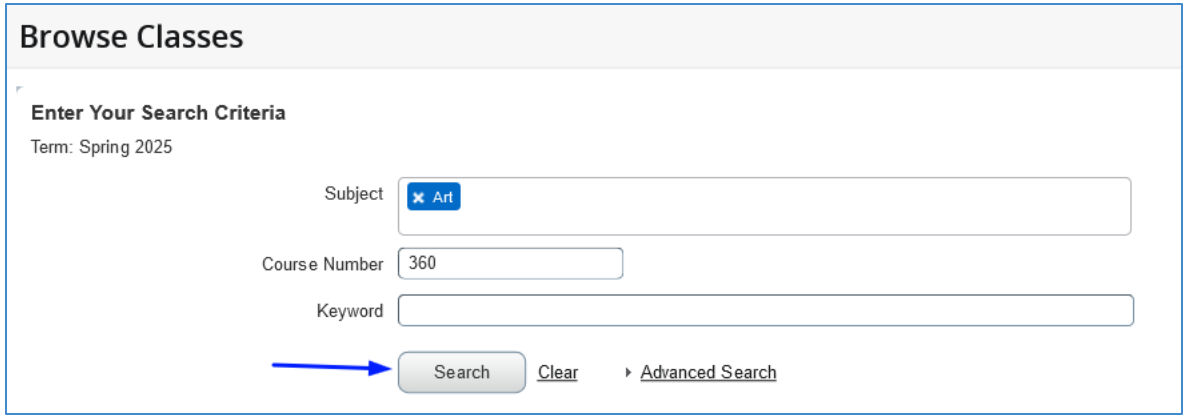


Viewing Requisites—Student View/Pace Portal

Chose a term and select "Continue."



Enter a course subject and number and select "Search."



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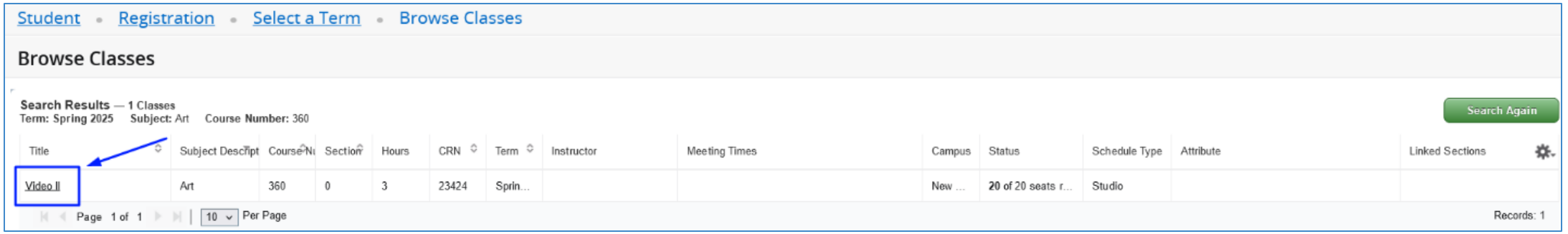
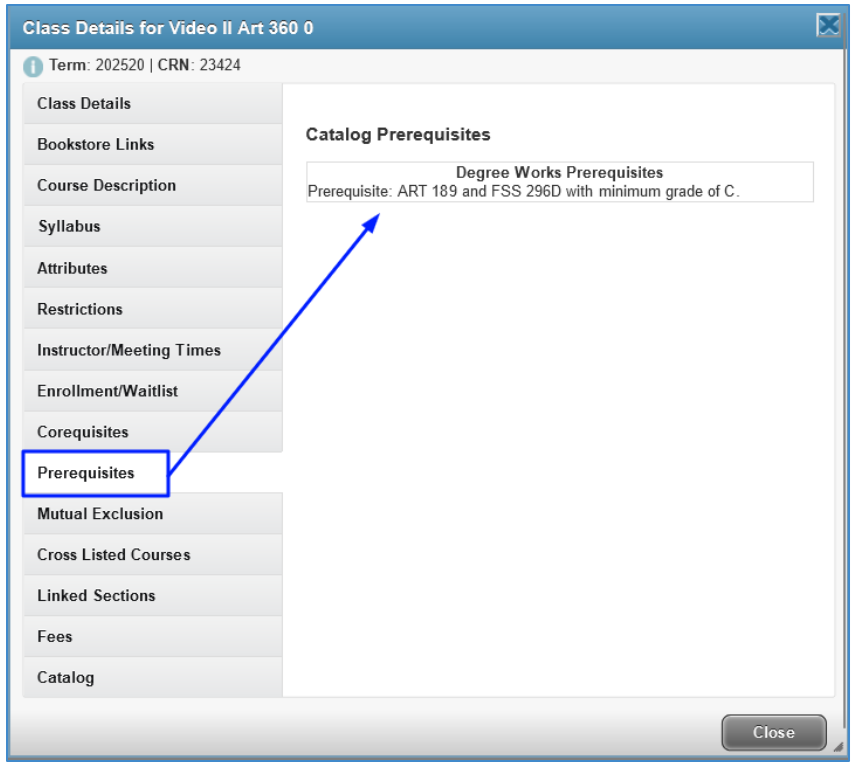
Viewing Requisites—Student View/Pace Portal



Course corequisites and prerequisites can be found in the Pace Portal by selecting the course title and navigating to the "Corequisites" or "Prerequisites" tabs.



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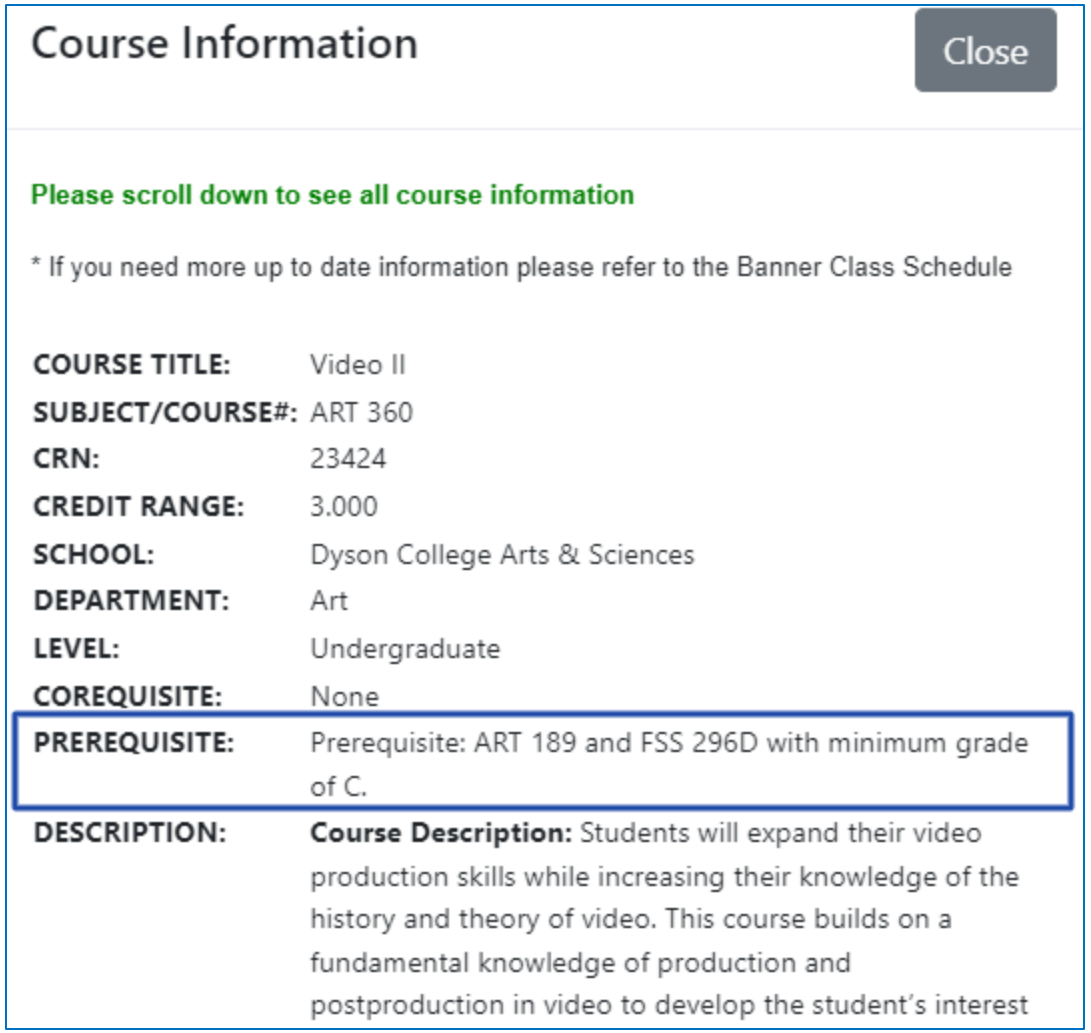
Viewing Requisites—Schedule Explorer



Course Information

Close

Please scroll down to see all course information

* If you need more up to date information please refer to the Banner Class Schedule

COURSE TITLE:	Video II
SUBJECT/COURSE#:	ART 360
CRN:	23424
CREDIT RANGE:	3.000
SCHOOL:	Dyson College Arts & Sciences
DEPARTMENT:	Art
LEVEL:	Undergraduate
COREQUISITE:	None
PREREQUISITE:	Prerequisite: ART 189 and FSS 296D with minimum grade of C.
DESCRIPTION:	**Course Description:** Students will expand their video production skills while increasing their knowledge of the history and theory of video. This course builds on a fundamental knowledge of production and postproduction in video to develop the student's interest

Course corequisites and prerequisites are listed above the course description of each course.

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Viewing Requisites—Online Course Catalog

- The University's Course Catalog descriptions have been updated to reflect the latest course requisite information provided by departments.
- Catalog Home > Undergraduate/Graduate > Courses A-Z

ART 360 Video II (3 credits)

Students will expand their video production skills while increasing their knowledge of the history and theory of video. This course builds on a fundamental knowledge of production and postproduction in video to develop the student's interest in the medium from both individual and collaborative perspectives. Shorter assignments expand on individual students skills in camerawork, sound, and editing. Green screen capture and composite video editing are introduced. The rich potential of visual storytelling is explored through longer projects which require student collaboration and a film crew model. Throughout the course, historical precedents and contemporary examples are viewed and considered as possible avenues for student exploration. Note: Access to a digital video camera is helpful but not required; students have access to Art Dept equipment.

Course Rotation: NYC: Spring and Summer

Prerequisites: ART 189 and FSS 296D with minimum grade of C.

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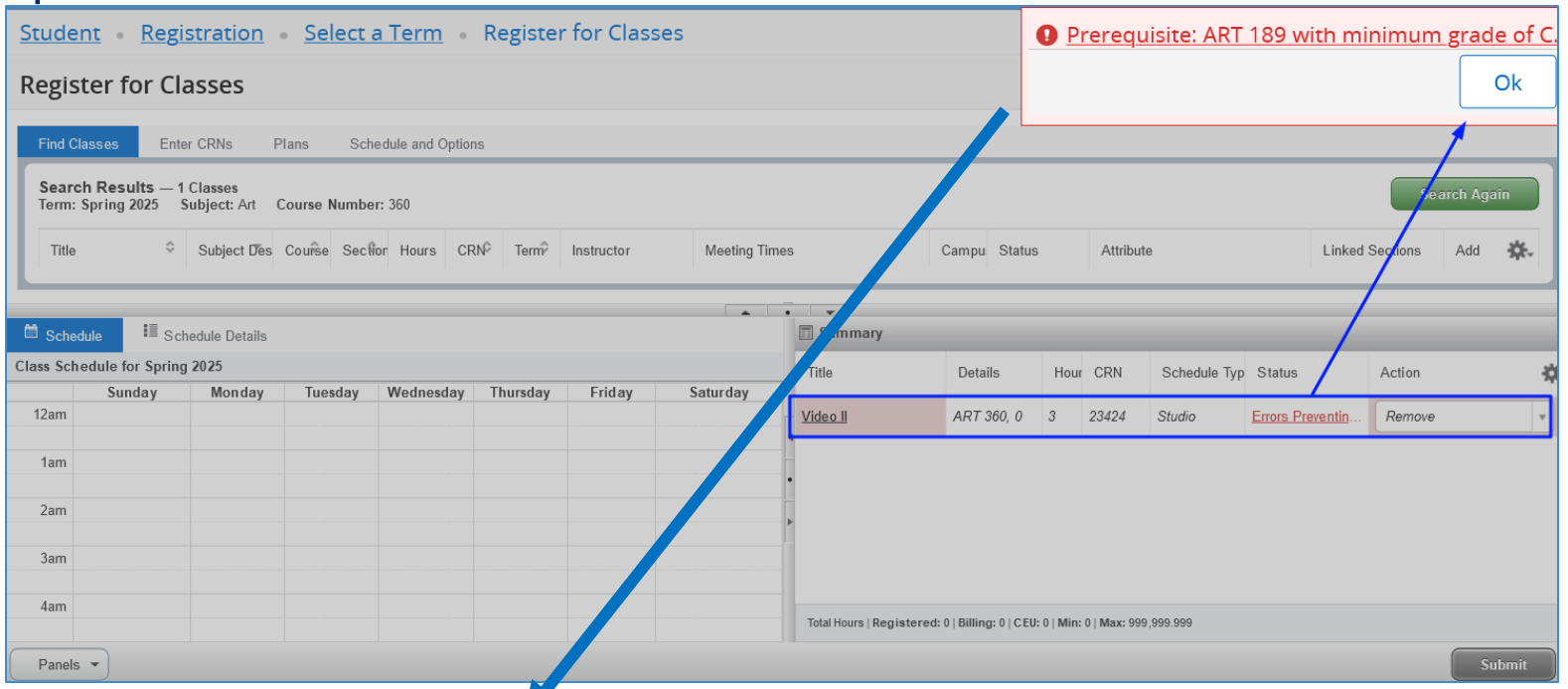
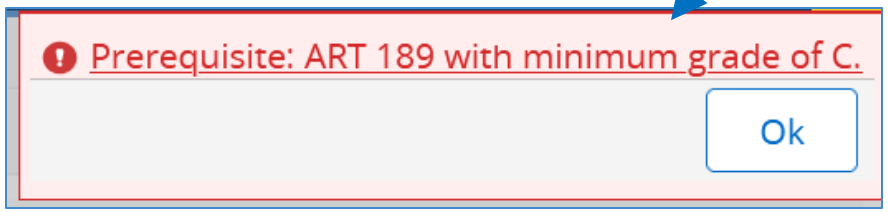
Requisite Checking—Pace Portal

Below is an example of a prerequisite error. This means that the registration system does not recognize that the course prerequisite is satisfied.





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Resolving Requisite Errors

- Students can complete the Requisite Override Form to request an override for a course with a prerequisite. Students should be ready to demonstrate how they have satisfied the course prerequisite.*

- Students granted an override will be directed to self-register after their request is processed.

*The Requisite Override Form will ONLY address prerequisite errors. All other registration restrictions must be satisfied before a student can register.

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Requisite Checking—Troubleshooting

IMPORTANT: If a course prerequisite was taken at another institution, the official course transcript must be received, and the course must be posted to the student's record to satisfy the requisite.

If a transfer course is meant to satisfy a prerequisite and is NOT posted on the student's academic record, the registration system will prevent the student from registering.

ACTION: If transfer coursework is not displayed in DegreeWorks the student should complete the Requisite Override Form.

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Need Assistance?

Contact the Office of the Registrar.

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